



A Century of Progress with Pride

STAFF VACANCY

Position: IT Security Analyst
Location: Berwyn, Illinois
Salary: \$30.00/hour - \$36.50/hour, DOE/DOQ
Application Deadline: Until filled

POSITION DESCRIPTION:

The IT Security Analyst performs a wide variety of security duties with a primary focus on monitoring for security compromises, remediated security issues, and maintaining/advancing security related applications/processes.

Duties And Responsibilities

- Monitor and evaluate SIEM and other applications for compromise indicators
- Analyze indicators and triage events
- 1st level response to security breach/compromise indicators and other security related requests
- Perform 1st level Malware/Breach/Compromise Analysis and remediation
- Log and document event responses per security operations procedures
- Perform basic application administration for security related monitoring and operations applications
- Monitor Security application health
- Monitor and manages network auditing software applications
- Create and/or update security operations procedure/process documentation
- Create and/or update security technical and architectural documentation
- Mentor, advise and guide end users as to security best practices

Basic knowledge of most of the following:

- Enterprise SIEM tools
- Next Generation Enterprise antivirus/EDP products
- Security Vulnerability tools and processes
- Network auditing fundamentals
- Network Security controls such as IDS/IPS, Firewalls (Fortinet devices), etc.
- TCP/ IP and networking/ systems
- Email security controls
- Email and Microsoft Exchange
- Windows PC operating systems
- Windows Server operating systems
- Windows Active Directory, including GPOs, Security Groups, User permissions, etc.

- SCCM
- Microsoft Office applications
- Experience/proficiency with administrative scripting languages (PowerShell, VB, WMI, etc.)
- Business applications and databases
- Basic familiarity with security incident processes

EXPERIENCE AND TRAINING:

- Bachelor's degree in Computer Science, Information Technology or equivalent work experience
- Preferred Security Certification(s): CCNA (Security)/ CompTIA Security+ SSCP (System Security Certified Practitioner) / CISM (Certified Information Security Manager)/CISA (Certified Information Security Auditor)
- Minimum of 5 years' experience in a progressively complex Information Technology organization required
- This position is typically scheduled Monday-Friday, 9:00AM-5:00PM, but will require after-hours on-site support as conditions require.

APPLICATIONS:

May be obtained at Berwyn City Hall, 6700 W. 26th Street, Berwyn, Illinois 60402 and at the city website www.berwyn-il.gov.

AN EQUAL OPPORTUNITY EMPLOYER:

All City of Berwyn applicants will be afforded equal employment opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, sexual orientation, military status or unfavorable discharge from military service.