The City of Berwyn

John J. Marchand
Director of Public Works

A Century of Progress with Pride

PUBLIC WORKS LABORER
STAFF VACANCY

Date of Posting:	August 7, 2026
Job Type:	Full Time - Laborer
Schedule:	Monday-Friday, 7am to 3pm (overtime may be required)
Application Deadline:	Open until filled
Anticipated Start Date:	As soon as practicable
Salary:	$31.30 per hour, in accordance with the applicable collective bargaining agreement. This position is eligible for overtime compensation in accordance with the collective bargaining agreement and applicable law.
Report To:	Public Works Director / Foreman
Benefits:	This is a Teamsters union position. Benefits include participation in the Illinois Municipal Retirement Fund (IMRF); medical, dental, vision, and life insurance; paid holidays, vacation, and sick leave; and other paid or job-protected leave and benefits provided under the applicable collective bargaining agreement and City policy.

Nature of Work:

This position is considered full-time. The hours worked shall be 40 per week and there will be occasional overtime. There is a 90-day probationary period for all new Public Works employees. Work involves performance of a variety of tasks in the maintenance, repair, and construction of city streets, storm sewer system, water and sewer systems, forestry, buildings and grounds, and related public works projects. Specific work assignments are provided on a daily basis and may be rotated. Work includes the operation of motorized equipment and requires heavy physical labor.

This position in the public works field requires the person to be available for emergency service call outs and may require weekend work.

Employees in this class perform routine duties normally involving heavy physical labor for the maintenance of City streets and right-of-way, sidewalks, storm drainage systems, parks, water system, and sanitary sewer collection and treatment system.

Supervision Received:
Position is under the direct supervision of the lead worker, Public Works Foreman or supervisor.

Essential Function Statements -- Essential and other important responsibilities and duties may include, but are not limited to, the following:

- Works as part of a maintenance crew. Cleans streets and rights-of-way of general debris. Clean and sanitize restroom facilities, fixtures and buildings. Cuts grass and trims shrubs,

trees and other vegetation along street rights-of-way and in parks. Plant, water and maintain landscape areas.

- Patches streets and sidewalks with appropriate paving material, requiring extended periods of standing and walking.
- Drives trucks of various sizes and weights in the loading, loading, hauling and unloading of various equipment or materials.
- Operates light and medium-sized construction and power equipment, such as mechanized broom, street sweeper or backhoe/loader.
- Cleans drainage facilities of debris; cleans out catch basins. This function requires climbing ladders, accessing manholes and shoveling heavy waste material.
- Acts as a flagger to alert traffic and protect crew when required; sets up and picks up cones after work in the right-of-way.
- Operate a variety of tools such as a jackhammer, tamper, lawn mower mechanic and carpentry tools.
- Operates snow equipment as directed and is available for overtime and off hours work.

Operates light utility vehicles, operates a dump truck to load and unload materials as required in some operations.

Performs related work as required and other duties as assigned.

Must be able to lift 50 pounds routinely and up to 100 pounds occasionally.

Minor maintenance or repairs on equipment and facilities.

Utilize proper safety precautions and personal protection equipment (PPE) as required to by projects being performed.

Respond to requests and inquiries from the general public.

Perform related duties and responsibilities as required.

Required Minimum Qualifications:

Education and Experience:
(A) Graduation from high school education or GED equivalent, and
(B) Two (2) years of experience relating to construction, maintenance, or repair, or
(C) Any equivalent combination of education and experience.

Necessary Knowledge, Skills and Abilities:

(A) Some knowledge of equipment, facilities, materials, methods and procedures used in maintenance, construction and repair activities.
(B) Skill in operation of some of the listed tools and equipment.
(C) Ability to perform heavy manual tasks for extended periods of time; ability to work safely; ability to communicate effectively verbally and in writing; ability to establish and maintain effective working relationships with employees, other departments and the public; ability to understand and carry out written and oral instructions.

Special Requirements:
A valid Illinois driver's license and CDL Class B permit are required at the time of application. A valid Illinois Class B commercial driver's license with air-brake endorsement must be obtained within 90 days after employment.

Tools and Equipment Used:
Motorized vehicles and equipment, including dump truck, pickup truck, utility truck, street sweeper, street roller, tamper, plate compactor, saws, pumps, compressors,
sanders, generators, common hand and power tools, shovels, wrenches, detection devices, mobile radio, phone.

Physical Demands:
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and smell.

The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Work Environment:
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions.

The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock.

The noise level in the work environment may be loud.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

Applications: May be obtained at the city website www.berwyn-il.gov, 6700 W. 26th Street, Berwyn, Illinois 60402. All applications must be returned by emailing: jmarchand@ci.berwyn.il.us

Equal Employment Opportunity and Reasonable Accommodation:

The City of Berwyn is an equal opportunity employer and does not discriminate on the basis of any characteristic protected by applicable federal, state, or local law. Qualified individuals with disabilities may request a reasonable accommodation to participate in the application or selection process by contacting City Administrator Ruth Siaba Green (e: rsiabagreen@ci.berwyn.il.us).