

Robert J. Lovero
Mayor



Water Billing

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 749-8520
www.berwyn-il.gov

DATE _____

I _____ state that my single family/ commercial rental property located at _____ in the city of Berwyn, Il 60402 should have my tenants name added to the water bill as it is an agreement between myself and the tenant that the tenant is to pay the water bill. I further understand that if the tenant doesn't pay, as the owner I will be responsible for the water bill (as stated in the city ordinance that the owner and or user is responsible for the water bills.) When the tenant moves it will be your responsibility to call the Water Department and inform us that the tenants have moved. **A copy of the water bill will be sent to you as the landlord, this way you will know if the tenant is paying the water bill.** To contact the water department call 708-749-6463. Please sign and give us your contact information.

LANDLORD'S SIGNATURE _____

TENANTS NAME _____

TENANTS PHONE# _____ MOVE IN DATE _____

LANDLORDS CONTACT INFO: ADDRESS _____

LANDLORD'S PHONE # _____

PLEASE NOTE THAT WHEN THE TENANT MOVES OUT THE WATER DEPARTMENT MUST BE NOTIFIED BY FAX (708-749-8520) OF THE DATE OF THE MOVE OUT. THE BILL WILL THEN REVERT TO THE OWNER'S NAME.