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Mayor  
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Building Director

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[www.berwyn-il.gov](http://www.berwyn-il.gov)

## **GARAGE PERMIT APPLICATION**

**JOB SITE ADDRESS** \_\_\_\_\_

**PROPERTY OWNER** \_\_\_\_\_ **PHONE** \_\_\_\_\_

**DEMOLISH EXISTING** \_\_\_\_\_ **SIZE OF NEW GARAGE** \_\_\_\_\_ **X** \_\_\_\_\_ **HEIGHT** \_\_\_\_\_

528 S.F. MAX. FOR LOTS LESS THAN 40' WIDE, 768 S.F. MAX. FOR LOTS 40' WIDE OR MORE  
14 FT MAX HEIGHT FOR FLAT ROOF GARAGES --- 16FT MAX HEIGHT FOR PITCHED ROOF GARAGES

**DESCRIPTION OF WORK - PLEASE FILL OUT THE BACK OF THIS FORM**

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\_\_\_\_\_

### **VALUE OF WORK INCLUDING MATERIALS AND LABOR**

1. A PLAT OF SURVEY SHALL ACCOMPANY ALL GARAGE PERMIT APPLICATIONS.
2. All contractors must be licensed with the City of Berwyn. Please contact the Collectors Office to find out what is needed at (708)749-6456, (708)749-6457, (708)749-6458 or (708)749-6464.
3. A contract is required from all contractors performing work at the address listed on this application. The contract must be on the contractor's letterhead including a full scope of work, a value of work and signatures from both the contractor and property owner/general contractor. Besides the contract, a letter of intent with a corporate seal or notarized signature will be required from the plumbing contractor **ONLY** - A letter of intent will not be accepted from any other contractor. All must be provided at time of permit submittal.

### **CONTRACTOR LIST**

*LIST ALL CONTRACTOR(S) PERFORMING WORK AT THE ABOVE ADDRESS ON THE LINES LISTED BELOW*

**General Contractor** \_\_\_\_\_ **PHONE** \_\_\_\_\_

**Concrete Contractor** \_\_\_\_\_ **PHONE** \_\_\_\_\_

**Electrical Contractor** \_\_\_\_\_ **PHONE** \_\_\_\_\_

**Roofing Contractor** \_\_\_\_\_ **PHONE** \_\_\_\_\_

**Demolition Contractor** \_\_\_\_\_ **PHONE** \_\_\_\_\_

4.

I HEREBY CERTIFY THAT ALL THE INFORMATION PROVIDED ON THIS APPLICATION IS TRUE/CORRECT

**SIGNED** \_\_\_\_\_ **DATE** \_\_\_\_\_

**Need at Application Submittal:**

**PLAT OF SURVEY**  
**SIGNED CONTRACTS**

**Needed before the Permit is Issued:**

**COOK COUNTY DEMO PERMIT**  
**NEIGHBOR NOTIFICATION**  
**CURRENT JULIE DIG #**

APPROVED \_\_\_\_\_  
BUILDING DIRECTOR

Below is for Office Use

Permit Fee	
Demolition Fee	
Pre-Pour/Slab	
Elec Underground	
Electrical Rough	
Framing Rough	
Electrical Final	
Permit Final	
Service Charge	
ATF	
Dumpster	
Total	\$

PERMIT NO. B-\_\_\_\_\_

# GARAGE PERMIT APPLICATION DIAGRAM

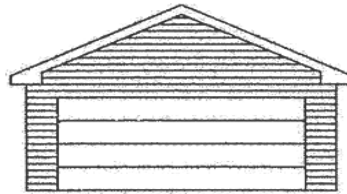
PLEASE COMPLETE ALL THE REQUIRED INFORMATION IN ORDER TO PROCESS YOUR APPLICATION

ADDRESS: \_\_\_\_\_

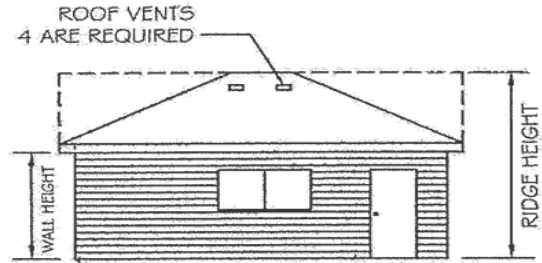
INDICATE THE GARAGE TYPE BELOW



\_\_\_\_\_ HIP ROOF ELEVATION



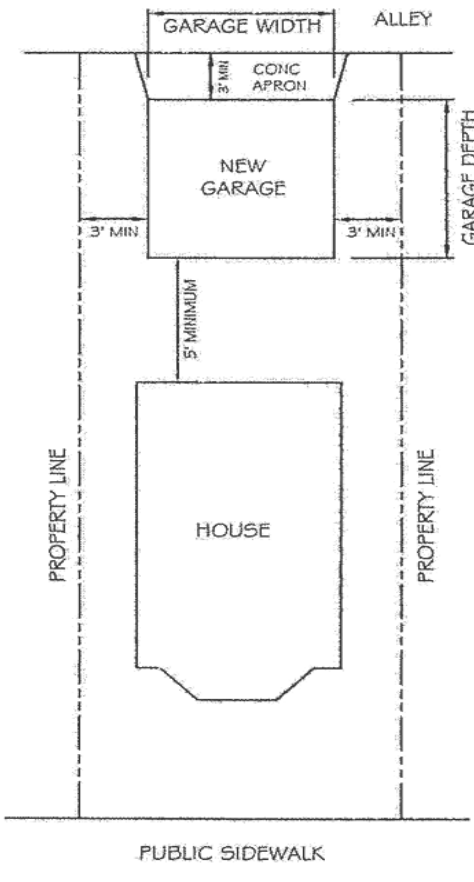
\_\_\_\_\_ GABLE ROOF ELEVATION



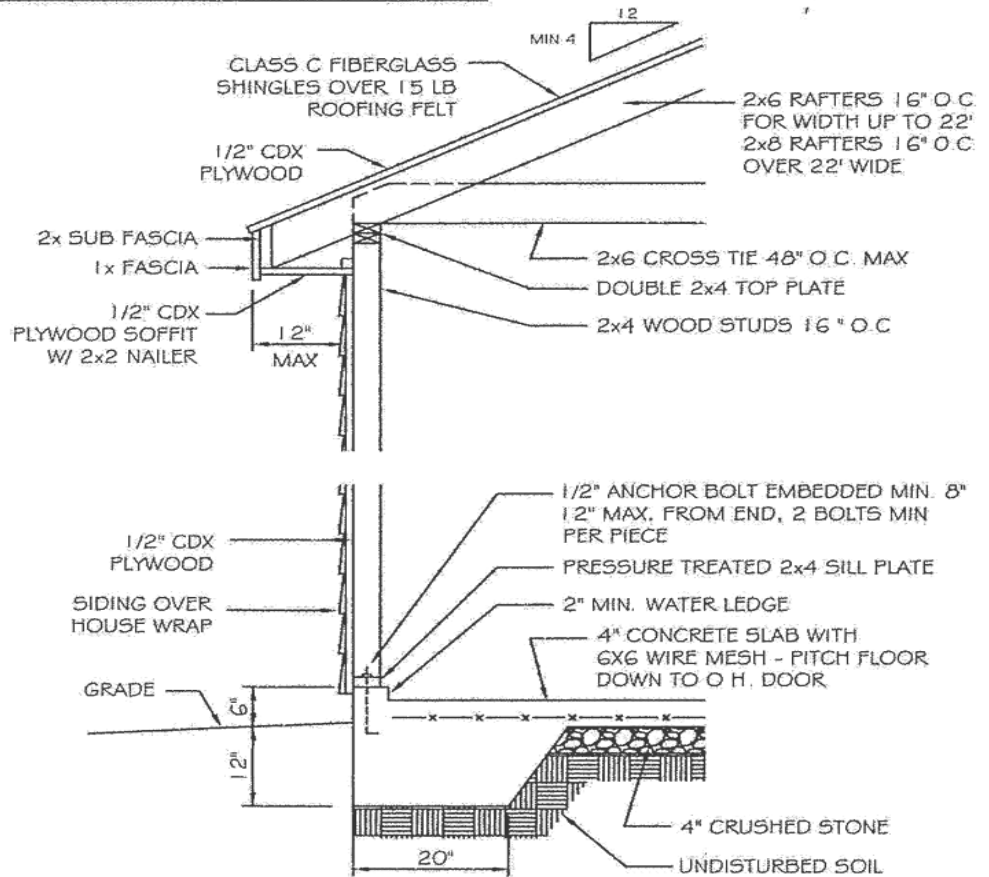
\_\_\_\_\_ SIDE ELEVATION

## HEADERS OVER WALL OPENINGS

DOORS OR WINDOWS 5' OR LESS (2) 2x8 5' TO 8' (2) 2x12	O. H. DOOR - GABLE ROOF 8' (2) 2x8 16' (2) 2x12	O. H. DOOR - HIP ROOF 8' (2) 2x12 16' (3) 2x12 OR (2) 11 1/4" MICRO-LAM
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\_\_\_\_\_ SITE PLAN



\_\_\_\_\_ WALL SECTION