

The Mayor and City Council welcome you. Please note: comments are permitted only during Open Forum and only for items not already on the agenda. When called upon by the Mayor, kindly state your name and address for the record. Thank you for your participation.

**A. Pledge of Allegiance and Moment of Silence**

**B. Open Forum**

**C. Approval of Minutes**

1. Committee of the Whole and Regular City Council Meeting Minutes of December 10, 2019

**D. Bid Openings**

**E. Berwyn Township, Berwyn Health District, Berwyn Development Corporation**

1. Memo and Request for Approval of **An Ordinance Amending Part Four, Title Two, Chapter 426, Part Six, Chapter 624, and Part Eight, Title Two, Chapter 865 of the Berwyn Code of Ordinances Regarding Cannabis and Cannabis Paraphernalia for the City of Berwyn, County of Cook, State of Illinois.**
2. Memo and Request for Approval of a **Resolution Approving an Amendment to an Agreement with Berwyn Development Corporation to Provide Funding for Economic Development Activities and Services in the Amount of \$850,000.00**

**F. Reports from the Mayor**

1. **Proclamation:** Ron "Clem Kadiddlehopper" Stillmaker Day – December 23, 2019
2. Appointment of a New City Administrator – Ruth E. Volbre
3. Health Insurance Employee Contribution

**G. Reports from the Clerk**

1. Corrected Office Closing Date for Veterans' Day 11-11-2020

**H. Zoning Boards of Appeals**

**I. Reports from the Aldermen, Committees and Board**

1. Ald. Ramirez: Request for Amendment to Ordinance 484.02 Superzone Parking
2. Ald. Santoy: Budget and Finance Committee Meeting Minutes – 11/26/2019 – Informational
3. Ald. Ruiz: Diversity Commission Racial Profiling Report – Informational
4. Ald. Ruiz: Memo and Recommendations for Continuation of Diversity Commission

**J. Reports from the Staff**

1. Police Chief: Donation Agreement with the Illinois Municipal Police Association Local #1 - Informational
2. Fire Chief: Promotion of Samuel Canerday to Captain
3. Fire Chief: Promotion of Brian Madden to Engineer
4. Fire Chief: Advanced Life Support Fire Apparatus – Informational
5. Public Works Dir.: Request for Approval of the 2020 Motor Fuel Tax (MFT) Maintenance Resolution - **Resolution for Maintenance under the Illinois Highway Code**
6. Finance Dir.: Memo and **An Ordinance Levying Taxes for General Corporate and Special Purposes for the Tax Year 2019, Fiscal Year Beginning January 1, 2020 and Ending December 31, 2020 for the City of Berwyn, Cook County, Illinois**
7. Finance Dir.: Memo re: Budget Amendment and **An Ordinance Authorizing the Transfer of Previously Appropriated Funds to Different Departments or Separate Agencies of the City of Berwyn, for the City of Berwyn, County of Cook, State of Illinois**

**K. Consent Agenda**

1. Payroll: 12/11/19 in the amount of \$1,246,370.05 – Informational
2. Payables: 12/12/19 to 12/25/19 in the amount of \$900,173.81 – Informational
3. Handicap Parking Application: #1289 – 2722 S. Euclid – **Approval of a Space**
4. Handicap Parking Application: #1290 – 2645 S. Clinton – **Approval of a Zone**
5. Handicap Parking Application: #1295 – 7101 W. 31<sup>st</sup> St. – **Denial of a Space**
6. Handicap Parking Application: #1296 – 3832 S. Clarence – **Approval of a Zone**
7. Handicap Parking Application: #1297 – 3443 S. Maple – **Approval of a Space**

BERWYN CITY COUNCIL  
REGULAR MEETING – DECEMBER 23, 2019  
AGENDA

8. Handicap Parking Application: #1298 – 3231 S. Wisconsin – Denial of a Space
9. Handicap Parking Application: #1302 – 2635 S. Oak Park – Denial of a Space
10. Handicap Parking Application: #1303 – 1847 S. Kenilworth – Approval of a Zone

*Margaret Paul*

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City Clerk      No. of Items: 28





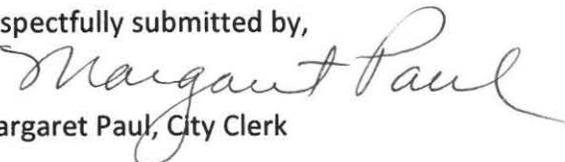
Berwyn City Council Committee of the Whole  
Minutes of December 10, 2019

C-1

Mayor Lovero called the Committee of the Whole to Order at 6:30 p.m. The Clerk called the roll. The following Aldermen answered present: Lennon, Ramirez, Reardon, Fejt, Ruiz, Avila, and Nowak. Ald. Avila made the motion, seconded by Ald. Ruiz, to excuse Ald. Santoy. The motion carried by a unanimous voice vote.

1. Berwyn Development Corporation (BDC) Executive Director David Hulseberg was recognized. He explained the Harlem TIF with Cermak Extension Public Hearing and timeline. The Resolution authorizing and scheduling the Public Hearing is on the Regular Meeting Agenda. He distributed the document: "City of Berwyn Proposed First Amendment to the Harlem Cermak TIF District Draft Timetable dated 11/19/2019". Questions and discussion ensued.
2. Mr. Hulseberg explained the proposed Ridgeland TIF Public Hearing and timeline. The Resolution authorizing and scheduling the Public Hearing is on the Regular Meeting Agenda. He distributed the document entitled: "City of Berwyn Proposed Ridgeland Avenue TIF District Draft Timetable dated 11/21/2019". Questions and discussion ensued.
3. Mr. Hulseberg reported on efforts to discuss the development of real property located at 3322 S. Oak Park. He has had conversations with Byline Bank representatives. The BDC has done an appraisal of the property should it become available. Questions and discussion ensued.
4. Mayor Lovero asked for a motion to go into closed session to discuss pending litigation. Ald. Reardon made the motion, seconded by Ald. Ruiz, to enter the Closed Committee of the Whole. The motion carried by a unanimous voice vote. The Council left the chambers for the 2<sup>nd</sup> floor Conference Room at 6:55 p.m.
5. The City Council returned to the open Committee of the Whole at 7:00 p.m. Alderman Reardon made the motion, seconded by Alderman Nowak to adjourn the Committee of the Whole. The motion carried by a unanimous voice vote. The Committee of the Whole adjourned at 7:00 p.m.

Respectfully submitted by,

  
Margaret Paul, City Clerk



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**MINUTES**  
**Regular Berwyn City Council Meeting**  
**December 10, 2019**

A. Meeting Opening:

1. Mayor Lovero called the Regular Meeting of the City Council to Order at 8:00 P.M. Aldermen Lennon, Ramirez, Reardon, Fejt, Ruiz, Avila, and Nowak answered Present on the Call of the Roll. Ald. Avila made the motion, seconded by Ald. Ruiz, to excuse Ald. Santoy. The motion carried by a unanimous voice vote. Mayor Lovero led the Council and those in attendance in the Pledge of Allegiance. He asked for a moment of silence in memory of Robert P. Schiller (father of Public Works Director Schiller), and for the safety of our local First Responders.

B. Open Forum:

1. Mr. Paul Morten wished everyone a very Merry Christmas.

C. Approval of Minutes:

1. Motion by Ald. Avila, seconded by Ald. Fejt, to approve the Committee of the Whole Minutes and the Regular City Council Minutes, both of November 26, 2019, as submitted. The motion carried by a unanimous voice vote.

D. Bid Openings: None submitted.

E. Berwyn Township, Berwyn Health District, Berwyn Development Corporation:

**Item E-1:** Ald. Ruiz made the motion, seconded by Ald. Avila, to **adopt the Resolution entitled A Resolution Calling for a Public Hearing to Consider Amending the Harlem Avenue Tax Increment Financing and Redevelopment Project Area and Plan and to Convene the Joint Review Board for the City of Berwyn, County of Cook, State of Illinois**, direct the Corporate Authorities, to affix the necessary signatures, and send it on its way to passage. The motion carried by a unanimous roll call vote.

**Item E-2:** Ald. Fejt made the motion, seconded by Ald. Lennon, to **adopt the Resolution entitled A Resolution Calling for a Public Hearing to Consider the Establishment of the Ridgeland Avenue Tax Increment Financing and Redevelopment Project Area and Plan and to Convene the Joint Review Board for the City of Berwyn, County of Cook, State of Illinois**, direct the Corporate Authorities to affix the necessary signatures and send it on its way to passage. The motion carried by a unanimous roll call vote.

**Item E-3:** Ald. Reardon made the motion, seconded by Ald. Avila, to **adopt the Resolution entitled A Resolution Approving the Republication of the Notice of Availability of Interested Parties Registry for the Harlem Avenue Tax Increment Financing and Redevelopment Project Area and Plan and the Ridgeland Avenue Tax Increment Financing and Redevelopment Project Area and Plan for the City of Berwyn, County of Cook, State of Illinois**, direct the Corporate Authorities to affix the necessary signatures, and send it on its way to passage. The motion carried by a unanimous roll call vote.

F. Reports from the Mayor:

**Item F-1:** Ald. Lennon made the motion, seconded by Ald. Ruiz, to concur with the Mayor's recommendation to appoint Claudia E. Ayala and Anthony Nowak as Alternate Directors to the West Cook County Solid Waste Agency, and to **adopt the Resolution entitled A Resolution Appointing a Manager and Member of the City Counsel to the Position of Director and Alternate Director of the West Cook County Solid Waste Agency**, direct the Corporate Authorities to affix the necessary signatures, and send it on its way to passage. The motion carried by a unanimous roll call vote.

G. Reports from the Clerk: None submitted.

H. Reports from Zoning, Planning, and Development Commission: None submitted.

I. Reports from the Aldermen, Committees and Boards:

**Item I-1:** Ald. Nowak made the motion, seconded by Ald. Lennon, to mark his communication requesting the Berwyn Development Corporation to present information to the Committee of the Whole regarding the expansion

**Berwyn City Council Minutes  
December 10, 2019 continued**

of the existing forgivable loan program and the vacancy registration program as informational. The motion carried by a unanimous voice vote.

**Item I-2:** Ald. Lennon made the motion, seconded by Ald. Fejt, to accept the Budget and Finance Committee Meeting Minutes of Oct. 30, 2019 as informational. The motion carried by a unanimous voice vote.

J. Reports from the Staff:

**Item J-1:** Mayor Lovero recognized Berwyn Police Commander Manfredini to explain the circumstances requiring the purchase of a new Police Service Dog (PSD) and the sale of PSD Simo. Commander Manfredini advised that PSD Simo is being sold to another police agency. Proceeds of the sale (approximately \$4,000) would be returned to the Asset Forfeiture Fund. Ald. Avila made the motion, seconded by Ald. Lennon, to concur with Police Chief Cimaglia's request to waive the sealed bid process and purchase a new PSD for the amount of \$10,800.00 from Excel K9 Services, Inc. The motion carried with five Aldermen voting AYE, and one voting NAY (Reardon).

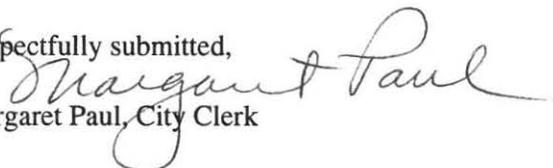
K. Consent Agenda:

Ald. Avila made the motion, seconded by Ald. Fejt, to approve Consent Agenda Items K-1 through K-10 by omnibus designation. The motion carried by a unanimous voice vote.

Aldermanic Committee Meetings / Announcements: None

Adjournment: Ald. Nowak made the motion, seconded by Ald. Lennon, to adjourn. The motion carried by a unanimous voice vote. The meeting adjourned at the hour of 8:15 p.m.

Respectfully submitted,

  
Margaret Paul, City Clerk



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**DEL GALDO LAW GROUP, LLC**

*Attorneys & Counselors*

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Berwyn, Illinois 60402  
Telephone (708) 222-7000 – Facsimile (708) 222-7001  
www.dlglawgroup.com

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**• MEMORANDUM •**

**TO: HONORABLE ROBERT J. LOVERO, MAYOR, CITY OF BERWYN  
ANTHONY BERTUCA, ATTORNEY, CITY OF BERWYN  
DAVID HULSEBERG, EXECUTIVE DIRECTOR, BERWYN  
DEVELOPMENT CORPORATION**

**CC: MICHAEL DEL GALDO, MANAGING & SENIOR PARTNER  
JAMES VASSELLI, SENIOR PARTNER**

**FROM: ASHLEY STEAD, ESQ.**

**DATE: DECEMBER 11, 2019**

**RE: OTHER LEGISLATIVE CANNABIS REGULATIONS OVERVIEW**

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**EXECUTIVE SUMMARY**

The City of Berwyn (the “City”) asked the Del Galdo Law Group, LLC (the “Firm”) to draft legislation related to cannabis regulations that are non-zoning related (the “Regulations Ordinance”). Below is a summary of the Regulations Ordinance as drafted by the Firm.

**CANNABIS RELATED ORDINANCES**

**I. Vehicle Seizure and Impoundment**

Section 426.04 of the City of Berwyn’s Municipal Code (“City Code”) currently provides that any “vehicle being operated wherein there is found in excess of two and one-half grams of cannabis” may be subject to seizure and impoundment by the city, and the owner of record of the vehicle shall be liable to the city for an administrative penalty of \$500, plus any applicable towing fees. However, the Cannabis Regulation and Tax Act (410 ILCS 705/1-1, et seq.) has legalized possession for Illinois residents to 30 grams and non-Illinois residents to 15 grams. Therefore, this section is modified so that seizure and impoundment will only occur once there is possession in violation of the Act or the State Cannabis Control Act (ILCS Ch. 720, Act 550, § 4).

**II. Possession of Cannabis & Paraphernalia**

The City Code currently maintains provisions prohibiting the possession of cannabis and cannabis paraphernalia in the City which now conflict with State law. In order to ensure compliance with State law, the Regulations Ordinance amends the City Code to allow possession of such where authorized by the Cannabis Regulation and Tax Act or the Compassionate Use of Medical Cannabis Pilot Program Act (410 ILCS 130/1, et seq.). As such, possession by persons under 21 years of age who are not registered qualified patients is prohibited along with possession amounts for any person over the age of 21 that exceeds possession levels permitted under state law. Citations and fines may still be issued against persons who violate these provisions. The City

Code is further amended by the Regulations Ordinance to remove the prohibition on drug paraphernalia associated with the use of cannabis within the City limits.

Two new sections are created providing prohibitions on the transfer of cannabis to minors which codifies such provisions of State law. These include the following:

1. Consumption of cannabis by underage invitees: It is unlawful for any parent or guardian to knowingly permit his or her residence, any other private property under his or her control, or any vehicle, conveyance, or watercraft under his or her control to be used by an invitee of the parent's child or the guardian's ward, if the invitee is under the age of 21, in a manner that constitutes a violation of the City Code; and
2. Transfer of cannabis to minors prohibited: It is unlawful for any parent or guardian to transfer cannabis, with or without remuneration, to a person under 21 years of age, or to allow a person under 21 years of age to purchase, possess, use, process, transport, grow, or consume cannabis except where authorized by the Compassionate Use of Medical Cannabis Pilot Program Act or by the Community College Vocational Pilot Program.

### **III. Business License - Paraphernalia**

While local units of government lack the authority to require business licenses related to the sale of cannabis and cannabis products, there is nothing prohibiting a municipality from requiring licenses for businesses that sell drug paraphernalia, including paraphernalia designed for cannabis use. Section 865.01 of the Municipal Code currently requires a license for any person to sell “any item, effect, paraphernalia, accessory or thing which is designed or marketed for use with illegal cannabis or drugs.” The section is amended in the Regulations Ordinance to remove the word “illegal” as these items may be used in connections with legal cannabis as well. Further, Section 865.04 requires that those who conduct such sales shall keep a record of those sales and permit inspection of those records by police officers at any time during the hours of business. Reference to “illegal” cannabis is also removed here.

Lastly, an amendment is made to Section 865.02 which requires all applicants (and their employees) for a license to sell drug paraphernalia to submit an affidavit stating that he or she has never been convicted of a drug-related offense. The amendment excludes “minor cannabis offenses” as defined by the Criminal Identification Act (20 ILCS 2630/5.2) because these largely cover offenses involving possession of not more than 30 grams of cannabis which is now the legal possession limit. Further, most of these crimes are entitled to automatic expungement under the new law.

### **CONCLUSION**

These proposed changes conform with both the express language and the intent of the new regulations related to cannabis. Please contact the Firm if you have any questions.

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**THE CITY OF BERWYN**  
COOK COUNTY, ILLINOIS

**ORDINANCE**  
NUMBER \_\_\_\_\_

**AN ORDINANCE AMENDING PART FOUR, TITLE TWO, CHAPTER 426, PART SIX, CHAPTER 624, AND PART EIGHT, TITLE TWO, CHAPTER 865 OF THE BERWYN CODE OF ORDINANCES REGARDING CANNABIS AND CANNABIS PARAPHERNALIA FOR THE CITY OF BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.**

**Robert J. Lovero, Mayor**  
**Margaret Paul, City Clerk**

**James "Scott" Lennon**  
**Jose Ramirez**  
**Jeanine Reardon**  
**Robert Fejt**  
**Cesar A. Santoy**  
**Alicia M. Ruiz**  
**Rafael Avila**  
**Anthony Nowak**  
**Aldermen**

Published in pamphlet form by authority of the Mayor and City Clerk of the City of Berwyn on this \_\_\_\_ day of \_\_\_\_\_, 2019.

**ORDINANCE \_\_\_\_\_**

**AN ORDINANCE AMENDING PART FOUR, TITLE TWO, CHAPTER 426, PART SIX, CHAPTER 624, AND PART EIGHT, TITLE TWO, CHAPTER 865 OF THE BERWYN CODE OF ORDINANCES REGARDING CANNABIS AND CANNABIS PARAPHERNALIA FOR THE CITY OF BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.**

**WHEREAS**, the City of Berwyn (the “City”) is a home rule unit of local government as is provided by Article VII, Section 6 of the Illinois Constitution of 1970 and, as such, may exercise various powers and perform numerous functions pertaining to its government and affairs in any manner not otherwise prohibited by law; and

**WHEREAS**, the Mayor of the City (the “Mayor”) and City Council (collectively, the “Corporate Authorities”) are committed to protecting the health, safety and welfare of the City and its residents; and

**WHEREAS**, the City of Berwyn Code of Ordinances (the “City Code”), previously enacted regulations related to cannabis and cannabis related paraphernalia (the “Existing Regulations”); and

**WHEREAS**, the Illinois General Assembly recently adopted the Cannabis Regulation and Tax Act (the “Act”), which legalizes the possession, sale and distribution of cannabis beginning January 1, 2020, in accordance with the Act (410 ILCS 705/1-1 *et seq.*); and

**WHEREAS**, to ensure compliance with the Act, the Corporate Authorities have determined that it is in the best interests of the public health, safety and welfare of the residents of the City and the efficient operation of government to amend the City Code to update the Existing Regulations; and

**WHEREAS**, in light of the foregoing, the Corporate Authorities have determined that it is necessary, advisable and in the best interests of the City and its residents to amend the City Code as set forth herein;

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and the City Council of the City of Berwyn, County of Cook, State of Illinois, in the exercise of the City's home rule powers, as follows:

**ARTICLE I.  
IN GENERAL**

**Section 1.00 Findings.**

The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true and correct and do hereby, by reference, incorporate and make them part of this Ordinance as legislative findings.

**Section 2.00 Purpose.**

The purpose of this Ordinance is to amend Part Four, Title Two, Chapter 426, Part Six, Chapter 624, and Part Eight, Title Two, Chapter 865 of the City Code as set forth below.

**ARTICLE II.  
AMENDMENT OF PART FOUR, TITLE TWO, CHAPTER 426,  
PART SIX, CHAPTER 624, AND PART EIGHT, TITLE TWO, CHAPTER 865  
OF THE CITY CODE**

**Section 3.00 Amendment of Part Four, Title Two, Chapter 426, Section 426.04.**

The City Code is hereby amended, notwithstanding any provision, ordinance, resolution or City Code section to the contrary, by amending Part Four, Title Two, Chapter 426, Section 426.04 as follows (additions underlined, deletions ~~stricken~~):

**§ 426.04 VEHICLE SEIZURE AND IMPOUNDMENT; USE OF MOTOR VEHICLES FOR UNLAWFUL PURPOSES.**

(A) *Definitions.* For the purposes of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

**BUSINESS DAY.** Any day in which the office of the City Clerk of the City of Berwyn is open to the public for a minimum of seven hours.

**MOTOR VEHICLE.** Every vehicle which is self-propelled, including but not limited to automobiles, trucks, vans, motorcycles and motor scooters.

**OWNER OF RECORD.** The record title holder(s) of the vehicle as registered with the Secretary of State, State of Illinois or if not registered in Illinois, the particular state where the vehicle is registered.

(B) *Conduct prohibited.* A motor vehicle that is used in connection with any of the following violations may be subject to seizure and impoundment by the city, and the owner of record of the vehicle shall be liable to the city for an administrative penalty of \$500, plus any applicable towing fees if:

(1) The vehicle is operated by a driver under the influence of alcohol, other drug or drugs, intoxicating compound(s) or any combination thereof, as provided in ILCS Ch. 625, Act 5, § 11-501(a);

(2) The vehicle is operated by a driver while driver's license, permit or privilege to operate a motor vehicle is suspended or revoked, as a result of suspension related to conviction for drugs, alcohol, intoxicating compound or any combination thereof, pursuant to ILCS Ch. 625, Act 5, § 11-501(a), as provided in ILCS Ch. 625, Act 5, § 6-303 or is suspended or revoked for any other reason and the vehicle is being operated in violation of ILCS Ch. 625, Act 5, § 6-303;

(3) The operation of any motor vehicle with open alcohol in violation of ILCS Ch. 625, Act 5, § 11-502;

(4) Any vehicle operated and occupied solely by minors wherein alcoholic beverages, whether open or sealed, are found in violation of the Codified Ordinances of the city, § 804.27(B);

(5) Any vehicle being operated wherein there is found ~~in excess of two and one-half grams of~~ cannabis in violation of the Cannabis Regulation and Tax Act (ILCS Ch. 410, Act 705, §§ 1-1 et seq.) or the State Cannabis Control Act (ILCS Ch. 720, Act 550, § 4); or

(6) Any vehicle being operated or having been operated while the operator or occupants of the vehicle are in the commission of or fleeing from the commission of a crime constituting a charge of a Class A misdemeanor, or any felony.

(7) A violation of ILCS Ch. 720, Act 5, § 11-14, "Prostitution," of the Illinois Criminal Code of 1961, as amended, ILCS Ch. 720, Act 5, § 11-14.1, "Solicitation of a Sexual Act," of the Illinois Criminal Code of 1961, as amended, ILCS Ch. 720, Act 5, § 11-15, "Soliciting for a Prostitute," of the Illinois Criminal Code of 1961, as amended, ILCS Ch. 720, Act 5, § 11-15.1, "Soliciting for a Juvenile Prostitute," of the Criminal Code of 1961, as amended, ILCS Ch. 720, Act 5, § 11-18, "Patronizing a Prostitute," of the Illinois Criminal Code of 1961, as amended, ILCS Ch. 720, Act 5, § 11-18.1, "Patronizing a Juvenile Prostitute," of the Illinois Criminal Code, as amended, or

Chapter 660, "Public Morals Nuisance Violations," of the Codified Ordinances of the city.

(8) Any vehicle being operated by a driver upon a highway in the state when such driver does not possess a valid license or permit or a restricted driving permit in violation of the Illinois Vehicle Code, ILCS Ch. 625, Act 5, § 6-101(a).

(C) *Seizure and impoundment.*

(1) Whenever a police officer has a reason to believe that a vehicle is subject to seizure and impoundment pursuant to this section, the police officer shall provide for the towing of the vehicle to a facility approved by the Chief of Police. This section shall not apply if the vehicle used in the violation was stolen at that time and the theft was reported to the appropriate police authorities within 12 hours after the theft was discovered or reasonably should have been discovered.

(2) The police officer shall notify any person identifying himself or herself as the owner of the vehicle or any person who is found to be in control of the vehicle at the time of the alleged violation, if there is a person, of the fact of the seizure and of the vehicle owner's right to request an administrative hearing to be conducted under this section.

(D) *Administrative hearing.* Within five days after a vehicle is seized and impounded pursuant to this section, the city shall notify by personal service or by certified mail the owner of record of the owner's right to request a hearing to challenge whether a violation of this section has occurred. The owner of record seeking a hearing must file a written request for a hearing with the Chief of Police or his or her designee no later than ten business days after notice was mailed. The hearing date must be scheduled no more than ten business days after a request for a hearing has been filed. All interested persons shall be given a reasonable opportunity to be heard at the hearing. The formal rules of evidence shall not apply at the hearing and hearsay evidence shall be admissible. Within seven days after the hearing, if the Hearing Officer determines by a preponderance of the evidence that the vehicle was used in violation of this section, then the Hearing Officer shall enter an order finding the owner of record of the vehicle civilly liable to the city for the administrative penalty of \$500. If, after the hearing, the Hearing Officer does not determine by a preponderance of the evidence that the vehicle was used in a violation, the Hearing Officer shall enter an order finding for the owner and for the return of the vehicle. If the owner of record requests a hearing but fails to appear at the hearing or fails to request in a timely manner, the owner of record shall be deemed to have waived his or her right to a hearing and the Hearing Officer shall enter a default order in favor of the city in the amount of the administrative penalty. However, if the owner of record pays the penalty and the vehicle is returned to the owner, no default order need be entered if the owner is informed of his or her right to a hearing and executes a written waiver, in which case an order of liability shall be deemed to have been made when the city receives the written waiver.

(E) *Disposition of impounded vehicle.* A penalty imposed pursuant to this section shall constitute a debt due and owing the city. A vehicle impounded pursuant to this section shall remain impounded until:

(1) The penalty of \$500 is paid to the city and all applicable towing fees are paid to the towing agent, in which case the owner of record shall be given possession of the vehicle;

(2) A bond in the amount of \$500 is posted with the Police Department and all applicable towing fees are paid to the towing agent, at which time the vehicle will be released to the owner of record; or

(3) The vehicle is deemed abandoned, in which case the vehicle shall be disposed of in the manner provided by law for the disposition of abandoned vehicles.

(F) *Posting of bond.* If a bond in the amount of \$500 is posted with the Police Department, the impounded vehicle shall be released to the owner of record; the owner of the vehicle shall still be liable to the towing agent for any applicable towing fees. If a \$500 penalty is imposed for violation of this section, the \$500 bond will be forfeited to the city; however if a violation of this section is not proven by a preponderance of the evidence, the \$500 bond will be returned to the person posting the bond. All bond money posted pursuant to this section shall be held by the city until the Hearing Officer issues a decision, or if there is a judicial review, until the Court issues its decision.

(G) *Vehicle possession.* Any motor vehicle that is not reclaimed within 30 days after the expiration of the time during which the owner of record may seek judicial review of the city's action under this section, or the time at which a final judgment is rendered in favor of the city at the time a final administrative decision is rendered against an owner of record who is in default, may be disposed of as an unclaimed vehicle as provided by law, provided, however, that where proceedings have been instituted under state or federal or asset forfeiture laws, the subject vehicle may not be disposed of by the city except as consistent with those proceedings.

(Ord. 06-11, passed 2-28-2006; Ord. 07-40, passed 7-10-2007; Ord. 08-19, passed 3-11-2008; Ord. 09-34, passed 10-27-2009; Ord. 10-73, passed 12-14-2010)

### **Section 3.01 Amendment of Part Six, Chapter 624, Section 624.01.**

The City Code is hereby amended, notwithstanding any provision, ordinance, resolution or City Code section to the contrary, by amending Part Six, Chapter 624, Section 624.01 as follows (additions underlined, deletions ~~stricken~~):

#### **§ 624.01 POSSESSION OF CANNABIS; POSSESSION OF DRUG PARAPHERNALIA.**

(A) ~~No person shall possess cannabis or drug paraphernalia associated with the use of cannabis within the city limits, except as permitted by the Compassionate Use of Medical Cannabis Pilot Program Act (ILCS Ch. 410, Act 130, §§ 1 et seq.).~~ The words, terms and phrases defined in the Cannabis Regulation and Tax Act (ILCS Ch. 410, Act 705, §§1-1, et seq.), section 3 of the Cannabis Control Act (ILCS Ch. 720, Act 55, §1,

et seq.), and in the Compassionate Use of Medical Cannabis Program Act (ILCS Ch. 410, Act 130, §1, et seq.), when used in this Chapter, shall have the meanings ascribed to them in such section, unless the context otherwise requires.

~~(B) Definitions.~~

~~(1) **CANNABIS** includes marihuana, hashish and other substances which are identified as including any parts of the plant Cannabis sativa, whether growing or not; the seeds thereof; the resin extracted from any part of the plant; and any compound, manufacture, salt, derivative, mixture or preparation of the plant, its seeds or resin, including tetrahydrocannabinol (THC) and all other cannabinol derivatives, including its naturally occurring or synthetically produced ingredients, whether produced directly or indirectly by extraction, or independently by means of chemical synthesis or by a combination of extraction and chemical synthesis. However, CANNABIS shall not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil or cake or the sterilized seed of the plant which is incapable of germination.~~

~~— (2) **DRUG PARAPHERNALIA** includes all equipment, products and materials of any kind which are marketed for, or possessed with the intent to, use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling or otherwise introducing into the human body cannabis in violation of the Cannabis Control Act (ILCS Ch. 720, Act 550, §§ 1 et seq.). It includes, but is not limited to the following:~~

~~— (a) Kits peculiar to and marketed for use in manufacturing, compounding, converting, producing, processing or preparing cannabis or a controlled substance.~~

~~— (b) Isomerization devices peculiar to and marketed for use in increasing the potency of any species of plant, which is cannabis or a controlled substance.~~

~~— (c) Testing equipment peculiar to and marketed for private home use in identifying or in analyzing the strength, effectiveness or purity of cannabis or controlled substances.~~

~~— (d) Diluents and adulterants peculiar to and marketed for cutting cannabis or a controlled substance by private persons.~~

~~— (e) Objects marketed for or possessed with the intent to use in ingesting, inhaling, or otherwise introducing cannabis, hashish, or hashish oil into the human body including, where applicable, the following items:~~

~~— 1. Water pipes.~~

~~— 2. Carburetion tubes and devices.~~

~~— 3. Smoking and carburetion masks.~~

- ~~4. Carburetor pipes.~~
- ~~5. Electric pipes.~~
- ~~6. Air driven pipes.~~
- ~~7. Chillums.~~
- ~~8. Bongs.~~
- ~~9. Ice pipes or chillers.~~
- ~~10. Cigarette rolling papers.~~

~~(f) Any item whose purpose, as announced or described by the seller, is for use in violation of this section.~~

~~(C) (1) When a police officer finds a person in possession of cannabis, he or she may, in lieu of filing a complaint or arresting the person, issue the person an ordinance violation ticket, allowing the person to settle the violation by paying to the city the amount set forth below, not more than ten days after the time the violation was committed.~~

<i>Amount of Cannabis</i>	<i>Fine</i>
Under 2.5 grams	\$100
2.5 grams or more, but not more than 5 grams	\$175
More than 5 grams, but not more than 10 grams	\$275
More than 10 grams, but not more than 20 grams	\$400
More than 20 grams, but not more than 30 grams	\$500
More than 30 grams, but not more than 100 grams	\$750

~~(2) If the person to whom a citation was issued fails to settle within ten days, the amount of settlement, prior to a court appearance, shall be double the above amount, but not exceeding \$750. If the person to whom the citation was issued fails to settle and pay the violation claim, proceedings shall be instituted in the Circuit Court of the county against the violator. If a fine is imposed by the Court, the fine shall be not less than the amount set forth above as the settlement amount, but not more than \$750.~~

~~(D) No person previously convicted under ILCS Ch. 720, Act 550, § 4(a) through (c) will be afforded the opportunity to pay a fine in accordance with the terms of this section. A second offense will result in the person being charged under ILCS Ch. 720, Act 550, § 4, "Possession of Cannabis," and processed accordingly.~~

(B) It is unlawful for any person under 21 years of age to knowingly obtain, seek to obtain, or possess cannabis, except where authorized by the Compassionate Use of

Medical Cannabis Program Act or by the Community College Cannabis Vocational Pilot Program.

(C) It is unlawful for any person who is 21 years of age or older and who is not a resident of the state of Illinois to knowingly obtain, seek to obtain, or possess in excess of 15 grams of cannabis flower, 2.5 grams of cannabis concentrate, or 250 milligrams of THC contained in a cannabis infused product.

(D) It is unlawful for any person who is 21 years of age or older and who is a resident of the state of Illinois and who is not a registered qualified patient to knowingly obtain, seek to obtain, or possess in excess of 30 grams of cannabis flower, 5 grams of cannabis concentrate, or 500 milligrams of THC contained in a cannabis infused product.

(E) The possession limit of cannabis for any person who is a registered qualifying patient is, in addition to the amounts allowable under Section 624.01(D), any cannabis produced by cannabis plants grown under subsection (b) of Section 10-5 of the Cannabis Regulation and Tax Act, provided any amount of cannabis produced in excess of 30 grams of raw cannabis or its equivalent must remain secured within the residence or residential property in which it was grown.

~~—(E) (F) When a police officer finds a person in possession of cannabis in violation of this Section, drug paraphernalia with the intent to use it in ingesting, inhaling or otherwise introducing cannabis into the human body or in preparing cannabis for that use, he or she may, in lieu of filing a complaint or arresting the person, issue the person an ordinance violation ticket. A person to whom a citation is issued shall be fined a minimum of \$100 and a maximum of \$750, and may settle the violation by paying to the city the amount set forth in the ordinance violation ticket, not more than ten days after the time the violation was committed. If the person to whom a citation was issued fails to settle within ten days, the amount of settlement, prior to a court appearance, shall be double.~~

(Ord. 96-12, passed 3-12-1996; Ord. 07-23, passed 5-22-2007; Ord. 16-17, passed 8-9-2016; Ord. 19-04, passed 2-15-2019)

### **Section 3.02 Adoption of Part Six, Chapter 624, Section 624.02.**

The City Code is hereby amended, notwithstanding any provision, ordinance, resolution or City Code section to the contrary, by adopting Part Six, Chapter 624, Section 624.02 as follows:

#### **§ 624.02 CONSUMPTION OF CANNABIS BY UNDERAGE INVITEES.**

It is unlawful for any parent or guardian to knowingly permit his or her residence, any other private property under his or her control, or any vehicle, conveyance, or watercraft under his or her control to be used by an invitee of the parent's child or the guardian's

ward, if the invitee is under the age of 21, in a manner that constitutes a violation of Section 624.01. A parent or guardian is deemed to have knowingly permitted his or her residence, any other private property under his or her control, or any vehicle, conveyance, or watercraft under his or her control to be used in violation of this Article if he or she knowingly authorizes or permits consumption of cannabis by underage invitees in a manner that constitutes a violation of this Article.

**Section 3.03 Adoption of Part Six, Chapter 624, Section 624.03.**

The City Code is hereby amended, notwithstanding any provision, ordinance, resolution or City Code section to the contrary, by adopting Part Six, Chapter 624, Section 624.03 as follows:

**§ 624.03 TRANSFER OF CANNABIS TO MINORS PROHIBITED.**

It is unlawful for any parent or guardian to transfer cannabis, with or without remuneration, to a person under 21 years of age, or to allow a person under 21 years of age to purchase, possess, use, process, transport, grow, or consume cannabis except where authorized by the Compassionate Use of Medical Cannabis Program Act or by the Community College Vocational Pilot Program.

**Section 3.04 Amendment of Part Eight, Title Two, Chapter 865, Section 865.01.**

The City Code is hereby amended, notwithstanding any provision, ordinance, resolution or City Code section to the contrary, by amending Part Eight, Title Two, Chapter 865, Section 865.01 as follows (additions underlined, deletions ~~stricken~~):

**§ 865.01 LICENSE REQUIRED.**

No person, as principal, clerk, agent or servant, shall sell any item, effect, paraphernalia, accessory or thing which is designed or marketed for use with ~~illegal~~-cannabis or illegal drugs, as defined by the Illinois Compiled Statutes, as amended, without first obtaining a license therefor. The license shall be in addition to any or all other licenses held by the applicant.

(Ord. passed 4-12-1982)

**Section 3.05 Amendment of Part Eight, Title Two, Chapter 865, Section 865.02.**

The City Code is hereby amended, notwithstanding any provision, ordinance, resolution or City Code section to the contrary, by amending Part Eight, Title Two, Chapter 865, Section 865.02 as follows (additions underlined, deletions ~~stricken~~):

**§ 865.02 LICENSE REQUIRED.**

In addition to the license application requirements of Chapter 801, an application for the license required in § 865.01 shall include an affidavit, by the applicant and each of his or her employees who is authorized to sell the items, that he or she has never been convicted of a drug-related offense, not including a conviction for a “minor cannabis offense,” as defined by the Criminal Identification Act (ILCS Ch. 20, Act 2630, §5.2).

(Ord. passed 4-12-1982)

**Section 3.06 Amendment of Part Eight, Title Two, Chapter 865, Section 865.04.**

The City Code is hereby amended, notwithstanding any provision, ordinance, resolution or City Code section to the contrary, by amending Part Eight, Title Two, Chapter 865, Section 865.04 as follows (additions underlined, deletions ~~stricken~~):

**§ 865.04 RECORDS OF TRANSACTIONS.**

Every licensee under this chapter must keep a record of every item, effect, paraphernalia, accessory or thing designed or marketed for use with ~~illegal~~-cannabis or illegal drugs which is sold by his or her business, and this record shall be open to the inspection of police officers at any time during the hours of business. The record shall contain the name and address of the purchaser, the name and quantity of the product, the date and time of the sale and the signature of the licensee or his or her agent. The record shall be retained for not less than two years.

(Ord. passed 4-12-1982)

**Section 3.07 Other Actions Authorized.**

The officers, employees and/or agents of the City shall take all action necessary or reasonably required to carry out, give effect to and consummate the transactions contemplated by this Ordinance and shall take all action necessary in conformity therewith including, without limitation, the execution and delivery of any and all documents required to be delivered in connection with this Ordinance.

**ARTICLE III.  
HEADINGS, SAVINGS CLAUSES, PUBLICATION,  
EFFECTIVE DATE**

**Section 4.00 Headings.**

The headings of the articles, sections, paragraphs and subparagraphs of this Ordinance are inserted solely for the convenience of reference and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance.

**Section 5.00 Severability.**

The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

**Section 6.00 Superseder.**

All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**Section 7.00 Publication.**

A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the City as provided by the Illinois Municipal Code, as amended.

**Section 8.00 Effective Date.**

This Ordinance shall be immediately in full force and effect after passage, approval and publication. A full, true and complete copy of this Ordinance shall be published in pamphlet form as provided by the Illinois Municipal Code, as amended.

(THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)

**ADOPTED** by the City Council of the City of Berwyn, Cook County, Illinois on this \_\_\_ day of \_\_\_\_, 2019, pursuant to a roll call vote, as follows:

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>PRESENT</b>
Lennon				
Ramirez				
Reardon				
Fejt				
Santoy				
Ruiz				
Avila				
Nowak				
(Mayor Lovero)				
<b>TOTAL</b>				

**APPROVED** this \_\_\_ day of \_\_\_\_, 2019.

ATTEST:

\_\_\_\_\_  
Robert J. Lovero  
MAYOR

\_\_\_\_\_  
Margaret Paul  
CITY CLERK



E-2

To: Mayor and City Council  
From: David Hulseberg, Executive Director  
Date: December 13, 2019  
RE: Proposed Amendment to the Agreement with the Berwyn Development Corporation to provide funding for economic development to activities and services

Overview: The City and the BDC have had a longstanding operating agreement whereby the BDC provided economic and other services to the City. The increasing amount of funds provided to \$850,000 annually.

Salient Points:

- \* Amend section 4.1 strike "\$692,500" and replace with \$850,000
- \* Amend Section 4.1 strike 2019 and replace with "2020"
- \* 7.2 (D) (vi)) Add after "authorizing agreement" "Payment for these services are included within this agreement"

E-2

**CITY OF BERWYN  
RESOLUTION NO. \_\_\_\_\_  
DATE OF PASSAGE \_\_\_\_\_**

**A RESOLUTION APPROVING AN AMENDMENT TO AN AGREEMENT WITH BERWYN  
DEVELOPMENT CORPORATION TO PROVIDE FUNDING FOR ECONOMIC  
DEVELOPMENT ACTIVITIES AND SERVICES IN THE AMOUNT OF \$850,000**

**WHEREAS**, the City of Berwyn has a population of more than 25,000 persons and is, therefore, a home rule unit under subsection (a) of Section 6 of Article VII of the 1970 Constitution of the State of Illinois; and

**WHEREAS**, said Section of the Constitution authorizes a home rule unit to exercise any power and perform any function pertaining to its government and affairs for the protection of the public safety, health, welfare and morals; and

**WHEREAS**, the Berwyn Development Corporation (BDC) was created for the specific purpose of promoting economic development within the corporate limits of the City of Berwyn, Illinois and has the capacity to perform economic development activities and services needed for the City of Berwyn, Illinois; and

**WHEREAS**, the City has determined that it is in the public interest to assist BDC with funding for its economic development efforts on behalf of the City; and

**WHEREAS**, the City and BDC desire to enter into an agreement which provides funding for economic development activities and services, said agreement is attached hereto and made a part thereof; and

**WHEREAS**, funding to the BDC is available in the budget as TIF Management Services/BDC (Account 5200).

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Berwyn, Illinois, that the Mayor and City Clerk are hereby authorized to sign the attached agreement with the Berwyn Development Corporation (BDC).

PASSED AND APPROVED THIS \_\_\_ DAY OF \_\_\_\_\_, 20\_\_


ATTEST:                      AYES \_\_\_              NAYS \_\_\_

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

**AGREEMENT BETWEEN  
THE CITY OF BERWYN, ILLINOIS and  
THE BERWYN DEVELOPMENT CORPORATION  
PROVIDING FUNDING for ECONOMIC DEVELOPMENT ACTIVITIES and SERVICES**

THIS AGREEMENT is entered this \_\_ day of \_\_\_\_\_, 20\_\_\_, between the City of Berwyn, Illinois, an Illinois municipal corporation (hereinafter referred to as the “City”), with offices located at 6700 W 26th St Berwyn, IL 60402, and the Berwyn Development Corporation an Illinois not for profit corporation (hereinafter referred to as “BDC”), an Illinois not-for-profit corporation with offices located at 3322 S Oak Park Ave, Berwyn, IL 60402.

**RECITALS**

**WHEREAS**, Section 10 of Article 7 of the 1970 Constitution of the State of Illinois authorizes units of local government to contract and otherwise associate with individuals, associations and corporations in any manner not prohibited by law or by ordinance; and

**WHEREAS**, units of local government entering into such agreements may use their credit, revenues and other resources to pay costs and to service debt related to activities which involve a public purpose; and

**WHEREAS**, BDC was created for the specific purpose of promoting economic development within the corporate limits of the City of Berwyn, Illinois, and has the capacity and the expertise to perform the economic development activities and services needed for the City of Berwyn, Illinois; and

**WHEREAS**, the City has determined it is in the public interest to assist BDC with funding for its economic development efforts on behalf of the City.

**NOW THEREFORE**, in consideration of the premises and the mutual covenants contained herein, the City and BDC agree as follows:

**1.0 RECITALS INCORPORATION**

1.1 The foregoing recitals are incorporated herein as though fully set forth.

**2.0 AUTHORITY**

2.1 BDC represents and warrants it is the real party in interest to this Agreement, it is not acting for or on behalf of an undisclosed party, and it possesses the legal authority to accept and perform the services required under this grant and to execute this Agreement. Any person

executing this Agreement on behalf of BDC shall, when required, provide written evidence of their legal authority.

2.2 The City represents and warrants it has the legal authority to enter into this Agreement. Any person executing this Agreement on behalf of the City to this Agreement shall, when required, provide written evidence of their legal authority. The Mayor is hereby granted full authority to administer all terms of this Agreement on behalf of the City.

### **3.0 STATUS OF PERSONNEL OR CONTRACTED AGENTS**

3.1 All technical, clerical and other personnel necessary for the performance of BDC's obligations under this Agreement shall be BDC's employees, or contracted agents, and shall in all respects be subject to BDC's rules and regulations governing its employees. Neither BDC, nor its personnel, nor its contracted agents shall be agents or employees of the City.

3.2 The City, its officials and employees, when acting pursuant to this Agreement are acting as City officials or employees in their official capacity and not personally or as agents of BDC or others.

### **4.0 FUNDING GRANTS**

4.1 The City shall provide BDC an annual funding grant in the amount of \$850,000 which amount shall be payable on a proportionate quarterly basis of \$212,500. The first payment shall be due on the fifteenth (15<sup>th</sup>) of the month January 2020. Subsequent quarterly payments shall be due, either in advance, on or before the first day of the month on a quarterly basis thereafter (April, July, October), during the Term of this Agreement. Additionally, the City recognizes that there may be, from time to time, certain TIF eligible expenditures over and above the amount indicated in this paragraph as well as other consultant expenses, therefore the City will consider paying such additional expenditures on a pre-approved basis only.

4.2 Payments pursuant to this Agreement are subject to availability of funds and their appropriation and authorized expenditure pursuant to applicable law. The City's obligations shall cease immediately without penalty or liability for further payment if in any fiscal year this Agreement is in effect, the City fails to appropriate, budget or otherwise make available sufficient funds for this grant.

4.3 Payments to BDC under this Agreement shall be made payable in the name of BDC and sent to the following person and place, or directly deposited into a financial account maintained by BDC:

Executive Director  
Berwyn Development Corporation  
3322 S Oak Park Ave, 2<sup>nd</sup> Fl  
Berwyn, IL 60402

BDC may change the person to whom payments are sent, or the place to which payments are sent, by delivering thirty (30) days' prior written notice to the City.

- 4.4 The City shall supply for the use of BDC, and without charge to BDC, all required technology services and equipment to include: computer, phone, internet, copier and printer services and access to the City's geographic information system. Transition of services shall begin January 1, 2020 pursuant to the phasing plan outlined in Exhibit A.
- 4.5 In the event that funding is reduced, the City and BDC will cooperatively adjust the services to be delivered by BDC.

## **5.0 BDC'S ORGANIZATION AND STAFFING**

- 5.1 Prior to the execution of this Agreement, BDC shall be: 1) registered to do business in the State of Illinois with the Illinois Secretary of State, and be incorporated as an Illinois not-for-profit corporation, and 2) registered with the United States Internal Revenue Service and approved to operate as a tax-exempt organization pursuant to 26 U.S.C. 501(c)(3), commonly referred to as "501(c)(3)," as amended.
- 5.2 Prior to the execution of this Agreement, the BDC Board of Directors shall amend its by-laws to: (1) allow for at least sixteen (16) members on its Board of Directors, (2) include a provision that if they agree to serve, the Mayor of the City of Berwyn, or their designee, shall be a member of the Board of Directors, (3) ensure at least eight (8) members of the Board of Directors be representative of the larger Berwyn business community and (4) provide that the term of office shall be three (3) years for all Board Members, although Board Members may be reappointed for no more than two terms consecutively.
- 5.3 BDC shall hire an Executive Director. BDC shall seek the input, participation, and approval of the City in the selection of the Executive Director, and all Executive Directors of BDC during the Term of this Agreement.
- 5.4 During the Term of this Agreement, BDC shall maintain a qualified and competent staff to provide all management and administrative services necessary to accomplish BDC's mission, goals and objectives.

## **6.0 TERM OF AGREEMENT**

- 6.1 This Agreement shall commence on January 1, 2020 and remain in full force and effect for a period of four (4) years (the "Term") unless terminated by six (6) months written notice to the other party, or pursuant to the provisions contained in Section 13.

**7.0 SERVICES TO BE PERFORMED BY BDC**

7.1 BDC's duties and services pursuant to this Agreement shall be the promotion of business, industry and trade within the corporate limits of the City of Berwyn. BDC shall develop, in collaboration with the City and others, an on-going strategy for the economic development of the City of Berwyn.

7.2 The core services to be supplied by BDC are as follows:

A. Business Attraction:

- (i) BDC shall aid new business prospects seeking to locate in the City of Berwyn by providing information on available land, buildings, demographics, labor force, housing, education, infrastructure and other such information.
- (ii) BDC shall provide infrastructure information to business prospects, when requested, by working with utility companies, local units of government and the City to facilitate the decision-making process for prospective businesses considering locating in the City.
- (iii) BDC shall work with State and Federal organizations to respond to business and developer requests for information.
- (iv) BDC shall contact all economic development related prospects referred to BDC by the City or any other entity.
- (v) BDC shall perform the following business attraction services to aid prospective businesses and developers:
  - a. Review the City's existing economic development incentive programs and make recommendations if needed to ensure the programs remain advantageous and competitive, and provide feedback from the development community; and
  - b. Establish relationships with real estate professionals through individual meetings and by participating in events as time and resources permit; and
  - c. Market Berwyn's retail opportunities and sites to key developers at Trade Show(s). At Trade Show(s) BDC shall arrange and host follow-up-on-site visits focused specifically on retail development.
  - d. Attend the City's Development Services Team meetings when requested by the City of Berwyn or business owner/developer.
  - e. Develop a strategic plan to address major infill opportunities.

B. Business Retention and Expansion

- (i) BDC shall conduct an annual business retention program in which existing City of Berwyn businesses and employers are identified and personal contact is made by BDC through on site visits, mail surveys, or both. Surveys shall be sent via mail or email, at BDC's discretion, and shall be sent to companies located throughout the community.
- (ii) BDC shall annually conduct not less than fifty (50) on site business retention calls per year.
- (iii) BDC shall conduct not less than ten (10) business retention calls with the chief executive officer (or other designate) of companies located in Berwyn.
- (iv) BDC's business retention program shall be designed to identify and address the needs of existing businesses and the way BDC and the City can better assist those businesses, including but not limited to the following components:
  - a. Coordinate meetings of the Mayor's Economic Development Roundtable;
  - b. Serve as a resource for City businesses seeking economic, demographic, commercial real estate and other related data;
  - c. Update and maintain information on Berwyn's economic profile. The City shall assist BDC in updating and maintaining information found in the census and other such data to include commercial vacancy rates and sales tax data.
  - d. Conduct roundtables, not less than six (6) per year, for business leaders detailing information about Berwyn's economic and development programs;
  - e. Assist businesses to assess their export and foreign market potential with the help of State and Federal agencies and others;
  - f. Analyze and report to the City the results of the retention surveys and CEO visits and identify potential actions to be taken;
  - g. Maintain a database of all Berwyn businesses and work with the City Permit Administrator to revamp the City business license process to enhance revenue collection and data availability.

C. Domestic and Global Initiatives

BDC shall continue initiatives to attract businesses and new jobs by maintaining relationships with Department of Commerce and Economic Opportunity offices and communicating with the Chicago International Trade Commissioners Association and others.

D. Miscellaneous

- (i) BDC shall maintain the “*Berwyn.net*” and the “*WhyBerwyn.com*” websites.
- (ii) BDC shall serve as a data and informational source for the City, as well as for other local units of government, and the City’s State and Federal legislators, on all significant economic and business issues facing the City.
- (iii) BDC shall serve as the TIF Administrator for all such districts in the City.
- (iv) BDC shall serve as the City’s planning department.
- (v) BDC shall promote Berwyn’s positive aspects and quality of life through:
  - a. The Why Berwyn branding campaign;
  - b. Use of social media;
  - c. Coordinating of small business training and learning opportunities with community partners;
  - d. Support and organize community events;
  - e. Creation of four (4) magazine issues;
  - f. BDC will host a Mayor-President roundtable semi-annually consisting of all governmental units in the City of Berwyn.
- (vi) BDC shall operate a Commercial Loan pool and a Micro Loan pool and other like financial incentive tools as deemed appropriate by BDC and/or the City. For those programs receiving City financing or backing the City shall be presented with a separate authorizing agreement. Payment for those services are included within this Agreement.

**8.0 BUDGET, FINANCIAL DISCLOSURES and REPORTS**

- 8.1 BDC shall, on or before November (1<sup>st</sup>) of each year, submit its annual budget to the City. BDC’s budget shall set forth the objects and purposes for which it seeks to use the grant

money from the City. BDC shall further provide such information as may be necessary in the opinion of the City for inclusion in the City's annual budget report.

- 8.2 BDC shall provide the City with bi-annual financial reports within thirty (30) days after the end of each six (6) month period ending on December 31<sup>st</sup> and June 30<sup>th</sup> each year. The reports shall include a detailed list of all City revenues received and expenditures incurred, as well as specific identification of those expenditures that are TIF eligible expenses, by BDC pursuant to this Agreement.
- 8.3 BDC shall conduct an annual audit by an independent audit/accounting firm licensed by the State of Illinois to conduct an audit in accordance with generally accepted auditing standards. Said audit shall include all income received by BDC from the City, and all disbursements by BDC of City funds for the prior fiscal year. A copy of the audit report shall be provided to the City within thirty (30) days of BDC's receipt of the audit report. An auditor's management comment letter shall be submitted to the City as part of the audit report.
- 8.4 The City's contribution pursuant to this Agreement shall be restricted for use for the purposes described in this Agreement. Furthermore, the annual financial report shall include a supplemental schedule reflecting the City's contribution, summarizing the major classes of associated expenses, and presenting any residual equity balance. The financial statements should also include any equity balance remaining from the prior year.
- 8.5 BDC shall provide the City with quarterly written informational reports on its activities within thirty (30) days after the end of each three (3) month period ending on September 1<sup>st</sup> December 1<sup>st</sup> March 1<sup>st</sup> and June (1<sup>st</sup>), each year; and such other reports as may be reasonably requested by the City. BDC's quarterly reports shall include, but not be limited to, prospective economic development activity, challenges to economic development in Berwyn, local employment trends, coordinated efforts with other agencies and recommendations to improve the economic development climate in the City.
- 8.6 BDC will, with assistance from the City, be responsible for tracking and maintaining data on the number of jobs created and/or retained, construction value approved, investment value approved, and the square footage of new construction and remodeling.

## **9.0 FINANCIAL RECORDS**

- 9.1 At any time during the term of this Agreement, the City shall have the right to examine BDC's financial records during regular business hours and subject to reasonable notice.

- 9.2 BDC is accountable for all City funds disbursed under any grants or loans. BDC's financial management system shall be structured to provide for accurate, current and complete disclosure of the expenditure of all funds provided by the City under this Agreement. BDC shall maintain effective control and accountability over all funds disbursed and equipment, property, or other assets acquired with City funds. BDC shall keep records sufficient to permit the tracing of funds to a level of expenditure adequate to ensure that funds have not been unlawfully spent.
- 9.3 BDC acknowledges the requirements of the Local Records Act, 50 ILCS 205 *et seq.*, as amended and shall therefore maintain, in accordance with the Act, following the later of the expiration or termination of this Agreement, adequate books, records and supporting documents to verify the amounts, recipients and uses of all funds disbursed in conjunction with this Agreement. All books, records and supporting documents related thereto shall be available for inspection and audit by the City, or any duly authorized representative of the City, and BDC agrees to cooperate fully to accomplish any such audit. BDC shall provide full access to all relevant materials and to provide copies of the same upon request.
- 9.4 If any services to be performed under this Agreement are subcontracted, BDC shall include in all subcontracts a provision that the City, or any duly authorized representative of the City, shall have full access to and the right to examine any pertinent books, documents, papers and records of any subcontractor involving transactions related to this Agreement in accordance with the Local Records Act cited above, from the later of the expiration or termination of this Agreement.

**10.0 ACQUISITION OF EQUIPMENT**

10.1 In the event BDC ceases to exist, all equipment and materials purchased with City funds shall become City property.

**11.0 UNUSED FUNDS**

11.1 Any unused funds provided by the City pursuant to this Agreement shall be maintained in a federally insured account.

11.2 In the event BDC ceases to exist, all unused funds provided by the City pursuant to this Agreement, except those identified as prior obligations, shall be returned to the City.

**12.0 LEGAL COMPLIANCE**

12.1 In addition to complying with the statutes and regulations specifically referenced in this Agreement, BDC is responsible for determining the applicability of, and complying with, any other laws, regulations or ordinances.

- 12.2 All applicable federal, state and local laws, rules and regulations applicable to this Agreement shall be deemed to be included in this Agreement as though fully set forth herein. Except where expressly required by applicable laws and regulations, the City shall not be responsible for monitoring BDC's compliance.
- 12.3 BDC certifies it shall comply with all applicable provisions of federal, state and local law in its performance of this Agreement.
- 12.4 BDC acknowledges the requirements of the Illinois Freedom of Information Act (the "FOIA"), 5 ILCS 140/1, *et seq.*, as amended, and agrees to comply with all requests of the City for public records (as that term is defined by Section 2(c) of FOIA) in BDC's possession or control within five (5) business days of the request being made by the City.

**13.0 TERMINATION; SUSPENSION**

- 13.1 This Agreement may be terminated by the City in the event of BDC's substantial failure to perform in accordance with the terms hereof through no fault of the City. Provided, however, the City shall issue a breach of contract notice detailing the breach and providing a one hundred and eighty (180) day cure period. The City will submit to the BDC a corrective action plan with supporting timeline to the BDC Board of Directors for approval. If the agreed upon corrective action plan is not achieved by the respective timeline then the City may terminate the contract by providing a six (6) months' notice.
- 13.2 This Agreement is also subject to termination by either party if either party is restrained by state or federal law or by a court of competent jurisdiction from performing the provisions of this Agreement. Mailing of such notice, as and when above provided, shall be equivalent to personal notice and shall be deemed to have been given at the time of mailing.
- 13.3 The City's obligations under this Agreement shall cease immediately without penalty of further payment being required if, in any fiscal year, the City fails to budget, appropriate, or otherwise make available sufficient funds for this Agreement. In the event a lack of funding occurs in full or in part, the City shall give BDC written notice, which shall set forth the effective date of full or partial termination, or if a change in funding is required, setting forth the change in funding and changes in the approved budget. Notwithstanding anything contained herein to the contrary, in the event of the termination or suspension of funding, BDC shall not be required to continue to provide services to the City. In the event of a reduction or temporary suspension of funding, BDC may identify services that will not be supported due to the reduction.

- 13.4 If the City terminates this Agreement, BDC shall not incur any costs or new obligations after the termination effective date. BDC shall also attempt to cancel as many current obligations as possible.
- 13.5 The City shall allow full credit to BDC and shall pay to BDC for any obligations properly incurred pursuant to this Agreement by BDC and prior to termination.

**14.0 INDEMNIFICATION AND INSURANCE**

- 14.1 Each party shall hold harmless and indemnify the other party, its elected officials, officers, directors, employees and agents from any and all claims, suits, actions, costs and fees, including, but not limited to, attorneys' fees, interest and expenses, growing out of, or connected with the performance of this Agreement, or because of any act or omission, neglect, or misconduct of a party, its officers, directors, employees, agents, volunteers, subrecipients, independent contractors, or subcontractors.
- 14.2 Nothing contained herein shall be construed as prohibiting either party, its elected officials, directors, officers, agents, or its employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, actions or suits brought against them.
- 14.3 In the events any demand or claim relating to this Agreement is known to either party, the City and/or BDC will notify the other party in writing in an expedient manner.
- 14.4 BDC shall, at BDC's expense, secure and maintain in effect throughout the duration of this Agreement, insurance of the kinds and limits identified in this section. BDC shall furnish Certificates of Insurance to the City before any City grants are released pursuant to this Agreement. All insurance policies shall be written with insurance companies licensed to do business in the State of Illinois, which have a rating of not less than a IX, according to the latest edition of the A. M. Best Company. Such policies shall include a provision preventing cancellation of the insurance policy except upon fifteen (15) days' prior written notice to the City. Such provision shall also be stated on each Certificate of Insurance as "Should any of the above-described policies be canceled before the expiration date, the issuing company shall mail 15 days' written notice to the certificate holder named to the left." Upon the City's written request, BDC shall provide copies of any or all policies of insurance to the City. The limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law:

- (vii) **Commercial General Liability:**
  - i. Coverage to include Premise/Operations, Products/Completed Operations, Independent Contractors, Broad Form Property Damage,

- Contractual and Personal Injury
- ii. Limits
 

General Aggregate	\$1,000,000.00
Each Occurrence	\$2,000,000.00
Personal Injury	\$1,000,000.00
  - iii. Coverage is to be written on an “occurrence” basis.
  - iv. Cover all claims arising out of BDC’s operations or premises, anyone directly or indirectly employed by BDC, and BDC’s obligations under indemnification under this Agreement.
    - (A) **Workers’ Compensation:**  
 Shall be in accordance with the provisions of the laws of the State of Illinois, including occupational disease provisions, for all employees at the site of the project, and if case work is sublet, the consultant shall require each of its subcontractors similarly to provide workers’ compensation insurance. In case employees engaged in hazardous work under this contract at the site of the project are not protected under the workers’ compensation statute, the consultant shall provide, and shall cause each of its subcontractors to provide, adequate and suitable insurance for the protection of employees not otherwise provided.
    - (B) **Comprehensive Automobile Liability:**
      - i. Coverage to include all owned, hired, non-owned vehicles and/or trailers and other equipment required to be licensed.
      - ii. Limits
 

Combined Single Limit	\$1,000,000.00
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    - (C) **Umbrella:**
      - i. Limits
 

Each Occurrence/Aggregate	\$2,000,000.00
---------------------------	----------------
    - (D) **The City of Berwyn shall be named as a primary non-contributory additional insured on all insurance policies except Workers’ Compensation.**

BDC understand and agrees that liability, any performance bond or insurance protection required by this Agreement or otherwise provided by BDC, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the City as herein provided.

**15.0 NON-ASSIGNMENT AND SUCESSORS TO INTEREST**

15.01 This Agreement shall not be assigned or transferred by either party hereto without the express written agreement of the other party.

15.02 The parties each bind themselves and their successors, and assigns, to the other party of this Agreement and to the successors, and assigns, of such other party in respect to all covenants of this Agreement.

15.03 Nothing herein shall be construed as creating any personal liability on the part of any officer, director, agent or employee of either party, nor shall it be construed as giving any right or benefits hereunder to anyone other than the City and BDC.

**16.0 MODIFICATION AND AMENDMENT**

16.1 This Agreement may only be amended or modified by a written instrument, signed by the parties hereto, other than modifications required by changes in federal or state law or regulation or required by City ordinance applicable to this Agreement. No amendment or modification of this Agreement shall be valid or enforceable unless in writing and signed by the authorized representatives of the parties.

**17.0 CONFLICT OF INTEREST**

17.1 BDC shall establish and follow policies prohibiting its officers, directors, agents and employees from using City funds for their own private use.

17.2 No City officer, director or employee may be hired or paid with funds derived directly or indirectly through this Agreement.

17.3 The parties acknowledge and agree that City employees are, or may in the future be, serving and will continue to serve as an officer, director or volunteer of the BDC.

**18.0 GOVERNING LAW**

18.1 This Agreement shall be governed and construed by the laws of the State of Illinois both as to interpretation and performance.

**19.0 REQUIRED NOTICES OR REPORTS**

19.1 Any notices, reports, records or documents required by the terms of this Agreement shall be deemed sufficiently delivered if made in writing and sent by first class mail or personal services to:

FOR THE CITY  
Office of the Mayor  
City of Berwyn  
6700 26th Street  
Berwyn, IL 60402

FOR THE BDC  
Executive Director  
Berwyn Development Corporation  
3322 S. Oak Park Avenue  
Berwyn, IL 60402

19.2 Either party may change its address for receiving notices by giving notice thereof in compliance with the terms of this Section 19.

**20.0 ENTIRE AGREEMENT**

20.1 This Agreement represents the entire agreement between the parties and supersedes all previous communications or understandings, whether oral or written.

**21.0 SAVINGS CLAUSE**

21.1 If any provision of this Agreement, or the application of such provision, shall be rendered or declared invalid by a court of competent jurisdiction, or by reason of its requiring any steps, actions or results, the remaining parts or portions of this Agreement shall remain in full force and effect.

**22.0 CAPTIONS AND PARAGRAPH HEADINGS**

22.1 Captions and paragraph headings are for convenience only and are not a part of this Agreement and shall not be used in construing this Agreement.

**[THIS SPACE INTENTIONALLY LEFT BLANK]**

**IN WITNESS HEREOF** the parties to this Agreement by their signatures acknowledge they have read and understand this Agreement and intend to be bound by its terms as of the date first written above.

**CITY OF BERWYN**  
an Illinois Municipal Corporation,

**Berwyn Development Corporation**  
an Illinois not for profit corporation

\_\_\_\_\_  
By: \_\_\_\_\_, Mayor

\_\_\_\_\_  
By: \_\_\_\_\_, President

ATTEST

\_\_\_\_\_  
By: \_\_\_\_\_, City Clerk

\_\_\_\_\_  
By: \_\_\_\_\_, Secretary



F-1

**A Century of Progress with Pride**

PROCLAMATION

- Whereas; Ron "Clem Kadiddlehopper" Stillmaker has been employed by the City of Berwyn since December 1, 1993, working under former Mayors Thomas Shaughnessy, Michael A. O'Connor, and present Mayor Robert Lovero and,
- Whereas; Ron Stillmaker was hired as a Probationary Firefighter, and,
- Whereas; Ron Stillmaker was promoted to the rank of Engineer on February 14<sup>th</sup>, 2011, and,
- Whereas; Ron Stillmaker, along with his brother Rick and sister, Sandra were raised in Chicago by their mother and father, and
- Whereas; Ron Stillmaker attended Beaubien Elementary school, and
- Whereas; Ron Stillmaker then attended Luther North High School, graduating in 1976, and
- Whereas; Ron Stillmaker, later met his beautiful wife and significantly better half, Mary Beth, and,
- Whereas; Ron Stillmaker and Mary Beth married and raised three wonderful children, Ryan, Sean and Jackie, and
- Whereas; Ron Stillmaker is a true lover and caretaker of animals and traps kittens for their own good, and
- Whereas; Ron Stillmaker could fix anything with a screwdriver, duct tape and a paper clip, and
- Whereas; Ron Stillmaker required a 12 foot "cone of safety" around him because of his inability to realize where he was at in relation to others while holding tools,
- Whereas; Ron Stillmaker was responsible for classic Berwyn Fire Department dishes such as boiled prime rib, crunchy fish soup, some type of chop suey, and a chicken-sawdust-artichoke-something else green in it thing, and
- Whereas; Ron Stillmaker, a true worker and absolutely fantastic Engineer, a connoisseur of buхта, a watcher of too many episodes of "Florida Boat Show," will now enjoy his time with his wonderful wife and family after he FINALLY decided to retire, and

The City of Berwyn



Robert J. Lovero  
Mayor

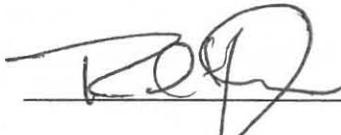
**A Century of Progress with Pride**

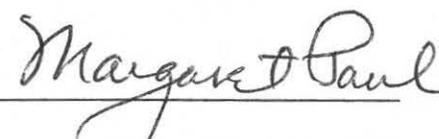
Whereas; The City of Berwyn would like to extend its best wishes to a devoted employee and leader for a retirement filled with joy, the love of his family and friends, and good health as he embarks on the next chapter of his life, and

Therefore; I, Mayor Robert Lovero and the Aldermen of the City of Berwyn would like to extend its appreciation and thanks to Mr. Ron Stillmaker for his 26 years and one month of service and do hereby proclaim December 23rd, 2019 as "CLEM" Day in the City of Berwyn.

Entered upon the records of the City of Berwyn this 23<sup>rd</sup> day of December, 2019



  
Robert J. Lovero, Mayor

  
Margaret Paul, City Clerk

The City of Berwyn



Robert J. Lovero  
Mayor

F-2

A Century of Progress with Pride

December 23, 2019

To: Members of City Council

**Re: Appointment of a New City Administrator**

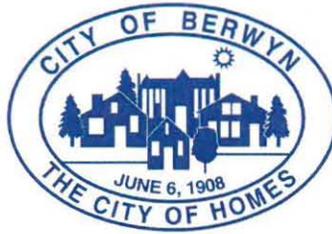
Members of City Council:

Please concur in my appointment of Ruth E. Volbre to fill the vacant City Administrator position. Ruth possesses the diverse skill set required for the position and has recently received her Master's Degree in Business Administration. Further, I will not be filling the Assistant City Administrator position.

Respectfully,

Robert J. Lovero  
Mayor

The City of Berwyn



Robert J. Lovero  
Mayor

F-3

A Century of Progress with Pride

December 23, 2019

To: Members of City Council

**Re: Health Insurance Employee Contribution**

Members of City Council:

Please concur on my recommendation that City Council adopt an employee contribution for all elected officials and non-union employees in the amount of 12.5% of any premium paid by the City of Berwyn for the elected city officials and non-union employee health insurance benefits.

This shall be effective as of January 1, 2020

Respectfully,

Robert J. Lovero  
Mayor

The City of Berwyn



Margaret Paul  
City Clerk

G-1

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

Mayor Robert J. Lovero, and  
Members of the Berwyn City Council

December 11, 2019

Re: Corrected Office Closing Date for Veteran's Day on November 11, 2020

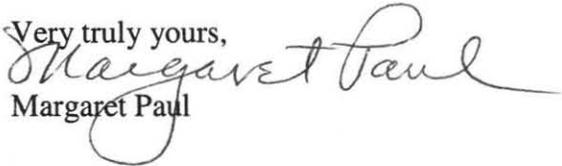
Dear Mayor and Aldermen:

I submitted a City Council Regular Meeting Schedule to you in October for review and concurrence. The meeting schedule showed Monday, November 9, 2020 as an office closure date to observe Veterans' Day. That date was in error.

Veteran's Day in 2020 falls on Wednesday. State and Federal offices will be closed mid-week. Deputy Clerk Anderson reviewed past city holiday schedules. She determined that past practice shows that City Hall should be closed on Wednesday, November 11, 2020 and not on Monday, November 9, 2020 as previously listed.

Please review the attached corrected schedule of Regular Meeting Dates for City Council and City Office Holiday Closing Dates. I respectfully request your concurrence with the attached schedule.

Very truly yours,

  
Margaret Paul



## 2020 Schedule of Regular Meetings of the Berwyn City Council

Notice is Hereby Given that the Berwyn City Council will hold Regular Meetings in 2020 at Berwyn City Hall located at 6700 W. 26th Street, Berwyn, Illinois. The City Council meets in the second floor Council Chambers at 8:00pm every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month. The City Council approved the following meeting 2020 meeting schedule on October 22, 2019.

January 14	July 14
January 28	July 28
February 11	August 11
February 25	August 25
March 10	September 8
March 24	September 22
April 14	October 13
April 28	October 27
May 12	November 10
May 26	November 24
June 9	December 8
June 23	December 22

**Notice is hereby given that the City of Berwyn, Cook County, Illinois, will close its offices in observance of the following holidays in 2020:**

Wednesday, January 1	New Year's Holiday
Monday, January 20	Martin Luther King Day
Monday, February 17	President's Day
Friday, April 10	Good Friday
Monday, May 25	Memorial Day
Friday, July 3	Independence Day (Observed)
Monday, September 7	Labor Day
Monday, October 12	Columbus Day
Wednesday, November 11	Veterans Day
Thursday, November 26	Thanksgiving Day
Friday, November 27	Day after Thanksgiving
Thursday, December 24	Christmas Eve
Friday, December 25	Christmas Day
Thursday, December 31	New Year's Eve

2020 Schedule of Meetings and City office closures approved by the Berwyn City Council on December 23, 2019.

S: Margaret Paul – City Clerk \_\_\_\_\_

**The City of Berwyn**



**Jose Ramirez**  
**2<sup>nd</sup> Ward Alderman**

I-1

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

Mayor Robert J. Lovero and  
Members of the Berwyn City Council

December 17, 2019

Re: Amendment to Ordinance 484.02 Superzone Parking

Mayor and Members of the City Council:

I am respectfully requesting that we amend Ordinance 484.02 to include the 3400 block Cuyler Ave. Residents of the 3400 block have a difficult time finding parking at all hours. One of the reasons for the lack of parking are residents and visitors from the condominium complex on Ridgeland Ave who will park on Cuyler Ave and then take short cuts through residents properties leaving gates open and causing safety issues. With the new 32 unit rental complex that will be going in also on Ridgeland the residents feel parking will become non-existent for them.

The residents and I have discussed this matter with Mayor Lovero and we were given a list of all the residents on the 3400 block of Cuyler Ave that have registered vehicles so that we may collect signatures. We were able to collect a majority of the signatures. I also sent out letters to those residents who after repeated attempts we were not able to find at home and I left notices on their homes requesting they reach out to me if they had any issues. I have not received any responses.

Since this block has double the number of registered vehicles per available parking spaces this option may not be the best solution but at the moment it is the only solution available to bring the residents some relief. At least the competition for available parking spaces will be limited to the residents of the 3400 block of Cuyler Ave.

Very truly yours,

2<sup>nd</sup> Ward Alderman Jose Ramirez



I-2

A Century of Progress with Pride

December 23, 2019

Budget and Finance Committee Meeting Minutes

Convened: Tuesday, November 26, 5:07 pm / Adjourned: Tuesday, November 26, 6:02 pm

Committee Members Present

Cesar Santoy, 5<sup>th</sup> Ward Alderman / Chairman / Scott Lennon, 1<sup>st</sup> Ward Alderman / Tony Nowak, 8<sup>th</sup> Ward Alderman

Berwyn Staff Members Present

Ruth Volbre, City Administration / Ben Daish, Finance Director / Andrea Dressel, Finance Department / Robert Schiller, Public Works Director / Nicole Campbell, City Engineer

- Finance Director opened by stating his intention to consolidate the first two items of the agenda into a single discussion followed by a line item review of the proposed Public Works and Water Department budgets respectively.
- A general discussion ensued with Finance Director stating that overall revenue trends have been lower than expected. Director Schiller added that collections and reimbursements are unpredictable by nature; he included a presentation of delinquent water account figures.
- Collection on past due water/garbage accounts have significantly improved after the City hired a Debt Collection Clerk in April. The Debt Collection Clerk position became available as a result of a water department employee resignation. About, \$1 million in payments over 6 months from past due accounts can be attributed to the collection efforts of the new Debt Collection Clerk.
- Additional comments generated by the line item review of the budget included intent by the Public Works Director to publicly procure larger line items budgets including tree trimming and engineering.
- Director Schiller presented the department's 3 year equipment and capital purchase plan.

Motion to adjourn was made by Lennon and seconded by Nowak, (3) voted in favor, (0) voted against Submitted as informational.

Sincerely

Cesar A. Santoy  
Chairman

Attachment

## City of Berwyn

### Budget and Finance Committee Meeting

#### Berwyn Public Works/Water Department 2020 Budget

Thursday, November 21st, 2019

5:30 pm

City Hall Conference Room

#### Meeting Agenda

- Open Forum
- Review of Public Works/Water Department 2019 YTD Posted Transactions vs Budget
  - Public Works: Streets/Fleet Department
    - Revenue/Expense Actual as % of Budget.
    - Compare with 2016-2018 Actual Results
  - Utility Fund: Water Department
    - Revenue/Expense Actual as % of Budget.
    - Compare with 2016-2018 Actual Results
- 2020 Public Works/Water Department General Fund/Utility Fund Preliminary Budget Outlook
  - Revenue Expectations
    - Public Works Streets Reimbursement
    - Water Revenue Expectations
  - Past Due Collections Progress
  - Expense Projections
  - Expected Salary changes
    - Contractual Increases
    - Longevity Changes
- Public Works/Water Department Capital Expenditure Expectations
  - 2020 and Subsequent Years
  - Equipment Replacement
  - Infrastructure
  - Vehicles
  - Building
- Other Budgetary Matters
- New Business

Account Number	Account Description	2020 Projected Level 1	2019 Amended Budget	20 vs 19 \$ Diff	2019 Actual Amount	Actual 19 % of Budget	2018 Actual Amount	2017 Actual Amount	2016 Actual Amount
Fund: 100 - General Fund							Target %		
REVENUES							83.3%		
Department: 26 - Public Works									
Sub Department: 35 - Streets									
4200 - Services									
4250	Reimbursements	125,000	125,000	0	35,829	28.7%	\$72,176	\$64,846	\$40,478
Account Classification Total: 4200 - Services		125,000	125,000	0	35,829	28.7%	\$72,176	\$64,846	\$40,478
4400 - Intergovernmental Revenues									
4400	Grant Revenue	0	0	0	0	N/A	(\$1,233)	\$2,861,011	\$41,100
Account Classification Total: 4400 - Intergovernmental Revenues		0	0	0	0	0.0%	(\$1,233)	\$2,861,011	\$41,100
Sub Department Total: 35 - Streets		125,000	125,000	0	35,829	28.7%	\$231,264	\$2,925,856	\$81,578
Department Total: 26 - Public Works		125,000	125,000	0	35,829	28.7%	\$231,264	\$2,925,856	\$81,578
REVENUES Total		125,000	125,000	0	35,829	28.7%	\$231,264	\$2,925,856	\$81,578
EXPENSES									
Department: 26 - Public Works									
Sub Department: 35 - Streets									
5000 - Salaries & Benefits									
5000	Salaries & Wages	1,773,325	1,587,760	185,565	1,113,683	74.9%	\$1,495,626	\$1,562,008	\$1,393,751
5010	Salaries & Wages - overtime	98,000	98,000	0	3,069	59.3%	\$76,653	\$40,265	\$84,816
5015	Stipends - Uniform	23,100	23,100	0	3,511	81.5%	\$19,673	\$28,040	\$15,211
5025	Stipends - Other	750	750	0	1,300	2440.0%	\$390	\$390	\$635
5030	Unused Time Buyback	50,000	50,000	0	0	0.0%	\$80,442	\$22,693	\$25,986
5035-01	Benefits Health Insurance	551,859	536,278	15,581	421,161	78.5%	\$517,462	\$557,962	\$495,962
5035-02	Benefits Dental Insurance	16,360	17,696	(1,336)	12,305	69.5%	\$15,361	\$16,169	\$15,457
5035-03	Benefits Life Insurance	2,703	3,104	(405)	2,476	79.7%	\$2,899	\$2,913	\$2,761
5035-04	Benefits IMRF	139,387	137,27	2,117	102,787	74.9%	\$162,157	\$161,915	\$202,974
5035-06	Benefits FICA/Medicare	144,287	131,860	12,427	96,893	73.5%	\$122,966	\$119,580	\$120,575
Account Classification Total: 5000 - Salaries & Benefits		2,799,771	2,585,822	213,949	1,919,504	74.2%	\$2,493,630	\$2,511,935	\$2,358,128
5200 - General Operating									
5205	Utilities	18,500	18,500	0	14,429	78.0%	\$20,590	\$13,302	\$13,378
5210	Vehicle Gas & Oil	95,000	86,000	9,000	114,643	133.3%	\$108,233	\$61,054	\$90,225
5215	Telephone	3,500	3,500	0	7,108	203.1%	\$1,297	\$3,889	\$4,311
5220	Training, Dues & Publications	5,500	5,500	15,000	28,129	511.4%	\$13,988	\$4,528	\$8,148
5225	Supplies	143,000	143,000	0	131,599	92.0%	\$131,662	\$177,828	\$169,751
5225-01	Supplies Office	1,400	1,450	0	1,848	127.4%	\$0	\$0	\$2,518
5235	Postage & Printing	10,000	10,000	0	6,040	60.4%	\$6,689	\$16,095	\$6,938
5290	Other General Expenses	5,000	5,000	0	6,856	137.1%	\$83,623	\$4,967	\$4,060
Account Classification Total: 5200 - General Operating		296,950	272,950	24,000	310,652	113.8%	\$366,082	\$281,663	\$299,329
5300 - Professional Services									
5300	Professional Services	590,000	590,000	0	354,525	60.1%	\$451,116	\$924,773	\$623,509
Account Classification Total: 5300 - Professional Services		590,000	590,000	0	354,525	60.1%	\$451,116	\$924,773	\$623,509
5400 - Repairs & Maintenance									
5400	Repairs & Maintenance	138,000	138,000	0	147,100	106.6%	\$125,654	\$145,408	\$151,808
5400-02	Repairs & Maintenance Street/Sidewalk	156,000	156,000	0	25,909	16.6%	\$119,851	\$214,517	\$142,809
5400-04	Repairs & Maintenance Landscaping	78,000	78,000	0	50,871	65.2%	\$126,363	\$145,718	\$81,884
5405	Copier Maintenance	1,400	1,400	0	1,035	73.9%	\$1,386	\$1,116	\$1,169
Account Classification Total: 5400 - Repairs & Maintenance		373,400	373,400	0	224,915	60.2%	\$373,254	\$506,760	\$377,671
5500 - Equipment									
5500	Equipment	2,500	2,500	0	1,384	55.4%	\$0	\$3,200	\$4,461
5505	Equipment Lease	135,000	135,000	0	0	0.0%	\$56,910	\$134,491	\$98,329
Account Classification Total: 5500 - Equipment		137,500	137,500	0	1,384	1.0%	\$56,910	\$137,691	\$102,790
5600 - Other Miscellaneous									
5625	Internal Service Fund charges	57,645	37,432	20,213	0	0.0%	\$61,085	\$19,139	\$114,042
Account Classification Total: 5600 - Other Miscellaneous		57,645	37,432	20,213	0	0.0%	\$61,085	\$19,139	\$114,042
5800 - Capital Expenses									
5800	Capital Outlay	99,000	0	99,000	22,400	N/A	\$0	\$2,643,191	\$94,523



Account Number	Account Description	2020 Projected Level 1	2019 Amended Budget	20 vs 19 \$ Diff	2019 Actual Amount	Actual 19 % of Budget	2018 Actual Amount	2017 Actual Amount	2016 Actual Amount
4800	Interest Income	2,000	2,000	0	1,837	91.9%	\$3,083	\$3,018	\$4,080
4835	Miscellaneous Revenue	30,000	30,000	0	25,979	86.6%	\$35,886	\$33,959	\$2,900
<i>Account Classification Total: 4800 - Other Miscellaneous Revenues</i>		32,000	32,000	0	27,816	86.9%	\$38,968	\$36,977	\$6,980
<i>4900 - Other Financing Sources</i>									
4900	Transfer from Other Funds	0	0	0	0	N/A	\$4,111	\$501,557	\$455,191
<i>Account Classification Total: 4900 - Other Financing Sources</i>		0	0	0	0	0.0%	\$4,111	\$501,557	\$455,191
<b>Department: 36 - Garbage</b>									
<i>4200 - Services</i>									
4300	Fees - Garbage	5,005,800	4,860,000	145,800	4,424,911	91.0%	\$4,853,619	\$4,787,101	\$4,788,785
<i>Account Classification Total: 4200 - Services</i>		5,005,800	4,860,000	145,800	4,424,911	91.0%	\$4,853,619	\$4,787,101	\$4,788,785
<i>4300 - Fines &amp; Penalties</i>									
4355	Fines - other	175,000	175,000	0	166,567	95.2%	\$160,096	\$124,349	\$231,167
<i>Account Classification Total: 4300 - Fines &amp; Penalties</i>		175,000	175,000	0	166,567	95.2%	\$160,096	\$124,349	\$231,167
<b>Department Total: 36 - Garbage</b>		5,180,800	5,035,000	145,800	4,591,477	91.2%	\$5,013,715	\$4,911,450	\$5,019,953
<b>REVENUES Total</b>		19,244,050	18,502,000	742,050	14,880,571	80.4%	\$18,529,885	\$16,440,460	\$16,678,745
<b>EXPENSES</b>									
<i>5700 - Debt Expenses</i>									
5790	Bond Issuance Cost	0	0	0	0	N/A	\$0	\$0	\$27,757
<i>Account Classification Total: 5700 - Debt Expenses</i>		0	0	0	0	0.0%	\$0	\$0	\$27,757
<b>Department: 36 - Garbage</b>									
<i>5300 - Professional Services</i>									
5300	Professional Services	4,733,880	4,596,000	137,880	2,670,457	58.1%	\$4,603,490	\$4,574,241	\$4,498,022
<i>Account Classification Total: 5300 - Professional Services</i>		4,733,880	4,596,000	137,880	2,670,457	58.1%	\$4,603,490	\$4,574,241	\$4,498,022
<i>5700 - Debt Expenses</i>									
5710	Bad Debt Expense	25,000	25,000	0	1,131	4.5%	\$76,036	\$29,833	\$21,525
<i>Account Classification Total: 5700 - Debt Expenses</i>		25,000	25,000	0	1,131	4.5%	\$76,036	\$29,833	\$21,525
<b>Department Total: 36 - Garbage</b>		4,758,880	4,621,000	137,880	2,671,588	57.8%	\$4,679,527	\$4,604,074	\$4,519,548
<b>Department: 44 - Water &amp; Sewer</b>									
<i>5000 - Salaries &amp; Benefits</i>									
5000	Salaries & Wages	1,121,299	1,143,054	(21,755)	872,275	76.3%	\$1,115,049	\$1,082,094	\$1,100,208
5010	Salaries & Wages - overtime	125,000	125,000	0	100,135	80.1%	\$130,650	\$94,654	\$105,776
5015	Stipends - Uniform	12,000	12,000	0	8,316	69.3%	\$15,838	\$8,990	\$6,349
5025	Stipends - Other	3,000	3,000	0	14,671	183.4%	\$7,884	\$7,884	\$7,884
5030	Unused Time Buyback	25,000	25,000	0	423	1.7%	\$23,437	\$26,236	\$74,119
5035	Benefits	0	0	0	0	N/A	\$0	\$0	\$1,077
5035-01	Benefits Health Insurance	484,355	484,125	(230)	359,435	74.2%	\$461,117	\$456,969	\$394,174
5035-02	Benefits Dental Insurance	14,701	14,591	(110)	10,603	72.7%	\$12,108	\$11,966	\$10,832
5035-03	Benefits Life Insurance	2,022	2,223	(201)	1,833	82.5%	\$2,353	\$2,270	\$2,077
5035-04	Benefits IMRF	103,447	103,202	(245)	83,019	80.4%	\$281,993	\$196,661	\$160,812
5035-06	Benefits FICA/Medicare	95,067	96,317	(1,250)	75,639	78.5%	\$93,963	\$88,481	\$93,822
<i>Account Classification Total: 5000 - Salaries &amp; Benefits</i>		1,958,986	2,013,512	(54,526)	1,526,347	75.8%	\$2,144,393	\$1,976,205	\$1,957,130
<i>5200 - General Operating</i>									
5205	Utilities	75,000	75,000	0	38,010	50.7%	\$87,008	\$72,082	\$61,909
5210	Vehicle Gas & Oil	55,000	55,000	0	0	0.0%	\$72,155	\$42,472	\$69,404
5215	Telephone	8,500	8,500	0	6,812	80.1%	\$628	\$0	\$7,501
5220	Training, Dev. & Publications	54,000	4,000	50,000	0	0.0%	\$735	\$495	\$707
5225	Supplies	420,000	420,000	0	149,480	35.6%	\$336,028	\$296,799	\$405,967
5225-01	Supplies Office	12,000	12,000	0	10,249	85.4%	\$8,623	\$3,026	\$2,727
5235	Postage & Printing	52,000	52,000	0	28,926	55.6%	\$44,667	\$52,611	\$50,823
5290	Other General Expenses	5,000	5,000	0	739	14.8%	\$4,823	\$3,490	\$344
<i>Account Classification Total: 5200 - General Operating</i>		681,500	631,500	50,000	234,216	37.1%	\$554,668	\$470,975	\$599,382
<i>5300 - Professional Services</i>									
5300	Professional Services	275,000	275,000	0	205,769	74.8%	\$232,907	\$232,366	\$264,396
5300-01	Professional Services Auditing/Accounting	17,000	17,000	0	8,130	47.8%	\$15,938	\$15,598	\$31,887
5300-10	Professional Services New World Maintenance	17,000	17,000	0	13,806	81.2%	\$16,348	\$12,064	\$11,069

Account Number	Account Description	2020 Projected Level 1	2019 Amended Budget	20 vs 19 \$ Diff	2019 Actual Amount	Actual 19 % of Budget	2018 Actual Amount	2017 Actual Amount	2016 Actual Amount
5300-44	Professional Services Utilities Improvements	2,350	2,350	0	300	12.8%	\$390	\$1,999	\$2,746
<i>Account Classification Total: 5300 - Professional Services</i>		<b>311,350</b>	<b>311,350</b>	<b>0</b>	<b>228,005</b>	<b>73.2%</b>	<b>\$265,582</b>	<b>\$262,026</b>	<b>\$310,098</b>
<i>5400 - Repairs &amp; Maintenance</i>									
5400	Repairs & Maintenance	90,000	90,000	0	93,514	103.9%	\$3,347	\$71,544	\$85,774
5405	Copier Maintenance	2,000	2,000	0	764	38.2%	\$1,103	\$1,265	\$955
<i>Account Classification Total: 5400 - Repairs &amp; Maintenance</i>		<b>92,000</b>	<b>92,000</b>	<b>0</b>	<b>94,277</b>	<b>103.5%</b>	<b>\$4,450</b>	<b>\$72,810</b>	<b>\$86,729</b>
<i>5500 - Equipment</i>									
5500	Equipment	5,000	5,000	0	0	0.0%	\$0	\$0	\$8,375
5505	Equipment Lease	10,000	10,000	0	19,693	196.9%	\$24,022	\$33,429	\$28,432
<i>Account Classification Total: 5500 - Equipment</i>		<b>15,000</b>	<b>15,000</b>	<b>0</b>	<b>19,693</b>	<b>131.3%</b>	<b>\$24,022</b>	<b>\$33,429</b>	<b>\$36,807</b>
<i>5600 - Other Miscellaneous</i>									
5600	Cost of Water	7,721,499	7,353,809	367,690	5,800,201	75.0%	\$7,204,555	\$6,584,208	\$6,529,507
5605	Water Chemical Treatment	40,000	25,000	15,000	20,839	107.4%	\$22,895	\$22,106	\$1,477
5625	Internal Service Fund charges	106,599	96,908	9,691	0	0.0%	\$132,448	\$39,781	\$418,629
5690	Interdepartmental charges	1,250,000	1,250,000	0	0	0.0%	\$1,318,464	\$1,204,223	\$1,138,289
<i>Account Classification Total: 5600 - Other Miscellaneous</i>		<b>9,118,098</b>	<b>8,725,717</b>	<b>392,381</b>	<b>5,800,041</b>	<b>66.8%</b>	<b>\$8,678,361</b>	<b>\$7,850,318</b>	<b>\$8,087,903</b>
<i>5700 - Debt Expenses</i>									
5705	Interest Expense	338,788	338,788	0	1,039,394	50.0%	\$330,377	\$331,416	\$285,150
5710	Bad Debt Expense	250,000	250,000	0	5,071	6.4%	\$935,559	\$178,547	\$125,732
<i>Account Classification Total: 5700 - Debt Expenses</i>		<b>588,788</b>	<b>588,788</b>	<b>0</b>	<b>1,044,465</b>	<b>31.5%</b>	<b>\$1,265,936</b>	<b>\$509,963</b>	<b>\$410,882</b>
<i>5800 - Capital Expenses</i>									
5800	Capital Outlay	95,000	95,000	0	493,759	519.7%	\$31,416	\$0	\$0
5800-40	Capital Outlay Water & Sewer	500,000	500,000	0	233,860	46.8%	\$0	(\$1,291)	\$1,291
5800-41	Capital Outlay Flood Mitigation Program	175,000	175,000	0	22,525	12.9%	\$55,625	\$121,475	\$154,908
5850	Depreciation	0	0	0	0	N/A	\$1,203,245	\$2,504,233	\$3,861,695
<i>Account Classification Total: 5800 - Capital Expenses</i>		<b>770,000</b>	<b>770,000</b>	<b>0</b>	<b>750,144</b>	<b>97.4%</b>	<b>\$1,290,286</b>	<b>\$2,624,417</b>	<b>\$4,017,893</b>
<b>Sub Department: 45 - Water Billing</b>									
<i>5000 - Salaries &amp; Benefits</i>									
5000	Salaries & Wages	208,491	136,283	72,214	134,685	98.8%	\$132,679	\$121,288	\$123,090
5025	Stipends - Other	1,200	1,200	0	1,000	83.3%	\$1,200	\$1,100	\$0
5030	Unused Time Buyback	4,772	4,772	0	0	0.0%	\$4,584	\$3,881	\$2,510
5035-01	Benefits Health Insurance	96,100	82,107	13,993	70,650	86.0%	\$81,126	\$71,868	\$43,672
5035-02	Benefits Dental Insurance	2,772	2,574	165	2,231	86.7%	\$2,603	\$2,242	\$1,603
5035-03	Benefits Life Insurance	118	371	147	400	107.7%	\$405	\$393	\$270
5035-04	Benefits IMRF	18,448	11,523	6,625	11,029	95.7%	\$14,062	\$12,621	\$119,539
5035-06	Benefits FICA/Medicare	15,500	10,163	5,404	10,012	98.5%	\$9,884	\$9,087	\$9,204
<i>Account Classification Total: 5000 - Salaries &amp; Benefits</i>		<b>347,541</b>	<b>248,993</b>	<b>98,548</b>	<b>230,006</b>	<b>92.4%</b>	<b>\$246,544</b>	<b>\$222,479</b>	<b>\$299,889</b>
<b>Sub Department Total: 45 - Water Billing</b>		<b>347,541</b>	<b>248,993</b>	<b>98,548</b>	<b>230,006</b>	<b>92.4%</b>	<b>\$246,544</b>	<b>\$222,479</b>	<b>\$299,889</b>
<b>Department Total: 44 - Water &amp; Sewer</b>		<b>13,883,263</b>	<b>13,396,860</b>	<b>486,403</b>	<b>9,095,204</b>	<b>67.9%</b>	<b>\$14,555,241</b>	<b>\$14,022,623</b>	<b>\$15,806,713</b>
<b>EXPENSES Total</b>		<b>18,642,143</b>	<b>18,017,860</b>	<b>624,283</b>	<b>11,766,793</b>	<b>65.3%</b>	<b>\$19,234,768</b>	<b>\$18,626,697</b>	<b>\$20,354,018</b>
<b>Fund REVENUE Total: 500 - Utilities Fund</b>		<b>19,244,050</b>	<b>18,502,000</b>	<b>742,050</b>	<b>14,880,767</b>	<b>80.4%</b>	<b>\$18,529,885</b>	<b>\$16,440,460</b>	<b>\$16,678,745</b>
<b>Fund EXPENSE Total: 500 - Utilities Fund</b>		<b>18,642,143</b>	<b>18,017,860</b>	<b>624,283</b>	<b>11,766,793</b>	<b>65.3%</b>	<b>\$19,234,768</b>	<b>\$18,626,697</b>	<b>\$20,354,018</b>
<b>Fund Total: 500 - Utilities Fund</b>		<b>601,907</b>	<b>484,140</b>	<b>117,767</b>	<b>3,113,974</b>	<b>643.2%</b>	<b>(\$704,883)</b>	<b>(\$2,186,237)</b>	<b>(\$3,675,273)</b>
<b>REVENUE GRAND Totals:</b>		<b>19,369,050</b>	<b>18,627,000</b>	<b>742,050</b>	<b>14,916,596</b>	<b>80.1%</b>	<b>\$18,761,148</b>	<b>\$19,366,316</b>	<b>\$16,760,323</b>
<b>EXPENSE GRAND Totals:</b>		<b>23,390,191</b>	<b>22,400,719</b>	<b>989,472</b>	<b>14,862,290</b>	<b>66.3%</b>	<b>\$23,408,986</b>	<b>\$25,958,149</b>	<b>\$24,748,642</b>
<b>Grand Totals:</b>		<b>(4,021,141)</b>	<b>(3,773,719)</b>	<b>(247,422)</b>	<b>54,306</b>	<b>-1.4%</b>	<b>(\$4,647,837)</b>	<b>(\$6,591,834)</b>	<b>(\$7,988,319)</b>

**Delinquent Water Accounts With Total Due In Excess of \$500.00**

Tuesday, April 30, 2019 6:12 PM

Account	Customer	Address	Total Due	Pay Plan Started	Plan Payments	Last Payment	Last Payment	Days Since Payment
100006-006 24715			\$897	No			\$0.00	
100013-005 22513			\$964	No		7/13/2018	\$500.00	
100016-003 19			\$3,733	No		10/15/2018	\$1,000.00	
100030-003 27			\$899	No		11/6/2018	\$334.82	
100046-003 36			\$765	No		9/10/2018	\$125.00	
100048-005 38			\$986	No		9/23/2018	\$300.00	
100049-003 40			\$556	No		10/26/2018	\$169.11	
100062-003 25186			\$580	No			\$0.00	
100107-006 22462			\$1,292	No		8/31/2018	\$277.16	
100121-001 (1) 90			\$52,349	No		9/5/2013	\$300.00	
100127-003 95			\$4,056	7/2/18	13	10/12/2018	\$600.00	
Bad Debt Total \$9,437.47						Bad Debt Cleared - \$9,437.47		
100131-004 98			\$1,630	5/19/17	24	7/16/2018	\$1,000.00	
100191-005 20551			\$1,241	No		7/13/2018	\$198.98	
100194-003 132			\$612	No		1/15/2019	\$454.15	
100196-004 23063			\$639	No		10/24/2018	\$1,000.00	
100197-003 135			\$1,115	No		11/26/2017	\$361.06	
100278-004 22342			\$3,754	No		2/12/2018	\$621.21	
100298-005 20480			\$528	No		1/3/2019	\$533.96	
100312-003 22902			\$2,136	11/5/18	4	10/30/2018	\$510.70	
100322-003 254			\$638	No		1/4/2019	\$595.10	
100379-004 285			\$1,854	No		8/23/2017	\$2,600.00	
100404-002 22018			\$1,810	No		3/20/2018	\$500.00	
100407-003 323			\$806	No		10/12/2018	\$428.81	
100451-001 388			\$1,251	4/27/17	15	8/31/2018	\$300.00	
100469-006 20369			\$2,146	No		7/6/2017	\$418.00	

Delinquent Water Accounts With Total Due In Excess of \$500.00

Tuesday, April 30, 2019 6:12 PM

<u>Account</u>	<u>Customer</u>	<u>Address</u>	<u>Total Due</u>	<u>Pay Plan Started</u>	<u>Plan Payments</u>	<u>Last Payment</u>	<u>Last Payment</u>	<u>Days Since Payment</u>
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**1080 Accounts**

**Total Account Balance \$4,411,866.96**

**\* Shut Off Account Balance Total**

**\$2,257,560.09**

(57)

**Delinquent Water Accounts With Total Due In Excess of \$500.00** Tuesday, November 26, 2019 11:21 AM

Account	Customer	Address	Total Due	Pay Plan Started	Plan Payments	Last Payment	Last Payment	Days Since Payment
100013-005 22513			\$1,064	No		6/17/2019	\$400.00	
100027-003 21328			\$547	No		7/26/2019	\$494.51	
100046-003 36			\$881	No		5/1/2019	\$400.00	
100049-003 40			\$597	No		5/13/2019	\$200.00	
100062-003 25186			\$1,170	No		5/15/2019	\$300.00	
100092-002 60			\$1,280	No		4/12/2019	\$1,848.54	
100121- (1) 90			\$52,349	No		9/5/2013	\$300.00	
100127-003 95			\$4,540	7/2/18	19	10/12/2018	\$600.00	
<b>Bad Debt Total - \$9,437.47</b>						<b>Bad Debt Cleared - \$9,437.47</b>		
100130-005 97			\$829	No		7/15/2019	\$718.57	
100170-003 18945			\$3,391	No		8/6/2019	\$350.00	
100193-003 20148			\$1,207	No		4/26/2019	\$1,000.00	
100206-003 146			\$979	No		4/15/2019	\$161.16	
100217-004 159			\$3,914	No		4/28/2019	\$250.00	
100222-001 166			\$519	No		4/24/2019	\$811.73	
100227-002 20762			\$725	No		3/15/2019	\$453.76	
100281-007 22320			\$1,433	No		7/7/2019	\$250.00	
100287-002 207			\$3,971	4/30/19	24	5/22/2019	\$146.00	
100291-003 213			\$1,077	No		3/13/2019	\$1,273.82	
100379-004 285			\$1,606	8/15/19	58	8/23/2017	\$2,600.00	
100390-003 302			\$1,576	No		4/28/2019	\$250.00	
100413-002 332			\$655	No		3/12/2019	\$450.00	
100414-004 333			\$584	No		1/15/2019	\$182.36	
100444-002 379			\$549	No		4/8/2019	\$779.16	
100452-002 25211			\$724	No			\$0.00	
100521-004 470			\$1,033	No		7/22/2019	\$350.00	

Delinquent Water Accounts With Total Due In Excess of \$500.00

Tuesday, November 26, 2019 11:21 AM

Account	Customer	Address	Total Due	Pay Plan Started	Plan Payments	Last Payment	Last Payment	Days Since Payment
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**1010 Accounts**

**Total Account Balance \$2,851,928.61**

**\* Shut Off Account Balance Total**

**\$1,193,861.54**

(88)

***Payments Received During 2019***

	<i>Month</i>	<i>Payments Received</i>
( 144 )	May	\$109,619.95
( 170 )	June	\$113,400.47
( 251 )	July	\$157,101.22
( 239 )	August	\$157,491.76
( 255 )	September	\$119,849.88
( 258 )	October	\$119,797.63
( 194 )	November	\$80,008.34

***Total Payments Received During Reporting Period ---- \$857,269.25***

( 1511 )

*Activity Between 5/1/2019 And 11/30/2019*

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<i>Account</i>	<i>Name</i>	<i>Address</i>	<i>Phone</i>	<i>Contacted</i>
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<u><b>Contacts</b></u>	
<b>Contacts Made</b>	<b>1509</b>

<u><b>Accounts</b></u>	
<b>Accounts Contacted</b>	<b>718</b>



**A Century of Progress with Pride**

November 20, 2019

To: Budget Committee

Re: Three year equipment and capitol purchases

The following is the Public Work three year plan for equipment and capital equipment purchases;

**2020** equipment purchase, "Hot Box" asphalt patching trailer - \$43,000. This serves two functions. First it keeps hot mix asphalt (HMA) at the appropriate temperature to patch "potholes" and small patches throughout the work day without the HMA cooling and becoming unusable. It also allows us to reheat fresh asphalt during the winter to provide permanent pavement patches when the asphalt plants are closed for the season.

Replacement asphalt roller, Replace 1984 Case asphalt roller Purchase new asphalt roller and hand roller for installing asphalt patches

Replace 2003 Ford F350 pickup truck with a 2020 F350 gas pickup truck with a snow plow. \$45,000.

Re-purpose retired ambulance to Public Works and replace M-44. \$4,000

500-44 Water - 3 year lease purchase 10 wheel dump truck with stainless body, plow and salt spreader. \$180,000 / 3yr

**2021** equipment purchase, second "Hot Box" asphalt patching trailer. \$44,000

5 year lease/purchase for a bucket and chip box combo truck (\$275,000)

New BC1800 Brush Chipper \$99,000

500-44 purchase "Mini-Excavator" for work in tight areas and acts as a back up to the Case 590 combination backhoe. (\$60,000).

Start to save for replacement Vector (estimated 2027) \$60,000

**2022** equipment purchase, replace 1999 F350 pickup with a 1 ton dump truck with full snow fighter package Stainless body, plow and salt spreader. \$85,000

50% replacement of a 2003 10 wheel dump truck with stainless body, plow and salt spreader. \$95,000

Small asphalt paver (consider used) \$50,000

500-44 50% replacement of a 2003 10 wheel dump truck with stainless body, plow and salt spreader.  
\$95,000

Replace 2004 Case 721D wheel loader \$180,000

There will be an annual pavement patching/resurface component based on Motor Fuel Tax (MFT) and other available funds.

Respectfully,



Robert Schiller  
Director of Public Works

**The City of Berwyn**



**Alicia Ruiz  
6<sup>th</sup> Ward Alderman**

I-3

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

December 19, 2019

To: Members of the Berwyn City Council

RE: Diversity Commission Racial Profiling Report

The Diversity Commission has completed their review of the police departments processes, procedures, key documents and interviews. Our findings and recommendations are included in this report for your review and consideration.

Please accept this communication as informational.

Sincerely,

A handwritten signature in black ink that reads "Alicia M. Ruiz".

Alicia M. Ruiz  
6<sup>th</sup> Ward Alderman

# Racial Profiling - Berwyn Police

## Diversity Commission

Ald. Alicia M. Ruiz, Council Liaison  
Andrea Munday, Chair  
Tyler Turner, Secretary  
Rev. Doris Green, Member  
Jesus Ramirez, Member  
Nenci Rodriguez, Member  
Dritan Cara, Member

# Contents

Introduction and Background  
Inputs  
Findings  
Recommendations

## Introduction and Background

In April of 2019, the organization Berwyn Community in Action (BCA) alleged that the Berwyn Police Department was conducting racial profiling in traffic stops specifically profiling hispanics (POC). The foundation of their allegations came from a 2017 report from the Illinois Department of Transportation Traffic Study which is a report compiled from data received from the Berwyn Police Department on the number of stops and citations given annually.

Due to the seriousness of the allegation the City Council members approved that the Berwyn Diversity Commission review and evaluate the information provided by BCA as well as the City's and Police Department's current policies and procedures regarding racial profiling and discrimination so that a third party could provide unbiased findings and promote a safe space for individuals who may want to share their personal experiences without retribution.

The Berwyn Diversity Commission meet over the last 5 months to review and discuss documents and meet with identified individuals who could provide expert knowledge of the current processes in the Berwyn Police Department. Additionally, they reviewed input from subject-matter experts and referenced documents outlining well-established best practices in the area. Lastly, the commission solicited from BCA any additional data or personal experiences gained from their community survey and/or individual interviews with berwyn residents.

## Inputs

### Illinois IDOT Traffic and Pedestrian Stop Study

The IDOT Traffic and Pedestrian Stop Study was the first resource document utilized to promote additional inquiries, identify other resources for information and identify key individuals.

In order to best understand the report and use it appropriately, members of the Berwyn Diversity Commission:

- Reviewed reports from all years of the study.
- Reviewed the study's methodology.
- Reviewed articles related to the IDOT Study, its benefits and limits.
- Consulted David Bradford, the Executive Director of Northwestern University's Center for Public Safety, the organization that developed the Study and its methodology (see notes below).

The study was initiated in response to Illinois Senate Bill 30 of 2003. It requires all Illinois police forces to report traffic stop data to IDOT on an annual basis. IDOT provides a report on the previous year by July each year.

The report's core metric is the ratio of traffic stops between white and minority drivers based on "estimated driver populations." These estimations factor in several factors, including an area's demographics, demographics of surrounding areas and estimates based on commuting routes.

From there, each police agency or department is shown to have a ratio based on this driving population estimate. If the actual stops of white and minority motorists occur at the proportional rate expected by the estimate, an agency's ration would be 1. Less than 1 would indicate fewer minority stops than expected and more than 1 would indicate more minority stops than expected. Berwyn Police Department ratios since the study's inception are as follows:

## Percentage of Stops & Violations

Year	Berwyn Ratio	Statewide Ratio	Citation % for White Drivers	Citation % for Minority Drivers
2010	1.61	1.12	92.76%	95.47%
2011	1.58	1.16	93.77%	94.64%
2012	1.08	1.19	84.45%	88.57%
2013	1.11	1.22	77.98%	81.77%
2014	1.14	1.23	69.97%	75.79%
2015	1.25	1.25	78.56%	80.86%
2016	1.27	1.38	96.15%	98.08%
2017	1.26	1.49	46.68%	55.77%
2018	1.27	1.65	40%	42.9%

ILLINOIS TRAFFIC STOP STUDY, 2018				
Agency:	BERWYN POLICE			
<b>Stops</b>				
	White Drivers		Minority Drivers	
Total Stops	250		1035	
Percentage Stops	19.46		80.54	
Duration (Mean\Median)	8\8		9\8	
Estimated Minority Driving Population			63.51	
Ratio			1.27	
<b>Reason for Stop</b>				
	White Drivers		Minority Drivers	
Total Stops	250		1035	
Moving Violations	205	82%	737	71.21%
Equipment Violations	37	14.80%	257	24.83%
Licensing / Registration Violations	8	3.20%	39	3.77%
Commercial Vehicle Violations	0	0%	2	0.19%
<b>Outcome of Stop</b>				
	White Drivers		Minority Drivers	
Total Stops	250		1035	
Citation	100	40%	444	42.90%
Written Warning	1	0.40%	0	0%
Verbal Warning/ Stop Card	149	59.60%	591	57.10%

In March of 2019 NPR reported “The original law called for IDOT to convene a committee of statisticians, police and community groups to determine best practices. That never happened, but the legislation to make the study permanent would again require a committee to meet.” <https://www.nprillinois.org/post/should-illinois-continue-tracking-racial-bias-police-stops#stream/0>

It is notable that the authors of the study were clear about its intended use, which can be reviewed below in the statement from David Bradform, Executive Director, Northwestern Center for Public Safety.

#### **Email from David Bradford, Executive Director, Northwestern Center for Public Safety - Creator of the Illinois IDOT Public Safety Study**

“First let me refer you to the web site <http://www.illinoistrafficstops.com>. The number is a ratio of the race of drivers stop in proportion to the population of the community. Because of the many factors that affect traffic and pedestrian stops these ratios alone do not indicate racial profiling. It also does not prove that racial profiling does not happen or exist in a community.

In determining whether a community has a police department that engages in or practices biased based enforcement (racial profiling) a great number of factors need to be examined. Some of which are the Traffic Stop Data for the Community, the Uniform Crime Index Data, the Citizen Complaint and Resolution files for the agency, personnel disciplinary records, etc. Those in the media and social groups within the community who cry biased based enforcement in a police agency based strictly on a traffic stop to population ratio, do the community and themselves a disservice.”

David Bradford, Executive Director, Northwestern Center for Public Safety, 1801 Maple, Evanston, IL 60208

#### **Consultation with Subject Matter Expert, former Kane County Sheriff Patrick Perez**

The following are areas of examination recommended to the Berwyn Diversity Commission by Mr. Perez:

1. Examine recruitment practices
  - a. Is BPD actively recruiting in ways that would help the police force mirror the racial makeup of the city?
2. Examine hiring practices
  - a. Are candidates screened for implicit bias as a part of their psychological screening, pre-employment?
3. Examine training policies
  - a. Are officers being trained specifically about implicit bias. How often? How is the training performed?

#### **Reviewed Articles Used to Guide and Inform Commissioners**

Racial Profiling - ACLU: <https://www.aclu.org/issues/racial-justice/race-and-criminal-justice/racial-profiling>

Preventing and Countering Racial Profiling of People of African Descent - Good Practices and Challenges: <https://www.un.org/en/events/africandescentdecade/assets/pdf/PreventRacialProfiling-EN.pdf>

10 Best Practices for Writing Policies Against Racial Profiling: <https://www.splcenter.org/20181023/10-best-practices-writing-policies-against-racial-profiling>

How to Reduce Racial Profiling: [https://greatergood.berkeley.edu/article/item/how\\_reduce\\_racial\\_profiling](https://greatergood.berkeley.edu/article/item/how_reduce_racial_profiling)

**Information provided by Chief Cimaglia per request from Berwyn Diversity Commission:**  
Chief Cimaglia responded in a timely manner, handing over a binder of documents including:

- Berwyn Fair and Impartial Policing Policy No. 801.
- Yearly implicit bias training records for all officers for 2017, 2018 & 2019.
- Berwyn's Discrimination, Harassment, and Sexual Misconduct Policy 242.16.
- Berwyn Police Department Rules and Regulations
- Description of complaint process when a civilian has an issue with an officer
- Description of process when a person is stopped and does not speak the same language as the officer.

### **Meetings - Key Invited Individuals**

All meetings were held in full compliance with the Illinois Open Meetings Act (OMA) and any members of the public were able to attend. Our invited key individuals were Anthony Laureto, Police and Fire Commissioner and Michael Cimaglia, Chief of Police. Unfortunately, due to uncontrollable circumstances Chief Cimaglia was unable to meet with us.

### **Meeting with Anthony Laureto, Berwyn Police and Fire Commission Secretary:**

Anthony Laureto provided the Berwyn Diversity Commission with substantial information on how the Police & Fire Commission recruits, hires, and handles disciplinary issues for the Berwyn Police Department. Commissioners engaged in a rigorous meeting with Laureto in which questions were asked and answered concerning the 3rd party recruitment agency I/O Solutions, advertising methods for open positions, the point system in which candidates are rated, psychological screening of candidates, and the disciplinary process when issues arise with an officer.

Laureto provided the commission with examples of psychological screenings, advertisements/ad placements, the point/scoring system, candidate testing procedures, and background check policies including release of information waivers. We found his information thorough and extremely informative.

### **Request from BCA:**

In the beginning of this process the Diversity Commission instructed Alderman Ruiz to invite BCA to submit any additional information they would like reviewed by the commission, specifically outcomes from the community survey they conducted and/or shared personal experiences of racial profiling from berwyn residents. Unfortunately, no response or reply was ever provided.

## **Findings**

The Berwyn Diversity Commission has taken into consideration all of this data, research, expert input, and testimonies.

The Berwyn Diversity Commission members came to the following unanimous decisions:

1. We do not feel there is sufficient evidence (hard facts) to determine there is a systemic racial profiling issue within the Berwyn Police Department.
2. We believe implicit bias and racial profiling are issues prevalent in our nation and that municipalities must be continually vigilant to ensure they are delivering bias-free public safety services to citizens and visitors.

However, in reviewing the policies and practices of the City of Berwyn and the Berwyn Police Department we have found that there are areas of possible improvement, and feel the door may be left too open for implicit bias and racial profiling to manifest. Therefore, we strongly suggest the following recommendations.

## Recommendations

We understand that some may be difficult to implement quickly and others might be impossible due to cost, collective bargaining requirements or conflict with public safety best practices. We look forward to feedback and ongoing dialog with each group receiving recommendations regarding the best and most practical ways to achieve our collective goals.

### Recommendations to City of Berwyn

1. Revise the city's website to include a diversity mission statement, and a permanent message from the mayor that encompasses the spirit of our community.
2. We suggest that the Mayor's Office consider hiring a Director of Communications to cover BPD, BFD (not included in reviewed) and Berwyn City Hall in order to provide the community with consistent, more timely, and accessible communications.

### Recommendations to the Berwyn Police Department

1. Update Bias Free Policing Policy - No. 801
  - a. Training:
    - i. Update training portion to mandate and enforce yearly training. From the information we gathered from Chief Cimaglia, this training is already happening on a yearly basis, and we believe that timing should be a stated part of the policy.

"All department members will receive [yearly] training on the harms of bias based profiling and discrimination, including legal aspects and a review of this policy."
    - ii. We **strongly** recommend that once every 3 years the entire police department participates in a more in-depth direct one-on-one training for implicit bias. The current training is a digital course. We believe it is much more impactful to have person to person training from a subject expert, and an environment where the officers can engage with the trainer, with each other, and ask questions.
2. Post the BPD Mission Statement & Rules and Regulations on the BPD website in an easily accessible location.
3. Post Policy No. 801 - Bias Free Policing on the BPD website in an easily accessible location.
4. Create a calendar of events in which Berwyn Police Officers engage with the community in a non-policing manner, assuring that each officer attends at least one community event a year in which they are there to simply engage with community members. We feel it's extremely important BPD officers have an opportunity to get to know the people they are serving, and that the residents get to know them on a human level. We suggest the officers are out of uniform, however wear police dept. t-shirts so residents know they are there to represent the police department.

We are aware of some events, like Coffee with a Cop, but feel it's also important for the officers to come to the people as well, where as the Coffee with a Cop is asking people to come to them. We are a hard working town, and our residents don't always have time to add to their schedule. Therefore, BPD's presence in a non-policing manner at already scheduled community events may garner more interaction with residents.

5. Consider having officers on bikes or on foot during summer months in all commercial coordinators (north and south) to have more face-to-face encounters with residents.
6. The Diversity Commission requested the racial breakdown of BPD officers, and were told that information is not available. We believe a police force mirroring the community it serves is an important aspect of maintaining a bias free police force, and that this information should be available as meta-data. These are numbers the Chief and other BPD leadership should know well without reviewing data.
7. Review the process in which residents file a complaint against an officer. While we fully understand that a name, contact information, and description are necessary, we feel it seems quite intimidating to have to walk into the Police Department and sign a sworn affidavit in order to file a complaint. We encourage the Police Department to review this method to make sure anyone with a legitimate issue is able to submit that concern without fear of retaliation.

#### Recommendations to the Berwyn Police & Fire Commission

1. Please review article in Appendix G in order to add context to our recommendations.
2. Add a bilingual bonus to the police scoring system used in determining hires. We suggest one point for any language, and two points for Spanish in order to better serve our large spanish-speaking population.
3. Aim to add a fourth commissioner to the Berwyn Police and Fire Commission. We suggest adding an African-American commissioner as our other two largest race groups are represented. We also feel the African-American community is nationally most vulnerable to police brutality, and the perspective of an African-American commissioner would be a very valuable asset to our officer recruitment and hiring processes and a clear message of inclusivity to our community.
4. We advise the Berwyn Police and Fire Commission to review the psychological screening process completed by 3rd party organization, I/O Solutions. Where we appreciate the quality of this organization, we noticed implicit bias and racism are not specifically screened for. It is certainly covered in some of the other topics, but we feel it's imperative that they are *specifically* screening for racist attitudes and implicit biases that can easily fly under-the-radar.
5. We strongly encourage the Berwyn Police and Fire Commission to create a strategy to specifically recruit women and people of color. This may mean direct activity from the Police and Fire Commissioners, but also consulting with their 3rd party organization, I/O Solutions (who also handle BPD recruitment). This may mean:
  - a. Advertising on platforms and publications that have high POC readership or engagement.
  - b. Actively recruiting at colleges across the state that are predominantly POC.
  - c. Attend cultural events, presenting a police force that values diversity.
  - d. Form relationships at our local high school and colleges to encourage ALL students of any background to consider a job in law enforcement.

The Diversity Commission would like to reiterate the findings are based on insufficient evidence in our review of documents, interviews and research. If the City Council members feel these findings are unfounded then we recommend hiring a subject matter expert or group for further evaluation. Additionally, we believe our recommendations are essential in increasing transparency and to promote inclusivity in the City of Berwyn. We look forward to keeping the City of Berwyn a safe and harmonious space for all families.

**The City of Berwyn**



**Alicia Ruiz**  
**6<sup>th</sup> Ward Alderman**

I-4

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

December 19, 2019

To: Members of the Berwyn City Council

RE: Diversity Commission Membership and Future Areas of Focus

The Diversity Commission seeks your approval for the following, a permanent commission status as a recommending body to city council and future areas for review to improve equity and inclusivity in the City of Berwyn.

Sincerely,

Alicia M. Ruiz  
6th Ward Alderman

# Diversity Commission

I-4

## MISSION:

Our mission is to be a recommending body to City Council members on issues of equity and inclusion in all scopes of the city including but not limited to representation, communication, housing, recreation, and employment. So to foster a full spectrum welcoming city and promote positive community spirit.

## VISION:

The purpose of the Berwyn Diversity Commission is to ensure, to the best of their ability, that all residents of our community no matter culture, race, religion, lifestyle, and gender differences are represented in our city's policies and exemplified in our city culture and services to the community. To ensure these differences are celebrated, considered and reflected in city's processes and employee culture. The commission will provide recommendations that will promote equal representation to increase equity in housing, employment, recreation and communication. It is our goal to ensure the City of Berwyn continues to be a leader in inclusion and celebration of its diversity. It is our belief that each member of our community deserves to feel safe, respected, valued and celebrated.

## VALUES:

### Truthfulness

All members of the Diversity Commission are dedicated to engaging and speaking truthfully with the community at large and city council members in order to maintain the integrity of our purpose.

### Empathy

We greatly value the ability to listen, relate, and share in the concerns and celebrations of our community residents and will strive to keep empathy at the center of all our work.

### Transparency

The Diversity Commission is committed to full transparency in our processes and will promote and encourage safe space for open dialogue with the community at large and city council members.

### Rigor

The Diversity Commission commits to doing our due diligence in all our processes, especially when faced with delicate issues that arise from cultural sensitive issues in our diversified community. Our suggestions to City Council will not be made in light or without proper examination of an issue, and the complex pieces that may need to be reviewed to reach an unbiased and inclusive recommendation.

### Service

Our mission is to serve our community. We will work hard to provide positive change to Berwyn through our actions, words, mindsets, and for some of the commissioners through prayer.

# Diversity Commission

## COMMITTEE MEMBERS

The committee will comprise of 6 members and one city council liaison. A committee member must be appointed by the City Council Liaison and approved by City Council. A member must serve a 1 year term and recurring 2 year terms. The city council liaison may remove a member of the commission for cause and city council approval. A vacancy on the Commission shall be filled for the unexpired term of the member whose place has become vacant, in the manner provided for the appointment of the member.

## Member Qualifications

Member must be a resident of Berwyn for a minimum of one year.

Member must not be politically affiliated with any Berwyn political party.

Member must not be employed by or related to any employee of the City of Berwyn.

Member must not be employed or serve as a board member with any organization in the City of Berwyn.

Member must not own a business in the City of Berwyn.

## Meetings

Meetings shall be held as voted and approved by the commission. All meetings of the Commission shall be open to the public. The Commission shall keep minutes of its meetings proceedings showing the attendance of each member and keep records of its examinations and other official actions. The Commission shall adopt its own rules of procedure and may select or appoint its own officers as it deems necessary.

**The City of Berwyn**



**Alicia Ruiz**  
**6<sup>th</sup> Ward Alderman**

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

December 19, 2019

Dear City Council Members,

RE: Recommendations for Continuation of Diversity Commission

The Diversity Commission appreciates and values the vision of the city's administrators, staff and city council members. We thank you for the opportunity to serve as a voice for the citizens of Berwyn and liaison for city council members. In review of the allegation of racial profiling in one of the largest departments in our city, whose job is to keep our residents safe, it goes without saying that there is a gap in the bridge from city services to its residents. A gap that cannot continue to exist. Although after thorough review our findings did not indicate any hard evidence of racial profiling in the Berwyn Police Department, we must admit that there is need for improvement in how our residents perceive city services, and the employees that provide those services.

Therefore, the Diversity Commission requests the approval to review and provide recommendations for improvement of best practices for equity, inclusivity, and transparency in the following areas:

- Create a diversity mission and message that will be showcased on the city, police, and fire websites to better reflect the values and diversity of our community.
- Review and provide recommendations for best practices to the city, police and fire departments for recruiting and diversity training for new and current employees.
- Provide best practices for diversity and inclusion for executive leadership.
- Diversity is included in the city organization's strategic planning processes, missions and visions.
- All city employees, elected officials, committeemen and women, and volunteers are provided with a support network that assures our diverse talent feels supported and valued.

- Diversity is actively celebrated in our city, police and fire departments.
- Review city policies for any necessary updates to assure inclusion, cultural sensitivity, equal opportunity, and protection for all families.
- Equal access and opportunity for social spaces.
- Work to create a more unified spirit. We are one Berwyn.

We are ready and able to assist in ensuring that Berwyn continues to be a leader in diversity, inclusivity, and transparency.

Respectfully,

The Diversity Commission



J-1



## DONATION AGREEMENT

This donation agreement is made and entered into on the date set forth below by and among the City of Berwyn, Illinois and its Police Department (collectively "the City") and the Illinois Municipal Police Association Local # 1 (The "Union"). The purpose of this agreement is to set forth the terms and conditions pursuant to which the Union shall provide and the City shall receive a charitable contribution.

WHEREAS, The City is a municipal corporation established and existing under the laws of the State of Illinois, pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*; and

WHEREAS, The City is a municipal corporation or political unit under section 170 (c) (1) of the Internal Revenue Service code of 1986, as amended (The "Code").

WHEREAS, The Union is organized as an Illinois Not for Profit under 805 ILCS 105 and operates as an employee advocacy organization.

WHEREFORE, in exchange for certain promises and other valuable consideration, the City and the Union ("The Parties") agree as follows:

### **I. Background**

- A. On or about March 27, 2001 the City established a Public Safety facility located at 6401 W. 31<sup>st</sup> in Berwyn, Illinois which has thereafter been commonly known as the Berwyn Police Department.

- B. The facility opened containing an area on the lower level specifically created and designated as a fitness center for the benefit of its employees to maintain physical fitness.
- C. Certain employees and community partners donated equipment to the police facility to be specifically used in the fitness center for the benefit of those employed in the building.
- D. Over the past eighteen years, the previously donated equipment has reached or exceeded its life expectancy and is in need of replacement in order to continue servicing the employees in a safe and efficient manner.
- E. Both the City and the Union wish to enter into an agreement to continue providing a fitness center for its employees at limited cost to the City.

**II. Gift, Donation, Contribution**

- A. In exchange for the promises of the City, the Union agrees to make a donation in the amount of \$18,365.00 worth of fitness equipment specifically to be utilized in the employee fitness center located at the Berwyn Police Department for the benefit of the employees of said entity. (See exhibit A).
- B. The Union makes no express warranties with respect to the condition or suitability of the equipment for its intended purposes.
- C. The City will immediately assume care, control, and ownership over the equipment at the time of delivery to include the placement and assembly.

**III. Covenants- Use of Donations**

- A. The City will continue to designate the area currently known as the Berwyn Police Department fitness center for the intended purpose as an employee fitness center.
- B. The City agrees to accept the donation of fitness equipment and make it immediately available for the use of the employees of the Berwyn Police Department in the fitness center facility.
- C. The City will continue to support the facility by providing general janitorial services, securing the equipment, and initiating a maintenance contract to cover all the equipment for routine maintenance and repairs over the reasonable expected economic life of the equipment.
- D. The City reserves the right to make reasonable regulations with respect to the use of the health and wellness center to maintain decorum and general security of the facility.
- E. The City agrees to indemnify and hold harmless the Union and its agents for any injury whatsoever that may occur related to the use, care, or maintenance of the equipment in its possession.

**IV. Disposition of Property**

- A. If, for any reason, the City wishes to remove the fitness equipment from the facility, the following protocol shall apply:
  - 1. The equipment may be sold or traded with the residual value applied to replacement equipment to be used for the same intended purpose.
  - 2. The equipment may be sold with the residual value donated to an organization that is registered under section 501 (c)(3) of the I.R.S. tax

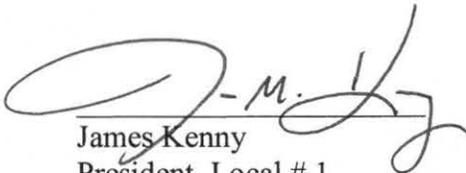
code and benefits an organization that serves the citizens of Berwyn, Illinois in some capacity.

3. The equipment may be donated to an organization that is registered under section 501 (c)(3) of the I.R.S. tax code that services the citizens of Berwyn, Illinois in some capacity.
4. The equipment may be donated back to the Illinois Municipal Police Association for further disposition.

IN WITNESS WHEREOF, the parties to this agreement hereby affirm the execution on this date 1/2/9, 2019 in Berwyn, Cook County, Illinois.

UNION:

CITY:

  
James Kenny  
President, Local # 1

  
Michael D. Cimaglia  
Chief of Police



## BERWYN FIRE DEPARTMENT

6700 W. 26<sup>th</sup> St., Berwyn, IL 60402-0701  
708-484-1644



J-2

**Thomas A. Hayes**  
Fire Chief

**Mayor Robert J. Lovero**

**Kris A. Coniglio**  
Assistant Fire Chief

December 9, 2019

Commissioner Carl Reina  
Commissioner Gilbert Pena  
Commissioner Ana Espinoza  
Secretary Tony J. Laureto

Re: Promotion

Captain Joseph Lotito has officially stepped down as the Training Officer of the Berwyn Fire Department.

In accordance with the Collective Bargaining Agreement between the City of Berwyn and Berwyn Firefighters Association Local 506, I am requesting the promotion of the next eligible candidate on the Captain Eligibility list, Lieutenant Sam Canerday. It is my intention that Lt. Canerday be sworn into the position at the City Council meeting on December 23, 2019. The promotion will fill the opening in the Training Office and become effective on January 6, 2020.

Respectfully,

A handwritten signature in black ink that reads "Thomas A. Hayes".

Thomas A. Hayes  
Fire Chief  
Berwyn Fire Department



## **BERWYN FIRE DEPARTMENT**

6700 W. 26<sup>th</sup> St., Berwyn, IL 60402-0701  
708-484-1644



J-3

**Thomas A. Hayes**  
Fire Chief

**Mayor Robert J. Lovero**

**Kris A. Coniglio**  
Assistant Fire Chief

December 23, 2019

To: Mayor Robert Lovero  
Members of City Council  
From: Fire Chief Thomas A. Hayes  
Re: Promotion of Brian Madden to Engineer

Honorable Mayor and Members of City Council,

I am pleased to introduce Firefighter/Paramedic Brian Madden to be sworn in as Engineer with the effective date of January 3, 2019. This position is a seniority promotion pending the retirement of Engineer Ron Stillmaker. The position has been included in the current budget and is in accordance with the collective bargaining agreement between the City of Berwyn and the Berwyn Firefighters Association Local 506.

Respectfully submitted,

A handwritten signature in blue ink that reads "Thomas A. Hayes".

Thomas A. Hayes  
Fire Chief  
Berwyn Fire Department



## **BERWYN FIRE DEPARTMENT**

6700 W. 26<sup>th</sup> St., Berwyn, IL 60402-0701  
708-484-1644



J-4

**Thomas A. Hayes**  
Fire Chief

**Mayor Robert J. Lovero**

**Kris A. Coniglio**  
Assistant Fire Chief

December 23, 2019

To: Mayor Lovero and Members of City Council  
From: Fire Chief Thomas A. Hayes  
Re: Informational

The Berwyn Fire Department is committed to providing our residents with the very best emergency medical services. We are pleased to announce that on January 1, 2020 in addition to our three ALS ambulances, there will be an advanced life support fire apparatus assigned to each of the three geographical districts in the City. The Advanced Life Support crew will have paramedics and the necessary advanced life support equipment on the fire apparatus. They will initiate treatment and, in most circumstances, will have the patient stabilized and ready for transport. Residents, visitors and businesses can expect the quick arrival of a paramedic with lifesaving equipment to their medical emergency, even in the event that all ambulances are detained on a previous call. The arriving transport unit (ambulance) will then place the patient in the ambulance, continue monitoring, and get to the hospital. Every second counts and it is important for patients to start receiving advanced medical care as soon as possible. This expansion of services together with our exemplary response times will improve chances of survival in even the most critical medical emergencies.

I would like to extend our thanks to Mayor Lovero and Members of City Council for the continuous support of our department and emergency medical services, our EMS Coordinator Max Campo, our Assistant Coordinators, Dominick Licato and Kevin Conlon and most importantly, our Firefighters that are the ones who ultimately deliver these services and do it with excellence.

The City of Berwyn



Robert P. Schiller  
Director of Public Works

J-5

A Century of Progress with Pride

December 18, 2019

To: Mayor Robert J. Lovero  
Members of the Berwyn City Council

Re: Request approval of the 2020 Motor Fuel Tax (MFT) maintenance resolution

Staff has prepared and reviewed our 2020 MFT maintenance program with Tom Brandstedt from Novotny Engineering. This year's maintenance includes continued street light luminaire replacement, street light and traffic signal maintenance and repairs, road salt, street light energy, thermoplastic pavement marking replacement in ½ the city, street patching and other miscellaneous maintenance and repairs. A copy of the resolution is attached.

**Recommendation:** Staff is requesting approval of the 2020 Motor Fuel Tax maintenance resolution as prepared by Novotny Engineering, consulting City Engineer for the City of Berwyn and City staff.

Respectfully,

A handwritten signature in black ink, appearing to be "R. Schiller", written in a cursive style.

Robert Schiller  
Director of Public Works

December 16, 2019

Mr. Robert Schiller  
Director of Public Works  
City of Berwyn  
1 Public Works Drive  
Berwyn, IL 60402

Re: **2020 MFT Maintenance**  
**MFT Section No. 20-00000-00-GM**

Dear Bob:

In accordance with our discussion, we have prepared the necessary documents to enable the City to pay for various Public Works activities using Motor Fuel Tax funds. The entire program has been set up to provide \$2,000,000.00 for maintenance usage. Therefore, enclosed are the following documents for further processing, as indicated:

1. Five (5) copies of a "Resolution for Maintenance Under the Illinois Highway Code", in the total amount of \$2,000,000.00 to fund maintenance activities. After passage by the City Council, please have the City Clerk sign all five (5) copies, retain one (1) copy for City files, and return four (4) copies to our office for further processing with IDOT.
2. Five (5) copies of a "Maintenance Engineering Agreement", which covers Preliminary Engineering for all maintenance operations. Please have the Mayor sign all five (5) copies, retain one (1) copy for City files, and return four (4) copies to our office for further processing with IDOT.
3. Five (5) copies of a "Municipal Estimate of Maintenance Costs", indicating all the line items for expenditure in the total amount of \$1,992,900.00. Please have the Mayor sign all five (5) copies, retain one (1) copy for City files, and return four (4) copies to our office for further processing with IDOT.
4. Two (2) copies of the Specification Cover Sheet for the "Residential Street Light LED Retrofits" project. Please have the Mayor sign both copies and return them to our office.
5. Two (2) copies of the Specification Cover Sheet for the "Pavement Marking" project. Please have the Mayor sign both copies and return them to our office.
6. Two (2) copies of the Specification Cover Sheet for the "Street Patching" project. Please have the Mayor sign both copies and return them to our office.

Mr. Robert Schiller  
December 16, 2019  
Page Two

7. Two (2) copies of the Specification Cover Sheet for the "Sidewalk Maintenance" project.  
Please have the Mayor sign both copies and return them to our office.

Please review the enclosed and contact our office if you have any questions.

Sincerely,

**NOVOTNY ENGINEERING**



Thomas R. Brandstedt, P.E.

TRB/trb  
Enclosure  
cc: File No. 19434



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	20-00000-00-GM

BE IT RESOLVED, by the Council of the City of CITY of BERWYN of Illinois that there is hereby appropriated the sum of Two Million and 00/100 Dollars ( \$2,000,000.00 )

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/20 to 12/31/20.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of CITY of BERWYN shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I City Clerk in and for said City of CITY of BERWYN in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of CITY of BERWYN at a meeting held on 12/23/19

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 23 day of December, 2019

(SEAL)

Clerk Signature

APPROVED

Regional Engineer  
Department of Transportation

Date



Estimate of Maintenance Costs

Submittal Type **Original**

Local Public Agency	County	Section Number	Maintenance Period	
City of Berwyn	Cook	20-00000-00-GM	Beginning	Ending
			01/01/20	12/31/20

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
Traffic Signal Maintenance 20-00000-01-GM (Contract)	IIB	No	Traffic Signal Maintenance and Street Light Maintenance	Month	12	\$25,000.00	\$300,000.00	\$300,000.00
Electrical Energy	I	No	ComEd bills for all City-owned lights	Month	12	\$30,500.00	\$366,000.00	\$366,000.00
Snow & Ice Control (92 Miles)	I	No	Rock Salt - Bulk (State Purchase)	TONS	3,800	\$63.00	\$239,400.00	\$239,400.00
Residential Street Light LED Retrofits 20-00000-02-GM (Contract)	IIB	Yes	Residential Street Light LED Retrofits	EACH	150	\$1,400.00	\$210,000.00	\$210,000.00
Pavement Marking 20-00000-03-GM (Contract)	IIB	Yes	Thermoplastic Pavement Markings	FOOT	20,000	\$7.50	\$150,000.00	\$150,000.00
Street Patching 20-00000-04-GM (Contract)	IIB	Yes	Surface Patching, 2"	S.Y.	10,000	\$60.00	\$600,000.00	\$600,000.00
Sidewalk Maintenance 20-00000-05-GM (Contract)	IIB	Yes	Sidewalk Grinding	FOOT	5,000	\$10.00	\$50,000.00	\$50,000.00
<b>Total Operation Cost</b>								<b>\$1,915,400.00</b>

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	Other Funds	Estimated Costs
Local Public Agency Labor			
Local Public Agency Equipment			
Materials/Contracts(Non Bid Items)	\$605,400.00		\$605,400.00
Materials/Deliver & Install/Request for Quotations (Bid Items)			
Formal Contract (Bid Items)	\$1,310,000.00		\$1,310,000.00
<b>Maintenance Total</b>	<b>\$1,915,400.00</b>		<b>\$1,915,400.00</b>

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	Other Funds	Total Est Costs
Maintenance Engineering	\$65,500.00		\$65,500.00
Material Testing	\$12,000.00		\$12,000.00
Advertising			
Bridge Inspection Engineering			
<b>Maintenance Engineering Total</b>	<b>\$77,500.00</b>		<b>\$77,500.00</b>
<b>Total Estimated Maintenance</b>	<b>\$1,992,900.00</b>		<b>\$1,992,900.00</b>

Remarks

**Estimate of Maintenance Costs**

Submittal Type

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
City of Berwyn	Cook	20-00000-00	1/01/20	12/31/20

**SUBMITTED**

Local Public Agency Official	Date
<input type="text"/>	<input type="text"/>

Title

County Engineer/Superintendent of Highways	Date
<input type="text"/>	<input type="text"/>

**APPROVED**

Regional Engineer Department of Transportation	Date
<input type="text"/>	<input type="text"/>

The City of Berwyn



Benjamin J. Daish  
Finance Director

J-6

**A Century of Progress with Pride**

Date: December 20, 2019  
To: Mayor Robert J. Lovero  
Members of the Berwyn City Council  
Subject: 2019 Tax Levy Ordinance

Attached is the Tax Levy Ordinance for 2019 (to be collected in 2020). It is important to take note that the City would file the Tax Levy with the Cook County Treasurer for a Total Gross Levy of \$34,084,069 upon Council approval. This amount would be reduced by \$743,374 in planned debt service abatements to be submitted for City Council approval by March 2020.

2019 Berwyn Property Tax Levy (To Be Collected in 2020)

Police Pension	1,509,826
Fire Pension	1,255,220
Library	3,392,808
Corporate	<u>19,579,680</u>
Subtotal	25,737,534
Bond and Interest	<u>8,346,535</u>
<b>Total Gross Levy</b>	<b>34,084,069</b>
Less: Abatements to be approved by March, 2020	(743,374)
<b>Total Net Tax Levy</b>	<b><u>33,340,695</u></b>

Please approve the attached ordinance at the December 23, 2019, City Council meeting so that it can be filed with the County on a timely basis.

Respectfully submitted,

Benjamin J. Daish  
Finance Director

J-6

**ORDINANCE NO. 19-  
 AN ORDINANCE LEVYING TAXES FOR GENERAL  
 CORPORATE AND SPECIAL PURPOSES FOR THE TAX YEAR  
 2019, FISCAL YEAR BEGINNING JANUARY 1, 2020 AND ENDING  
 DECEMBER 31, 2020 FOR THE CITY OF BERWYN, COOK  
 COUNTY, ILLINOIS**

**BE IT ORDAINED** by the Mayor and City Council of the City of Berwyn, Cook County, Illinois, in the exercise of Berwyn’s home rule powers as follows:

**SECTION 1:** The amount of \$34,084,069 is hereby levied upon all taxable property within the corporate limits of the City of Berwyn, Cook County, Illinois, for the Tax Year 2019, fiscal year beginning on January 1, 2020 and ending on December 31, 2020, for the following purposes, which sums are set forth under the column entitled “Levy:”

<b>Fund Description</b>	<b>Levy</b>
Corporate	19,579,680
Fire Pension	1,255,220
Police Pension	1,509,826
Library	3,392,808
<b>Total Aggregate Levy Amount</b>	<b>\$25,737,534</b>
Bond and Interest	\$8,346,535
<b>Total Amount to be Levied by Taxation</b>	<b>\$34,084,069</b>

**SECTION 2:** If any deficiency or surplus exists regarding the collection of property tax levy for each non-general corporate fund account, such amounts are to be applied against or in favor of the Corporate Fund after having satisfied all other fund allocations.

**SECTION 3:** If any section, paragraph, clause or provision of this ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this ordinance.

**SECTION 4:** All statutes of the State of Illinois or any parts thereof, which are in conflict with the provisions of this ordinance, are hereby superseded by this ordinance pursuant to the home rule power of the City of Berwyn.

**SECTION 5:** This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

**ADOPTED** this \_\_\_\_ day of December, 2019, pursuant to a roll call vote as follows:

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>PRESENT</b>
Lennon				
Ramirez				
Reardon				
Fejt				
Santoy				
Ruiz				
Avila				
Nowak				
Lovero (Mayor)				
<b>TOTAL</b>				

**APPROVED** by the Mayor on December \_\_\_\_, 2019

\_\_\_\_\_  
Robert J. Lovero

MAYOR

ATTEST:

\_\_\_\_\_  
Margaret M. Paul  
CITY CLERK

**The City of Berwyn**



**Benjamin J. Daish**  
**Finance Director**

J-7

**A Century of Progress with Pride**

Date: December 20, 2019  
To: Mayor Robert J. Lovero  
Members of the Berwyn City Council  
Subject: 2019 Budget Amendment

Historically, near the end of the year or when appropriate, the Finance Director seeks Council approval regarding recommended changes in budgeted revenues and/or expenditures. As we explained during the November 26<sup>th</sup> Committee of the Whole (COW) meeting, the accompanying appropriation ordinance provides further detail on the recommended amendment to the 2019 Budget for expected material changes in state income, sales, and home rule taxes in addition to transfers for debt service interest expense. These revenue/expense changes have occurred as a result of the establishment of the Berwyn Municipal Securitization Corporation in March 2019. This corporation was set up in order to reflect the revised flow of funds pertaining to the bonds issued for the Police and Fire Pension Funds.

As this ordinance and accompanying exhibits illustrate, this amendment will have a no impact on the City's overall financial position.

Recommendation: Please approve this ordinance at the December 23<sup>rd</sup>, 2019 City Council meeting.

Respectfully submitted,

Benjamin J. Daish  
Finance Director

J-7

**THE CITY OF BERWYN**  
**COOK COUNTY, ILLINOIS**

**ORDINANCE**  
**NUMBER \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING THE TRANSFER OF PREVIOUSLY  
APPROPRIATED FUNDS TO DIFFERENT DEPARTMENTS OR  
SEPARATE AGENCIES OF THE CITY OF BERWYN, FOR THE CITY OF  
BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.**

**Robert J. Lovero, Mayor**  
**Marge Paul, City Clerk**

**Scott Lennon**  
**Jose Ramirez**  
**Jeanine Reardon**  
**Robert Fejt**  
**Cesar Santoy**  
**Alicia Ruiz**  
**Rafael Avila**  
**Anthony Nowak**  
**Aldermen**

**ORDINANCE \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING THE TRANSFER OF PREVIOUSLY APPROPRIATED FUNDS TO DIFFERENT DEPARTMENTS OR SEPARATE AGENCIES OF THE CITY OF BERWYN, FOR THE CITY OF BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.**

**WHEREAS**, the City of Berwyn (the “City”) is a home rule unit of local government as is provided by Article VII, Section 6 of the Illinois Constitution of 1970 and, as such, may exercise various powers and perform numerous functions pertaining to its government and affairs in any manner not otherwise prohibited by law; and

**WHEREAS**, the Mayor of the City and City Council (collectively, the “Corporate Authorities”) are committed to ensuring the efficient and effective management of the City and its financial affairs; and

**WHEREAS**, the City adopted an annual appropriation ordinance on about March 12, 2019 (the “2019 Annual Appropriation Ordinance”), following applicable legal notice and public hearing requirements; and

**WHEREAS**, pursuant to Section 8-2-9 of the Illinois Municipal Code (65 ILCS 5/8-2-9) the corporate authorities of a municipality at any time, by a two-thirds vote, may make transfers within any department or other separate agency of the municipality of sums of money appropriated for one corporate object or purpose to another corporate object or purpose; and

**WHEREAS**, there exists certain amounts of funds appropriated in the 2019 Annual Appropriation Ordinance that the Corporate Authorities desire to transfer pursuant to the authority to do so granted in 65 ILCS 5/8-2-9, attached hereto and incorporated herein as Exhibit A and Exhibit B (the “Transfers”); and

**WHEREAS**, making the Transfers will not reduce the appropriation made for any object or purpose below the amount sufficient to cover all obligations incurred or to be incurred against the appropriation; and

**WHEREAS**, the City, as a home rule unit of government, has determined that it is necessary, in the best interests of the City, and essential for the effective administration of City government to approve this Ordinance to make the Transfers; and

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and the City Council of the City of Berwyn, County of Cook, State of Illinois, in the exercise of the City's home rule powers, as follows:

**ARTICLE I.  
IN GENERAL**

**Section 1.00 Incorporation Clause.**

The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true, and correct and do hereby, by reference, incorporate and make them part of the Ordinance as legislative findings.

**Section 2.00 Purpose.**

The purpose of this Ordinance is to approve of and authorize the Transfers as set forth in Exhibit A and Exhibit B for the City and to authorize the Mayor or his designee to take all steps necessary to effectuate the intent of this Ordinance.

**ARTICLE II.  
APPROVAL AND AUTHORIZATION TO MAKE THE TRANSFERS FOR THE 2019  
ANNUAL APPROPRIATION ORDINANCE**

**Section 3.00 Approval and Authorization to Make the Transfers.**

The amounts set forth in Exhibit A and Exhibit B, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray applicable necessary

expenses and liabilities of the City, are transferred as set forth in Exhibit A and Exhibit B. The Transfers herein made for applicable purposes shall be regarded as the maximum amounts to be expended under the respective appropriation accounts set forth herein and shall not be construed as a commitment, agreement, obligation, or liability of the City, with such payments of such sums being subject to further approval by the City Council. Nothing set forth herein shall be construed to revoke, repeal, alter, or otherwise affect the appropriations, terms, and provisions of the 2019 Annual Appropriation Ordinance, except as specifically set forth in Exhibit A and Exhibit B.

**Section 3.01 State Law Adopted; Authority.**

This Ordinance is adopted pursuant to the procedures set forth in the Illinois Compiled Statutes, including the provisions of the Illinois Municipal Code, as amended, and the City's home rule authority.

**Section 3.02 Other Actions Authorized.**

The City Clerk is hereby authorized and directed to publish this Ordinance in pamphlet form or in a newspaper of general circulation within the City within thirty (30) days after its adoption. The officers, employees, and/or agents of the City shall take all actions necessary or reasonably required to carry out, give effect to, and consummate the intent of this Ordinance and shall take all actions necessary in conformity therewith. The officers, employees, and/or agents of the City are specifically authorized and directed to draft and disseminate any and all necessary forms to be utilized in connection with the terms and purpose of this Ordinance.

**ARTICLE III.  
HEADINGS, SAVING CLAUSES,  
PUBLICATION, EFFECTIVE DATE**

**Section 4.00** All prior actions of the City's officials, employees, and/or agents with respect to the subject matter of this Ordinance are hereby expressly ratified.

**Section 5.00** The provisions of this Ordinance are hereby declared to be severable, and should any provision of this Ordinance be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

**Section 6.00** All ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**Section 7.00** This Ordinance shall be in full force and effect immediately after passage, approval, and publication or as otherwise provided by law. A full, true, and complete copy of this Ordinance shall be published in pamphlet form as provided by the Illinois Municipal Code, as amended.

[Remainder of page intentionally left blank.]

**ADOPTED** by the City Council of the City of Berwyn, Cook County, Illinois on this

\_\_\_\_\_ day of \_\_\_\_\_ 2019, pursuant to a roll call vote, as follows:

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>PRESENT</b>
Lennon				
Ramirez				
Reardon				
Fejt				
Santoy				
Ruiz				
Avila				
Nowak				
(Mayor Lovero)				
<b>TOTAL</b>				

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

ATTEST:

\_\_\_\_\_  
Robert J. Lovero  
MAYOR

\_\_\_\_\_  
Marge M. Paul  
CITY CLERK

**EXHIBIT A**

**2019 General Fund Budget Amendment**

	<b>Increase in Revenue/Decrease in Expense</b>	<b>Decrease in Revenue</b>
<hr/>		
<u>Reductions in the Following General Fund Revenues:</u>		
State Income Tax		(5,700,000)
1% State Sales Tax		(4,000,000)
Home Rule Sales Tax		(3,800,000)
<u>Funding Increases in the Following General Fund Revenues:</u>		
Transfer from Other Funds	10,500,000	
<u>Decrease in the Following General Fund Expenses:</u>		
Transfer to Other Funds	3,000,000	
<hr/>		
Total	13,500,000	(13,500,000)

**EXHIBIT B**

**2019 Debt Service Fund Budget Amendment**

	<b>Decrease in Expense</b>	<b>Decrease in Revenue</b>
<hr/>		
<u>Reductions in the Following Debt Service Fund Revenues:</u>		
Decrease in Transfer Revenue from Other Funds		(3,000,000)
<u>Decrease in the Following Debt Service Fund Expenses:</u>		
Decrease in Interest Expense	3,000,000	
<hr/>		
Total	3,000,000	(3,000,000)





# Accounts Payable by G/L Distribution Report

Payment Date Range 12/12/19 - 12/25/19

K-2

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 100 - General Fund</b>										
Department <b>02 - Mayor's Office</b>										
Account <b>5405 - Copier Maintenance</b>										
5166 - Konica Minolta Business Solutions USA., Inc.	9006300897	Konica Minolta copier maint.chgs	Paid by Check # 52691		12/11/2019	12/11/2019	12/11/2019		12/24/2019	15.14
1461 - Konica Minolta Premier Finance	65914408	01/15 thru 12/19 monthly lease payment	Paid by Check # 52692		12/11/2019	12/11/2019	12/11/2019		12/24/2019	50.72
							Account <b>5405 - Copier Maintenance</b> Totals		Invoice Transactions 2	<u>\$65.86</u>
							Department <b>02 - Mayor's Office</b> Totals		Invoice Transactions 2	<u>\$65.86</u>
Department <b>03 - City Administrator's Office</b>										
Account <b>5290 - Other General Expenses</b>										
5594 - Chase	2019-00001468	Chase Credit Card Purchases	Paid by Check # 52623		12/11/2019	12/11/2019	12/11/2019		12/12/2019	2,005.68
							Account <b>5290 - Other General Expenses</b> Totals		Invoice Transactions 1	<u>\$2,005.68</u>
Account <b>5405 - Copier Maintenance</b>										
5166 - Konica Minolta Business Solutions USA., Inc.	9006300897	Konica Minolta copier maint.chgs	Paid by Check # 52691		12/11/2019	12/11/2019	12/11/2019		12/24/2019	15.14
1461 - Konica Minolta Premier Finance	65914408	01/15 thru 12/19 monthly lease payment	Paid by Check # 52692		12/11/2019	12/11/2019	12/11/2019		12/24/2019	50.72
							Account <b>5405 - Copier Maintenance</b> Totals		Invoice Transactions 2	<u>\$65.86</u>
							Department <b>03 - City Administrator's Office</b> Totals		Invoice Transactions 3	<u>\$2,071.54</u>
Department <b>04 - City Clerk's Office</b>										
Account <b>5200 - Administrative Expenses</b>										
MORTON WEST JSA	2019-00001489	CITY OFFICIALS DONATION	Paid by Check # 52626		12/11/2019	12/11/2019	12/11/2019		12/12/2019	300.00
							Account <b>5200 - Administrative Expenses</b> Totals		Invoice Transactions 1	<u>\$300.00</u>
Account <b>5405 - Copier Maintenance</b>										
5166 - Konica Minolta Business Solutions USA., Inc.	9006300897	Konica Minolta copier maint.chgs	Paid by Check # 52691		12/11/2019	12/11/2019	12/11/2019		12/24/2019	279.63
1461 - Konica Minolta Premier Finance	65914408	01/15 thru 12/19 monthly lease payment	Paid by Check # 52692		12/11/2019	12/11/2019	12/11/2019		12/24/2019	137.62
							Account <b>5405 - Copier Maintenance</b> Totals		Invoice Transactions 2	<u>\$417.25</u>
							Department <b>04 - City Clerk's Office</b> Totals		Invoice Transactions 3	<u>\$717.25</u>
Department <b>08 - City Council</b>										
Account <b>5200-01 - Administrative Expenses Ward 1</b>										
MORTON WEST JSA	2019-00001489	CITY OFFICIALS DONATION	Paid by Check # 52626		12/11/2019	12/11/2019	12/11/2019		12/12/2019	300.00
78 - Berwyn Development Corporation	2019-00001515	Alderman Donation / James Scott Lennon	Paid by Check # 52642		12/11/2019	12/11/2019	12/11/2019		12/24/2019	150.00
30327 - Berwyn Park District	73882	1st Ward Alderman Expenses	Paid by Check # 52643		12/11/2019	12/11/2019	12/11/2019		12/24/2019	250.00
4084 - Berwyn Recreation Center	2019-00001467	Alderman Donation / James Scott Lennon	Paid by Check # 52644		12/11/2019	12/11/2019	12/11/2019		12/24/2019	100.00
							Account <b>5200-01 - Administrative Expenses Ward 1</b> Totals		Invoice Transactions 4	<u>\$800.00</u>



# Accounts Payable by G/L Distribution Report

Payment Date Range 12/12/19 - 12/25/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department 08 - City Council											
Account 5200-02 - Administrative Expenses Ward 2											
MORTON WEST JSA	2019-00001489	CITY OFFICIALS DONATION	Paid by Check # 52626		12/11/2019	12/11/2019	12/11/2019		12/12/2019	300.00	
IAWV-SAILORS	2019-00001520	2nd Ward Alderman Donation / Jose Ramirez	Paid by Check # 52784		12/11/2019	12/11/2019	12/11/2019		12/24/2019	200.00	
									Account 5200-02 - Administrative Expenses Ward 2 Totals	Invoice Transactions 2	<u>\$500.00</u>
Account 5200-04 - Administrative Expenses Ward 4											
MORTON WEST JSA	2019-00001489	CITY OFFICIALS DONATION	Paid by Check # 52626		12/11/2019	12/11/2019	12/11/2019		12/12/2019	300.00	
									Account 5200-04 - Administrative Expenses Ward 4 Totals	Invoice Transactions 1	<u>\$300.00</u>
Account 5200-05 - Administrative Expenses Ward 5											
MORTON WEST JSA	2019-00001489	CITY OFFICIALS DONATION	Paid by Check # 52626		12/11/2019	12/11/2019	12/11/2019		12/12/2019	300.00	
									Account 5200-05 - Administrative Expenses Ward 5 Totals	Invoice Transactions 1	<u>\$300.00</u>
Account 5200-07 - Administrative Expenses Ward 7											
MORTON WEST JSA	2019-00001489	CITY OFFICIALS DONATION	Paid by Check # 52626		12/11/2019	12/11/2019	12/11/2019		12/12/2019	300.00	
									Account 5200-07 - Administrative Expenses Ward 7 Totals	Invoice Transactions 1	<u>\$300.00</u>
Account 5200-08 - Administrative Expenses Ward 8											
MORTON WEST JSA	2019-00001489	CITY OFFICIALS DONATION	Paid by Check # 52626		12/11/2019	12/11/2019	12/11/2019		12/12/2019	300.00	
ALL IN FOR ETHAN, INC	2019-00001465	8th Ward Alderman Donation/ Anthony Nowak	Paid by Check # 52772		12/11/2019	12/11/2019	12/11/2019		12/24/2019	200.00	
									Account 5200-08 - Administrative Expenses Ward 8 Totals	Invoice Transactions 2	<u>\$500.00</u>
									Department 08 - City Council Totals	Invoice Transactions 11	<u>\$2,700.00</u>
Department 10 - Legal											
Account 5300 - Professional Services											
6026 - Gregory P. Nicholson, MD	2019-00001498	Deposition Fee	Paid by Check # 52628		12/11/2019	12/11/2019	12/11/2019		12/17/2019	2,000.00	
2021 - Del Galdo Law Group, LLC	23473-1	Legal Services Oct. 2019	Paid by Check # 52658		12/19/2019	12/19/2019	12/19/2019		12/24/2019	495.00	
5083 - Gary T. Copp	NOVEMBER2019	Legal Services Nov. 2019	Paid by Check # 52672		12/11/2019	12/11/2019	12/11/2019		12/24/2019	660.00	
									Account 5300 - Professional Services Totals	Invoice Transactions 3	<u>\$3,155.00</u>
									Department 10 - Legal Totals	Invoice Transactions 3	<u>\$3,155.00</u>
Department 12 - Finance											
Account 5225-01 - Supplies Office											
5169 - RR Donnelley	083282182	Finance Dept Office Supplies	Paid by Check # 52728		12/11/2019	12/11/2019	12/11/2019		12/24/2019	405.01	
									Account 5225-01 - Supplies Office Totals	Invoice Transactions 1	<u>\$405.01</u>



# Accounts Payable by G/L Distribution Report

Payment Date Range 12/12/19 - 12/25/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 100 - General Fund</b>										
Department <b>12 - Finance</b>										
Account <b>5405 - Copier Maintenance</b>										
5166 - Konica Minolta Business Solutions USA., Inc.	9006300897	Konica Minolta copier maint.chgs	Paid by Check # 52691		12/11/2019	12/11/2019	12/11/2019		12/24/2019	32.49
1461 - Konica Minolta Premier Finance	65914408	01/15 thru 12/19 monthly lease payment	Paid by Check # 52692		12/11/2019	12/11/2019	12/11/2019		12/24/2019	100.08
							<b>Account 5405 - Copier Maintenance Totals</b>		Invoice Transactions 2	<b>\$132.57</b>
Sub Department <b>11 - Collector's Office</b>										
Account <b>5235 - Postage &amp; Printing</b>										
465 - Diamond Graphics, Inc.	0102829817	Business Cards/ Anthony Perri	Paid by Check # 52660		12/11/2019	12/11/2019	12/11/2019		12/24/2019	65.00
							<b>Account 5235 - Postage &amp; Printing Totals</b>		Invoice Transactions 1	<b>\$65.00</b>
Account <b>5405 - Copier Maintenance</b>										
5166 - Konica Minolta Business Solutions USA., Inc.	9006300897	Konica Minolta copier maint.chgs	Paid by Check # 52691		12/11/2019	12/11/2019	12/11/2019		12/24/2019	16.36
1461 - Konica Minolta Premier Finance	65914408	01/15 thru 12/19 monthly lease payment	Paid by Check # 52692		12/11/2019	12/11/2019	12/11/2019		12/24/2019	68.09
							<b>Account 5405 - Copier Maintenance Totals</b>		Invoice Transactions 2	<b>\$84.45</b>
							<b>Sub Department 11 - Collector's Office Totals</b>		Invoice Transactions 3	<b>\$149.45</b>
							<b>Department 12 - Finance Totals</b>		Invoice Transactions 6	<b>\$687.03</b>
Department <b>16 - Information Technology</b>										
Account <b>5290 - Other General Expenses</b>										
4951 - COTG	IN2160044	COTG City printing / Nov. 2019	Paid by Check # 52656		12/12/2019	12/12/2019	12/12/2019		12/24/2019	202.18
4951 - COTG	IN2168976	COTG City printing / Nov. 2019	Paid by Check # 52656		12/12/2019	12/12/2019	12/12/2019		12/24/2019	125.00
4951 - COTG	IN2195177	Printing fees/COTG/monthly	Paid by Check # 52656		12/12/2019	12/12/2019	12/12/2019		12/24/2019	355.29
4951 - COTG	IN2194678	Printing fees/COTG/monthly	Paid by Check # 52656		12/12/2019	12/12/2019	12/12/2019		12/24/2019	1,277.20
							<b>Account 5290 - Other General Expenses Totals</b>		Invoice Transactions 4	<b>\$1,959.67</b>
Account <b>5300 - Professional Services</b>										
1236 - Saber-Tooth Computing	6132	Website Updates	Paid by Check # 52729		12/12/2019	12/12/2019	12/12/2019		12/24/2019	140.00
							<b>Account 5300 - Professional Services Totals</b>		Invoice Transactions 1	<b>\$140.00</b>
Account <b>5410 - Hardware Maintenance</b>										
1965 - Dell Marketing, LP	10358921089	Dell Purchase. 4 systems maintenance services	Paid by Check # 52659		12/12/2019	12/12/2019	12/12/2019		12/24/2019	1,050.71
1965 - Dell Marketing, LP	10358921070	Dell Purchase. 4 systems maintenance services	Paid by Check # 52659		12/12/2019	12/12/2019	12/12/2019		12/24/2019	526.08
							<b>Account 5410 - Hardware Maintenance Totals</b>		Invoice Transactions 2	<b>\$1,576.79</b>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>16 - Information Technology</b>											
Account <b>5510 - Hardware Purchase</b>											
1965 - Dell Marketing, LP	10355704948	Dell Purchase. 4 systems maintenance services	Paid by Check # 52659		12/12/2019	12/12/2019	12/12/2019		12/24/2019	2,923.04	
1965 - Dell Marketing, LP	10362506068	Four Optiplex 3070 Workstations	Paid by Check # 52659		12/12/2019	12/12/2019	12/12/2019		12/24/2019	3,166.60	
								Account <b>5510 - Hardware Purchase</b> Totals		Invoice Transactions 2	<u>\$6,089.64</u>
Account <b>5530 - Network Infrastructure</b>											
4024 - AT & T	708R07082811-2	Oct. 29 - Nov. 28 2019	Paid by Check # 52636		12/12/2019	12/12/2019	12/12/2019		12/24/2019	868.37	
4024 - AT & T	708484031812-2	outstanding AT&T invoices/Dec 2019	Paid by Check # 52636		12/12/2019	12/12/2019	12/12/2019		12/24/2019	624.83	
4024 - AT & T	708484301112-2	outstanding AT&T invoices/Dec 2019	Paid by Check # 52636		12/12/2019	12/12/2019	12/12/2019		12/24/2019	2,639.20	
								Account <b>5530 - Network Infrastructure</b> Totals		Invoice Transactions 3	<u>\$4,132.40</u>
								Department <b>16 - Information Technology</b> Totals		Invoice Transactions 12	<u>\$13,898.50</u>
Department <b>18 - Fire Department</b>											
Account <b>5205 - Utilities</b>											
4095 - CenterPoint Energy Services, Inc.	7542161	Natural Gas Deliveries	Paid by Check # 52648		12/17/2019	12/17/2019	12/17/2019		12/24/2019	816.09	
								Account <b>5205 - Utilities</b> Totals		Invoice Transactions 1	<u>\$816.09</u>
Account <b>5220 - Training, Dues &amp; Publications</b>											
111 - University of Illinois	UFIN3731	Training / Kris Coniglio	Paid by Check # 52761		12/17/2019	12/17/2019	12/17/2019		12/24/2019	400.00	
								Account <b>5220 - Training, Dues &amp; Publications</b> Totals		Invoice Transactions 1	<u>\$400.00</u>
Account <b>5225 - Supplies</b>											
4907 - Building Services of America, LLC	62168	Fire Dept Supplies	Paid by Check # 52647		12/17/2019	12/17/2019	12/17/2019		12/24/2019	269.40	
4907 - Building Services of America, LLC	62170	Fire Dept Supplies	Paid by Check # 52647		12/17/2019	12/17/2019	12/17/2019		12/24/2019	523.18	
1171 - US Gas	339210	Cylinder Rental	Paid by Check # 52762		12/17/2019	12/17/2019	12/17/2019		12/24/2019	272.80	
1171 - US Gas	326140	Cylinder Rental	Paid by Check # 52762		12/17/2019	12/17/2019	12/17/2019		12/24/2019	182.90	
								Account <b>5225 - Supplies</b> Totals		Invoice Transactions 4	<u>\$1,248.28</u>
Account <b>5235 - Postage &amp; Printing</b>											
4740 - HRdirect / gNeil	INV8379949	posters	Paid by Check # 52624		12/11/2019	12/11/2019	12/11/2019		12/12/2019	179.97	
								Account <b>5235 - Postage &amp; Printing</b> Totals		Invoice Transactions 1	<u>\$179.97</u>
Account <b>5290 - Other General Expenses</b>											
1757 - Emergency Medical Products, Inc.	2121020	Child & Adult Forceps	Paid by Check # 52665		12/17/2019	12/17/2019	12/17/2019		12/24/2019	49.70	



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 100 - General Fund</b>										
Department <b>18 - Fire Department</b>										
Account <b>5290 - Other General Expenses</b>										
5523 - L-K Fire Extinguisher Service Inc. No 2	72756	Recharged Fire Extinguisher	Paid by Check # 52693		12/17/2019	12/17/2019	12/17/2019		12/24/2019	106.17
4953 - Paramount Restoration Group, Inc.	18-0006385	Remove & Replace Gutters	Paid by Check # 52714		12/17/2019	12/17/2019	12/17/2019		12/24/2019	700.00
							Account <b>5290 - Other General Expenses</b> Totals	Invoice Transactions 3		<u>\$855.87</u>
Account <b>5400-30 - Repairs &amp; Maintenance Building</b>										
5100 - Algor Plumbing and Heating Supply	185098	Plumbing & Heating Services	Paid by Check # 52631		12/17/2019	12/17/2019	12/17/2019		12/24/2019	56.80
5203 - AMS Electric, Inc.	2138	Electrical Services	Paid by Check # 52634		12/17/2019	12/17/2019	12/17/2019		12/24/2019	95.00
							Account <b>5400-30 - Repairs &amp; Maintenance Building</b> Totals	Invoice Transactions 2		<u>\$151.80</u>
Account <b>5400-31 - Repairs &amp; Maintenance Fleet</b>										
1757 - Emergency Medical Products, Inc.	AG73831	Fire Dept Parts	Paid by Check # 52665		12/17/2019	12/17/2019	12/17/2019		12/24/2019	250.82
4506 - Global Emergency Products	AG73581	Fire Dept Parts	Paid by Check # 52673		12/17/2019	12/17/2019	12/17/2019		12/24/2019	84.47
							Account <b>5400-31 - Repairs &amp; Maintenance Fleet</b> Totals	Invoice Transactions 2		<u>\$335.29</u>
Account <b>5405 - Copier Maintenance</b>										
5166 - Konica Minolta Business Solutions USA., Inc.	9006300897	Konica Minolta copier maint.chgs	Paid by Check # 52691		12/11/2019	12/11/2019	12/11/2019		12/24/2019	24.34
1461 - Konica Minolta Premier Finance	65914408	01/15 thru 12/19 monthly lease payment	Paid by Check # 52692		12/11/2019	12/11/2019	12/11/2019		12/24/2019	145.36
							Account <b>5405 - Copier Maintenance</b> Totals	Invoice Transactions 2		<u>\$169.70</u>
Account <b>5500-01 - Equipment Turnout Gear</b>										
1330 - Air One Equipment, Inc.	151150	F.D. Equipment	Paid by Check # 52630		12/17/2019	12/17/2019	12/17/2019		12/24/2019	81.23
1330 - Air One Equipment, Inc.	151382-PB	Turn-out gear for Koukol & Marquardt 2-Cairns Helmets	Paid by Check # 52630		12/17/2019	12/17/2019	12/17/2019		12/24/2019	2,225.57
1330 - Air One Equipment, Inc.	151380-PB	Turn-out gear for Koukol & Marquardt 2-Cairns Helmets	Paid by Check # 52630		12/17/2019	12/17/2019	12/17/2019		12/24/2019	2,225.58
1330 - Air One Equipment, Inc.	151381-PB	Turn-out gear for Koukol & Marquardt 2-Cairns Helmets	Paid by Check # 52630		12/17/2019	12/17/2019	12/17/2019		12/24/2019	515.20
							Account <b>5500-01 - Equipment Turnout Gear</b> Totals	Invoice Transactions 4		<u>\$5,047.58</u>
							Department <b>18 - Fire Department</b> Totals	Invoice Transactions 20		<u>\$9,204.58</u>
Department <b>20 - Police Department</b>										
Account <b>5205 - Utilities</b>										
4095 - CenterPoint Energy Services, Inc.	7542161	Natural Gas Deliveries	Paid by Check # 52648		12/17/2019	12/17/2019	12/17/2019		12/24/2019	1,588.34
							Account <b>5205 - Utilities</b> Totals	Invoice Transactions 1		<u>\$1,588.34</u>



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<b>Fund 100 - General Fund</b>										
Department <b>20 - Police Department</b>										
Account <b>5215-03 - Telephone Cell</b>										
4029 - AT&T Mobility	287287552872-3	First Net Telephone & Data	Paid by Check # 52637		12/17/2019	12/17/2019	12/17/2019		12/24/2019	1,523.08
302 - Sprint	733579818-144	Nov. 4 - Dec. 3 2019	Paid by Check # 52738		12/17/2019	12/17/2019	12/17/2019		12/24/2019	155.98
							Account <b>5215-03 - Telephone Cell</b> Totals		Invoice Transactions 2	<u>\$1,679.06</u>
Account <b>5220 - Training, Dues &amp; Publications</b>										
5320 - Tri-River Police Training Region, Inc.	4780	Training	Paid by Check # 52753		12/17/2019	12/17/2019	12/17/2019		12/24/2019	1,035.00
							Account <b>5220 - Training, Dues &amp; Publications</b> Totals		Invoice Transactions 1	<u>\$1,035.00</u>
Account <b>5225 - Supplies</b>										
5418 - Cintas Corporation	8404435957	First Aid Cabinet Restocked	Paid by Check # 52650		12/17/2019	12/17/2019	12/17/2019		12/24/2019	248.40
37680 - Uline	114774002	Evidence Supplies	Paid by Check # 52757		12/17/2019	12/17/2019	12/17/2019		12/24/2019	569.76
							Account <b>5225 - Supplies</b> Totals		Invoice Transactions 2	<u>\$818.16</u>
Account <b>5235 - Postage &amp; Printing</b>										
CENTER FOR EDUCATION & EMPLOYMENT LAW	2019-00001501	Subscription Renewal	Paid by Check # 52774		12/17/2019	12/17/2019	12/17/2019		12/24/2019	159.00
390 - Citadel	155293	Document Destruction	Paid by Check # 52651		12/17/2019	12/17/2019	12/17/2019		12/24/2019	135.16
							Account <b>5235 - Postage &amp; Printing</b> Totals		Invoice Transactions 2	<u>\$294.16</u>
Account <b>5290 - Other General Expenses</b>										
5293 - First Advantage Background Services Corp.	5544901911	Background Checks	Paid by Check # 52668		12/17/2019	12/17/2019	12/17/2019		12/24/2019	16.31
3263 - Heritage Funeral Home	19H219	Removal & Morgue Transport	Paid by Check # 52677		12/17/2019	12/17/2019	12/17/2019		12/24/2019	405.00
3263 - Heritage Funeral Home	19H218	Removal & Morgue Transport	Paid by Check # 52677		12/17/2019	12/17/2019	12/17/2019		12/24/2019	405.00
3263 - Heritage Funeral Home	19H222	Removal & Morgue Transport	Paid by Check # 52677		12/17/2019	12/17/2019	12/17/2019		12/24/2019	405.00
3061 - Kiesler's Police Supply, Inc.	IN123018	Ammunition	Paid by Check # 52690		12/17/2019	12/17/2019	12/17/2019		12/24/2019	2,822.40
3061 - Kiesler's Police Supply, Inc.	IN122600	Ammunition	Paid by Check # 52690		12/17/2019	12/17/2019	12/17/2019		12/24/2019	2,856.00
4380 - Motorola Solutions, Inc.	8230248965	Command Central Software Quarterly Payment	Paid by Check # 52707		12/17/2019	12/17/2019	12/17/2019		12/24/2019	3,588.00
6010 - Occupational Health Center at River Forest	5325	Drug Screens	Paid by Check # 52711		12/17/2019	12/17/2019	12/17/2019		12/24/2019	280.00
5875 - Payroll Data Services Inc	0000153870	Auxiliary Time Keeping	Paid by Check # 52717		12/17/2019	12/17/2019	12/17/2019		12/24/2019	173.00
4904 - R.E. Walsh & Associates, Inc.	23532	Fingerprint Classification	Paid by Check # 52722		12/17/2019	12/17/2019	12/17/2019		12/24/2019	375.00



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<b>Fund 100 - General Fund</b>										
Department <b>20 - Police Department</b>										
Account <b>5290 - Other General Expenses</b>										
5392 - Susteen, Inc.	9843395	ICAC Phone	Paid by Check # 52740		12/17/2019	12/17/2019	12/17/2019		12/24/2019	1,495.00
545 - The Blue Line	39545	Auxiliary Police Ad	Paid by Check # 52745		12/17/2019	12/17/2019	12/17/2019		12/24/2019	298.00
5516 - Thomas O'Halloran	120419	Expense Reimbursement	Paid by Check # 52749		12/17/2019	12/17/2019	12/17/2019		12/24/2019	100.00
								Account <b>5290 - Other General Expenses</b> Totals	Invoice Transactions 13	<u>\$13,218.71</u>
Account <b>5400-30 - Repairs &amp; Maintenance Building</b>										
3893 - Aftermath	JC2019-7545	Bio-Hazard Cleaning	Paid by Check # 52629		12/17/2019	12/17/2019	12/17/2019		12/24/2019	105.00
294 - B. Davids Landscaping	2019-00001500	Landscaping / All Year	Paid by Check # 52638		12/17/2019	12/17/2019	12/17/2019		12/24/2019	9,520.00
5439 - Frank Cimaglia	1153	Expense Reimbursement	Paid by Check # 52670		12/17/2019	12/17/2019	12/17/2019		12/24/2019	53.97
1825 - Halloran & Yauch, Inc.	16300	Irrigation System Repairs	Paid by Check # 52676		12/17/2019	12/17/2019	12/17/2019		12/24/2019	555.74
4569 - J. R. Carpet, Inc.	1089	Cleaning services	Paid by Check # 52681		12/17/2019	12/17/2019	12/17/2019		12/24/2019	3,250.00
910 - Johnson Controls Fire Protection LP	21346401	Fire Life Safety System Maintenance Contract	Paid by Check # 52685		12/17/2019	12/17/2019	12/17/2019		12/24/2019	2,520.25
1559 - Scout Electric Supply	167326	Building Repairs	Paid by Check # 52732		12/17/2019	12/17/2019	12/17/2019		12/24/2019	194.50
5658 - Specialty Mat Service	992380	Floor Mats	Paid by Check # 52736		12/17/2019	12/17/2019	12/17/2019		12/24/2019	147.54
5658 - Specialty Mat Service	994092	Floor Mats	Paid by Check # 52736		12/17/2019	12/17/2019	12/17/2019		12/24/2019	147.54
5658 - Specialty Mat Service	996178	Floor Mats	Paid by Check # 52736		12/17/2019	12/17/2019	12/17/2019		12/24/2019	147.54
5695 - Syserco Midwest	1066	BAS Project RTU (2) Controls added to BAS	Paid by Check # 52743		12/17/2019	12/17/2019	12/17/2019		12/24/2019	4,483.00
								Account <b>5400-30 - Repairs &amp; Maintenance Building</b> Totals	Invoice Transactions 11	<u>\$21,125.08</u>
Account <b>5400-31 - Repairs &amp; Maintenance Fleet</b>										
6025 - VCA Arboretum View Animal Hospital	764664477	K-9 Medical	Paid by Check # 52621		12/09/2019	12/09/2019	12/09/2019		12/12/2019	352.69
5631 - Buddy Bear Car Wash	119	129 Car Washes @ 3.00 ea	Paid by Check # 52646		12/17/2019	12/17/2019	12/17/2019		12/24/2019	387.00
2673 - Deece Automotive	34578	Vehicle Maintenance	Paid by Check # 52657		12/17/2019	12/17/2019	12/17/2019		12/24/2019	2,495.00
2673 - Deece Automotive	34741	Vehicle Maintenance	Paid by Check # 52657		12/17/2019	12/17/2019	12/17/2019		12/24/2019	727.36
2673 - Deece Automotive	34776	Fleet Repair & Maintenance #134	Paid by Check # 52657		12/17/2019	12/17/2019	12/17/2019		12/24/2019	1,429.50



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<b>Fund 100 - General Fund</b>											
Department <b>20 - Police Department</b>											
Account <b>5400-31 - Repairs &amp; Maintenance Fleet</b>											
2606 - Infinity Signs	11784	Printed Vinyl Decals	Paid by Check # 52678		12/17/2019	12/17/2019	12/17/2019		12/24/2019	392.05	
32052 - Just Tires	315804	New Tires & Repairs	Paid by Check # 52687		12/17/2019	12/17/2019	12/17/2019		12/24/2019	732.76	
929 - McDonough Mechanical Services, Inc.	34474	Monthly HVAC maintenance	Paid by Check # 52703		12/17/2019	12/17/2019	12/17/2019		12/24/2019	1,702.42	
1678 - Mike & Sons	40100	Vehicle Maintenance	Paid by Check # 52706		12/17/2019	12/17/2019	12/17/2019		12/24/2019	233.00	
5831 - Zeigler Ford North Riverside	651373	Vehicle Repairs	Paid by Check # 52768		12/17/2019	12/17/2019	12/17/2019		12/24/2019	144.00	
5831 - Zeigler Ford North Riverside	652415	Vehicle Repairs	Paid by Check # 52768		12/17/2019	12/17/2019	12/17/2019		12/24/2019	445.50	
5831 - Zeigler Ford North Riverside	652331	Vehicle Repairs	Paid by Check # 52768		12/17/2019	12/17/2019	12/17/2019		12/24/2019	100.00	
								Account <b>5400-31 - Repairs &amp; Maintenance Fleet</b> Totals		Invoice Transactions 12	<u>\$9,141.28</u>
Account <b>5405 - Copier Maintenance</b>											
5166 - Konica Minolta Business Solutions USA., Inc.	9006300897	Konica Minolta copier maint.chgs	Paid by Check # 52691		12/11/2019	12/11/2019	12/11/2019		12/24/2019	493.96	
1461 - Konica Minolta Premier Finance	65914408	01/15 thru 12/19 monthly lease payment	Paid by Check # 52692		12/11/2019	12/11/2019	12/11/2019		12/24/2019	696.19	
								Account <b>5405 - Copier Maintenance</b> Totals		Invoice Transactions 2	<u>\$1,190.15</u>
								Department <b>20 - Police Department</b> Totals		Invoice Transactions 46	<u>\$50,089.94</u>
Department <b>22 - Fire &amp; Police Commission</b>											
Account <b>5290 - Other General Expenses</b>											
783 - Special T Unlimited	32492	Polo Shirts	Paid by Check # 52735		12/17/2019	12/17/2019	12/17/2019		12/24/2019	62.00	
5660 - Theodore Polygraph Services Inc	6804	Polygraph Exam & Background Check	Paid by Check # 52748		12/17/2019	12/17/2019	12/17/2019		12/24/2019	525.00	
								Account <b>5290 - Other General Expenses</b> Totals		Invoice Transactions 2	<u>\$587.00</u>
								Department <b>22 - Fire &amp; Police Commission</b> Totals		Invoice Transactions 2	<u>\$587.00</u>
Department <b>24 - Building/Neighborhood Affairs</b>											
Account <b>5205 - Utilities</b>											
4095 - CenterPoint Energy Services, Inc.	7542161	Natural Gas Deliveries	Paid by Check # 52648		12/17/2019	12/17/2019	12/17/2019		12/24/2019	892.30	
								Account <b>5205 - Utilities</b> Totals		Invoice Transactions 1	<u>\$892.30</u>
Account <b>5215 - Telephone</b>											
302 - Sprint	927063333-080	cell phones	Paid by Check # 52738		12/11/2019	12/11/2019	12/11/2019		12/24/2019	1,980.60	
302 - Sprint	927063333-082	CELL PHONE BILL	Paid by Check # 52738		12/11/2019	12/11/2019	12/11/2019		12/24/2019	1,123.97	
								Account <b>5215 - Telephone</b> Totals		Invoice Transactions 2	<u>\$3,104.57</u>



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<b>Fund 100 - General Fund</b>										
Department <b>24 - Building/Neighborhood Affairs</b>										
Account <b>5235 - Postage &amp; Printing</b>										
4740 - HRdirect / gNeil	INV8379949	posters	Paid by Check # 52624		12/11/2019	12/11/2019	12/11/2019		12/12/2019	132.93
459 - Federal Express Corporation	6-844-07393	SHIPPING/MAIL	Paid by Check # 52667		12/11/2019	12/11/2019	12/11/2019		12/24/2019	63.70
							Account <b>5235 - Postage &amp; Printing</b> Totals		Invoice Transactions 2	<b>\$196.63</b>
Account <b>5300 - Professional Services</b>										
1014 - John Tarullo	NOVEMBER2019	INSPECTIONS	Paid by Check # 52627		12/13/2019	12/13/2019	12/13/2019		12/13/2019	7,100.00
1014 - John Tarullo	OCTOBER2019	INSPECTIONS	Paid by Check # 52627		12/13/2019	12/13/2019	12/13/2019		12/13/2019	7,400.00
5203 - AMS Electric, Inc.	2115	INSPECTIONS	Paid by Check # 52634		12/11/2019	12/11/2019	12/11/2019		12/24/2019	2,220.00
5203 - AMS Electric, Inc.	2136	INSPECTIONS	Paid by Check # 52634		12/11/2019	12/11/2019	12/11/2019		12/24/2019	350.00
5203 - AMS Electric, Inc.	2133	INSPECTIONS	Paid by Check # 52634		12/11/2019	12/11/2019	12/11/2019		12/24/2019	120.00
5203 - AMS Electric, Inc.	2134	INSPECTIONS	Paid by Check # 52634		12/11/2019	12/11/2019	12/11/2019		12/24/2019	480.00
5203 - AMS Electric, Inc.	2135	INSPECTIONS	Paid by Check # 52634		12/11/2019	12/11/2019	12/11/2019		12/24/2019	360.00
3014 - JNC Consulting, Inc.	1247	Permit Inspections Dec. 2019	Paid by Check # 52684		12/11/2019	12/11/2019	12/11/2019		12/24/2019	3,250.00
5743 - Rick Dandan	OCTOBER2019	INSPECTIONS	Paid by Check # 52723		12/11/2019	12/11/2019	12/11/2019		12/24/2019	12,139.88
5743 - Rick Dandan	NOVEMBER2019	INSPECTIONS	Paid by Check # 52723		12/11/2019	12/11/2019	12/11/2019		12/24/2019	10,550.00
							Account <b>5300 - Professional Services</b> Totals		Invoice Transactions 10	<b>\$43,969.88</b>
Account <b>5400 - Repairs &amp; Maintenance</b>										
1704 - Total Parking Solutions, Inc.	104776	SUPPLIES	Paid by Check # 52752		12/11/2019	12/11/2019	12/11/2019		12/24/2019	320.00
294 - B. Davids Landscaping	2019SEASON	lawn service	Paid by Check # 52638		12/11/2019	12/11/2019	12/11/2019		12/24/2019	4,345.00
30327 - Berwyn Park District	8/26/2019	SUPPLIES	Paid by Check # 52643		12/11/2019	12/11/2019	12/11/2019		12/24/2019	210.92
4907 - Building Services of America,LLC	61534	SUPPLIES	Paid by Check # 52647		12/11/2019	12/11/2019	12/11/2019		12/24/2019	202.05
4907 - Building Services of America,LLC	61527	SUPPLIES	Paid by Check # 52647		12/11/2019	12/11/2019	12/11/2019		12/24/2019	1,151.03
2696 - Chicago Metropolitan Fire Prevention Company	IN00318366	MONITORING SERVICE	Paid by Check # 52649		12/11/2019	12/11/2019	12/11/2019		12/24/2019	105.00
2696 - Chicago Metropolitan Fire Prevention Company	IN00318367	MONITORING SERVICE	Paid by Check # 52649		12/11/2019	12/11/2019	12/11/2019		12/24/2019	105.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 100 - General Fund</b>										
Department <b>24 - Building/Neighborhood Affairs</b>										
Account <b>5400 - Repairs &amp; Maintenance</b>										
5418 - Cintas Corporation	5015348578	SUPPLIES	Paid by Check # 52650		12/11/2019	12/11/2019	12/11/2019		12/24/2019	394.95
3700 - EIS Elevator Inspection Services	88456	INSPECTIONS	Paid by Check # 52664		12/11/2019	12/11/2019	12/11/2019		12/24/2019	80.00
162 - Jack's Rental, Inc.	80027	SUPPLIES	Paid by Check # 52683		12/11/2019	12/11/2019	12/11/2019		12/24/2019	262.80
162 - Jack's Rental, Inc.	80084	SUPPLIES	Paid by Check # 52683		12/11/2019	12/11/2019	12/11/2019		12/24/2019	160.00
162 - Jack's Rental, Inc.	80271	SUPPLIES	Paid by Check # 52683		12/11/2019	12/11/2019	12/11/2019		12/24/2019	216.00
5726 - McCloud Services	11455739	PEST SERVICES	Paid by Check # 52701		12/11/2019	12/11/2019	12/11/2019		12/24/2019	68.69
5726 - McCloud Services	11449398	PEST SERVICES	Paid by Check # 52701		12/11/2019	12/11/2019	12/11/2019		12/24/2019	66.69
5726 - McCloud Services	11452733	PEST SERVICES	Paid by Check # 52701		12/11/2019	12/11/2019	12/11/2019		12/24/2019	68.69
1839 - Robert R. Andreas & Sons	011519-07SNOW	snow removal	Paid by Check # 52725		12/11/2019	12/11/2019	12/11/2019		12/24/2019	721.20
280 - Roscoe Company	1583750	mats	Paid by Check # 52726		12/11/2019	12/11/2019	12/11/2019		12/24/2019	554.15
1559 - Scout Electric Supply	166806	SUPPLIES	Paid by Check # 52732		12/11/2019	12/11/2019	12/11/2019		12/24/2019	493.47
1559 - Scout Electric Supply	167014	SUPPLIES	Paid by Check # 52732		12/11/2019	12/11/2019	12/11/2019		12/24/2019	271.80
790 - Thyssenkrupp Elevator Corporation	3004965118	maintenance	Paid by Check # 52751		12/11/2019	12/11/2019	12/11/2019		12/24/2019	793.46
1704 - Total Parking Solutions, Inc.	104721	cleaning and inspections	Paid by Check # 52752		12/11/2019	12/11/2019	12/11/2019		12/24/2019	3,780.00
1704 - Total Parking Solutions, Inc.	104623	INSPECTIONS	Paid by Check # 52752		12/11/2019	12/11/2019	12/11/2019		12/24/2019	1,260.00
1704 - Total Parking Solutions, Inc.	104720	INSPECTIONS	Paid by Check # 52752		12/11/2019	12/11/2019	12/11/2019		12/24/2019	2,880.00
							Account <b>5400 - Repairs &amp; Maintenance</b> Totals	Invoice Transactions	23	<u>\$18,510.90</u>
Account <b>5405 - Copier Maintenance</b>										
5166 - Konica Minolta Business Solutions USA., Inc.	9006300897	Konica Minolta copier maint.chgs	Paid by Check # 52691		12/11/2019	12/11/2019	12/11/2019		12/24/2019	49.77
1461 - Konica Minolta Premier Finance	65914408	01/15 thru 12/19 monthly lease payment	Paid by Check # 52692		12/11/2019	12/11/2019	12/11/2019		12/24/2019	88.64
							Account <b>5405 - Copier Maintenance</b> Totals	Invoice Transactions	2	<u>\$138.41</u>
							Department <b>24 - Building/Neighborhood Affairs</b> Totals	Invoice Transactions	40	<u>\$66,812.69</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 100 - General Fund</b>										
Department <b>26 - Public Works</b>										
Sub Department <b>35 - Streets</b>										
Account <b>5205 - Utilities</b>										
4095 - CenterPoint Energy Services, Inc.	7542161	Natural Gas Deliveries	Paid by Check # 52648		12/17/2019	12/17/2019	12/17/2019		12/24/2019	1,437.98
							Account <b>5205 - Utilities</b> Totals		Invoice Transactions 1	<u>\$1,437.98</u>
Account <b>5225 - Supplies</b>										
5705 - Josie Mora	2019-00001490	Expense Reimbursement	Paid by Check # 52625		12/11/2019	12/11/2019	12/11/2019		12/12/2019	27.49
4907 - Building Services of America, LLC	62169	P.W. Supplies	Paid by Check # 52647		12/12/2019	12/12/2019	12/12/2019		12/24/2019	678.96
4711 - Continental Research Corporation	484948-CRC-3	supplies	Paid by Check # 52655		12/12/2019	12/12/2019	12/12/2019		12/24/2019	1,910.53
162 - Jack's Rental, Inc.	80546	P.W. Supplies	Paid by Check # 52683		12/12/2019	12/12/2019	12/12/2019		12/24/2019	184.75
							Account <b>5225 - Supplies</b> Totals		Invoice Transactions 4	<u>\$2,801.73</u>
Account <b>5300 - Professional Services</b>										
5203 - AMS Electric, Inc.	2137	Electrical Services	Paid by Check # 52634		12/12/2019	12/12/2019	12/12/2019		12/24/2019	90.00
1103 - Lyons Tree Service, Inc.	245861	stump removal / clean outs	Paid by Check # 52697		12/12/2019	12/12/2019	12/12/2019		12/24/2019	1,715.00
6010 - Occupational Health Center at River Forest	5368	Physical Exam	Paid by Check # 52711		12/12/2019	12/12/2019	12/12/2019		12/24/2019	85.00
							Account <b>5300 - Professional Services</b> Totals		Invoice Transactions 3	<u>\$1,890.00</u>
Account <b>5400 - Repairs &amp; Maintenance</b>										
2884 - K-Five Hodgkins LLC	19733	asphalt	Paid by Check # 52688		12/12/2019	12/12/2019	12/12/2019		12/24/2019	1,159.15
2884 - K-Five Hodgkins LLC	20377	asphalt	Paid by Check # 52688		12/12/2019	12/12/2019	12/12/2019		12/24/2019	831.02
2884 - K-Five Hodgkins LLC	21036	HMA	Paid by Check # 52688		12/12/2019	12/12/2019	12/12/2019		12/24/2019	225.42
2884 - K-Five Hodgkins LLC	21050	27973	Paid by Check # 52688		12/12/2019	12/12/2019	12/12/2019		12/24/2019	622.12
4902 - Ozinga Ready Mix Concrete Inc.	1379942	concrete	Paid by Check # 52712		12/12/2019	12/12/2019	12/12/2019		12/24/2019	1,280.00
							Account <b>5400 - Repairs &amp; Maintenance</b> Totals		Invoice Transactions 5	<u>\$4,117.71</u>
Account <b>5400-04 - Repairs &amp; Maintenance Landscape</b>										
5650 - Gus & Sons Landscaping, LLC	619	Depot Landscaping	Paid by Check # 52675		12/12/2019	12/12/2019	12/12/2019		12/24/2019	2,333.00
5650 - Gus & Sons Landscaping, LLC	617	Cermak Road Landscaping	Paid by Check # 52675		12/12/2019	12/12/2019	12/12/2019		12/24/2019	2,337.50
5650 - Gus & Sons Landscaping, LLC	618	ogden ave landscaping	Paid by Check # 52675		12/12/2019	12/12/2019	12/12/2019		12/24/2019	2,399.66
							Account <b>5400-04 - Repairs &amp; Maintenance Landscape</b> Totals		Invoice Transactions 3	<u>\$7,070.16</u>



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<b>Fund 100 - General Fund</b>										
Department <b>26 - Public Works</b>										
Sub Department <b>35 - Streets</b>										
Account <b>5405 - Copier Maintenance</b>										
5166 - Konica Minolta Business Solutions USA., Inc.	9006300897	Konica Minolta copier maint.chgs	Paid by Check # 52691		12/11/2019	12/11/2019	12/11/2019		12/24/2019	13.41
1461 - Konica Minolta Premier Finance	65914408	01/15 thru 12/19 monthly lease payment	Paid by Check # 52692		12/11/2019	12/11/2019	12/11/2019		12/24/2019	90.05
							Account <b>5405 - Copier Maintenance</b> Totals		Invoice Transactions 2	<u>\$103.46</u>
							Sub Department <b>35 - Streets</b> Totals		Invoice Transactions 18	<u>\$17,421.04</u>
Sub Department <b>37 - Fleet</b>										
Account <b>5225 - Supplies</b>										
5923 - Battery Service Corporation	0057164	P.W. Supplies	Paid by Check # 52641		12/12/2019	12/12/2019	12/12/2019		12/24/2019	695.70
5408 - Lindco Equipment Sales, Inc.	190936P-B	Snow plow supplies	Paid by Check # 52696		12/12/2019	12/12/2019	12/12/2019		12/24/2019	3,800.98
1364 - Tryad Automotive	006-209962	fleet supplies	Paid by Check # 52754		12/12/2019	12/12/2019	12/12/2019		12/24/2019	467.34
1364 - Tryad Automotive	006-209911	fleet supplies	Paid by Check # 52754		12/12/2019	12/12/2019	12/12/2019		12/24/2019	436.86
1364 - Tryad Automotive	006-209971	fleet supplies	Paid by Check # 52754		12/12/2019	12/12/2019	12/12/2019		12/24/2019	71.82
1364 - Tryad Automotive	006-209965	fleet supplies	Paid by Check # 52754		12/12/2019	12/12/2019	12/12/2019		12/24/2019	68.56
1364 - Tryad Automotive	006-210018	fleet supplies	Paid by Check # 52754		12/12/2019	12/12/2019	12/12/2019		12/24/2019	39.00
4655 - United Radio Communications	102028441-1	P.W. Supplies	Paid by Check # 52760		12/12/2019	12/12/2019	12/12/2019		12/24/2019	307.30
5831 - Zeigler Ford North Riverside	517005	P.W. Supplies	Paid by Check # 52768		12/12/2019	12/12/2019	12/12/2019		12/24/2019	96.65
							Account <b>5225 - Supplies</b> Totals		Invoice Transactions 9	<u>\$5,984.21</u>
Account <b>5300 - Professional Services</b>										
2673 - Deece Automotive	34709	Vehicle Repairs	Paid by Check # 52657		12/12/2019	12/12/2019	12/12/2019		12/24/2019	115.00
							Account <b>5300 - Professional Services</b> Totals		Invoice Transactions 1	<u>\$115.00</u>
							Sub Department <b>37 - Fleet</b> Totals		Invoice Transactions 10	<u>\$6,099.21</u>
							Department <b>26 - Public Works</b> Totals		Invoice Transactions 28	<u>\$23,520.25</u>
Department <b>30 - Committee &amp; Planning</b>										
Account <b>5105-06 - Community Programs Municipal Tax Relief</b>										
146 - J. Sterling Morton High School	2019-00001510	Municipal Tax Reimbursement	Paid by Check # 52682		12/11/2019	12/11/2019	12/11/2019		12/24/2019	36,599.94
							Account <b>5105-06 - Community Programs Municipal Tax Relief</b> Totals		Invoice Transactions 1	<u>\$36,599.94</u>
							Department <b>30 - Committee &amp; Planning</b> Totals		Invoice Transactions 1	<u>\$36,599.94</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 100 - General Fund</b>											
Department <b>32 - Recreation</b>											
Account <b>5100 - Special Events</b>											
5426 - Menards	23018	christmas party gifts	Paid by Check # 52704		12/12/2019	12/12/2019	12/12/2019		12/24/2019	99.80	
5426 - Menards	23016	Christmas Party Supplies	Paid by Check # 52704		12/12/2019	12/12/2019	12/12/2019		12/24/2019	433.42	
5426 - Menards	23013	Christmas Party Supplies	Paid by Check # 52704		12/12/2019	12/12/2019	12/12/2019		12/24/2019	319.21	
3750 - Rose's Catering	13074	235 Senior Lunches	Paid by Check # 52727		12/12/2019	12/12/2019	12/12/2019		12/24/2019	1,782.50	
30617 - Sam's Club / Synchrony Bank	2019-00001513	Christmas Prizes & Party Supplies	Paid by Check # 52730		12/12/2019	12/12/2019	12/12/2019		12/24/2019	161.67	
30617 - Sam's Club / Synchrony Bank	2019-00001514	Aftercare Supplies	Paid by Check # 52730		12/12/2019	12/12/2019	12/12/2019		12/24/2019	84.74	
								<b>Account 5100 - Special Events Totals</b>		<b>Invoice Transactions 6</b>	<b>\$2,881.34</b>
Account <b>5105-07 - Community Programs Adult/Children Programs</b>											
MAYRA ORTIZ	2019-00001497	Summer Camp Refund	Paid by Check # 52795		12/12/2019	12/12/2019	12/12/2019		12/24/2019	243.00	
								<b>Account 5105-07 - Community Programs Adult/Children Programs Totals</b>		<b>Invoice Transactions 1</b>	<b>\$243.00</b>
Account <b>5205 - Utilities</b>											
4095 - CenterPoint Energy Services, Inc.	7542161	Natural Gas Deliveries	Paid by Check # 52648		12/17/2019	12/17/2019	12/17/2019		12/24/2019	871.38	
								<b>Account 5205 - Utilities Totals</b>		<b>Invoice Transactions 1</b>	<b>\$871.38</b>
Account <b>5225 - Supplies</b>											
5794 - All Season Futbol	OCTOBER2019-1	Referee & Coordinator Fees	Paid by Check # 52632		12/12/2019	12/12/2019	12/12/2019		12/24/2019	2,100.00	
								<b>Account 5225 - Supplies Totals</b>		<b>Invoice Transactions 1</b>	<b>\$2,100.00</b>
Account <b>5290 - Other General Expenses</b>											
478 - Comcast Cable	2019-00001494	Rec Cable	Paid by Check # 52653		12/12/2019	12/12/2019	12/12/2019		12/24/2019	157.75	
75 - Empire Cooler Service, Inc.	0000301399	Ice Machine Rental	Paid by Check # 52666		12/12/2019	12/12/2019	12/12/2019		12/24/2019	92.00	
								<b>Account 5290 - Other General Expenses Totals</b>		<b>Invoice Transactions 2</b>	<b>\$249.75</b>
Account <b>5400 - Repairs &amp; Maintenance</b>											
5418 - Cintas Corporation	4036449302	Building Maintenance Supplies	Paid by Check # 52650		12/12/2019	12/12/2019	12/12/2019		12/24/2019	443.26	
5426 - Menards	22321	Holiday Decorations	Paid by Check # 52704		12/12/2019	12/12/2019	12/12/2019		12/24/2019	38.63	
5123 - Nationwide Transmission & Complete Auto Service	5673	Vehicle Repairs	Paid by Check # 52709		12/12/2019	12/12/2019	12/12/2019		12/24/2019	61.75	
								<b>Account 5400 - Repairs &amp; Maintenance Totals</b>		<b>Invoice Transactions 3</b>	<b>\$543.64</b>
Account <b>5405 - Copier Maintenance</b>											
5166 - Konica Minolta Business Solutions USA., Inc.	9006300897	Konica Minolta copier maint.chgs	Paid by Check # 52691		12/11/2019	12/11/2019	12/11/2019		12/24/2019	17.87	



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<b>Fund 100 - General Fund</b>										
Department <b>32 - Recreation</b>										
Account <b>5405 - Copier Maintenance</b>										
1461 - Konica Minolta Premier Finance	65914408	01/15 thru 12/19 monthly lease payment	Paid by Check # 52692		12/11/2019	12/11/2019	12/11/2019		12/24/2019	68.09
							Account <b>5405 - Copier Maintenance</b> Totals		Invoice Transactions 2	<u>\$85.96</u>
							Department <b>32 - Recreation</b> Totals		Invoice Transactions 16	<u>\$6,975.07</u>
Department <b>46 - Senior Citizen Program</b>										
Account <b>5100-03 - Special Events Senior Breakfast</b>										
20687 - Mary Ellen Depcik	2019-00001507	Senior Holiday Breakfast Donations	Paid by Check # 52700		12/19/2019	12/19/2019	12/19/2019		12/24/2019	100.00
6027 - Palace Regency	120419	Senior Holiday Breakfast	Paid by Check # 52713		12/19/2019	12/19/2019	12/19/2019		12/24/2019	3,600.00
							Account <b>5100-03 - Special Events Senior Breakfast</b> Totals		Invoice Transactions 2	<u>\$3,700.00</u>
Account <b>5215 - Telephone</b>										
4024 - AT & T	708484242012-2	Nov. 5 - Dec. 4 2019	Paid by Check # 52636		12/19/2019	12/19/2019	12/19/2019		12/24/2019	48.49
31245 - Verizon Wireless - LeHigh	9842975832	Oct. 26 - Nov. 25 2019	Paid by Check # 52766		12/19/2019	12/19/2019	12/19/2019		12/24/2019	305.32
							Account <b>5215 - Telephone</b> Totals		Invoice Transactions 2	<u>\$353.81</u>
Account <b>5235 - Postage &amp; Printing</b>										
465 - Diamond Graphics, Inc.	0102830073	Senior Newsletter	Paid by Check # 52660		12/19/2019	12/19/2019	12/19/2019		12/24/2019	575.00
							Account <b>5235 - Postage &amp; Printing</b> Totals		Invoice Transactions 1	<u>\$575.00</u>
Account <b>5290 - Other General Expenses</b>										
20687 - Mary Ellen Depcik	2019-00001509	Expense Reimbursement	Paid by Check # 52700		12/19/2019	12/19/2019	12/19/2019		12/24/2019	152.04
							Account <b>5290 - Other General Expenses</b> Totals		Invoice Transactions 1	<u>\$152.04</u>
Account <b>5300 - Professional Services</b>										
6010 - Occupational Health Center at River Forest	5379	DOT Physical & Drug Screen	Paid by Check # 52711		12/19/2019	12/19/2019	12/19/2019		12/24/2019	140.00
6010 - Occupational Health Center at River Forest	5328	DOT Physical & Drug Screen	Paid by Check # 52711		12/19/2019	12/19/2019	12/19/2019		12/24/2019	100.00
							Account <b>5300 - Professional Services</b> Totals		Invoice Transactions 2	<u>\$240.00</u>
Account <b>5400 - Repairs &amp; Maintenance</b>										
5984 - Eduardo Jose Mijangos	2019-00001508	senior handyman	Paid by Check # 52663		12/19/2019	12/19/2019	12/19/2019		12/24/2019	180.00
							Account <b>5400 - Repairs &amp; Maintenance</b> Totals		Invoice Transactions 1	<u>\$180.00</u>
Account <b>5405 - Copier Maintenance</b>										
5166 - Konica Minolta Business Solutions USA., Inc.	9006300897	Konica Minolta copier maint.chgs	Paid by Check # 52691		12/11/2019	12/11/2019	12/11/2019		12/24/2019	27.83



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<b>Fund 100 - General Fund</b>										
Department 46 - Senior Citizen Program										
Account 5405 - Copier Maintenance										
1461 - Konica Minolta Premier Finance	65914408	01/15 thru 12/19 monthly lease payment	Paid by Check # 52692		12/11/2019	12/11/2019	12/11/2019		12/24/2019	56.72
							Account 5405 - Copier Maintenance Totals		Invoice Transactions 2	<u>\$84.55</u>
							Department 46 - Senior Citizen Program Totals		Invoice Transactions 11	<u>\$5,285.40</u>
							Fund 100 - General Fund Totals		Invoice Transactions 204	<u>\$222,370.05</u>
<b>Fund 205 - Library Fund</b>										
Department 40 - Library										
Account 5105-07 - Community Programs Adult/Children Programs										
5946 - Nona Chapman	2019-00001504	Library Supplies	Paid by Check # 52710		12/18/2019	12/18/2019	12/18/2019		12/24/2019	17.97
1454 - Swank Motion Picture, Inc.	2792065	Community Programs	Paid by Check # 52741		12/18/2019	12/18/2019	12/18/2019		12/24/2019	1,976.00
							Account 5105-07 - Community Programs Adult/Children Programs Totals		Invoice Transactions 2	<u>\$1,993.97</u>
Account 5205 - Utilities										
4095 - CenterPoint Energy Services, Inc.	7542161	Natural Gas Deliveries	Paid by Check # 52648		12/17/2019	12/17/2019	12/17/2019		12/24/2019	988.71
							Account 5205 - Utilities Totals		Invoice Transactions 1	<u>\$988.71</u>
Account 5215 - Telephone										
4024 - AT & T	708795579411-2	Telephone	Paid by Check # 52636		12/18/2019	12/18/2019	12/18/2019		12/24/2019	53.83
4024 - AT & T	708795808211-2	Telephone	Paid by Check # 52636		12/18/2019	12/18/2019	12/18/2019		12/24/2019	1,195.89
31245 - Verizon Wireless - LeHigh	9843547393	Telephone	Paid by Check # 52766		12/18/2019	12/18/2019	12/18/2019		12/24/2019	76.02
							Account 5215 - Telephone Totals		Invoice Transactions 3	<u>\$1,325.74</u>
Account 5225 - Supplies										
5946 - Nona Chapman	2019-00001504	Library Supplies	Paid by Check # 52710		12/18/2019	12/18/2019	12/18/2019		12/24/2019	77.29
299 - Sherwin Williams Company	2656-0	Supplies	Paid by Check # 52733		12/18/2019	12/18/2019	12/18/2019		12/24/2019	54.27
2520 - Showcases	314951	Supplies	Paid by Check # 52734		12/18/2019	12/18/2019	12/18/2019		12/24/2019	46.26
391 - Tele-Tron Ace Hardware	087460	Supplies	Paid by Check # 52744		12/18/2019	12/18/2019	12/18/2019		12/24/2019	15.99
							Account 5225 - Supplies Totals		Invoice Transactions 4	<u>\$193.81</u>
Account 5235 - Postage & Printing										
4740 - HRdirect / gNeil	INV8379949	posters	Paid by Check # 52624		12/11/2019	12/11/2019	12/11/2019		12/12/2019	59.99
							Account 5235 - Postage & Printing Totals		Invoice Transactions 1	<u>\$59.99</u>



# Accounts Payable by G/L Distribution Report

Payment Date Range 12/12/19 - 12/25/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 205 - Library Fund</b>											
Department 40 - Library											
Account 5245 - Books											
531 - Baker & Taylor Entertainment, Inc.	2034979218	Books	Paid by Check # 52639		12/18/2019	12/18/2019	12/18/2019		12/24/2019	79.89	
3599 - First Book National Book Bank	700212222	Books	Paid by Check # 52669		12/18/2019	12/18/2019	12/18/2019		12/24/2019	4,011.32	
123 - Gale / Cengage	69016282	Books	Paid by Check # 52671		12/18/2019	12/18/2019	12/18/2019		12/24/2019	50.98	
123 - Gale / Cengage	69028266	Books	Paid by Check # 52671		12/18/2019	12/18/2019	12/18/2019		12/24/2019	53.23	
398 - Ingram Library Services LLC	42923711	Books	Paid by Check # 52679		12/18/2019	12/18/2019	12/18/2019		12/24/2019	5,291.75	
33113 - Proquest	70596893	Books	Paid by Check # 52721		12/18/2019	12/18/2019	12/18/2019		12/24/2019	2,947.36	
4877 - Tumbleweed Press, Inc.	97289	Books	Paid by Check # 52755		12/18/2019	12/18/2019	12/18/2019		12/24/2019	479.20	
5855 - Zoobean, Inc.	5787	Books Database	Paid by Check # 52769		12/18/2019	12/18/2019	12/18/2019		12/24/2019	2,245.00	
								Account 5245 - Books Totals		Invoice Transactions 8	<b>\$15,158.73</b>
Account 5250 - Audio Visual											
1565 - Alliance Entertainment	PLS39958863	Audio Visual	Paid by Check # 52633		12/18/2019	12/18/2019	12/18/2019		12/24/2019	316.17	
1545 - Blackstone Publishing	1153688	Audio Visual	Paid by Check # 52645		12/18/2019	12/18/2019	12/18/2019		12/24/2019	30.95	
6003 - Kanopy Inc.	176169	Audio Visual	Paid by Check # 52689		12/18/2019	12/18/2019	12/18/2019		12/24/2019	188.00	
30520 - Midwest Tape	98323665	Audio Visual	Paid by Check # 52705		12/18/2019	12/18/2019	12/18/2019		12/24/2019	1,052.45	
								Account 5250 - Audio Visual Totals		Invoice Transactions 4	<b>\$1,587.57</b>
Account 5255 - Periodicals											
1510 - Investor's Business Daily	2019-00001503	Periodicals	Paid by Check # 52680		12/18/2019	12/18/2019	12/18/2019		12/24/2019	167.00	
31808 - Pills News	2019-00001506	Periodicals	Paid by Check # 52718		12/18/2019	12/18/2019	12/18/2019		12/24/2019	12.00	
3266 - Women's Health	2019-00001505	Periodicals	Paid by Check # 52767		12/18/2019	12/18/2019	12/18/2019		12/24/2019	16.94	
								Account 5255 - Periodicals Totals		Invoice Transactions 3	<b>\$195.94</b>
Account 5400 - Repairs & Maintenance											
1461 - Konica Minolta Premier Finance	65914408	01/15 thru 12/19 monthly lease payment	Paid by Check # 52692		12/11/2019	12/11/2019	12/11/2019		12/24/2019	604.78	
294 - B. Davids Landscaping	2019-00001502	Repairs & Maintenance	Paid by Check # 52638		12/18/2019	12/18/2019	12/18/2019		12/24/2019	6,595.00	
1492 - Complete Temperature Systems, Inc.	SRVCE042668	Repairs & Maintenance	Paid by Check # 52654		12/18/2019	12/18/2019	12/18/2019		12/24/2019	4,134.00	



# Accounts Payable by G/L Distribution Report

Payment Date Range 12/12/19 - 12/25/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 205 - Library Fund</b>										
Department <b>40 - Library</b>										
Account <b>5400 - Repairs &amp; Maintenance</b>										
5166 - Konica Minolta Business Solutions USA., Inc.	9005857247	Repairs & Maintenance	Paid by Check # 52691		12/18/2019	12/18/2019	12/18/2019		12/24/2019	907.75
591 - The Sign Edge	190992	Repairs & Maintenance	Paid by Check # 52747		12/18/2019	12/18/2019	12/18/2019		12/24/2019	90.00
							Account <b>5400 - Repairs &amp; Maintenance</b> Totals	Invoice Transactions 5		<u>\$12,331.53</u>
Account <b>5660 - Promotions</b>										
2001 - Jose C. Hernandez	8488	Promotions	Paid by Check # 52686		12/18/2019	12/18/2019	12/18/2019		12/24/2019	200.62
5946 - Nona Chapman	2019-00001504	Library Supplies	Paid by Check # 52710		12/18/2019	12/18/2019	12/18/2019		12/24/2019	119.09
							Account <b>5660 - Promotions</b> Totals	Invoice Transactions 2		<u>\$319.71</u>
Account <b>5665 - Reciprocal Borrowing</b>										
1163 - Unique Management Services, Inc.	569128	Reciprocal Borrowing	Paid by Check # 52758		12/18/2019	12/18/2019	12/18/2019		12/24/2019	44.75
							Account <b>5665 - Reciprocal Borrowing</b> Totals	Invoice Transactions 1		<u>\$44.75</u>
Account <b>5800 - Capital Outlay</b>										
6023 - Naomi Martinez	0107	Capital Outlay	Paid by Check # 52708		12/18/2019	12/18/2019	12/18/2019		12/24/2019	1,001.00
5996 - Paul Nudd	8901	Capital Outlay - Veverka	Paid by Check # 52716		12/18/2019	12/18/2019	12/18/2019		12/24/2019	105.00
							Account <b>5800 - Capital Outlay</b> Totals	Invoice Transactions 2		<u>\$1,106.00</u>
							Department <b>40 - Library</b> Totals	Invoice Transactions 36		<u>\$35,306.45</u>
							Fund <b>205 - Library Fund</b> Totals	Invoice Transactions 36		<u>\$35,306.45</u>
<b>Fund 210 - Community Development Fund</b>										
Department <b>42 - CDBG</b>										
Account <b>5105 - Community Programs</b>										
5638 - Valucentric	VALU-19-10-901	SFR Appraisal	Paid by Check # 52764		12/19/2019	12/19/2019	12/19/2019		12/24/2019	150.00
							Account <b>5105 - Community Programs</b> Totals	Invoice Transactions 1		<u>\$150.00</u>
Account <b>5205 - Utilities</b>										
4095 - CenterPoint Energy Services, Inc.	7542161	Natural Gas Deliveries	Paid by Check # 52648		12/17/2019	12/17/2019	12/17/2019		12/24/2019	297.40
							Account <b>5205 - Utilities</b> Totals	Invoice Transactions 1		<u>\$297.40</u>
Account <b>5215 - Telephone</b>										
4024 - AT & T	708749945712-2	Nov. 11 - Dec. 10 2019	Paid by Check # 52636		12/19/2019	12/19/2019	12/19/2019		12/24/2019	78.84
							Account <b>5215 - Telephone</b> Totals	Invoice Transactions 1		<u>\$78.84</u>
Account <b>5220 - Training, Dues &amp; Publications</b>										
2705 - Lawndale News	832796	Legal Notice	Paid by Check # 52694		12/19/2019	12/19/2019	12/19/2019		12/24/2019	126.00
							Account <b>5220 - Training, Dues &amp; Publications</b> Totals	Invoice Transactions 1		<u>\$126.00</u>



# Accounts Payable by G/L Distribution Report

Payment Date Range 12/12/19 - 12/25/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 210 - Community Development Fund</b>										
Department 42 - CDBG										
Account 5405 - Copier Maintenance										
5166 - Konica Minolta Business Solutions USA, Inc.	9006300897	Konica Minolta copier maint.chgs	Paid by Check # 52691		12/11/2019	12/11/2019	12/11/2019		12/24/2019	11.59
1461 - Konica Minolta Premier Finance	65914408	01/15 thru 12/19 monthly lease payment	Paid by Check # 52692		12/11/2019	12/11/2019	12/11/2019		12/24/2019	68.09
							Account 5405 - Copier Maintenance Totals		Invoice Transactions 2	<u>\$79.68</u>
							Department 42 - CDBG Totals		Invoice Transactions 6	<u>\$731.92</u>
							Fund 210 - Community Development Fund Totals		Invoice Transactions 6	<u>\$731.92</u>
<b>Fund 215 - Motor Fuel Tax Fund</b>										
Account 5400-02 - Repairs & Maintenance Street/Sidewalk										
5149 - M & J Asphalt Paving	18047-4	street patching	Paid by Check # 52698		12/12/2019	12/12/2019	12/12/2019		12/24/2019	24,967.48
6011 - Schroeder Asphalt Services	18048-4	street patching	Paid by Check # 52731		12/12/2019	12/12/2019	12/12/2019		12/24/2019	251,401.70
							Account 5400-02 - Repairs & Maintenance Street/Sidewalk Totals		Invoice Transactions 2	<u>\$276,369.18</u>
							Fund 215 - Motor Fuel Tax Fund Totals		Invoice Transactions 2	<u>\$276,369.18</u>
<b>Fund 220 - South Berwyn Corridor TIF Fund</b>										
Account 5200 - Administrative Expenses										
2021 - Del Galdo Law Group, LLC	23473	TIFS / S.Berwyn, Harlem, & Roosevelt Rd	Paid by Check # 52658		12/11/2019	12/11/2019	12/11/2019		12/24/2019	2,007.48
							Account 5200 - Administrative Expenses Totals		Invoice Transactions 1	<u>\$2,007.48</u>
							Fund 220 - South Berwyn Corridor TIF Fund Totals		Invoice Transactions 1	<u>\$2,007.48</u>
<b>Fund 223 - Harlem Avenue TIF Fund</b>										
Account 5200 - Administrative Expenses										
2021 - Del Galdo Law Group, LLC	23473	TIFS / S.Berwyn, Harlem, & Roosevelt Rd	Paid by Check # 52658		12/11/2019	12/11/2019	12/11/2019		12/24/2019	165.00
							Account 5200 - Administrative Expenses Totals		Invoice Transactions 1	<u>\$165.00</u>
							Fund 223 - Harlem Avenue TIF Fund Totals		Invoice Transactions 1	<u>\$165.00</u>
<b>Fund 230 - Roosevelt Road TIF Fund</b>										
Account 5200 - Administrative Expenses										
2021 - Del Galdo Law Group, LLC	23474	Roosevelt Road TIF	Paid by Check # 52658		12/11/2019	12/11/2019	12/11/2019		12/24/2019	817.82
2021 - Del Galdo Law Group, LLC	23473	TIFS / S.Berwyn, Harlem, & Roosevelt Rd	Paid by Check # 52658		12/11/2019	12/11/2019	12/11/2019		12/24/2019	701.25
							Account 5200 - Administrative Expenses Totals		Invoice Transactions 2	<u>\$1,519.07</u>



# Accounts Payable by G/L Distribution Report

Payment Date Range 12/12/19 - 12/25/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 230 - Roosevelt Road TIF Fund</b>										
Account 5705 - Interest Expense										
78 - Berwyn Development Corporation	2019-00001466	Interest	Paid by Check # 52642		12/11/2019	12/11/2019	12/11/2019		12/24/2019	1,250.00
							Account 5705 - Interest Expense Totals		Invoice Transactions 1	<u>\$1,250.00</u>
							Fund 230 - Roosevelt Road TIF Fund Totals		Invoice Transactions 3	<u>\$2,769.07</u>
<b>Fund 245 - Asset Forfeiture Fund</b>										
Department 20 - Police Department										
Account 5191-15 - State Law Enforcement Expenses										
5256 - Partners & Paws Veterinary Services	70659	K-9 MEDICAL	Paid by Check # 52715		12/17/2019	12/17/2019	12/17/2019		12/24/2019	436.49
							Account 5191-15 - State Law Enforcement Expenses Totals		Invoice Transactions 1	<u>\$436.49</u>
Account 5192-20 - Federal Drug,Gang,Education / Awareness										
465 - Diamond Graphics, Inc.	0102830039	Newsletters	Paid by Check # 52660		12/17/2019	12/17/2019	12/17/2019		12/24/2019	5,750.00
4890 - Sprague Distributing Co.	7050	Newsletter distribution	Paid by Check # 52737		12/17/2019	12/17/2019	12/17/2019		12/24/2019	1,350.00
							Account 5192-20 - Federal Drug,Gang,Education / Awareness Totals		Invoice Transactions 2	<u>\$7,100.00</u>
Account 5192-30 - Federal LE, PS, Detention Facilities										
478 - Comcast Cable	2019-00001499	Cable TV & Internet	Paid by Check # 52653		12/17/2019	12/17/2019	12/17/2019		12/24/2019	191.85
1052 - McDonald Modular Solutions, Inc.	R1225118	Storage Containers	Paid by Check # 52702		12/17/2019	12/17/2019	12/17/2019		12/24/2019	95.00
							Account 5192-30 - Federal LE, PS, Detention Facilities Totals		Invoice Transactions 2	<u>\$286.85</u>
Account 5192-35 - Federal LE Operations / Investigations										
32555 - LexisNexis Risk Solutions	1342444- 20191130	Research Data Base	Paid by Check # 52695		12/17/2019	12/17/2019	12/17/2019		12/24/2019	393.93
3757 - Thomson Reuters - West	841390131	Research Data Base	Paid by Check # 52750		12/17/2019	12/17/2019	12/17/2019		12/24/2019	413.91
							Account 5192-35 - Federal LE Operations / Investigations Totals		Invoice Transactions 2	<u>\$807.84</u>
Account 5192-55 - Federal LE Equipment										
302 - Sprint	484479818-144	Nov. 4 - Dec. 3 2019	Paid by Check # 52738		12/17/2019	12/17/2019	12/17/2019		12/24/2019	236.21
							Account 5192-55 - Federal LE Equipment Totals		Invoice Transactions 1	<u>\$236.21</u>
							Department 20 - Police Department Totals		Invoice Transactions 8	<u>\$8,867.39</u>
							Fund 245 - Asset Forfeiture Fund Totals		Invoice Transactions 8	<u>\$8,867.39</u>
<b>Fund 500 - Utilities Fund</b>										
Department 44 - Water & Sewer										
Account 5015 - Stipends - Uniform										
280 - Roscoe Company	1621797	P.W. Uniforms	Paid by Check # 52726		12/12/2019	12/12/2019	12/12/2019		12/24/2019	114.48



# Accounts Payable by G/L Distribution Report

Payment Date Range 12/12/19 - 12/25/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 500 - Utilities Fund</b>										
Department 44 - Water & Sewer										
Account 5015 - Stipends - Uniform										
280 - Roscoe Company	1622815	P.W. Uniforms	Paid by Check # 52726		12/12/2019	12/12/2019	12/12/2019		12/24/2019	119.00
							Account 5015 - Stipends - Uniform Totals		Invoice Transactions 2	<u>\$233.48</u>
Account 5205 - Utilities										
5801 - Direct Energy Business	193180040293743	water november 2019 electric	Paid by Check # 52661		12/12/2019	12/12/2019	12/12/2019		12/24/2019	6,049.06
							Account 5205 - Utilities Totals		Invoice Transactions 1	<u>\$6,049.06</u>
Account 5215 - Telephone										
5317 - Verizon Connect NWF , INC	OSV000001970139	Nov. 2019	Paid by Check # 52765		12/12/2019	12/12/2019	12/12/2019		12/24/2019	479.05
							Account 5215 - Telephone Totals		Invoice Transactions 1	<u>\$479.05</u>
Account 5220 - Training, Dues & Publications										
5134 - The Horton Group, Inc.	57105	Safety Training	Paid by Check # 52746		12/12/2019	12/12/2019	12/12/2019		12/24/2019	720.00
							Account 5220 - Training, Dues & Publications Totals		Invoice Transactions 1	<u>\$720.00</u>
Account 5225 - Supplies										
13 - Barge Terminal & Trucking	187813	stone	Paid by Check # 52640		12/12/2019	12/12/2019	12/12/2019		12/24/2019	1,705.76
162 - Jack's Rental, Inc.	80504	P.W. Supplies	Paid by Check # 52683		12/12/2019	12/12/2019	12/12/2019		12/24/2019	417.04
4635 - Premier Specialties	13355	Tower Charts	Paid by Check # 52720		12/12/2019	12/12/2019	12/12/2019		12/24/2019	193.40
							Account 5225 - Supplies Totals		Invoice Transactions 3	<u>\$2,316.20</u>
Account 5300 - Professional Services										
5332 - Greg Hannah Plumbing	213560	2445 Clinton	Paid by Check # 52674		12/12/2019	12/12/2019	12/12/2019		12/24/2019	6,950.00
1114 - Martin-Aire Heating & Cooling, Inc.	008646	Heating Repairs Dec. 2019	Paid by Check # 52699		12/12/2019	12/12/2019	12/12/2019		12/24/2019	521.00
1000 - Standard Equipment Company	U00459A	fleet repair	Paid by Check # 52739		12/12/2019	12/12/2019	12/12/2019		12/24/2019	6,700.00
3372 - USIC Locating Services, Inc.	357738	NOVEMBER 2019 LOCATING	Paid by Check # 52763		12/12/2019	12/12/2019	12/12/2019		12/24/2019	4,594.21
							Account 5300 - Professional Services Totals		Invoice Transactions 4	<u>\$18,765.21</u>
Account 5400 - Repairs & Maintenance										
5418 - Cintas Corporation	5015428052	First Aid Cabinet Restocked	Paid by Check # 52650		12/12/2019	12/12/2019	12/12/2019		12/24/2019	631.47
5418 - Cintas Corporation	5015348576	First Aid Cabinet Restocked	Paid by Check # 52650		12/12/2019	12/12/2019	12/12/2019		12/24/2019	495.10
							Account 5400 - Repairs & Maintenance Totals		Invoice Transactions 2	<u>\$1,126.57</u>



# Accounts Payable by G/L Distribution Report

Payment Date Range 12/12/19 - 12/25/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 500 - Utilities Fund</b>										
Department <b>44 - Water &amp; Sewer</b>										
Account <b>5405 - Copier Maintenance</b>										
5166 - Konica Minolta Business Solutions USA., Inc.	9006300897	Konica Minolta copier maint.chgs	Paid by Check # 52691		12/11/2019	12/11/2019	12/11/2019		12/24/2019	1.41
1461 - Konica Minolta Premier Finance	65914408	01/15 thru 12/19 monthly lease payment	Paid by Check # 52692		12/11/2019	12/11/2019	12/11/2019		12/24/2019	74.85
							Account <b>5405 - Copier Maintenance</b> Totals		Invoice Transactions 2	<u>\$76.26</u>
Account <b>5505 - Equipment Lease</b>										
29 - Pitney Bowes	3103555359	Equipment Lease	Paid by Check # 52719		12/11/2019	12/11/2019	12/11/2019		12/24/2019	3,434.88
							Account <b>5505 - Equipment Lease</b> Totals		Invoice Transactions 1	<u>\$3,434.88</u>
Account <b>5600 - Cost of Water</b>										
4264 - City of Chicago	250	Nov. 4 - Nov. 15 2019	Paid by Check # 52652		12/11/2019	12/11/2019	12/11/2019		12/24/2019	66,714.12
4264 - City of Chicago	249	Nov. 4 - Nov. 15 2019	Paid by Check # 52652		12/11/2019	12/11/2019	12/11/2019		12/24/2019	71,114.16
4264 - City of Chicago	248	Oct. 17 - Nov. 15 2019	Paid by Check # 52652		12/11/2019	12/11/2019	12/11/2019		12/24/2019	77,595.30
4264 - City of Chicago	251	Oct. 17 - Nov. 15 2019	Paid by Check # 52652		12/11/2019	12/11/2019	12/11/2019		12/24/2019	83,333.19
							Account <b>5600 - Cost of Water</b> Totals		Invoice Transactions 4	<u>\$298,756.77</u>
Account <b>5800 - Capital Outlay</b>										
1702 - Unique Plumbing	20191258	inv #20191258	Paid by Check # 52759		12/12/2019	12/12/2019	12/12/2019		12/24/2019	4,444.06
1702 - Unique Plumbing	20191319	inv #20191319	Paid by Check # 52759		12/12/2019	12/12/2019	12/12/2019		12/24/2019	5,494.40
1702 - Unique Plumbing	20191281	INV #20191281	Paid by Check # 52759		12/12/2019	12/12/2019	12/12/2019		12/24/2019	6,191.33
							Account <b>5800 - Capital Outlay</b> Totals		Invoice Transactions 3	<u>\$16,129.79</u>
Account <b>5800-41 - Capital Outlay Flood Mitigation Program</b>										
STU WEG	476	Flood Mitigation Reimbursement	Paid by Check # 52799		12/12/2019	12/12/2019	12/12/2019		12/24/2019	3,500.00
							Account <b>5800-41 - Capital Outlay Flood Mitigation Program</b> Totals		Invoice Transactions 1	<u>\$3,500.00</u>
							Department <b>44 - Water &amp; Sewer</b> Totals		Invoice Transactions 25	<u>\$351,587.27</u>
							Fund <b>500 - Utilities Fund</b> Totals		Invoice Transactions 25	<u>\$351,587.27</u>
							Grand Totals		Invoice Transactions 286	<u>\$900,173.81</u>

Mayor  
Robert J. Lovero



3rd Ward Alderman  
Jeanine Reardon

K-3

December 23, 2019

The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1289

Ladies and Gentlemen:

After careful review, I would like to concur with the staff's recommendation of approval and respectfully submit the attached application for **APPROVAL** of a handicap **SPACE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
2722 S. Euclid Ave.	Carmen Bruno, Jr.	1289

Thank you very much,

Jeanine Reardon  
3rd Ward Alderman

JR/sla

Enc: Handicap Application



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 12/12/2019  
Officer: T Young#183

Applicant Name: Carmen Bruno Jr.

Address: 2722 S Euclid Ave Berwyn Il 60402

Telephone:

Nature of Disability:

### Information

Doctor's Note/ Affidavit: 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Interviewed: 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Owner's Support Letter 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Plate 

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Garage: 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Placard 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Driveway: 

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Wheelchair: 

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Off Street: 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Walker / Cane: 

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

On Street: 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Oxygen: 

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Meets Police Dept Requirements 

Space	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Zone	<input type="checkbox"/>		<input checked="" type="checkbox"/>

Report # 19-12299

3RD
-----

 Ward Alderman: JEANINE REARDON

<b>Staff Recommendation</b>	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>

OFFICIAL SWORN POLICE REPORT

# Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-12299

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)				INCIDENT # 19-12299	
REPORT TYPE Incident Report	RELATED CAD # C19-065767	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2722 S EUCLID AV Berwyn, IL 60402				
HOW RECEIVED	WHEN REPORTED 12/11/2019 08:17	TIME OF OCCURRENCE 12/11/2019 08:17	STATUS CODE	STATUS DATE	

INVOLVED ENTITIES

NAME BRUNO, CARMEN J						DOB	AGE 1
ADDRESS 2722 S EUCLID AV Berwyn, IL 60402				FBI #	IR #		
SEX M	RACE	HGT 5' 3"	WGT 155	HAIR Brown	PHONE Home		
EYES Brown	SID #	DL #	DL State IL		ALT PHONE Home		
CLOTHING					Handcuff Double Locked	Prints Taken	Criminal History
Employer							

UCR 9041 Applicant File, 1	DRAFT	TYPE Reporting Party	RELATED EVENT #	Count 1
STATUTE				

INVOLVED VEHICLES

VEHICLE #	STATE IL	TYPE Sedan	INVOLVEMENT Involved	VIN # 1G6AE5RX1J0104455
YEAR 2018	MAKE Cadillac	MODEL Unknown	COLOR Black	OWNER
COMMENTS				
Towed	Towed By		Tow Number	Impounded
				Hold

NARRATIVES

PRIMARY NARRATIVE

Carmen Bruno Jr. is requesting a handicapped parking sign in front of his residence located at 2722 Euclid. He drives a black 2018 Cadillac ATS II Berwyn VT# 16244, and has a valid IL handicapped placard# DC55061. He resides in a single family home with a 2 car garage. Mr. Bruno related that it is difficult for him to use the garage due to his medical conditions. There is fire hydrant located in front of his residence and he is requesting it be measured for handicapped sign placement. It appears there may be room for signs. There is 1 handicapped sign located at 2716 Euclid. The area mostly single family homes.

**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-12299

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 19-12299	
REPORT TYPE Incident Report	RELATED CAD # C19-065767	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2722 S EUCLID AV Berwyn, IL 60402			
HOW RECEIVED	WHEN REPORTED 12/11/2019 08:17	TIME OF OCCURRENCE 12/11/2019 08:17	STATUS CODE	STATUS DATE

Carmen does not meet the requirements for handicapped parking according to the City of Berwyn ordinance 484.05.  
There is a fire hydrant located in front of said residence.

REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR	Unit #
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DRAFT

**Handicapped Space/Zone**  
**Police Department Site Inspection**

Application # 1289

Police Department Designee C.S.O. Terry Young

Comments: Resides in a single family home with 2 car garage. 1 handicapped sign located at 2716 Euclid. Has a fire hydrant in front of the residence, but may have ample space for a handicapped sign. Area mostly single family homes.

Date: 12/12/2019

Police Report # 19-12299

**Handicapped Space/Zone**  
**Public Works Site Inspection**

Application # 1289

Public Works Director or Designee \_\_\_\_\_

Comments: \_\_\_\_\_

Meets Public Works Criteria:

Parking Space  
Parking Zone

Yes  
Yes

X

No  
No


Date: \_\_\_\_\_

Police Report # 19-12299

# Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 1289

Traffic Engineer or Designee Nicole Campbell

Comments: Resident has 1 vehicle and garage. Space limited due to hydrant.

Meets Traffic Criteria for:

Parking Space	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 12/19/2019

Police Report # 19-12299

Rec'd by City Clerk: 12/18/2019

To Alderman: 12/18/2019

To Council: 12/23/19

Determination: APPROVE

Notice to Applicant:

Paid:

Sign #:

Comments:






Mayor  
Robert J. Lovero



3rd Ward Alderman  
Jeanine Reardon

K-4

December 23, 2019

The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1290

Ladies and Gentlemen:

After careful review, I would like to concur with the staff's recommendation of approval and respectfully submit the attached application for **APPROVAL** of a handicap **ZONE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
2645 S. Clinton Ave.	Ruth Ashfield	1290

Thank you very much,

Jeanine Reardon  
3rd Ward Alderman

JR/sla

Enc: Handicap Application



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 10/23/2019  
Officer: T Young#183

Applicant Name: Ruth Ashfield

Address: 2645 S Clinton Ave Berwyn Il 60402

Telephone:

Nature of Disability:

### Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Interviewed:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Plate	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driveway:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>	
Off Street:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>	
On Street:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Oxygen:	<input type="checkbox"/>	

Meets Police Dept Requirements	Space	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
	Zone	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Report # 19-010545

3rd Ward Alderman: JEANINE REARDON

<b>Staff Recommendation</b>	
Approved <input checked="" type="checkbox"/> ZONE	Denied <input type="checkbox"/>

**OFFICIAL SWORN POLICE REPORT**

# Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-10545

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 19-10545		
REPORT TYPE Incident Report	RELATED CAD # C19-057464	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2645 S CLINTON AV Berwyn, IL 60402				
HOW RECEIVED Walk In	WHEN REPORTED 10/22/2019 09:44	TIME OF OCCURRENCE 10/22/2019 09:44	STATUS CODE	STATUS DATE	

**INVOLVED ENTITIES**

NAME Ashfield, Herbert E						DOB	AGE 63
ADDRESS 2645 S CLINTON AV Berwyn, IL 60402						FBI #	IR #
SEX M	RACE	HGT 6' 2"	WGT 190	HAIR Grey	PHONE Mobile		
EYES Green	SID #	DL #	DL State IL		ALT PHONE		
CLOTHING					Handcuff Double Locked	Prints Taken	Criminal History
Employer							

UCR 9041 Applicant File, 1	TYPE Reporting Party	RELATED EVENT #	Count 1
STATUTE			

DRAFT

NAME Ashfield, Ruth K						DOB	AGE 93
ADDRESS 2645 S CLINTON AV Berwyn, IL 60402						FBI #	IR #
SEX F	RACE	HGT	WGT	HAIR	PHONE Mobile		
EYES	SID #	DL #	DL State		ALT PHONE		
CLOTHING					Handcuff Double Locked	Prints Taken	Criminal History
Employer							

UCR 9041 Applicant File, 1	TYPE Other	RELATED EVENT #	Count 1
STATUTE			

**OFFICIAL SWORN POLICE REPORT**

# Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-10545

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)				INCIDENT # 19-10545	
REPORT TYPE Incident Report		RELATED CAD # C19-057464		DESCRIPTION Applicant File	
DOT #		LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2645 S CLINTON AV Berwyn, IL 60402			
HOW RECEIVED Walk In		WHEN REPORTED 10/22/2019 09:44	TIME OF OCCURRENCE 10/22/2019 09:44	STATUS CODE	STATUS DATE

INVOLVED VEHICLES					
VEH/PLATE #		STATE IL	TYPE Carryall/SUV	INVOLVEMENT Involved	VIN # 4F2YU08182KM60468
YEAR 2002	MAKE Mazda	MODEL Tribute	COLOR Maroon/Burgandy	OWNER	
COMMENTS					
Towed	Towed By			Tow Number	Impounded
					Hold

<b>NARRATIVES</b>			
<b>PRIMARY NARRATIVE</b>			
<p>Herbert Ashfield is requesting a handicapped drop off zone for his mother Ruth Ashfield front of their residence located at 2645 Clinton. Ruth does not drive. She has a valid Il handicapped placard# DC78715. She resides in a single family home with a 2 car garage. There is one handicapped drop off zone located at 2623 Clinton. The area is mostly single family homes. Herbert drives her to appointments in a maroon Mazda Tribute II and Berwyn VT# 28374.</p> <p>Ruth meets the requirements for handicapped drop off zone according to the City of Berwyn ordinance 484.05.</p>			
REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR	Unit #

## Handicapped Space/Zone Police Department Site Inspection

Application # 1290

Police Department Designee C.S.O. Terry Young

Comments: Resides in a single family home with 2 car garage. There is one handicapped drop off zone located at 2623 Clinton. The area is mostly single family homes.

Date: 10/23/2019

Police Report # 19-10545

## Handicapped Space/Zone Public Works Site Inspection

Application # 1290

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to installation of a reserved space at this location. There is a 2 car garage on the property.

Meets Public Works Criteria:

Parking Space	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input checked="" type="checkbox"/>		No	<input type="checkbox"/>

Date: 12/4/2019

Police Report # 19-10545

## Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 1290

Traffic Engineer or Designee Nicole Campbell

Comments: No additional comments.

Meets Traffic Criteria for:

Parking Space	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

Date: 12/11/2019

Police Report # 19-10545

Rec'd by City Clerk: 12/12/2019  
 To Alderman: 12/12/2019  
 To Council: 12/23/19  
 Determination: Approve ZONE  
 Notice to Applicant:  
 Paid:  
 Sign #:

Comments:


The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

*Handwritten:* 1290

A Century of Progress with Pride  
6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
[www.berwyn-il.gov](http://www.berwyn-il.gov)

**Affidavit For Handicapped Parking Sign or Drop Off Zone**

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space.

INITIAL

RENEWAL

Ruth K. Ashfield  
(Name of Handicapped Applicant)

-  
(Date of Birth)

2645 S. Clinton Av.  
(Berwyn Address)

Herbert Ashfield (Sun)  
(Name of caregiver, or guardian if minor)

-  
(Date of Birth)

(Sun's Cell #)  
(Telephone /Cell Phone Number)

Are you the homeowner?  Yes / No

Is there a Driveway/Carport on the property? Yes  No

Is there a garage on the property?  Yes / No

If so, what is the garage currently being used for? \_\_\_\_\_

STORAGE

\*\*\*\*\*

**Vehicle Information**

MARDA SUV TRIBUTE  
(Vehicle make and model)

2002 BROWNISH-RED  
(Year / Color)

-  
(Illinois License Plate Number)

28374  
(Current City Vehicle Sticker Number)

I am the OWNER of the vehicle Yes  No  
I am the DRIVER of the vehicle Yes  No

DC 78715 12-30-2012  
(Illinois Permanent Handicap Placard Number With Expiration Date)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

[Signature]  
Signature of Applicant or Legal Guardian

9-20-19  
Date

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 W. 26<sup>th</sup> Street, Berwyn, IL 60402

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

**A Century of Progress with Pride**  
6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
[www.berwyn-il.gov](http://www.berwyn-il.gov)



Ruth Ashfield  
2645 Clinton Ave  
Berwyn IL 60402-2566

## Physician Form (A)

**This form must be filled out in its entirety and signed by your physician.**

**Physician must state, by printing below, the nature of the patient's handicap**

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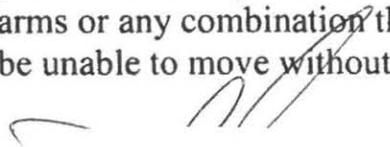
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Does the patient utilize any of the following?:

Walker \_\_\_\_\_ Wheel Chair \_\_\_\_\_ Cane \_\_\_\_\_ Oxygen \_\_\_\_\_

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair).

  
\_\_\_\_\_  
(Physician's Signature/Stamp)

9-13-19  
\_\_\_\_\_  
(Date)

Daniel Chen  
\_\_\_\_\_  
(Print Physician's Name)

5201 S. Willow Springs Rd  
\_\_\_\_\_  
(Address and Telephone Number)

**FAMILY MEDICAL CENTER  
OF LaGRANGE  
5201 Willow Springs Rd, Suite 300  
LaGrange, IL 60525  
708-482-8088**

**Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 W. 26<sup>th</sup> Street, Berwyn, IL 60402**

Mayor  
Robert J. Lovero



3rd Ward Alderman  
Jeanine Reardon

K-5

December 23, 2019

The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1295

Ladies and Gentlemen:

After careful review, I concur with the staff recommendation and respectfully submit the attached application for a **DENIAL** of a handicap **SPACE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
7101 W. 31 <sup>st</sup> Street	John Gustafson	1295

Thank you very much,

Jeanine Reardon  
3rd Ward Alderman

JR/sla

Enc: Handicap Application



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 10/18/2019  
Officer: Terry Young #183

Applicant Name: John Gustafson

Address: 7101 w 31st St Berwyn Il 60402

Telephone:

Nature of Disability:

### Information

	Yes	No		Yes	No
Doctor's Note/ Affidavit:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Interviewed:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Plate	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driveway:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>	<input type="checkbox"/>
Off Street:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Oxygen:	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No	
Meets Police Dept Requirements	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Report # 19-10408
Space Zone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

**3RD** Ward Alderman: JEANINE REARDON

<b>Staff Recommendation</b>	
Approved <input type="checkbox"/>	Denied <input checked="" type="checkbox"/>

**OFFICIAL SWORN POLICE REPORT**

# Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-10408

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)				INCIDENT # 19-10408	
REPORT TYPE Incident Report	RELATED CAD # C19-056751	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 7101 W 31st ST Berwyn, IL 60402				
HOW RECEIVED Walk In	WHEN REPORTED 10/18/2019 09:56	TIME OF OCCURRENCE 10/18/2019 09:56	STATUS CODE	STATUS DATE	

**INVOLVED ENTITIES**

NAME GUSTAFSON, DONNA						DOB	AGE 80
ADDRESS 7101 W 31st ST Berwyn, IL 60402				FBI #	IR #		
SEX F	RACE	HGT	WGT	HAIR	PHONE Home		
EYES	SID #	DL #	DL State		ALT PHONE Home		
CLOTHING					Handcuff Double Locked	Prints Taken	Criminal History
Employer							

UCR 9041 Applicant File, 1	TYPE Reporting Party	RELATED EVENT #	Count 1
STATUTE			

DRAFT

NAME GUSTAFSON, JOHN A						DOB	AGE 69
ADDRESS 7101 W 31st ST Berwyn, IL 60402				FBI #	IR #		
SEX M	RACE	HGT 6' 2"	WGT 200	HAIR Grey	PHONE Home		
EYES Blue	SID #	DL #	DL State IL		ALT PHONE Mobile		
CLOTHING					Handcuff Double Locked	Prints Taken	Criminal History
Employer							

UCR 9041 Applicant File, 1	TYPE Other	RELATED EVENT #	Count 1
STATUTE			

**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-10408

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 19-10408	
REPORT TYPE Incident Report	RELATED CAD # C19-056751	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 7101 W 31st ST Berwyn, IL 60402			
HOW RECEIVED Walk In	WHEN REPORTED 10/18/2019 09:56	TIME OF OCCURRENCE 10/18/2019 09:56	STATUS CODE	STATUS DATE

**INVOLVED VEHICLES**

VEH/PLATE #	STATE IL	TYPE Pickup	INVOLVEMENT Involved	VIN # 2GTEK19B251101305
YEAR 2005	MAKE GMC	MODEL Sierra	COLOR Green, Dark	OWNER GUSTAFSON, JOHN A
COMMENTS				
Towed	Towed By	Tow Number	Impounded	Hold

**NARRATIVES**

PRIMARY NARRATIVE

Donna Gustafson is requesting a handicapped parking space for John Gustafson d.o.b. in the side of the residence located at 7101 W 31st St. John does not drive due to his illness at this time. Donna drives him to appointments in a green 2005 GMC pickup Il Berwyn VT# 27858, and John has a valid Il handicapped placard# DF29247. He resides in a single family home with 2 car garage that is used to park a second vehicle in. There is 1 handicapped space located in front of the Proksa park office. Donna is requesting the sign be placed on Wisconsin for the side entrance to the residence. The area is mostly single family homes.

John meets the requirements for handicapped drop off zone according to the City of Berwyn ordinance 484.05 Due to the extent of his medical condition and care needed Donna is requesting a handicapped space.

REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR	Unit #
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**Handicapped Space/Zone**  
**Police Department Site Inspection**

1295

Application #

Police Department Designee C.S.O. Terry Young

Comments: Resides in a single family home with garage. 1 handicapped sign on Wisconsin by Proksa park office. The area is mostly single family homes.

Date: 10/18/2019

Police Report # 19-10408

**Handicapped Space/Zone**  
**Public Works Site Inspection**

1295

Application #

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to installation of a reserved space at this location. There is a 2 car garage on the property and a 2 car wide apron. There is an existing reserved sign on the other end of the block near the Proksa Park office.

Meets Public Works Criteria:

Parking Space  
Parking Zone

Yes  
Yes


No  
No

X
X

Date: 11/4/2019

Police Report # 19-10408

**Handicapped Space/Zone**  
**Traffic Engineer Site Inspection**

Application # 1295

Traffic Engineer or Designee Nicole Campbell

Comments: Applicant has garage and 1 vehicle registered to residence.

Meets Traffic Criteria for:

Parking Space	Yes	0	No	X
Parking Zone	Yes	0	No	X

Date: 11/1/2019

Police Report # 19-10408

Rec'd by City Clerk: 11/4/2019  
To Alderman: 11/4/2019  
To Council: 12/23/19  
Determination: Deny  
Notice to Applicant:  
Paid:  
Sign #:

Comments:


The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

*app # 1295*

A Century of Progress with Pride  
6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
[www.berwyn-il.gov](http://www.berwyn-il.gov)

**Affidavit For Handicapped Parking Sign or Drop Off Zone**

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space.

INITIAL       RENEWAL

JOHN GUSTAFSON

7101 31<sup>st</sup> St.

(Name of Handicapped Applicant)

(Date of Birth)

(Berwyn Address)

DONNA JEAN GUSTAFSON

(Name of caregiver, or guardian if minor)

(Date of Birth)

(Telephone /Cell Phone Number)

Are you the homeowner?  Yes / No

Is there a Driveway/Carport on the property? Yes  No

Is there a garage on the property?  Yes / No

If so, what is the garage currently being used for? a

second vehicle

\*\*\*\*\*

**Vehicle Information**

2005 GMC Pickup  
(Vehicle make and model)

2005 Green  
(Year / Color)

(Illinois License Plate Number)

27858  
(Current City Vehicle Sticker Number)

I am the OWNER of the vehicle  Yes / No

DF 29247  
(Illinois Permanent Handicap Placard Number  
With Expiration Date)

I am the DRIVER of the vehicle  Yes / No

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

[Signature]  
Signature of Applicant or Legal Guardian

10.2.2019  
Date

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 W. 26<sup>th</sup> Street, Berwyn, IL 60402

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

**A Century of Progress with Pride**  
6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
[www.berwyn-il.gov](http://www.berwyn-il.gov)

## Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

*[Handwritten signature]*

Does the patient utilize any of the following?:

Walker                      Wheel Chair                      Cane                      Oxygen

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair).

*[Handwritten signature]*  
\_\_\_\_\_  
(Physician's Signature/Stamp)

09/23/2019  
\_\_\_\_\_  
(Date)

JOSEPH CIRINCI M.D.  
\_\_\_\_\_  
(Print Physician's Name)

708-702-2051  
\_\_\_\_\_  
(Address and Telephone Number)

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 W. 26<sup>th</sup> Street, Berwyn, IL 60402

Mayor  
Robert J. Lovero



1st Ward Alderman  
James "Scott" Lennon

K-6

December 23, 2019

The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1296

Ladies and Gentlemen:

After careful review, I would like to concur with the staff's recommendation of approval and respectfully submit the attached application for **APPROVAL** of a handicap **ZONE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
3832 S. Clarence Ave.	Annabelle Besana	1296

Thank you very much,

James "Scott" Lennon  
1<sup>st</sup> Ward Alderman

JSL/sla

Enc: Handicap Application



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 10/30/2019  
Officer: T. Young #183

Applicant Name: Annabelle Besana

Address: 3832 S Clarence Ave Berwyn Il 60402

Telephone:

Nature of Disability:

### Information

	Yes	No		Yes	No
Doctor's Note/ Affidavit:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Interviewed:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Plate	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driveway:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>	<input type="checkbox"/>
Off Street:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Oxygen:	<input type="checkbox"/>	<input type="checkbox"/>

Meets Police Dept Requirements	Space	Yes	No
	Zone	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Report # 19-10805

1st Ward Alderman: JAMES "SCOTT" LENNON

<b>Staff Recommendation</b>	
Approved <input checked="" type="checkbox"/> ZONE	Denied <input type="checkbox"/>

OFFICIAL SWORN POLICE REPORT

# Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-10805

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)				INCIDENT # 19-10805	
REPORT TYPE Incident Report	RELATED CAD # C19-058696	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 3832 S CLARENCE AV Berwyn, IL 60402				
HOW RECEIVED	WHEN REPORTED 10/29/2019 09:29	TIME OF OCCURRENCE 10/29/2019 09:29	STATUS CODE	STATUS DATE	

INVOLVED ENTITIES

NAME BESANA, ANNABELLE S						DOB	AGE 60
ADDRESS 3832 S CLARENCE AV Berwyn, IL 60402				FBI #	IR #		
SEX F	RACE	HGT 5' 2"	WGT	HAIR	PHONE Mobile		
EYES	SID #	DL #	DL State IL		ALT PHONE Home		
CLOTHING				Handcuff Double Locked	Prints Taken	Criminal History	
Employer							
UCR 9041 Applicant File, 1				TYPE Reporting Party	RELATED EVENT #	Count 1	
STATUTE							

DRAFT

NAME BESANA, GODOFREDO D						DOB	AGE 66
ADDRESS 3832 S CLARENCE AV Berwyn, IL 60402				FBI #	IR #		
SEX M	RACE	HGT 5' 6"	WGT 148	HAIR Black	PHONE Mobile		
EYES Brown	SID #	DL #	DL State IL		ALT PHONE		
CLOTHING				Handcuff Double Locked	Prints Taken	Criminal History	
Employer							
UCR 9041 Applicant File, 1				TYPE Other	RELATED EVENT #	Count 1	
STATUTE							

**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-10805

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)				INCIDENT # 19-10805	
REPORT TYPE Incident Report	RELATED CAD # C19-058696	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 3832 S CLARENCE AV Berwyn, IL 60402				
HOW RECEIVED	WHEN REPORTED 10/29/2019 09:29	TIME OF OCCURRENCE 10/29/2019 09:29	STATUS CODE	STATUS DATE	

**INVOLVED VEHICLES**

VEH/PLATE #	STATE	TYPE Van/Minivan	INVOLVEMENT Involved	VIN # 4T3ZF13C7XU151778
YEAR 1999	MAKE Toyota	MODEL Sienna	COLOR Green	OWNER
COMMENTS				
Towed	Towed By	Tow Number	Impounded	Hold

**NARRATIVES**

PRIMARY NARRATIVE			
<p>Annabelle Besana is requesting a handicapped drop off zone in front of her residence located at 3832 Clarence. She does not drive due to her medical conditions. Her husband Godofredo drives her to appointments in a green 1999 Toyota Sienna minivan in Berwyn VT# 15627, and she has a valid II handicapped placard# DE04140. She resides in a single family home with garage. There is 1 handicapped sign located at 3809 Clarence. The area is a dead end street and mostly single family homes.</p> <p>Annabelle meets the requirements for handicapped drop off zone according to the City of Berwyn ordinance 484.05. She would like to be considered for a space due to her medical conditions.</p>			
REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR	Unit #

## Handicapped Space/Zone Police Department Site Inspection

Application # 1296

Police Department Designee C.S.O. Terry Young #183

Comments: Resides in a single family home with garage. 1 handicapped sign located at 3809 Clarence. Lives on a dead end street parking limited.

Date: 10/30/2019

Police Report # 19-10805

## Handicapped Space/Zone Public Works Site Inspection

Application # 1296

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to installation of a reserved space at this location. There is 1 existing reserved space on the block.

Meets Public Works Criteria:

Parking Space

Yes

X

No

X

Parking Zone

Yes

No

Date: 12/4/2019

Police Report # 19-10805

**Handicapped Space/Zone**  
**Traffic Engineer Site Inspection**

Application # 1296

Traffic Engineer or Designee Nicole Campbell

Comments: Zone only. Applicant has off-street vehicle stickers.

Meets Traffic Criteria for:

Parking Space  
Parking Zone

Yes  
Yes

0
X

No  
No

X
0

Date: 12/11/2019

Police Report # 19-10805

Rec'd by City Clerk: 12/12/2019  
To Alderman: 12/12/2019  
To Council: 12/23/19  
Determination: APPROVE ZONE  
Notice to Applicant:  
Paid:  
Sign #:

Comments:


The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

*app # 1296*

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

**Affidavit For Handicapped Parking Sign or Drop Off Zone**

**You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space**

INITIAL  RENEWAL

ANNABELLE S. BESANA

(Name of Handicapped Applicant)

3832 CLARENCE AVE.  
BERWYN, IL 60402

(Berwyn Address)

Godofredo Besana (husband)

(Name of caregiver, or guardian if minor)

(Date of Birth)

\_\_\_\_\_  
(Telephone /Cell Phone Number)

(Telephone /Cell Phone Number)

Are you the homeowner?  Yes  No

Is there a Driveway/Carport on the property? Yes  No

Is there a garage on the property?  Yes  No

If so, what is the garage currently being used for? STORAGE

\*\*\*\*\*

**Vehicle Information**

TOYOTA SIENNA

(Vehicle make and model)

1999 / GREEN

(Year / Color)

(Illinois License Plate Number)

BERWYN 15627

(Current City Vehicle Sticker Number)

I am the OWNER of the vehicle  Yes  No

I am the DRIVER of the vehicle  Yes  No

DE 04140 SEPT. 30, 2022

(Illinois Permanent Handicap Placard Number)  
With Expiration Date

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false. OCT 4 2019 PM 2:59

9-28-19

\_\_\_\_\_  
Signature of Applicant or Legal Guardian

\_\_\_\_\_  
Date

**Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois**

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

A Century of Progress with Pride

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

## Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

---

---

---

---

Does the patient utilize any of the following? :

Walker \_\_\_\_\_ Wheel Chair \_\_\_\_\_ Cane \_\_\_\_\_ Oxygen \_\_\_\_\_

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

\_\_\_\_\_  
(Physician's Signature/Stamp)

9/30/19  
\_\_\_\_\_  
(Date)

DOLLY BEVARA, MD  
\_\_\_\_\_  
(Print Physician's Name)

630-909-7045  
\_\_\_\_\_  
(Address and Telephone Number)

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

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6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

## Form B

### Owner Consent For Handicap Sign

### Placement/Drop-off Zone

I ANNABELLE S. BESANA, owner/manager of the property at  
3832 CLARENCE AVE., state as follows:

- 1) That ANNABELLE S. BESANA is a tenant at the above listed property.
- 2) That ANNABELLE S. BESANA has no access to any parking on the premises.
- 3) That if ANNABELLE S. BESANA is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.
- 4) I agree to notify the City of Berwyn if ANNABELLE BESANA no longer resides on the premises.

ANNABELLE S. BESANA  
Signature/Date

Name: ANNABELLE S. BESANA  
Address: 3832 CLARENCE AVE.  
Phone#: \_\_\_\_\_

Mayor  
Robert J. Lovero



1st Ward Alderman  
James "Scott" Lennon

K-7

November 23, 2019

The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1297

Ladies and Gentlemen:

After careful review, I would like to concur with the staff's recommendation of approval and respectfully submit the attached application for **APPROVAL** of a handicap **SPACE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
3443 S. Maple Ave.	Barbara Thill	1297

Thank you very much,

James "Scott" Lennon  
1<sup>st</sup> Ward Alderman

JSL/sla

Enc: Handicap Application



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 12/12/2019  
Officer: T Young#183

Applicant Name: Barbara Thill

Address: 3443 S Maple Ave Berwyn Il 60402

Telephone:

Nature of Disability:

### Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Interviewed:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Plate	<input type="checkbox"/> <input checked="" type="checkbox"/>
Garage:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/> <input type="checkbox"/>
Driveway:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>
Off Street:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Oxygen:	<input type="checkbox"/>

Meets Police Dept Requirements	Space	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	Zone	<input type="checkbox"/> <input checked="" type="checkbox"/>

Report # 19-12300

1st Ward Alderman: JAMES "SCOTT" LENNON

<b>Staff Recommendation</b>	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>

**OFFICIAL SWORN POLICE REPORT**

# Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-12300

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)				INCIDENT # 19-12300	
REPORT TYPE Incident Report	RELATED CAD # C19-065769	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 3443 S MAPLE AV Berwyn, IL 60402				
HOW RECEIVED	WHEN REPORTED 12/11/2019 08:19	TIME OF OCCURRENCE 12/11/2019 08:19	STATUS CODE	STATUS DATE	

**INVOLVED ENTITIES**

NAME THILL, BARBARA L						DOB	AGE 31
ADDRESS 3443 S MAPLE AV Berwyn, IL 60402				FBI #	IR #		
SEX M	RACE	HGT	WGT	HAIR	PHONE Home		
EYES	SID #	DL #	DL State IL		ALT PHONE Mobile		
CLOTHING					Handcuff Double Locked	Prints Taken	Criminal History
Employer							

UCR 9041 Applicant File, 1	TYPE Reporting Party	RELATED EVENT #	Count 1
STATUTE			

**DRAFT**

NAME THILL, RAYMOND H						DOB	AGE 3
ADDRESS 3443 S MAPLE AV Berwyn, IL 60402				FBI #	IR #		
SEX M	RACE	HGT	WGT	HAIR	PHONE Home		
EYES	SID #	DL #	DL State IL		ALT PHONE		
CLOTHING					Handcuff Double Locked	Prints Taken	Criminal History
Employer							

UCR 9041 Applicant File, 1	TYPE Other	RELATED EVENT #	Count 1
STATUTE			

**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-12300

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 19-12300	
REPORT TYPE Incident Report	RELATED CAD # C19-065769	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 3443 S MAPLE AV Berwyn, IL 60402			
HOW RECEIVED	WHEN REPORTED 12/11/2019 08:19	TIME OF OCCURRENCE 12/11/2019 08:19	STATUS CODE	STATUS DATE

**INVOLVED VEHICLES**

VEH/PLATE #	STATE IL	TYPE Sedan, 4-door	INVOLVEMENT Involved	VIN # 2G1WT58K281337217
YEAR 2008	MAKE Chevrolet	MODEL Impala	COLOR Silver/Aluminum	OWNER
COMMENTS				
Towed	Towed By	Tow Number	Impounded	Hold

**NARRATIVES**

PRIMARY NARRATIVE			
<p>Raymond Thill requesting a handicapped parking sign for his wife Barbara Thill on the 35th St side of the residence located at 3443 Maple. Raymond and Barbara drive a silver Chevy Impala Il Berwyn VT# 12703, and has a valid Il handicapped placard#DF35223. She resides in a single family home with no garage. No handicapped signs located on 35th St. Area Mostly single family homes. Space requested on the side entrance of residence located on 35th St due to a power assist chair being located in the rear of the home.</p> <p>Barbara meets the requirements for handicapped parking according to the City of Berwyn ordinance 484.05</p>			
REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR	Unit #

## Handicapped Space/Zone Police Department Site Inspection

Application # 1297

Police Department Designee C.S.O. Terry Young

Comments: Resides in a single family home with no garage. No handicapped signs located on 35th St side of home. Area Mostly single family homes

Date: 12/12/2019

Police Report # 19-12300

## Handicapped Space/Zone Public Works Site Inspection

Application # 1297

Public Works Director or Designee Dan Schiller

Comments: There are no oobstructions to installation of a reserved space on the 35th Street side of the property. There are no existing reserved parking spaces on 35th Street or 3400 block of Maple Ave.

Meets Public Works Criteria:

Parking Space  
Parking Zone

Yes  
Yes

X

No  
No

X

Date: 12/16/2019

Police Report # 19-12300

**Handicapped Space/Zone  
Traffic Engineer Site Inspection**

Application # 1297

Traffic Engineer or Designee Nicole Campbell

Comments: No additional comments.

Meets Traffic Criteria for:

Parking Space  
Parking Zone

Yes  
Yes

X
0

No  
No

0
X

Date: 12/18/2019

Police Report # 19-12300

Rec'd by City Clerk: 12/18/2019  
To Alderman: 12/18/2019  
To Council: 12/23/2019  
Determination: APPROVE  
Notice to Applicant:  
Paid:  
Sign #:

Comments:


The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

*App # 1297*

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6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

**Affidavit For Handicapped Parking Sign or Drop Off Zone**

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

INITIAL  RENEWAL

BARBARA L THILL  
(Name of Handicapped Applicant)

\_\_\_\_\_  
(Date of Birth)

3443 MADE AVE  
(Berwyn Address)

RAYMOND H. THILL  
(Name of caregiver, or guardian if minor)

\_\_\_\_\_  
(Date of Birth)

\_\_\_\_\_  
(Telephone /Cell Phone Number)

Are you the homeowner?  Yes / No

Is there a Driveway/Carport on the property? Yes /  No

Is there a garage on the property? Yes /  No

If so, what is the garage currently being used for? \_\_\_\_\_

PLEASE NOTE - THIS IS A CORNER LOT - WOULD PREFER  
PLACING THE HANDICAPPED PARKING SIGN ON THE SIDE OF THE HOUSE  
*RTM*

\*\*\*\*\*

**Vehicle Information**

2008 CHEV IMT  
(Vehicle make and model)

2008 / GREY  
(Year / Color)

\_\_\_\_\_  
(Illinois License Plate Number)

12703  
(Current City Vehicle Sticker Number)

I am the OWNER of the vehicle  Yes / No

I am the DRIVER of the vehicle  Yes / No

DF 35223 / 2022  
(Illinois Permanent Handicap Placard Number)  
With Expiration Date

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

[Signature]  
Signature of Applicant or Legal Guardian

10/1/2019 10/12/19  
Date

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

## Physician Form (A)

**This form must be filled out in its entirety and signed by your physician.**

**Physician must state, by printing below, the nature of the patient's handicap**

*[Handwritten signature]*

Does the patient utilize any of the following? :

Walker

Wheel Chair

Cane

Oxygen

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

*[Handwritten signature]*  
\_\_\_\_\_  
(Physician's Signature/Stamp)  
**Kit C. Lee, M.D.**  
Loyola Family Medicine  
1211 W. Roosevelt Rd, Maywood, IL 60153  
P 708-531-5208 • F 708-531-7915  
\_\_\_\_\_  
(Print Physician's Name)

*10-1-19*  
\_\_\_\_\_  
(Date)  
\_\_\_\_\_  
(Address and Telephone Number)

**Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois**

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

**Form B**

**Owner Consent For Handicap Sign**

**Placement/Drop-off Zone**

I RAYMOND H. THILL, owner/manager of the property at  
3443 MAPLE AV, state as follows:

1) That BARBARA L THILL is a tenant at the above listed property.

2) That BARBARA L. THILL has no access to any parking on the premises.

3) That if BARBARA L THILL is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.

4) I agree to notify the City of Berwyn if BARBARA L THILL no longer resides on the premises.

\_\_\_\_\_  
Signature/Date

Name: RAYMOND H. THILL  
Address: 3443 MAPLE AV, BERWYN  
Phone#: \_\_\_\_\_

Mayor  
Robert J. Lovero



3rd Ward Alderman  
Jeanine Reardon

K-8

December 23, 2019

The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1298

Ladies and Gentlemen:

After careful review, I concur with the staff recommendation and respectfully submit the attached application for a **DENIAL** of a handicap **SPACE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
3231 S. Wisconsin Ave.	Anthony J. Bezouska	1298

Thank you very much,

Jeanine Reardon  
3rd Ward Alderman

JR/sla

Enc: Handicap Application



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 11/7/2019  
Officer: Terry Young #183

Applicant Name: Anthony J. Bezouska

Address: 3231 S Wisconsin Ave Berwyn Il 60402

Telephone:

Nature of Disability:

### Information

	Yes	No		Yes	No
Doctor's Note/ Affidavit:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Interviewed:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Plate	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driveway:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>	<input type="checkbox"/>
Off Street:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Oxygen	<input type="checkbox"/>	<input type="checkbox"/>

Meets Police Dept Requirements	Yes	No
	Space <input checked="" type="checkbox"/>	<input type="checkbox"/>
	Zone <input type="checkbox"/>	<input checked="" type="checkbox"/>

Report # 19-11127

**3RD** Ward Alderman: JEANINE REARDON

<b>Staff Recommendation</b>	
Approved	Denied X

**OFFICIAL SWORN POLICE REPORT**

# Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-11127

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 19-11127		
REPORT TYPE Incident Report	RELATED CAD # C19-060183	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 3231 S WISCONSIN AV Berwyn, IL 60402				
HOW RECEIVED	WHEN REPORTED 11/06/2019 09:36	TIME OF OCCURRENCE 11/06/2019 09:36	STATUS CODE	STATUS DATE	

**INVOLVED ENTITIES**

NAME BEZOUSKA, ANTHONY						DOB	AGE 87
ADDRESS 3231 S WISCONSIN AV Berwyn, IL 60402				FBI #	IR #		
SEX M	RACE	HGT 5' 8"	WGT 200	HAIR Grey	PHONE Home		
EYES Blue	SID #	DL #	DL State		ALT PHONE		
CLOTHING					Handcuff Double Locked	Prints Taken	Criminal History
Employer							
UCR 9041 Applicant File, 1				TYPE Reporting Party	RELATED EVENT #	Count 1	
STATUTE							

**DRAFT**

NAME Bezouska, Jane						DOB	AGE 33
ADDRESS 3231 S WISCONSIN AV Berwyn, IL 60402				FBI #	IR #		
SEX F	RACE	HGT	WGT	HAIR	PHONE Home		
EYES	SID #	DL #	DL State IL		ALT PHONE Home		
CLOTHING					Handcuff Double Locked	Prints Taken	Criminal History
Employer							
UCR 9041 Applicant File, 1				TYPE Other	RELATED EVENT #	Count 1	
STATUTE							

**OFFICIAL SWORN POLICE REPORT**

# Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-11127

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)				INCIDENT # 19-11127	
REPORT TYPE Incident Report	RELATED CAD # C19-060183	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 3231 S WISCONSIN AV Berwyn, IL 60402				
HOW RECEIVED	WHEN REPORTED 11/06/2019 09:36	TIME OF OCCURRENCE 11/06/2019 09:36	STATUS CODE	STATUS DATE	

**INVOLVED VEHICLES**

VEH/PLATE #	STATE IL	TYPE Sedan, 4-door	INVOLVEMENT Involved	VIN # 2LNBL8CV1BX763571	
YEAR 2011	MAKE Lincoln	MODEL Town Car	COLOR White	OWNER BEZOUSKA, ANTHONY	
COMMENTS					
Towed	Towed By		Tow Number	Impounded	Hold

**NARRATIVES**

**PRIMARY NARRATIVE**

Anthony Bezouska is requesting a handicapped parking sign in front of his residence located at 3231 Wisconsin. He drives a white 2011 Lincoln Town Car II Berwyn VT# 5724, and has a valid II handicapped placard# MB14952. He resides in a single family home with a garage. Anthony related that he has difficulty utilizing the garage due to a neighbor across the alley has a steel post that is in line with his garage door and he cannot back his car in and out without potentially causing damage. There are no handicapped signs located on the block. The area is mostly single family homes.

Anthony partially meets the requirements for handicapped parking according to the City of Berwyn ordinance 484.05.

Anthony would like to be considered due to the extent of his medical conditions.

REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR	Unit #
-----------------------------------	---------------	------------	--------

**Handicapped Space/Zone**  
**Police Department Site Inspection**

Application # 1298

Police Department Designee C.S.O. Terry Young

Comments: Resides in a single family home with garage. No handicapped signs on block. Area mostly single family homes

Date: 11/7/2019

Police Report # 19-11127

**Handicapped Space/Zone**  
**Public Works Site Inspection**

Application # 1298

Public Works Director or Designee Dan Schiller

Comments: \_\_\_\_\_

Meets Public Works Criteria:

Parking Space

Yes

No

Parking Zone

Yes

No

Date: \_\_\_\_\_

Police Report # 19-11127

**Handicapped Space/Zone  
Traffic Engineer Site Inspection**

Application # 1298

Traffic Engineer or Designee Nicole Campbell

Comments: Applicant has garage.

Meets Traffic Criteria for:

Parking Space	Yes	0	No	X
Parking Zone	Yes	0	No	X

Date: 12/11/2019

Police Report # 19-11127

Rec'd by City Clerk: 12/12/2019  
To Alderman: 12/12/2019  
To Council: 12/23/19.  
Determination: DENY  
Notice to Applicant:  
Paid:  
Sign #:

Comments:






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www.berwyn-il.gov

*Anthony*

## Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

*Paralysis*  
*Right arm and hand*  
*Left arm and hand*

Does the patient utilize any of the following? :

Walker                      Wheel Chair                      Cane                      Oxygen

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

*Joseph Sheehan*  
\_\_\_\_\_  
(Physician's Signature/Stamp)

*Sept 1*  
\_\_\_\_\_  
(Date)

*JOSEPH SHEEHAN*  
\_\_\_\_\_  
(Print Physician's Name)

*28 W 531 ROOSEVELT RD WINFIELD*  
\_\_\_\_\_  
(Address and Telephone Number)  
*(630) 936-6525*

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois

Mayor  
Robert J. Lovero



3rd Ward Alderman  
Jeanine Reardon

K-9

December 23, 2019

The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1302

Ladies and Gentlemen:

After careful review, I concur with the staff recommendation and respectfully submit the attached application for a **DENIAL** of a handicap **SPACE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
2635 S. Oak Park Ave.	Maria Arroyo	1302

Thank you very much,

Jeanine Reardon  
3rd Ward Alderman

JR/sla

Enc: Handicap Application



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 11/20/2019  
Officer: T Young#183

Applicant Name: Maria Arroyo

Address: 2635 S Oak Park Ave Berwyn Il 60402

Telephone:

Nature of Disability:

### Information

Doctor's Note/ Affidavit: 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Interviewed: 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Owner's Support Letter 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Plate 

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Garage: 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Placard 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Driveway: 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Wheelchair:

Off Street: 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Walker / Cane:

On Street: 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Oxygen:

Meets Police Dept Requirements 

Space	Yes	No
Zone	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Report # 19-11535

3rd
-----

 Ward Alderman: JEANINE REARDON

<b>Staff Recommendation</b>	
Approved	Denied <input checked="" type="checkbox"/>

**OFFICIAL SWORN POLICE REPORT**

# Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-11535

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)				INCIDENT # 19-11535	
REPORT TYPE Incident Report	RELATED CAD # C19-062109	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2635 S OAK PARK AV Berwyn, IL 60402				
HOW RECEIVED	WHEN REPORTED 11/18/2019 10:20	TIME OF OCCURRENCE 11/18/2019 10:20	STATUS CODE	STATUS DATE	

**INVOLVED ENTITIES**

NAME Arroyo, Maria						DOB --	AGE 64
ADDRESS 2635 S OAK PARK AV Berwyn, IL 60402				FBI #	IR #		
SEX F	RACE	HGT	WGT	HAIR	PHONE Mobile		
EYES	SID #	DL #	DL State		ALT PHONE		
CLOTHING				Handcuff Double Locked	Prints Taken	Criminal History	
Employer							
UCR 9041 Applicant File, 1				TYPE Reporting Party	RELATED EVENT #	Count 1	
STATUTE							

**DRAFT**

**INVOLVED VEHICLES**

VEH/PLATE #	STATE IL	TYPE Van/Minivan	INVOLVEMENT Involved	VIN # 4T3ZF13C5XU154324
YEAR 1999	MAKE Toyota	MODEL Sienna	COLOR Red	OWNER
COMMENTS				
Towed	Towed By		Tow Number	Impounded
			Hold	

**NARRATIVES**

**PRIMARY NARRATIVE**

Maria Arroyo is requesting a handicapped parking sign in front of her residence located at 2635 Oak Park. She drives a red 1999 Toyota Sienna II Berwyn VT# 22096, and has a valid II handicapped placard# DC52173. She resides in a single family home with a driveway and garage. There are no handicapped signs on the block. The area is mostly single family homes.

Maria does not meet the requirements for handicapped parking according to the City of Berwyn ordinance 484.05

OFFICIAL SWORN POLICE REPORT

# Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-11535

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 19-11535	
REPORT TYPE Incident Report	RELATED CAD # C19-062109	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2635 S OAK PARK AV Berwyn, IL 60402			
HOW RECEIVED	WHEN REPORTED 11/18/2019 10:20	TIME OF OCCURRENCE 11/18/2019 10:20	STATUS CODE	STATUS DATE
REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR		Unit #

DRAFT

**Handicapped Space/Zone**  
**Police Department Site Inspection**

Application # 1302

Police Department Designee C.S.O. Terry Young

Comments: Resides in a single family home with a driveway and garage. There are no handicapped signs on the block. The area is mostly single family homes.

Date: 11/20/2019

Police Report # 19-11535

**Handicapped Space/Zone**  
**Public Works Site Inspection**

Application # 1302

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to installation of a reserved space at this location. There is a 2 car garage and driveway on the property.

Meets Public Works Criteria:

Parking Space

Yes

No

Parking Zone

Yes

No

Date: 12/4/2019

Police Report # 19-11535



The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

*app # 1302*

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www.berwyn-il.gov

**Affidavit For Handicapped Parking Sign or Drop Off Zone**

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

INITIAL  RENEWAL

Maria Arroyo  
(Name of Handicapped Applicant)

(Date of Birth)

2635 S Oak Park Ave.  
(Berwyn Address)

Mario Arroyo (husband)  
(Name of caregiver, or guardian if minor)

(Date of Birth)

(Telephone /Cell Phone Number)

Are you the homeowner?  Yes  No

Is there a Driveway/Carport on the property?  Yes  No

Is there a garage on the property?  Yes  No

If so, what is the garage currently being used for? \_\_\_\_\_

\*\*\*\*\*

**Vehicle Information**

Toyota sienna YARIS  
(Vehicle make and model)

1999 Red 2018-BLACK  
(Year / Color)

X -  
(Illinois License Plate Number)  
*Placas de Van*

X 22096  
(Current City Vehicle Sticker Number)

I am the OWNER of the vehicle  Yes  No  
I am the DRIVER of the vehicle  Yes  No

X DC52173  
(Illinois Permanent Handicap Placard Number)  
With Expiration Date 2022

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

X [Signature]  
Signature of Applicant or Legal Guardian

10/25/19  
Date

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

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www.berwyn-il.gov

## Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does the patient utilize any of the following? :

Walker \_\_\_\_\_ Wheel Chair \_\_\_\_\_ Cane \_\_\_\_\_ Oxygen \_\_\_\_\_

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

Ever Clinic  
\_\_\_\_\_  
Javier Flores M.D., M.P.H.  
(Physician's Signature/Stamp) 6221 Starbuck Ave  
Berwyn, IL 60402  
Javier Flores M.D.  
(Print Physician's Name) P: 773-942-6141 F: 847-672-4799

10-09-19  
\_\_\_\_\_  
(Date)

4952 W Irving Park Rd 773-942-6141  
\_\_\_\_\_  
(Address and Telephone Number)

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois



Mayor  
Robert J. Lovero



7th Ward Alderman

**Rafael Avila**

K-10

December 23, 2019

The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1303

Ladies and Gentlemen:

After careful review, I would like to concur with the staff's recommendation of approval and respectfully submit the attached application for **APPROVAL** of a handicap **ZONE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
1847 S. Kenilworth Ave.	Volita Givens	1303

Thank you very much,

Rafael Avila  
7th Ward Alderman

RA/sla

Enc: Handicap Application



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 12/6/2019  
Officer: Terry Young #183

Applicant Name: Volita Givens

Address: 1847 S Kenilworth Ave Berwyn Il 60402

Telephone:

Nature of Disability:

### Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Interviewed:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Plate	<input type="checkbox"/> <input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/> <input type="checkbox"/>
Driveway:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>
Off Street:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Oxygen:	<input type="checkbox"/>

Meets Police Dept Requirements	Space	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	Zone	<input type="checkbox"/> <input checked="" type="checkbox"/>

Report # 19-12135

**7TH** Ward Alderman: RAFAEL AVILA

<b>Staff Recommendation</b>	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>

**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-12135

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)				INCIDENT # 19-12135	
REPORT TYPE Incident Report	RELATED CAD # C19-064975	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1847 S KENILWORTH AV Berwyn, IL 60402				
HOW RECEIVED	WHEN REPORTED 12/06/2019 09:37	TIME OF OCCURRENCE 12/06/2019 09:37	STATUS CODE	STATUS DATE	

**INVOLVED ENTITIES**

NAME Givens, Volita				DOB	AGE 54
ADDRESS 1847 S KENILWORTH AV - 2ND Berwyn, IL 60402			FBI #	IR #	
SEX F	RACE	HGT	WGT	HAIR	PHONE Home
EYES	SID #	DL #	DL State IL	ALT PHONE Mobile	
CLOTHING				Handcuff Double Locked	Prints Taken
Criminal History					
Employer					

**DRAFT**

UCR 9041 Applicant File, 1	TYPE Reporting Party	RELATED EVENT #	Count 1
STATUTE			

**INVOLVED VEHICLES**

VEH/PLATE #	STATE IL	TYPE Sedan	INVOLVEMENT Involved	VIN # 1HGFA16597L19390
YEAR 2007	MAKE Honda	MODEL Civic/CRX	COLOR Gray	OWNER
COMMENTS				
Towed	Towed By	Tow Number	Impounded	Hold

**NARRATIVES**

**PRIMARY NARRATIVE**

Volita Givens is requesting a handicapped parking space on front of her residence located at 1847 Kenilworth. She drives a grey 2007 Honda Civic II Berwyn VT# 2468, and has a valid IL handicapped placard# DG71325. She resides in a multi unit building with a 2 car garage that she has no access to. There is 1 handicapped sign located at 1824 Kenilworth. The area is mostly multi unit buildings.

OFFICIAL SWORN POLICE REPORT

# Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 19-12135

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)				INCIDENT # 19-12135	
REPORT TYPE Incident Report	RELATED CAD # C19-064975	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1847 S KENILWORTH AV Berwyn, IL 60402				
HOW RECEIVED	WHEN REPORTED 12/06/2019 09:37	TIME OF OCCURRENCE 12/06/2019 09:37	STATUS CODE	STATUS DATE	
Volita meets the requirements for handicapped parking according to the City of Berwyn ordinance 484.05					
REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR			Unit #

DRAFT

**Handicapped Space/Zone**  
**Police Department Site Inspection**

Application # 1303

Police Department Designee C.S.O. Terry Young

Comments: Resides in a multi unit building with a 2 car garage . 1 handicapped sign located at 1824 Kenilworth. Area mostly multi unit buildings

Date: 12/6/2019

Police Report # 19-12135

**Handicapped Space/Zone**  
**Public Works Site Inspection**

Application # 1303

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to installation of a reserved space at this location. There is 1 existing reserved parking space on the block.

Meets Public Works Criteria:

Parking Space  
Parking Zone

Yes  
Yes

X

No  
No

X

Date: 12/9/2019

Police Report # 19-12135

**Handicapped Space/Zone  
Traffic Engineer Site Inspection**

Application # 1303

Traffic Engineer or Designee Nicole Campbell

Comments: No additional comments.

Meets Traffic Criteria for:

Parking Space	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 12/18/2019

Police Report # 19-12135

Rec'd by City Clerk: 12/18/2019  
To Alderman: 12/18/2019  
To Council: 12/23/10  
Determination: APPROVE  
Notice to Applicant:  
Paid:  
Sign #:

Comments:


The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

App # 1303

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www.berwyn-il.gov

**Affidavit For Handicapped Parking Sign or Drop Off Zone**

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space.

INITIAL

RENEWAL

~~Volita Givens~~  
(Name of Handicapped Applicant)

(Date of Birth)

1847 Kenilworth  
(Berwyn Address)

(Name of caregiver, or guardian if minor)

(Date of Birth)

(Telephone /Cell Phone Number)

Are you the homeowner? Yes  No

Is there a Driveway/Carport on the property? Yes  No

Is there a garage on the property?  Yes  No

If so, what is the garage currently being used for? \_\_\_\_\_

\*\*\*\*\*

**Vehicle Information**

Honda 4-Door  
(Vehicle make and model)

2007 TAN-BROWN  
(Year / Color)

(Illinois License Plate Number)

2468 (2020)  
(Current City Vehicle Sticker Number)

I am the OWNER of the vehicle Yes  No   
I am the DRIVER of the vehicle Yes  No

DA 71325 12/2023  
(Illinois Permanent Handicap Placard Number  
With Expiration Date)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

\_\_\_\_\_  
Signature of Applicant or Legal Guardian

~~10-19-2019~~ 10/28/19  
Date

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 W. 26<sup>th</sup> Street, Berwyn, IL 60402

Volita Given

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

**Physician Form (A)**

**This form must be filled out in its entirety and signed by your physician.**

**Physician must state, by printing below, the nature of the patient's handicap**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does the patient utilize any of the following? :

Walker \_\_\_\_\_ Wheel Chair \_\_\_\_\_ Cane \_\_\_\_\_ Oxygen \_\_\_\_\_

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

\_\_\_\_\_  
(Physician's Signature/Stamp)

10/24/19  
\_\_\_\_\_  
(Date)

MARTIN FINN  
\_\_\_\_\_  
(Print Physician's Name)

733 Madison St. 60302  
Oak Park IL 708386875  
\_\_\_\_\_  
(Address and Telephone Number)

**Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois**



**A Century of Progress with Pride**  
6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
[www.berwyn-il.gov](http://www.berwyn-il.gov)

## Form B

### Owner Consent For Handicap Sign

#### Placement/Drop-off Zone

I, FRANK Gigliotti, owner/manager of the property at  
1847 Kenilworth, state as follows:

- 1) That Volita Givens is a tenant at the above listed property.
- 2) That Volita Givens has no access to any parking on the premises.
- 3) That if Volita Givens is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.
- 4) I agree to notify the City of Berwyn if Volita Givens no longer resides on the premises.

\_\_\_\_\_  
Signature/Date

Name: FRANK Gigliotti

Address: 1847 Kenilworth Ave

Phone#: \_\_\_\_\_

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 W. 26<sup>th</sup> Street, Berwyn, IL 60402