



A Century of Progress with Pride

**City of Berwyn Illinois  
Probationary Auxiliary Police Officer  
(Non-Conservator of the Peace)**

**Description:** The City of Berwyn is now accepting applications for Probationary Auxiliary Police Officers. This position is classified as a non-conservator of the peace.

**Qualifications:** Candidates must be at least 21 years of age, must be a United States citizen, and have a high school diploma or a General Educational Development (GED) certificate. Applicants will have to pass drug screening, psychological screening, a comprehensive background investigation, an aptitude test and all prescribed training including firearms training. The applicant will be responsible for the cost of drug screening and firearms training. The applicant must be able to work under variable weather conditions and work days, nights and/or weekends as needed. The position may require up to 20 hours of work per week. The candidates who receive the position of Auxiliary Police Officer will be on probation for a period of two years.

Candidates who successfully pass all tests will be placed into an employment eligibility pool. Candidates chosen from the eligibility pool as needed and will attend, and successfully pass/complete approximately 175 hours of police oriented training including the State of Illinois mandated firearms training course.

**Salary:** \$14.00 per hour upon successful completion of all related training; a salary of \$15.50 per hour after two years, upon completion of probation.

**Applications:** Starting Tuesday November 3<sup>rd</sup>, 2020 at 09:00 a.m., applications may be obtained at the first floor reception desk at **Berwyn City Hall, 6700 W. 26<sup>th</sup> Street, Berwyn, Illinois 60402** or on the **City of Berwyn Website [www.berwyn-il.gov](http://www.berwyn-il.gov)**. Completed applications must be submitted along with a non-refundable \$50.00 application fee, bank check or money order made payable to City of Berwyn. Additionally applicants must submit with their application a photocopy of current state issued driver's license, Firearms Owners Identification Card, Social Security Card, certificate of high school diploma or GED, and any current police/security certifications that the applicant has attained. Applications to be considered must be returned with **all supporting documentation** to the **Berwyn Police Department Front Desk, 6401 W. 31<sup>st</sup> Street, Berwyn, Illinois 60402** no later than 4:00 p.m., Monday November 30<sup>th</sup>, 2020. **No applications will be accepted after this time and date.**

**Orientation:** A mandatory orientation will be held on Saturday, December 12<sup>th</sup>, 2020 at 9:00 a.m. (check-in will begin at 8:00 a.m.) at the Berwyn Police Department Community Center, 6401 W. 31<sup>st</sup> Street, Berwyn, Illinois 60402. At the completion of the Orientation a mandatory Aptitude Test will be administered.

**An Equal Opportunity Employer:** All City of Berwyn applicants will be afforded equal employment opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, citizenship status, physical or mental disability unrelated to ability, sexual orientation, military status or unfavorable discharge from military service.