

The City of Berwyn is now in Phase 4 of the COVID-19 Restore Illinois Plan. Gov. Pritzker's Executive Order 2020-43 now allows the public to attend public meetings. Capacity for meetings is limited to the "lesser of 50 attendees or fifty percent of room capacity". State law allows Elected Officials to remotely participate in meetings under a declared State Emergency. (P.A. 101-0640). The Mayor and City Council welcome you to attend City Council meetings. Seating will be limited. Please note: comments are permitted only during Open Forum portion of the agenda and only for items not already on the agenda.

PUBLIC PARTICIPATION: PLEASE READ

Staff will live-stream the meeting. View the meeting on the City's Face Book page, website and on YouTube. Any person wishing to submit comments for the Open Forum for this or future meetings may do so in writing, by e-mail, or by telephone. Your comments will be announced during the Open Forum section of the meeting. You may submit your comments to Clerk Margaret Paul through the U.S. Mail at 6700 West 26th Street, Berwyn, IL 60402, by E-mail at mpaul@ci.berwyn.il.us or by telephone at 708-749-6451. All comments received by 6:00 p.m. on Aug. 11, 2020 will be announced at this meeting. Comments received after the time limit will be placed on future City Council agendas. Please include a reference in your message that you wish to comment for Open Forum.

A. Pledge of Allegiance and Moment of Silence

B. Open Forum

C. Approval of Minutes

1. Regular City Council Meeting of July 28, 2020

D. Bid Openings: Nothing submitted

E. Berwyn Township, Berwyn Health District, Berwyn Development Corporation: Nothing submitted

F. Reports from the Mayor

1. **Proclamation**: Declaring August, 2020 as National Black Business Month in Berwyn
2. **Proclamation**: Recognition of May 13, 2020 as Ann Mackin Day

G. Reports from the Clerk: Nothing submitted

H. Zoning Boards of Appeals: Nothing submitted

I. Reports from the Aldermen, Committees, and Boards

1. Ald. Avila: Police and Fire Aldermanic Committee Minutes of 8/4/2020
2. Ald. Reardon: Multiplicity and Overlap of Human Relations/Community/Diversity Committees and Commissions
3. Ald. Ruiz: D98 and Alderman Ruiz End of Summer Movie Night (city services requested)
4. Ald. Ruiz: Diversity Commission Vision Statement

J. Reports from the Staff

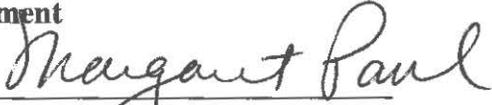
1. Community Development Block Grant Dir. Mendicino: **A Resolution Approving the City of Berwyn's "Consolidated Plan for Program Years 2020 – 2024, And Annual Action Plan for Program Year 2020" For Community Development Block Grant ("CDBG") Funds, And for Authorization to Submit Same to the United States Department of Housing and Urban Development ("HUD")**
2. Police Chief Cimaglia: Authorization to Seek Bids for Fire Pump Controller Replacement Project

K. Consent Agenda

1. Payroll: Aug. 5, 2020: \$1,154,636,21 (Informational)
2. Payables: July 30 – Aug. 12, 2020: \$1,599,061.42
3. Request for Yard Sale: 2200 Block of Grove: Unified Command Recommendation to Deny

Committee / Ward Announcements

Adjournment


Margaret Paul, City Clerk

No. of Items: 12



C-1

Berwyn City Council Regular Meeting

July 28, 2020 at 8:00 PM

Clerk's Note: Governor Pritzker's Executive Order No. 5, section 6 and Order No. 8 allowed the suspension of "in-person attendance" by elected officials and limited the number of people that could congregate in public places due to the Covid-19 pandemic. The City of Berwyn uses best efforts to comply with the Governor's Order and the spirit of the Open Meetings Act. The City Council has taken the following measures to provide residents with notice of changes to the Regular Meeting and ability to observe the meeting in progress through a live video stream:

- The City posts Meeting Notices and Agendas on its website and in City Hall with directions on how the public may view meetings, participate in public meetings, and address the City Council during Open Forum.
- The City posts directions to the public on its Face Book page on how they may participate and or view the public meeting.
- City staff live-stream the meeting on the City of Berwyn website (www.berwyn-il.us), Berwyn Facebook page, and YouTube during the City Council meeting. The video stream / audio is recorded and available to the public.

A. **Roll Call, Pledge of Allegiance, and Moment of Silence:**

Mayor Lovero called the meeting to Order at 8:00 p.m. The following Aldermen attended the council meeting in person and responded present on the call of the roll: Lennon, Ramirez, Reardon, Fejt, Avila, and Nowak. Ald. Ruiz, Ald. Santoy, and Treasurer Miranda participated remotely. Ald. Avila made the motion, seconded by Ald. Nowak, to excuse Ald. Santoy. The motion carried by a unanimous voice vote.

The attendees recited the Pledge of Allegiance. Mayor Lovero asked for a moment of silence in memory of Margaret M. Wrobel and in recognition of the work of our First Responders.

B. Open Forum: Mayor Lovero recognized Police Chief Cimaglia. Chief Cimaglia presented challenge coins to council members. The coins were made in honor and memory of Officer Charles Schauer and will be given to members of his family and the police force.

Clerk's Note: Ald. Santoy called into the meeting at 8:05 and was thereafter marked Presently participating remotely.

C. Approval of Minutes: Ald. Avila made the motion, seconded by Ald. Fejt, to approve the Minutes for the Committee of the Whole Meeting and Regular City Council Meeting held on July 14, 2020 as submitted. The motion carried by a unanimous voice vote.

D. **Bid Openings:**

D1: Ald. Lennon made a motion, seconded by Ald. Fejt, to accept the bid submitted by Pinnacle Flooring Company in the amount of \$61,620.00 as the lowest responsible bidder for the Library Carpet Project and authorize the contract. The motion carried by a unanimous roll call vote.

D2: Ald. Lennon made the motion, seconded by Ald. Nowak, to approve a contract with Hallet Movers for \$15,950.00 as the only bidder for the Library Moving Project and authorize the contract. The motion carried by a unanimous roll call vote.

E. Berwyn Township, Berwyn Health District, Berwyn Development Corporation: Nothing submitted.

F. **Reports from the Mayor:**

F-1: Mayor Lovero read the Proclamation submitted in memory and recognition of Mayor Joseph J. Lanzillotti. Ald. Nowak made the motion, seconded by Ald. Avila, to adopt the Proclamation as presented. The motion carried by a unanimous voice vote. Mayor Lovero then presented Mrs. Lanzillotti and her family with a commemorative street sign as a replica of the one that will mark the corners of the 2900 Block of Maple.

F-2: Mayor Lovero read the Proclamation submitted in memory of Officer Charles A. Schauer. Ald. Avila made the motion, seconded by Ald. Nowak, to adopt the Proclamation as presented. The motion carried by a unanimous roll call vote. Mayor Lovero and Chief Cimaglia then presented copies of the Proclamation to the Schauer family.

G. Reports from the Clerk: Nothing submitted for the agenda.

H Zoning Boards of Appeals: Nothing submitted for the agenda.

I. Reports from the Aldermen, Committees, and Boards:

I-1: Ald. Avila made the motion, seconded by Ald. Nowak, to concur with the Police and Fire Commission and approve the promotion of Berwyn Police Sergeant Salvador Gamino to Lieutenant. The motion carried by a unanimous roll call vote. Clerk Paul administered the Oath of Office to Lieutenant Gamino.

I-2: Ald. Avila made the motion, seconded by Ald. Nowak, to concur with the Police and Fire Commission and approve the appointment of Luis Hernandez as a Probationary Berwyn Police Officer. The motion carried by a unanimous roll call vote. Clerk Paul administered the Oath of Office to Officer Hernandez.

I-3: Ald. Nowak made the motion, seconded by Ald. Avila, to accept the Erie House communication of July 23, 2020 on its participation in and work completed on behalf of the Berwyn Census 2020 Committee as informational. the motion carried by a unanimous voice vote.

J. Reports from the Staff:

J-1: Chief Cimaglia presented recognition awards to Sergeant James Tadrowski and Sergeant Rickey Smith for their exemplary service. He spoke of their leadership in the department to fight the COVID-19 pandemic and leadership and service during the recent time of social unrest in the region. Ald. Avila then made the motion, seconded by Ald. Lennon, to congratulate the officers and accept the communication as informational. The motion carried by a unanimous voice vote.

J-2: Ald. Avila made the motion, seconded by Ald. Nowak, to concur and approve the purchase of five 2021 Ford Explorers for a total cost of \$160,470.00 from Currie Motors. Questions from Aldermen and discussion ensued. The motion carried by a roll call vote with seven Aldermen voting AYE and 1 voting NAY.

J-3: Ald. Lennon made the motion, seconded by Ald. Fejt, to authorize City Administrator Green to seek bids for LED lighting to be installed in City Hall and in the Public Safety Building. The motion carried by a unanimous roll call vote.

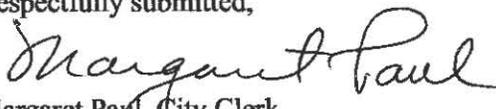
J-4: Ald. Lennon made the motion, seconded by Ald. Nowak, to **adopt** the Ordinance entitled: An Ordinance Authorizing and Approving the First Amendment of a Certain Revolving Credit Agreement Between the City of Berwyn and BMO Harris Bank N.A. for the City of Berwyn, County of Cook, State of Illinois, direct the Corporate Authorities to affix the necessary signatures and send it on its way to passage. Finance Director Ben Daish was recognized to answer questions posed by Ald. Ramirez and Reardon and explain the usefulness and necessity to have the revolving credit in place. Thereafter, the motion passed by a unanimous roll call vote.

K. Consent Agenda: Ald. Avila made the motion, seconded by Ald. Lennon, to approve the Consent Agenda (Items K1 through K3) by omnibus designation. The motion carried by a unanimous voice vote.

Committee Meetings: Ald. Ramirez announced a Second Ward meeting on August 5th at 7:00 p.m. at Freedom Park, Ald. Avila announced a Police and Fire Aldermanic Committee meeting for August 4th at 5:30 p.m at City Hall.

Adjournment: Ald. Nowak made the motion, seconded by Ald. Lennon, to adjourn the meeting. The motion carried by a unanimous voice vote. The meeting adjourned at 8:35 p.m.

Respectfully submitted,


Margaret Paul, City Clerk



F-1

PROCLAMATION

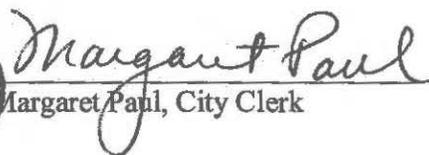
- Whereas,** August 1, 2020, marks the beginning of the 17th National Black Business Month; and
- Whereas,** In August 2004, motivated by his own experiences, Frederick E. Jordan Sr., P.E., a legendary civil engineer whose work has shaped the current skyline and infrastructure within San Francisco; and John William Templeton, the creator of the California African-American Freedom Trail, launched National Black Business Month in 2004 to help highlight Black entrepreneurs and encourage people to support their businesses; and
- Whereas,** This observance highlights the important role of African-American businesses to the Black community as well as to the overall national economy; and
- Whereas,** This celebration also generates awareness for the policy issues affecting African-American entrepreneurship; and
- Whereas,** Data from the 2012 U.S. Census Bureau indicates that there are approximately 2.6 million Black businesses in the United States, employing nearly one million employees and generating annual revenues of roughly \$187 billion; and
- Whereas,** The 17th annual National Black Business Month has prioritized passage of the Minority Business Resiliency Act, introduced July 2, 2020, in the U.S. Senate by Representative Green (D-TX-9), and voter approval of Prop. 16 in November that was introduced by California Assembly Members Weber, Gipson, and Santiago on January 19, 2019 and would repeal Prop. 209 and stop the loss of billions in procurement to minority and women-owned businesses; and
- Whereas,** The 17th annual National Black Business Month is more important now than ever as Black communities and Black Businesses here and across the country have been disproportionately impacted by the COVID-19 pandemic; and
- Whereas,** Blackbusinessmonth.com will broadcast 31 daily webcasts featuring different industries during August to spread awareness of the impact of 3 million black businesses which employ 1 million workers; and

NOW, THEREFORE, let it be proclaimed that I, Mayor Robert Lovero and the esteemed members of City Council find the importance of black business to the City of Berwyn merits special recognition during the month of August and encourages all residents to seek ways to shop, invest, contract with and raise the visibility of our cherished businesses all year round and we therefore declare the month of August 2020 as National Black Business Month in the City of Berwyn.

Dated this 11th day of August 2020.


Robert J. Lovero, Mayor




Margaret Paul, City Clerk



F-2

PROCLAMATION

Whereas, Ann Mackin was a founding member of the North Berwyn Park District when it was established in 1976; and

Whereas, Ann Mackin at the time of her retirement on the nineteenth day of the month of June in the year 2020, President Mackin was the current longest serving park commissioner in the state of Illinois; and

Whereas, On the nineteenth day of June in the year 2020, President Mackin received the Joseph C. Vallez Award from the North Berwyn Park District for her outstanding service, exceptional leadership, visionary guidance, and dedication in improving the quality of life in the City of Berwyn; and

Whereas, In special recognition of forty-four years of distinguished service to the North Berwyn Park District, the Board of Commissioners wished to acknowledge Ann Mackin by appointing her President Emeritus of the North Berwyn Park District; and

NOW, THEREFORE, let it be proclaimed that I, Mayor Robert Lovero, 7th Ward Alderman Ralph "Rafael" Avila, and the esteemed members of City Council hereby proclaim May 13th, 2020 as "Ann Mackin Day" in the City of Berwyn.

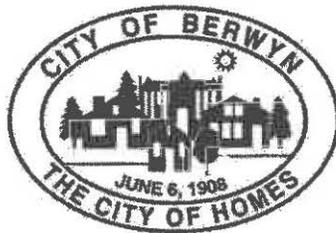
Dated this 11th day of August 2020.

Robert J. Lovero

Robert J. Lovero, Mayor

Margaret Paul
Margaret Paul, City Clerk





A Century of Progress with Pride

I - 1

August 5, 2020

TO: Mayor Robert J. Lovero
Members of the City Council

FROM: Rafael Avila, 7th Ward Alderman

RE: Police and Fire Aldermanic Committee Meeting Minutes

Please be advised that the Police and Fire Aldermanic Committee Meeting met on Tuesday August 4, 2020 at the City Hall Mayor's Conference Room. The meeting started at 5:30pm and the meeting adjourned at 6:25pm.

Committee members present at the meeting were Committee Chair, Alderman Rafael Avila, Alderman Jose Ramirez and Alderman Jeanine Reardon. Also, Deputy Chief Michael Cirolia and Division Commander Michael Ochsner attended.

Alderman Ramirez and Alderman Reardon read the 5 emails that were sent to the committee prior to the meeting (copies attached for the record).

The Fire Department submitted the following report related to Fireworks calls:

Berwyn Fire and EMS probable fireworks related incidents between June 1, 2020 and August 1, 2020.

- **3600 Clarence Ave., June 28, 2020:** This was a garbage can fire that was accidental in nature and most likely the result of careless disposal of firework debris into the garbage can by persons unknown.
- **1502 Scoville Ave., July 4, 2020:** The Paramedics were dispatched to this address for a fireworks injury. An eleven year old patient was transported to Loyola with a traumatic face injury.
- **July 9, 2020,** at MacNeal Hospital there was a patient that walked into the ER with hand trauma caused by fireworks. There is a strong possibility that this occurred in Berwyn. Because the Berwyn Fire Department was not called to treat the patient and HIPPA laws, we cannot say with one hundred percent certainty.

Deputy Chief Michael Cirolia proceeded to give the committee their report:

- 01/01/2020 to 07/07/2020 we received 490 calls for fireworks.

- During the same time last year 01/01/2019 to 07/07/2019 we received 126 calls for fireworks, that is 334.1% increase in fireworks complaints.
- 13 citations were written and court dates are scheduled to start August 13, 2020.

Most of the complaints that the Alderman received during the month of fireworks were about lack of enforcement by the police and lack of communicating to the residents that fireworks are illegal and police will be out patrolling for these complaints. The residents did acknowledge that the RoBocalls made by Mayor Lovero the week before the 4th of July holiday was appreciated. The committee agreed that this year the increase of fireworks and the long time (about June 1, 2020 until after July 4th) was not only in Berwyn but, the increase was nationally.

The committee's recommendations are as following:

- Education of residents of ordinance and fine system.
 - Banners during May and June through-out the City.
 - Reminders that fireworks are illegal.
- Education of detrimental neighborhood impact.
- Increase ENS registration so more residents are alerted to this ordinance and general city notifications. Perhaps explore vehicle tags as a means to expand participation.
- Citizen complaint process, including asking for a supervisor (who will complete a complaint and issue citations.)
- Request auxiliary officers to act in lieu of resident when witnessing fireworks to serve as witness for supervisor's citation processing.
- The first warning should be in the form of a written and not a verbal warning.
- The Police will post stats on their Facebook page as a deterrent to future offenders.

Recommendation: Distribute recommendations to appropriate City Departments for enforcement.

Respectfully,



Rafael Avila

Alderman, 7th Ward

1.) Alderman Avila,

Thank you for your service and for your attention to this matter.

I have lived in the 4th ward near _____ since 2006. I have been a homeowner and resident of Berwyn since early 2000s. I will be attending meeting via Facebook Live.

Noise pollution is bad for one's health. I've attached links to articles from brain science magazines and organizations. But I will summarize a few standouts here:

- The part of the brain that runs survival instinct (the amygdala), produces adrenaline and the stress hormone cortisol. These are produced in the body even when the conscious brain recognizes that fireworks are not a direct threat to one's life. Even if there is no danger, the body responds like there is. The sound of explosions causes changes within the body:
 - Spike in heart rate
 - Spike in blood pressure
 - Chronic exposure keep stress response activated continuously
 - These responses disturb sleep even when you don't wake up
 - When the sounds do wake you up, the sleep interruption is detrimental (LOTS of research on sleep deprivation is available regarding physical, mental and emotional health)
 - **the result of the sound of explosions causes vascular damage and inflammation. Articles below cite sources for this research.**
- healthy people exposed to noise pollution are more at risk for **depression, heart attack and stroke** among other debilitating ailments. (see articles attached)
- people who suffer from PTSD (i.e. veterans, police officers, victims of abuse and violent crime, etc.) are triggered by the noise of explosions putting them at risk for depression and anxiety attacks
- Pet's bodies respond to the explosions. They can be paralyzed with fear for long periods of time. Dogs "remember" the trauma and exhibit stress at dusk and after sundown.
- Anxiety is produced as you cope with the noise:
 - caring for children
 - caring for pets
 - caring for adults suffering from PTSD
 - caring for adults with emotional and mental disorders
- I could feel the building reverberating in response to the continued explosions on July 4 in particular.

Social media & guns

There is so much emotional and pointless complaining on social media. It does nothing to solve the problem.

- But I will cite Berwyn Cook Kids Facebook page as a source to recognize how upsetting these issues are to so many residents.

- There was a very disturbing post by a resident that **found bullet casings on his porch on July 5 (with photo)**. He accused a neighbor of firing his gun during the amateur displays. This has crossed my mind too. It invites recreational use of firearms, or worse violent use of firearms. How are we to distinguish between these explosions?

Awareness

- How can we inform/remind residents that this is **illegal**? I honestly don't think people understand that because use of fireworks is so blatant.

Enforcement

I want to acknowledge both sides of the argument right now, and acknowledge the current social climate while finding a solution. However, **laws that carry no consequence are useless**. How can we organize and execute fair and effective enforcement under these circumstances. Do we need to change the way we envision enforcement altogether?

- The movement to “defund the police” must be affecting the police department and might be causing them to want to back off of “neighborhood watch” activity. I don't presume to know how individual police are reacting to this movement, but I think we have to consider this when finding a solution.
- I do think residents should do more to engage with each other and not call the police with every little issue. Is it opening a huge can of worms to define a fair way that residents can report addresses where activity is taking place? Is there a way to document reports from citizens and issue citations to owners of addresses where disruptive and dangerous firework activity is being conducted? There are “**citizen deputies**” that issue parking violations. Can we build upon that idea? I know this is tricky.
- I respect and appreciate our police force, but I must point out that I saw **zero patrolling** during the worst moments of fireworks activity. Residents were telegraphing their intentions to explode fireworks by setting up lawn chairs during the day. Wouldn't this be a clue to officers to patrol that address after dark?
- There was so much **smoke** outside on July 4th that I could not see out of my window consistently. But one thing I caught glimpses of was:
 - There was a family with two young children (I'm guessing 8 & 10 years old) holding a "display" **in the street** on Harvey, with cars parked very nearby. The corner of Harvey and the alley just south of 26th. There was visible flame in the middle of the street. Cars would zoom through the smoke and screech to a halt and back up and zoom down the alley. Or would zoom through the alley and honk and swerve to avoid the flame in the middle of the street. There were children just standing in the street throughout all of this. An officer walking by or driving by would have pretty quickly shut this down.

Neighboring towns

- Can we unite with Cicero and other neighboring towns to help monitor and enforce? Is that more work or a good idea?

Danger and cost

- The **open flames** are hazardous and cause damage.
- The **smoke** generated is hazardous and causes damage.
- The noise is detrimental on a mental, emotional and physiological level. **The noise actually stimulates involuntary responses within the body leading to vascular damage and inflammation.** See support articles below with sources referenced.
- The environment of rebellion and lawlessness is unsettling.
- **Moving vehicles** become more of a danger under these circumstances. It is dumb luck or a miracle that the children I mentioned above were not struck by a vehicle. I'm glad, of course, but I shudder to think how long will that luck hold out.

On a personal note:

- The constant disturbance due to amateur fireworks (overwhelmingly disruptive this year) inspires me to sell and move out of this city. It's that bad. It continues to disrupt my sleep and cause anxiety. This situation feels futile and unbearable, so that the only solution is to leave. It was a relief to see Alderman Ramirez's post on facebook, and I now hope there is something we can do.

Links to articles regarding noise pollution and negative health effects

<https://www.brainfacts.org/thinking-sensing-and-behaving/diet-and-lifestyle/2018/noise-pollution-isnt-just-annoying-its-bad-for-your-health-062718>

<https://www.verywellmind.com/stress-and-noise-pollution-how-you-may-be-at-risk-3145041>

<https://www.science.org.au/curious/earth-environment/health-effects-environmental-noise-pollution>

<https://www.timesnownews.com/health/article/how-noise-pollution-affects-your-mental-health-triggers-anxiety-reduces-learning-and-other-effects-on-body/353268>

George Keating, Submitted on Monday August 3, 2020

**President, Harvey Place Condominium Association, Berwyn, IL
Division Director, Theatre Arts, The National High School Institute at Northwestern University, Adjunct Professor of Movement, The Theatre School at DePaul University**

2.) Jeanine, Jose and Rafael,

With regard to the incredible influx of fireworks this year, I think this is a bigger issue that needs to be addressed citywide.

There are a number of Berwyn city ordinances in place that are (in my experience) deemed unnecessary and an annoyance to enforce by Berwyn police. Chief among these is:

§ 666.01 USE OF PREMISES TO DISTURB PEACE.

No person shall use or permit to be used any building or premises, or rent the same to be used, for any business, employment, pleasure or recreation, if the use will, by its boisterous nature, disturb or destroy the peace of the neighborhood in which the building or premises is situated, or be dangerous or detrimental to health.

This appears to be a sort of catch-all "be a good neighbor and let other people use their own yards without having to listen to your stereo system" ordinance which, on its face seems to cover a lot but...it requires:

- >the already annoyed neighbor to call the police to enforce this
- >the already annoyed neighbor to sign a ticket and appear in court when the police can obviously observe the violation
- >the already annoyed neighbor to sacrifice their anonymity and risk retaliation by signing said ticket and appearing in court

Because of these points, A LOT of residents are unwilling to call in disturbances and the offenders are never reprimanded or fined. The attitude among the offending residents seems to be that this behavior is perfectly ok because there are no repercussions. And this is true.

SO, why would anybody think anything would happen to them for setting off fireworks within the city, when they know they can get away with virtually anything else they deem "fun", even if it's not merely an annoyance but incredibly dangerous and disruptive?

To my mind, we need to institute a "beat cop" system, whether it's police or a whole other city-sanctioned group who can write tickets and confiscate the contraband as these things are happening, so the "we can't tell where it's coming from" excuse we heard from police this summer can be thwarted by someone patrolling our neighborhoods and finding the offenders as it's happening.

Yes, the fireworks were a nightmare this year on the 4th of July but they were a nightmare for 6 weeks leading up to that and it seemed to me, and apparently to everybody who went to Indiana and brought all these fireworks into our city, that it was a free for all. Because it was. Because you can't just fix this single problem. You have to fix the cause that's leading to this problem.

Rebecca Swayze, Submitted on Thursday July 30,2020
2nd ward

3.) Good Afternoon,

I appreciate the opportunity to discuss this matter with you and to voice my growing concern over fireworks and explosives going off in my neighborhood. I live at _____ street and fireworks/explosives have been going off consistently since Memorial Day. Particularly the alleys in between Gunderson/Elmwood and Gunderson/Scoville. Up until the 4th of July they would begin around 4pm and stop around 4am. In the last few weeks they begin around 10pm and last until midnight. I know this intersection in particular has had many people post about and provide video footage of evidence of illegal activity. I personally have contacted the police multiple times as well as reached out to Alicia with my concerns.

I have lived in Berwyn for 5 years and have never experienced anything like this in any of the 5 years. My understanding is community members are unsure of which route to take when addressing these concerns. Some neighbors (just from hearsay) have risked danger to themselves to provide evidence only to have it ignored and the fireworks continue. Other reports are that police do not respond to firework calls. Advice I was given was to make sure that I talk with a police officer that is dispatched to my home and that concerns me as I do not want some of my "unfriendly" neighbors to see me filing a police report.

As a special education teacher, I can not imagine the stress this is putting on children and adults with special needs. Or on those who experience PTSD. I also feel terrible for animals, particularly rescue animals, that have to deal with the unpredictability of the nightly blasts. I am so glad that there is a meeting about this growing and continuing (2 months) trend and I am very hopeful that a better plan will be put in place to safely deal with this illegal activity.

Thank you so much for your time!

Amanda Skinner, Submitted on Wednesday July 29, 2020

4.) I also believe they have gotten way out of hand this year. Part of the reason is the constant litany of excuses from our Police Department over the years. I would be interested in seeing how many actual tickets have been written this year and in the past. I am tired of hearing how they can't do anything about this issue!

Sandy Cervenka, Submitted on Wednesday July 29, 2020

5.) Hello,

Thank you for the opportunity to share about fireworks.

I don't think that I have every really felt the need to complain about illegal fireworks that happen in probably every town in Illinois around and on July 4th. It's just one of those things that seem acceptable given it's summer and a holiday.

However, there is something distinct to me about illegal firework use in Berwyn and how dangerous it is. My main concern is that big professional style fireworks cannot be safely used in such a densely populated area. That is, when someone lights a firework in their yard it explodes over someone else's house or garage. This is nerve wracking to homeowners that often spend the holiday praying their structures don't catch on fire. The other problem is that people often block the alleys to blow off fireworks and this is just more nuisance on top of all the noise and danger.

Finally, illegal firework use often creates tension and problems between neighbor. Because there is no discernible enforcement of the law concerning fireworks, neighbors are left with the burden of speaking to their neighbors about the issue. If there is drinking or crowds involved it can get volatile very fast. Berwyn residents should not be left with the responsibility of enforcing the legal code.

Thank you,

Beth Gunzel (1st Ward), Submitted on Tuesday August 4, 2020



I-2

A Century of Progress with Pride

August 7, 2020

To: Mayor Robert J Lovero
City Council Members

Re: Multiplicity and overlap of Human Relations/Community/Diversity committees and commissions.

Dear Mayor Lovero and City Council Members:

Berwyn currently has three bodies that overlap in practice and perhaps intent: an aldermanic standing committee titled the Human Relations Committee; an ad hoc appointed Diversity Commission; and a long-standing ordinance-established Community Relations Commission. I have several concerns about the overlap of these bodies, as well as the cumulative drift of purpose that has occurred over the years.

I hope to briefly recap the history of these bodies for my colleagues. On May 28, 2019 Alderman Ruiz proposed an ad hoc Commission as an important "next step for our city to ensure we are instrumental in embracing the diversity of our city." She recommended that "Diversity Commission will perform as a liaison between our residents and city council. The Commission will provide recommendations to City Council ensuring that diversity inclusion is considered and implemented in the functionalities of the city." Understanding that the particularities were not included in this one-page communication and that this is an admirable principle City Council voted unanimously to support the creation and maturing of this commission.

In the summer of 2017, Mayor Lovero established an aldermanic Human Relations committee. The duties and scope of that committee were not established at that time. This committee has convened in part as the Sexual Harassment and Anti-Discrimination Policy ad hoc committee and for recommending State of Illinois proposed ordinances.

Prior to 2008, the Community Relations Commission was established and modified in 2008 and 2009. As part of Berwyn City Code, this Commission has the most defined purpose, duties and responsibilities. The paragraphs below are directly from our code.

§ 620.08 COMMUNITY RELATIONS COMMISSION.

(A) *Establishment; membership; terms; appointments; chairperson. There is hereby established a Community Relations Commission, consisting of seven members who shall be residents of the municipality and who shall serve for a term of three years. Each member shall be appointed by the Mayor with the advice and consent of the City Council. The Director shall be appointed annually by the Mayor with the advice and consent of the City Council. Five Commission members shall be a quorum for the transaction of all business.*

(B) *General powers. The Commission shall have and exercise the power to:*

- (1) *Act to eliminate discriminatory practices;*
- (2) *Act to assure to persons living or desiring to live in the municipality, or in any particular dwelling, the opportunity to purchase, lease or rent a dwelling without discrimination because of race, color, sex, sexual orientation, religion, creed, ancestry, national origin, age, military discharge status, marital status, familial status or disability;*
- (3) *Engage in the recruitment, research and public communication and create advisory councils as may be authorized to effectuate the purpose of this chapter;*
- (4) *Coordinate its activities with federal and state agencies in conformity with this chapter; and*

(5) *Gather and provide for the exchange of information relative to the provisions of this chapter among real estate brokers and salespeople, lenders, developers, employers, municipal officials and community groups, within and without the municipality.*

(C) *Enforcement powers. The administrative responsibilities for this chapter shall be with the Community Relations Commission. The Commission shall have and exercise, in addition to the general powers cited in division (B) hereof, with respect to all dwellings and persons subject to this chapter, the power to:*

(1) *Issue, receive, initiate and investigate complaints charging discrimination. Any complaint initiated by the Commission shall be in writing and signed by the Director of the Commission and shall state the details as to substantially apprise any properly concerned party as to the time, place and facts surrounding the charged violation of this chapter;*

(2) *Seek conciliation with respect to any complaint, and if conciliation fails, refer the complaint to the Community Relations Review Committee where the process will proceed as set forth in § 620.09(B);*

(3) *Render, from time to time, but not less than every month, a written report to municipal officials of its activities and recommendations, which written report shall be made public after submission to the Mayor and City Council; and*

(4) *Adopt, after approval by the Mayor and the City Council, the rules and regulations as may be necessary or desirable to carry out the purpose of this chapter.*

(Ord. 08-36, passed 5-27-2008; Ord. 09-28, passed 8-25-2009

Speculation suggests that this commission was created in response to a series of events in 1992 and the aftermath of a federal investigation and a lawsuit (Campbell v City of Berwyn, 1993). Documents viewed in the City Attorney's office do show that the work of this commission has not always run smoothly. Prior to 2009, this commission and ordinance were amended to increase the membership from 5 to 11, and again in 2009 to decrease the membership from 11 to 7 due to lack of quorum to allow for an official meeting. This seems to have been a continuing issue. During discussion at the last Diversity Commission, the Community Relations Director and a commission member noted that failure to secure a quorum has been a regular problem and as such meetings have been sporadic during the last few years. Additionally, that discussion highlighted the reality that this commission generally navigates resident disputes, seeking non-legal solutions. Their goal has been to **quietly help neighbors get along**. While this is an admirable outcome, this is not the only outcome proscribed above.

Over past year, the Diversity Commission has unquestionably been the most active. Since its establishment in May of 2019, there have been conflicts about the vision and goals of the commission. Additionally, the commission has sought to respond to community concerns about racial profiling and appropriate policing in Berwyn in the wake of national unrest following George Floyd's tragic death. This broadly envisioned commission is evolving in response to cultural, political and human concerns.

I provide this history because I believe most of us don't know it or knew it once and misplaced it. Without this information in front of us, Council was unable to connect that the establishment of an Aldermanic standing committee might overlap the existing Community Relations Commission or recognize its ability to liaison with it. Additionally, we did not recognize that establishing a Diversity Commission might be unnecessary because of the ordinance-established budgeted Community Relations Commission.

“Then when you know better, do better.” Maya Angelou

We can do better. I am calling on City Council to intentionally bring together the visions, missions and procedures of these separate bodies; this will necessary include a review of consent decrees, court orders and other legal requirements. It is inefficient and wasteful to duplicate this work.

As Alderman of the 3rd Ward and Chair of the Human Relations Committee I recommend that this issue be referred to the Human Relations Committee in a joint meeting with both commissions and the Legal Department to further understand external structural demands and where necessary and appropriate combine our resources and our effort to make Berwyn the welcoming city we all committed to creating.

Respectfully,

Jeanine L Reardon

The City of Berwyn



**Alicia Ruiz
6th Ward Alderman**

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

I-3

August 7, 2020

Mayor Robert J Lovero
City Council Members

Re: D98 and Alderman Ruiz End of the Summer Movie Night

Your approval is requested for a D98/Alderman Ruiz End of the Summer Movie Night to be held on Friday, September 5th and rain date September 11, from 5:00pm-10:00pm.

Due to the safety of families we ask that 16th Street from Wenonah to Home be closed off to traffic during the event. Additionally, we may need assistance from the Public Works, Police and Fire Departments to be determined at a later date.

Respectfully,

A handwritten signature in black ink that reads "Alicia M. Ruiz". The signature is written in a cursive style.

Alicia M. Ruiz

The City of Berwyn



**Alicia Ruiz
6th Ward Alderman**

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I-4

August 7, 2020

Mayor Robert J Lovero
City Council Members

Re: Diversity Commission

As previously committed, attached is a proposed vision for the Diversity Commission prepared by the commissioners for future City Council review and discussion.

Respectfully,

A handwritten signature in black ink that reads "Alicia M. Ruiz". The signature is written in a cursive, flowing style.

Alicia M. Ruiz



OUR MISSION:

Our mission is to advise the City of Berwyn on issues of diversity and inclusion in a way that brings about positive change in policy, perceptions, procedures and resources. Each member of our community deserves to feel safe, respected, represented, valued, and celebrated. Equality is not sameness, it is equivalent value.

RESPONSIBILITIES

The purpose of the Berwyn Diversity Commission is to serve as a resource to the City of Berwyn in providing information, education, communication, and necessary action to ensure that Berwyn is a safe, equitable, and accessible place for all residents. The Diversity Commission will advise the City Council on matters presented to us by residents, issues brought to us by City Council themselves, and any issues we identify that may be creating inequity, exclusion, or a lack of safety for our residents. We will provide recommendations for actionable change in policy, procedures, programs, and more.

It is the responsibility of the Diversity Commission to ensure, to the best of their ability, that the people of our community and their vast amount of cultural, racial, religious, lifestyle, and gender differences are represented in our city's leadership, as well as these differences being celebrated, protected, and always considered in the city's decision-making processes.

We will take on the serious and difficult issues of equity such as access to affordable housing, access to youth programs, employment, health care, safety, education and more. It is our goal to help Berwyn become and continue to be a leader in inclusion and the celebration of diversity. We will take necessary actions, and hold necessary people and groups accountable to ensure each member of our community feels safe, respected, valued and celebrated. Equality is not sameness, it is equivalent value.

Terms

Members are chosen by current commissioners, and voted in by City Council. Residents may nominate a Berwyn resident, including themselves, and provide the Diversity Commission with any applicable documents and letters of recommendations.

2 year term

Criteria

- Members must be a resident of Berwyn for at least a year.
- Members must not be employed by the city of Berwyn, or related to any employee of the City of Berwyn.
- Commission will be comprised of 9 members including one Alderman.
- Members must be trained, or immediately receive training in anti-racism.
- Must have 4 members with training or experience in working in justice, equity, and human rights, one member who has training and/or experience representing the needs of those with physical or mental disabilities, one Spanish speaking member, one member who has experience and/or training in representing the needs of the LGBTQ+ community.

Meetings

Monthly from 6:30pm to 8:30pm on the second Monday of each month

Held at Berwyn City Offices: 6700 W 26th St, Berwyn, IL 60402

All meeting agendas will be posted on the City of Berwyn website 48 hours prior to the meeting.

Members - October 2019 to October 2021

- Alicia Ruiz, Council Liaison
- Andrea Munday, Chair
- Rev. Doris Green, Member
- Jesus Ramirez, Member
- Nenci Rodriguez, Member
- Dritan Cara, Member

OUR VALUES:

Truthfulness

- All members of the Diversity Commission are dedicated to engaging and speaking truthfully with the community members and with the elected city officials in order to maintain the integrity of our purpose.

Empathy

- We greatly value the ability to listen, relate, and share in the struggles, concerns, celebrations, and triumphs of our community, and will strive to keep empathy at the center of all our work.

Transparency

- The Diversity Commission is committed to full transparency in our processes, and will function in full compliance with the Illinois Open Meetings Act.

Rigor

- The Diversity Commission commits to doing our due diligence in all our processes, especially when faced with delicate issues that arise from our quickly growing and diversifying community. Our suggestions to the City Council will not be made in light or without proper examination of each issue, and the complex pieces that may need to be reviewed before a conclusion is reached.

Service

- Our mission is to serve our community. We will work hard to provide positive changes to Berwyn through our actions, words, mindsets, and for some of the commissioners through prayer.

City of Berwyn
Department of Community Development

TO: Mayor Robert J. Lovero

FROM: Regina Mendicino, Director
Community Development Department

DATE: August 4, 2020

RE: Resolution to Adopt
2020 CDBG Annual Action Plan and
Five Year Consolidated Plan – 2020 to 2024

J-1

Dear Mayor Lovero:

The attached Resolution and Copy of the City's 2020 Annual Action Plan and Consolidated Plan for Program Years 2020 through 2024 (the "Plans") are submitted for the City Council's approval at the August 11, 2020 City Council Meeting. Prior to the City Council Meeting, there is a Public Hearing on the Plans during the Committee of the Whole Meeting.

The City continues to be successful in meeting its community development goals in spite of the negative effects of the economic downturn that Berwyn and the nation have experienced. The use of CDBG funds has been a tremendous asset in the City's efforts during these times.

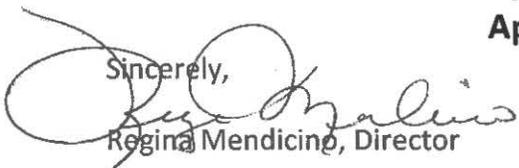
The Community Development Department continues to investigate additional opportunities through such funding sources as the Cook County HOME Consortium, IHDA, and others. In addition, through its relationships with its public and private partners, the City continues to encourage owners to invest in their property's upkeep and care, create new jobs, and to address the social and economic distress the economic downturn created.

The Plans continue these efforts, and it is in the best interest of the City to receive CDBG funds for housing and related needs of low and moderate income persons. Should you have any questions regarding the Plans, please feel free to contact me.

Thank you for your prompt consideration of this Resolution.

Recommendation: Approve 2020 Annual Action Plan
Approve 2020 – 2024 Consolidated Plan

Sincerely,



Regina Mendicino, Director

Mayor Robert J. Lovero * Regina Mendicino, Director
6700 West 26th Street, Berwyn, IL 60402
(708) 795-6850 * (708) 749-9457

RESOLUTION NO. - _____

**A RESOLUTION APPROVING THE CITY OF BERWYN'S
"CONSOLIDATED PLAN FOR PROGRAM YEARS 2020-2024,
And ANNUAL ACTION PLAN FOR PROGRAM YEAR 2020 "
FOR COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") FUNDS,
AND FOR AUTHORIZATION TO SUBMIT SAME TO THE UNITED STATES
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ("HUD")**

WHEREAS, the City of Berwyn ("CITY") is a Home Rule Unit of Government pursuant to and as defined in Article 7 Section 6 (a) of the 1970 Illinois Constitution; and

WHEREAS, said Section of the Constitution authorizes a home rule unit of government to exercise any power, and perform any function, pertaining to its government affairs; and

WHEREAS, the 1970 Illinois Constitution, Article VII Section 10 and the Intergovernmental Cooperation Act provide authority for intergovernmental cooperation; and

WHEREAS, the City will receive an annual grant from HUD for CDBG Programs, and the amount of said grant for October 1, 2020 to September 30, 2021 ("Program Year 2020") is expected to be \$1,284,998;

WHEREAS, the Mayor and the City Council have determined it is in the best interest of the City to receive CDBG funds from HUD for housing and related needs of low and moderate income persons; and

WHEREAS, the Community Development Department developed an Annual Action Plan for Program Year 2020 and also a Five Year Consolidated Plan for Program Years 2020 through 2024, pursuant to HUD regulations and in accordance with a Citizen Participation Plan which meets HUD's requirements; and

WHEREAS, the City developed the 2020 Annual Action Plan and Five Year Consolidated Plan to promote the development of a viable urban community, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for low and moderate income persons, in conformance with HUD Act of 1974, as amended, and the HUD regulations applicable thereto; and

WHEREAS, after due deliberation the City Council finds it would be in the best interest of the CITY to approve and submit the CITY's 2020 Annual Action Plan and Five Year Consolidated Plan for Program Years 2020 through 2024 as drafted by the CITY's Department of Community Development.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF BERWYN, COOK COUNTY, ILLINOIS, as follows:

SECTION 1:

That the Corporate Authorities of the CITY hereby approve the 2020 Annual Action Plan and Five Year Consolidated Plan for Program Years 2020 through 2024 in substantially the same format as attached hereto and made a part hereof as Exhibit A, and said final draft is hereby authorized to be submitted to HUD.

SECTION 2:

That all proper publications having taken place, public hearings having been held and the 2020 Annual Action Plan and Five Year Consolidated Plan for Program Years 2020 through 2024 having been available for public comment for over thirty days, all public comments and responses shall be included and submitted to HUD pursuant to Section 1 above.

SECTION 3:

That the Mayor and City Clerk are hereby directed and authorized to enter into on behalf of the CITY all contracts necessary and proper to fully implemented the 2020 Annual Action Plan and Five Year Consolidated Plan for Program Years 2020 through 2024; including, but not limited to, all contracts receiving or distributing any allocations of CDBG funds therein, all contracts under the Single Family Rehab Program, and as otherwise required to implement the 2020 Annual Action Plan and Five Year Consolidated Plan for Program Years 2020 through 2024.

SECTION 4:

That this Resolution shall be in full force and effect from and after its passage and approval according to the law.

PASSED this 11th day of August, 2020

Margaret M. Paul, City Clerk

Voting Aye:

Voting Nay:

Absent:

Absent:

Deposited in my office this 11th day of August, 2020

Margaret M. Paul, City Clerk

APPROVED this 11th day of August, 2020

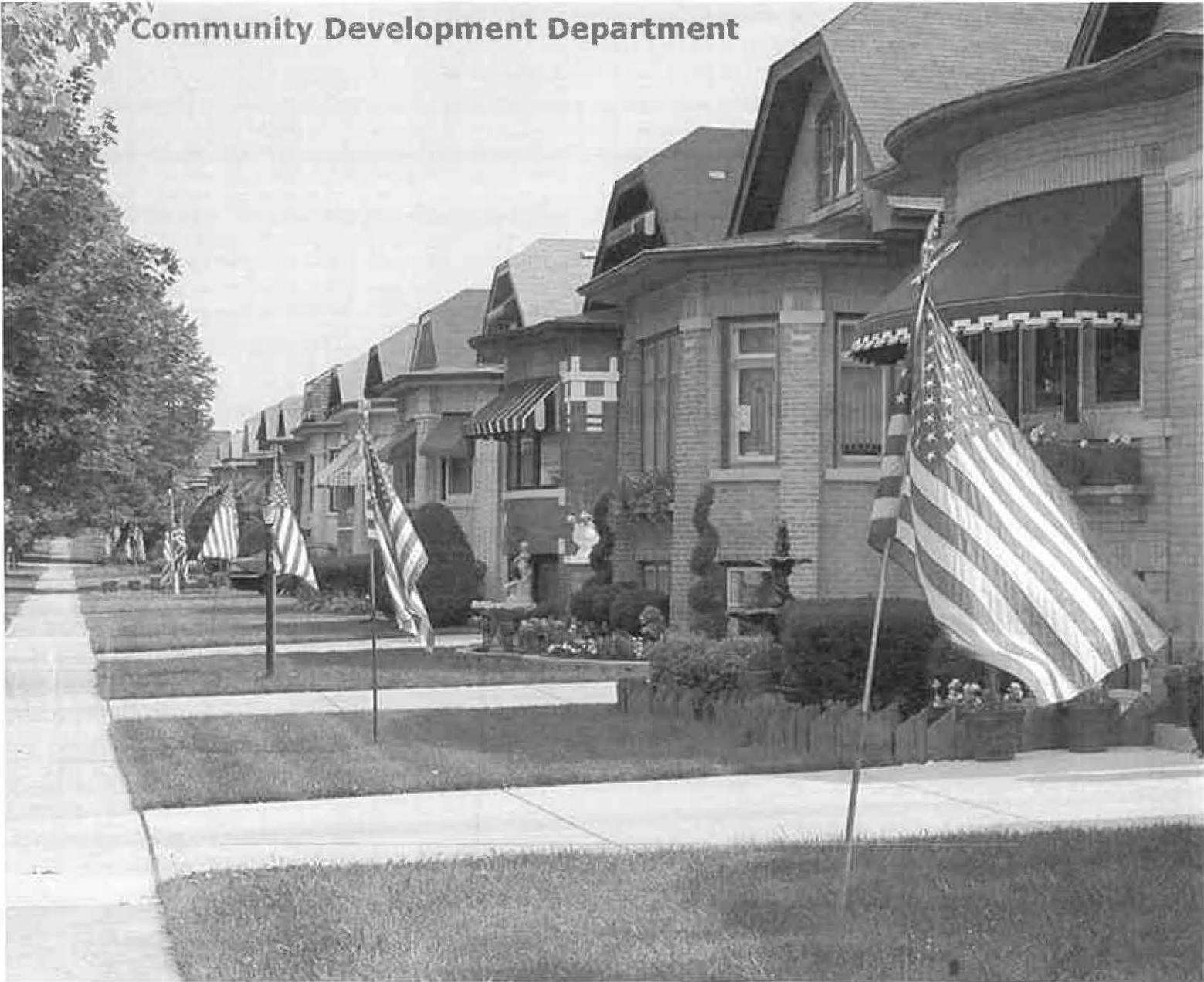
Robert J. Lovero, Mayor



City of Berwyn

THE CITY OF HOMES

Community Development Department



PY 2020-2024 Consolidated Plan

PY 2020 Annual Action Plan

August 11, 2020

Executive Summary

ES-05 Executive Summary – 24 CFR 91.200(c), 91.220(b)

The City of Berwyn's 2020 Consolidated Plan presents a strategic vision for housing and community development from October 1, 2020 through September 30, 2025. The plan identifies 5-year goals are based on priorities identified through an analysis of community needs and a community outreach process. In addition, Berwyn is a participating grantee in the Cook County HOME consortium under the HOME Investment Partnerships Program, and as such, participates in the County's consortium funding requests and plan submissions.

In addition, the City is required to complete a One Year Annual Action Plan (Action Plan) for each fiscal year within the five-year period. The Action Plan describes the City's uses of CDBG funds during a specific fiscal year. The first Action Plan, for HUD program year 2020 is submitted to HUD along with the 2020-2024 Consolidated Plan.

2. Summary of the objectives and outcomes identified in the Plan

This five-year consolidated plan outlines priority objectives and outcomes based upon the identified housing, community development, and economic needs of the City of Berwyn, and especially those primarily benefiting low- and moderate-income persons and geographic areas.

Priority needs include:

- Public Facilities and Infrastructure
- Housing Rehabilitation
- Supportive Housing and Services

As described below, the City's one and five year objectives are targeted to addressing these priority needs.

Outcomes are based upon measures and indicators mandated by HUD.

3. Evaluation of past performance

Berwyn will meet or exceed most of its five-year strategic goals funded through the PY 2015-2019 Consolidated Plan. The City amended its previous Consolidated Plan to reflect changing conditions and

priorities, including eliminating the Blight Program and shifting additional resources to the city's infrastructure and public improvement programs that revitalize low- and moderate- income neighborhoods. All of the City's CDBG allocation benefited low- and moderate-income households and neighborhoods.

Public Infrastructure projects included replacement of lighting, sewer, street and sidewalk. Public service and homelessness activities helped improve the lives of seniors (bus service, health), persons with disabilities (scholarships for special recreation and cultural enrichment), Youth (children's dental care, teen trauma services and youth internships for at-risk youth), and domestic violence prevention and homeless services. The City surpassed five-year initial goals in these non-housing community development programs both in terms of the outcomes of the projects and number of persons benefiting.

To address the city's aging housing stock, the 2015-2019 Consolidated Plan placed a high priority on supporting Berwyn homeowners to maintain their homes and to address repairs that posed health and safety hazards. The plan supported the Single Family Rehabilitation Loan Program (SFR Loans) to assist low- to moderate-income residents (under 80% AMI) make code compliant repairs to their homes. This effort is aimed at maintaining the number of units available to LMI residents, and the number of LMI residents living in owner occupied housing. SFR Loans are no-interest, no-payment loans that are not repaid until the owner sells or refinances the property. The City adjusted its Single Family Rehabilitation process and priorities to address challenges in securing contractor bids as the market heated up with some success. These adjustments have been helpful and Berwyn will continue its efforts to preserve and rehabilitate its affordable housing stock.

Over the next 5 years, the Community Development Department (CDD) hopes to improve on a variety of issues to increase efficiency and utilize federal funds in an efficient and timely matter. The CDD would like to increase the pipeline of projects to spend funds in a timely fashion. The goal is to have several shovel-ready projects should additional funds be received or become available.

Working closely with the U.S. Department of Housing and Urban Development, the City has improved and expanded the administrative capacity of its Community Development Department (CDD) and other line departments, strengthened its relationships with the Berwyn Development Corporation and other local agencies, and formed new partnerships with adjoining municipalities, Cook County, and the State of Illinois. During 2019-2020, the City has worked with Cook County and other local jurisdiction to develop a regional Assessment of Fair Housing (AFH), which is near completion. The findings and objectives of the AI have informed the 2020 Consolidated Plan. During the prior Consolidation period, Berwyn reviewed its annual assessment of its prior Analysis of Impediments (AI) to Fair Housing Choice on an annual basis.

4. Summary of citizen participation process and consultation process

The Community Development Department (CDD) is the lead agency that administers the City of Berwyn's Community Development Block Grant (CDBG) Program. Berwyn's consolidated and action planning process involves collaboration with a number of public, private, and governmental agencies and organizations that provide housing, economic development, health care, and social services, as well as the opportunity to hear from individuals and community groups and stakeholders. The City's Citizen Participation Plan governs this citizen participation process. In addition, the City's Community Relations Commission provides guidance on fair housing matters and the award of CDBG public service funds.

As part of this consolidated plan and action planning process, the City extended and aligned its citizen participation and consultation processes under the Cook County HOME Consortium.

5. Summary of public comments

The City received one comment directly from a private resident interested in an overview of CDBG objectives. However, the City received letters from City agencies and departments and public service agency representatives identifying needs. Areas of greatest need included improving Berwyn's infrastructure (much of it over 100 year old), public safety and support for at-risk youth, improved ADA access, services for victims of domestic violence, housing and services for persons with developmental disabilities, Job training and economic development, and home energy improvements.

6. Summary of comments or views not accepted and the reasons for not accepting them

Comments provided during citizen meetings and focus groups were accepted and informed the priorities identified in the plan. The city received no additional comments during the 30-day public comment period

The Process

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	BERWYN	
CDBG Administrator	BERWYN	Community Development
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1– Responsible Agencies

Narrative

The Mayor, as chief administrator, with the advice and consent of the City Council, directs the City's Community Development Department (CDD) and other city agencies to administer the City's CDBG Program. The CDD is headed by the Community Development Director, who oversees the staff of the CDD and consults with other City departments, outside agencies of state, local, and federal government, and subrecipients to accomplish the work of the Department in compliance with applicable laws and regulations. The City Manager coordinates and directs the work of City departments and assures the City's coordination and compliance with Berwyn's CDBG Program.

Consolidated Plan Public Contact Information

Regina Mendicino, Director
Community Development Department
6700 W. 26th Street
Berwyn, IL 60402

PR-10 Consultation - 91.100, 91.110, 91.200(b), 91.300(b), 91.215(l) and 91.315(l)

1. Introduction

The consultation process is meant to enhance the flow and coordination of information between:

- Public and assisted housing providers and private and governmental health, mental health, and service agencies.
- Continuum of Care and efforts to address the needs of homeless.
- Other local/regional/state/federal planning efforts; other public entities, including adjacent units of government.

The consultation effort provides insight into each of the major elements of the consolidated plan - current conditions and needs, priorities, resources, and proposed actions. Each consultation is intended to collect information that finds its way into the appropriate section(s) of the plan, including:

- Current conditions, put into historic context - better, worse, about the same as 3-5 years ago?
- Needs: what condition(s) are the people, places, facilities, buildings you work facing - about the same, decline, improvement?
- Resources: what resources/assets does your agency/unit of government, etc. have available now and what does the future hold - about the same, decline, increase. Are these resources the same or different than 3-5 years ago? What about the future?
- Priorities and Actions: What are your top priorities, based upon needs and/or opportunities? How have they/will they change?

In 2020, the Community Development Department held four focus group consultations to gather information on: human services, economic development, infrastructure and facilities, and housing. Because these sessions were relatively recent, the city invited stakeholders and the public to help review and update the priority needs, as identified on May 6 and May 7, 2020. The City also conducted follow up calls and requested letters be sent from stakeholders, generating 10 written responses.

Additionally, a separate meeting was held on the 2020 Action Plan in which all interested parties and groups were invited to submit applications for public service and public facility grants to be funded by the City's CDBG entitlement grant.

The City also consulted closely with Cook County and other Consortia members during the development of the Consortia's Consolidated Plan.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City of Berwyn's Community Development Department held four focus group consultations on May 6 and May 7, 2020 to gather information on: human services, economic development, infrastructure and facilities, and housing.

As part of this process, public notice was given for each of these sessions, and the public was given notice and opportunity to provide written comments before and after each meeting. In addition, all interested parties and groups were invited to submit applications for public service and public facility grants to be funded by the City's CDBG entitlement grant, and to respond in writing about the city's community development needs and priorities.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

All of the City's public service agency sub-recipients are advised to counsel their clients on available resources and to refer them to the appropriate private and governmental agencies. Berwyn relies primarily upon the Cook County Housing Authority to provide affordable rental assistance and services to low- and very-low income households wishing to reside in the city. It has also relied on organizations like the Oak Park Regional Housing Center to provide referrals to renters seeking affordable private rental housing and referrals to the Area Agency on Aging of Suburban Cook County and service providers for assistance in finding senior housing resources.

Similarly, agencies serving seniors are working together in the cities of Berwyn, Oak Park, Stickney, and Cicero. A single coordinator was hired to work with these agencies and provide liaison with other housing and social service providers. Literacy groups are also working together to avoid duplication and coordinate the delivery of ESL/literacy services. The Berwyn Library is helping in these efforts.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

Berwyn's member organization in the Alliance to End Homelessness in Suburban Cook County is the Berwyn Township, which coordinates Berwyn's Continuum planning and activities along with City's Community Development Department. This coordination and the ensuing consultations include meetings of the western CBSA, support of point-in-time counts; support of the Homelessness Prevention Call Center and emergency shelters, and the provision of data for input into the Homeless Management.

The City is also coordinating with the continuum and its member organization to identify the best use of resources to prevent homelessness resulting from the impact of the COVID-19 pandemic.

Table 2– Agencies, groups, organizations who participated

1	Agency/Group/Organization	City of Berwyn
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Housing Services-Homeless Services- Health Services- Education Services-Employment Services-Fair Housing Services-Victims of Domestic Violence Services-Persons with HIV/AIDS Civic Leaders Other Government-Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Public Housing Needs Homelessness Strategy Homeless Needs – Chronically homeless Homeless Needs - Families with children Homelessness Needs – Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Various city departments provided input for relevant Consolidated Plan sections. Departments included the Mayor and supportive staff, Community Development, Public Works, Police and Fire, and Economic Development.

2	Agency/Group/Organization	Housing Forward
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Berwyn partners with Housing Forward by supporting two rotating emergency shelters in the city and provides an immediate, temporary crisis response for homeless men, women and children every night from mid-September through mid-May. The program transitions to permanent housing, the most service-resistant populations - individuals and families living on the streets. The Homeless Prevention Program prevents the loss of housing by providing: one-time rental and/or utility assistance for individuals and families who are at imminent risk of losing their housing, or a security deposit and/or first month's rent for individuals and families leaving homelessness.
3	Agency/Group/Organization	Housing Authority of Cook County
	Agency/Group/Organization Type	Housing PHA

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Tenant based rental assistance vouchers in use issued by the Housing Authority in the City of Berwyn by program type and special purpose, including Veterans Supportive Housing, Family Unification, and Disabled. Anticipated outcomes are related to the planning and funding of additional special needs housing programs, placement of renters in assisted units, and estimated need for homeless assistance.
4	Agency/Group/Organization	Alliance to End Homelessness in Suburban Cook County
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Service-Fair Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions were held with the Alliance, neighboring municipalities and agencies to collaborate in seeking new grants and other resources to address homelessness, mitigate the impact of foreclosures, and develop senior and other affordable housing. Berwyn will continue to meet with the Alliance to identify other shared opportunities to address priority needs and prevent homelessness.
5	Agency/Group/Organization	Cook County Consortium
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Review and discussion of draft Con Plan/County Action Plan to determine priorities and potential areas of cooperation and support. Consultation on the City's participation in the Cook County Consortium. The City anticipates working closely with the County in seeking additional funds, sharing program and administrative resources, and supporting multi-jurisdictional initiatives. Discussions were held with other neighboring jurisdictions including Cook County, City of Chicago, Town of Cicero, Village of Oak Park, Village of Maywood, City of Des Plaines, City of Evanston, Village of Schaumburg, Village of Oak Lawn, Village of Skokie, Village of Hoffman Estates, Village of Mount Prospect, Village of Palatine, and Village of Arlington Heights.
6	Agency/Group/Organization	Cook County Department of Public Health
	Agency/Group/Organization Type	Services-Health Other government - Local

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions were held to address lead-based paint hazards. Outcomes and areas for improved coordination include the reduction of elevated lead blood levels; increased awareness and prevention of lead-based paint exposure. Support for general community education programs and information campaigns to promote and achieve a healthy community. The City anticipates working closely with the County in seeking additional funds, sharing program and administrative resources, and supporting initiatives.
7	Agency/Group/Organization	Community Relations Commission
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The City's Community Relations Commission will continue as the focal point for those experiencing or reporting housing discrimination. Additional counseling and intermediary services will be available from such groups as the HOPE Fair Housing Legal Support Center, the Heartland Alliance, the Sergeant Shriver Center, the Chicago Community Trust and the Chicago Coalition for the Homeless. The Commission also plays a critical role in reviewing and prioritizing annual applications for CDBG-funded grants.

8	Agency/Group/Organization	Solutions for Care
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Solutions for Care is an agency that deals with self-neglect and elder abuse assistance. They offer emergency assistance for older Berwyn residents, usually of low- to very-low income levels who may need temporary housing, cleaning and other services due to hoarding. Counseling to address hoarding behaviors may be included. Professional Care Coordinators are available for individual and family assessments.
9	Agency/Group/Organization	West Suburban Special Recreation
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Persons with HIV/AIDS
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	WSSRA offers recreational services for persons with mild to severe disabilities. A meeting and general overview of the service that WSSRA provides took place with CDD staff. WSSRA provides indirect services including consultation with other agencies serving persons with disabilities. They serve 11 communities with 210 children in Day Camp, of which 60 Berwyn children are from low-income families. Day Camps are held in different cities, including Berwyn, Cicero, Forest Park or Oak Park.

10	Agency/Group/Organization	Children's Clinic
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Conducted a meeting and toured facility. The Clinic is a full-service clinic that provides medical, dental and social services to children of families that meet the federal poverty income guidelines and cannot afford the cost of health care. The medical clinic provides health care through well-child visits and sick visits. These services include immunizations and school physicals. The Dental Clinic provides preventative and restorative care, including oral exams, cleanings, fluoride treatments, sealants, cavity repair and root canals. They also serve the community by providing Portable Dentistry, with visits to individual schools. A full-time therapist, a social worker/case manager and psychiatrist (all bilingual) offer counseling, evaluations and medication monitoring for children.
11	Agency/Group/Organization	Oak Park River Forest Community Foundation
	Agency/Group/Organization Type	Services-Children Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services - Victims Foundation
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Meetings were held in 2019 with this foundation and other municipalities whose priorities focus on impact and needs within the community. The program focuses on the awareness of the lasting effects of domestic violence on families within the Latino community, and provides bilingual services to victims of domestic violence and their children. It also addresses the needs of LGBT seniors by offering outreach, socialization, health education, mental health counseling, and education on local, state, and federal programs for seniors. Berwyn will continue to meet with this foundation to identify other shared opportunities.</p>
12	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Berwyn Development Corporation (BDC)</p> <p>Business and Civic Leaders Economic Development Market Analysis</p> <p>Economic Development Non-Homeless Special Needs Anti-Poverty Strategy Strategic Plan Market Analysis</p> <p>In 2018, the Berwyn Development Corporation (BDC) – in collaboration with the City of Berwyn – held a strategic planning workshop. In this workshop, both organizations identified priority action items for the short, medium, and long-term. The City of Berwyn collaborated with the BDC to develop a 2020 Community Strategic Plan. The planning process included a residential survey. The BDC chose to survey Berwyn residents to engage the broader community in this strategic planning process. This allowed residents to voice their concerns and opinions, which helped shape the development of this document.</p>

13	Agency/Group/Organization	Youth Crossroads
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Persons with HIV/AIDS Services- Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Non Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Youth Crossroads was consulted to better address the needs of high school and middle school students. School-Based Counseling Services (SBC) provide high school and middle school students with individual counseling and group support programs during the school day to help deal with anger, trauma, and other issues that cause academic under-performance and social/emotional instability. Students are referred to SBC services by school personnel, parents and other community organizations. Youth Crossroads is continually adapting Counseling and Support Services to better meet the needs of local youth and their families.
14	Agency/Group/Organization	Chicago Metropolitan Agency for Planning (CMAP)
	Agency/Group/Organization Type	Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Berwyn has collaborated with CMAP across a range of planning issues that informed the Consolidated Plan and supported its goals. CMAP (with BDC) supported interactive, community-based process to update and modernize the City's zoning ordinance. The City of Berwyn and CMAP are collaborating to create a stormwater management plan that will identify citywide and local opportunities to reduce the impacts of urban flooding and improve water quality. The plan will promote green infrastructure solutions.

Identify any Agency Types not consulted and provide rationale for not consulting

None.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Alliance to End Homelessness in Suburban Cook County	Berwyn participates in and shares the goals of the Cook County Continuum of Care
2020 Community Strategic Plan	Berwyn Development Corporation	Promote Government communication, address community divide, improve parking and traffic, increase representation of Latinx and Persons of Color, invest in Economic Development and Infrastructure and practice community engagement
Assessment of Fair Housing	Cook County	Provide affordable housing opportunities and make targeted neighborhood investments that increase racial and ethnic diversity and provide additional housing choice to persons with physical and disabilities.
On to 2050	Chicago Metropolitan Agency for Planning	The plan promotes continued housing choice and calls to increase funding in a way that links housing with transit, jobs, and other amenities

Table 3– Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))

Narrative

Berwyn participates in the Cook County HOME Consortium. Cook County is the Consortium’s lead agency and is the coordinating body for the preparation and monitoring of the Consortium’s Consolidated Plan. Chicago Metropolitan Agency for Planning (CMAP): CMAP is a regional planning organization for the northeastern Illinois counties, including Cook, DuPage, Kane, Kendall, Lake, McHenry, and Will. Through CMAP and its robust three-year engagement, including cooperation among more than 280 municipalities, a regional vision – On to 2050 – was created. The three major goals of this

plan directly impact the consolidated plan, including inclusive growth so all people can prosper, resilience that prepares the region to better manage shocks from natural and economic disasters, and prioritized investment that maximizes resources. The plan promotes continued housing choice and calls to increase funding in a way that links housing with transit, jobs, and other amenities

PR-15 Citizen Participation - 91.105, 91.115, 91.200(c) and 91.300(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

The Community Development Department (CDD) is the lead agency that administers the City of Berwyn’s Community Development Block Grant (CDBG) Program. Berwyn’s consolidated and action planning process involves collaboration with a number of public, private, and governmental agencies and organizations that provide housing, economic development, health care, and social services, as well as the opportunity to hear from individuals and community groups and stakeholders. The City’s Citizen Participation Plan governs this citizen participation process. In addition, the City’s Community Relations Commission provides guidance on fair housing matters and the award of CDBG public service funds.

The City held a public hearing on March 25, 2020 to provide the general public an opportunity to provide input into the consolidated/action plan. The public was also invited to participate in virtual Focus Group Meetings on community and special needs services, economic development, infrastructure and public improvements, and housing needs held on May 6 and May 7, 2020. The City received input from the Cook County Department of Public Health and several Public service agencies. One Berwyn resident requested an overview of CDBG programs.

Citizen Participation Outreach

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons
Newspaper Ad	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	Public Hearing Held March 25 and virtual meetings took place on May 6 and May 7, 2020. One member of the public requested more information.	Discussion and an overview of CDBG needs and priorities.	One resident requested information on the Single Family Rehab program

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons
City of Berwyn Website	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	Several agencies, the Cook county Department of Public Health and one member of the public participated in the virtual meeting on May 6 and May 7, 2020	Discussion and an overview of CDBG focused needs and priorities.	Not applicable, no public comments were received.
Written comments	Non targeted/broad community	The project website and public notices invited the public to provide written comments by mail or e-mail.	No comments were received	Not applicable, no public comments were received.
Committee of the Whole Meeting – August 11, 2020	Non targeted/broad community	Members of City Council	No comments were received	Not applicable, no public comments were received.
City Council Meeting- August 11, 2020	Non targeted/broad community	Members of City Council	No comments were received	Not applicable, no public comments were received.

Table 4– Citizen Participation Outreach

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Needs Assessment

NA-05 Overview

Needs Assessment Overview

The Needs Assessment examines affordable and special needs housing, infrastructure, public facilities homelessness and other community development needs for Berwyn. With input from data and market analysis, as well as community outreach and stakeholder consultation, the assessment identifies needs that form the basis for the Strategic Plan section and future programs and projects to implement the strategic plan.

Berwyn is a participating grantee in the Cook County HOME consortium under the HOME Investment Partnerships Program. As a member of the consortium, Berwyn's housing needs assessment and market analysis are included in the Cook County Consortium Consolidated Plan, which has been developed in tandem with this document. This needs assessment focuses on non-housing community development needs. Non-housing community development covers a broad range of needs including public facilities, infrastructure and transportation, human services, and neighborhood services that can be addressed with CDBG-eligible activities.

A-50 Non-Housing Community Development Needs - 91.415, 91.215 (f)

Describe the jurisdiction's need for Public Facilities:

The City identified the need for improved public facilities to provide recreational and cultural opportunities for its youth, especially in South Berwyn, where much of student population growth has occurred. South Berwyn School District #100's enrollment grew to 3,663 for the 2018-2019 school year. Over 80 percent of its students are from low mod income families (Illinois State Board of Education). Another priority is to continue to provide opportunities for seniors and persons with disabilities through upgrading public spaces for gathering and by making public places more accessible (ADA compliant).

How were these needs determined?

The 2020 Berwyn Community Strategic Plan and survey, and consultations with the Park District and other city partners helped determine the Needs.

Describe the jurisdiction's need for Public Improvements:

The City has wide-ranging needs for improvements of infrastructure throughout the City and critical needs within its low- and moderate-income neighborhoods. These infrastructure needs impact the daily lives of its residents and hinder the efforts of the City to provide a robust, vital environment in all its neighborhoods.

Specific needs identified include:

- **Combined Sewer System Rehabilitation:** this aging system that conveys sewerage to Metropolitan Water Reclamation Districts interceptor sewers and to areas sewage treatment plants has extensive rehabilitation needs. In recent years, more frequent storms has caused consistent flooding, which can cause damage to homes and businesses, and pose health hazards.
- The city has identified residential streets and alleys with serious deficiencies that pose dangers and may result in costly auto repairs for residents.
- **Sidewalks:** The City of Berwyn Capital Improvement Plan identified 854 sidewalk locations, consisting of multiple squares, which are candidates for replacement. Curb cuts are needed to improve access for persons with limited mobility.
- **Residential Streetlight LED Upgrades** – many of the City's residential streets have old, conventional streetlights that need replacing with LED Lighting to improve safety, and reduce energy consumption and emissions by 50 to 80%.
- **ADA Improvements:** many of the projects include opportunities to make accessibility improvements through curb cuts and installation of audible signals.

- **Alleys:** the City is piloting green alleys to allow storm water to infiltrate into the soil instead of private property and the sewer system, reducing urban flooding and sewer back up.

How were these needs determined?

Berwyn conducts a comprehensive planning and capital budgeting process that identified needs in the City's 2017-2021 Capital Improvement Plan (CIP) and in subsequent plans and updates. The CDD also consulted with the Public Works department.

Describe the jurisdiction's need for Public Services:

The City's low-and moderate-income residents – especially youth, persons with disabilities, and seniors – have an unmet need to access a range of emergency and health services, opportunities for social interaction. There is a need for mentoring, educational and job training and other services for at-risk youth. Households at risk of homelessness due to domestic violence have needs for emergency shelter or counseling. Households experiencing a sudden loss of employment as a result of the COVID-19 pandemic may have needs for short term support to remain in housing.

How were these needs determined?

Needs were identified through consultations with government and nonprofit stakeholders and through the 2020 Community Strategic Plan and survey.

Housing Market Analysis

MA-05 Overview

As a participating grantee in the Cook County HOME consortium under the HOME Investment Partnerships Program, Berwyn's joined a consolidated planning process in conjunction with Cook County and other participating grantees. Under this arrangement, Cook County takes the lead in the needs assessment and market analysis related to housing. A robust housing market analysis can be found in the Cook County 2015-2019 Consolidated Plan

Housing Market Analysis Overview:

The Berwyn housing market made a steady rebound from the great recession but remains relatively affordable compared to other parts of Chicagoland. Berwyn median home sale prices have increased at around 8% annually between September 2012 and January 2020, from \$137,000 to \$220,000. This represents a 60% price increase since the housing crash of 2008 (Zillow).

As of July 12 2020, Berwyn housing prices remain fairly steady in spite of the economic downturn of the Covid-19 pandemic. On average, housing prices are down .7% over the last year and are projected by Zillow to decline 2.8% over the coming year, which would return the prices similar to those in 2017 and 2018.

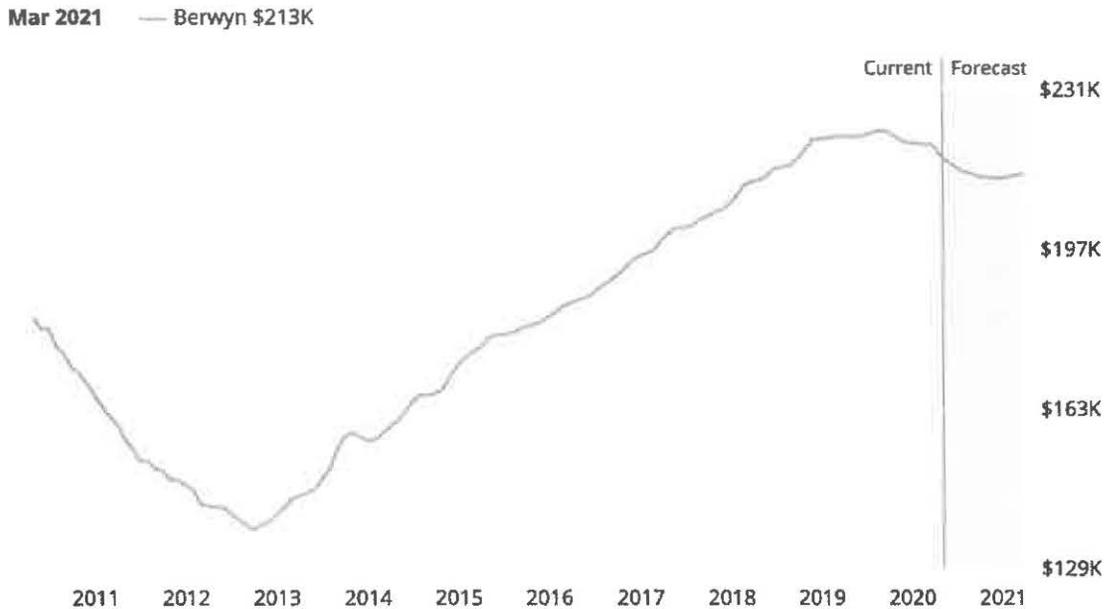


Figure 1: Zillow Home Value Index March 2020

Berwyn has also recovered soundly from the foreclosure crisis of the last recession. In 2019, foreclosures hit a low since 2005. Rates fell from 5.5 foreclosures per 100 residents in 2010 to just .8 in 2019. Twelve percent of homes have negative equity, and there is a mortgage delinquency rate of 2.2% over the past half-year (Zillow). However, foreclosure risks have increased as many families' ability to pay their mortgage may be threatened due to sudden loss of income due to the pandemic. A prolonged economic downturn may again threaten affected Berwyn residents' ability to stay in their homes without assistance.

Rental rates over the past five years have fluctuated around \$1,600 per month. The bottom tier (the cheapest third of rental properties) has a median monthly rent of \$1,200 – up from about \$1,100 in 2015.

Housing problems are more associated with the age of the housing stock than its geographic location. Over 75 percent of the city's owner housing and 62% of its rental units were built before 1950. Most housing remains in good condition, but some homes show signs of deferred maintenance and the need for rehabilitation. For larger households, the smaller number of bedrooms found in many of Berwyn's rental units tends to cause over-crowding, and the unmet demand for larger units tends to drive up prices for those units in short supply.

MA-45 Non-Housing Community Development Assets - 91.410, 91.210(f)

Introduction

Economic Development Market Analysis

Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	20	3	0	0	0
Arts, Entertainment, Accommodations	2,684	1,611	12	16	3
Construction	762	173	4	2	-2
Education and Health Care Services	3,633	3,573	17	35	18
Finance, Insurance, and Real Estate	1,325	439	6	4	-2
Information	386	21	2	0	-2
Manufacturing	2,634	348	12	3	-9
Other Services	952	506	4	5	1
Professional, Scientific, Management Services	1,874	1,165	9	11	3
Public Administration	0	0	0	0	0
Retail Trade	2,628	1,333	12	13	1
Transportation and Warehousing	988	195	5	2	-3
Wholesale Trade	1,207	213	6	2	-4
Total	19,093	9,580	--	--	--

Table 5 - Business Activity

Data Source: 2011-2015 ACS (Workers), 2015 Longitudinal Employer-Household Dynamics (Jobs)

Labor Force

Total Population in the Civilian Labor Force	29,720
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Civilian Employed Population 16 years and over	26,560
Unemployment Rate	10.60
Unemployment Rate for Ages 16-24	32.95
Unemployment Rate for Ages 25-65	6.91

Table 6 - Labor Force

Data Source: 2011-2015 ACS

Occupations by Sector		Number of People
Management, business and financial	4,060	
Farming, fisheries and forestry occupations	1,425	
Service	2,970	
Sales and office	7,210	
Construction, extraction, maintenance and repair	2,465	
Production, transportation and material moving	2,375	

Table 7 – Occupations by Sector

Data Source: 2011-2015 ACS

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	11,220	44%
30-59 Minutes	11,385	45%
60 or More Minutes	2,910	11%
Total	25,515	100%

Table 8 - Travel Time

Data Source: 2011-2015 ACS

Education:

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	3,995	570	1,740
High school graduate (includes equivalency)	6,140	395	1,655
Some college or Associate's degree	6,610	835	1,645
Bachelor's degree or higher	5,835	290	625

Table 9 - Educational Attainment by Employment Status

Data Source: 2011-2015 ACS

Educational Attainment by Age

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	90	360	1,015	1,675	1,065
9th to 12th grade, no diploma	950	780	1,080	1,390	520
High school graduate, GED, or alternative	1,530	2,185	2,385	3,625	2,035
Some college, no degree	2,365	2,065	1,715	2,680	1,165
Associate's degree	410	760	795	1,070	195
Bachelor's degree	295	1,365	1,630	1,795	485
Graduate or professional degree	4	495	640	820	230

Table 10 - Educational Attainment by Age

Data Source: 2011-2015 ACS

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	26,079

Educational Attainment	Median Earnings in the Past 12 Months
High school graduate (includes equivalency)	29,614
Some college or Associate's degree	32,537
Bachelor's degree	50,690
Graduate or professional degree	55,389

Table 11 – Median Earnings in the Past 12 Months

Data Source: 2011-2015 ACS

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

Education and Health Services comprise the largest share of jobs, with several major health facilities and hospitals in and near its borders. While not all of these jobs are high wage, they provide a good career path and opportunity for advancement for a number of Berwyn’s residents.

The next largest employment sectors are manufacturing and retail trade, with 2,634 and 2,628 with respectively. These are predominantly lower skilled jobs that require less specialized degrees. In the larger city of Berwyn, 10,000 of 11,000 workers with a high school degree or less are employed, of which these sectors employ approximately 5,200 people. In total, these two sectors comprise about 25% of employment opportunities in Berwyn.

Describe the workforce and infrastructure needs of the business community:

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

- Considerable investments are planned for Berwyn’s Depot District, a walkable downtown that is also home to the city’s largest employer, MacNeal Hospital, which was acquired by Loyola Medicine and Trinity Health in 2018. Planned infrastructure and streetscaping will support the retention and expansion of new businesses and restaurants that have started in the Depot District over the past five years.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

While overall unemployment rates reached very low level before the COVID-19 pandemic — Cook County’s rate was 2.9% in December 2019 — youth unemployment remains a concern. Although youth (ages 16 and 24) unemployment rates can fluctuate, the 33% rate may indicate the increasing need for greater training and education. In addition, the Berwyn Comprehensive Plan found need for increased collaboration between regional businesses and non-profit training and education service providers. The plan calls for improved connections between workforce service providers and residents in need of workforce services.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

The City of Berwyn and the Berwyn Development Corporation work in partnership with the local high school, neighboring college, social service providers, and national and independent businesses to provide job training programs and events. In recent years, there have been expos and seminars on ways to enhance and market job skills.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

Berwyn is in the Cook County Comprehensive Economic Development Strategy (CEDS), which is part of the eight-county region of northeast Illinois.

Berwyn embraces the goals of the Cook County 2020 Draft CEDS, which includes regional strategies to:

- Foster public infrastructure improvements that primarily serve as a support for other major priorities, including improving safety, promoting equitable economic growth, linking residents with jobs, and combating climate change
- Improve stormwater management to avoid persistent flooding
- Pursue policies and programs that create an environment for economic growth with an intentional focus on reducing inequities in areas that have historically experienced disinvestment in infrastructure, unjust housing policies, and a loss of jobs and economic opportunity.

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

The City relies on its economic development and chamber services arm, the Berwyn Development Corporation (BDC), to provide businesses the resources they need to flourish in Berwyn. The BDC has an economic development division that identifies sites for businesses looking to expand, relocate, or start new and works closely with the Uptown and Downtown Commission to thoroughly analyze commercial corridors and new opportunities for economic development.

Berwyn's approach to economic development embraces many of the activities included in this comprehensive plan, including such infrastructure improvements as road repairs and sewer, sidewalk, and utility upgrades; rehabilitation of obsolete buildings, facilities, and housing systems; and job training and other workforce development initiatives.

Economic development assistance and financing for businesses will benefit not only those businesses but also those attracted to the new jobs that will be created. There is a growing need to fill the gap in participation by minority- and women-owned business enterprises. The SBA and the State of Illinois have a number of loan programs and provide technical assistance to support minority- and women-owned businesses and veterans.

Discussion

MA-50 Needs and Market Analysis Discussion

Are there areas where households with multiple housing problems are concentrated? (Include a definition of "concentration")

Berwyn's housing stock consists of a blend of single and multi-family housing primarily built throughout the 20th century. Despite the diversity in options available to homebuyers and renters, the age and condition of housing is spread relatively evenly throughout the city. There are no known concentrations of households with multiple housing problems. However, Housing Cost Burden – where households spend more than 30% of their income on housing, is more prevalent on the eastern half of Berwyn. An area on the eastern boarder just south of 22nd Street has the highest concentration of Cost Burden (about 50 percent).

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (Include a definition of "concentration")

All of Berwyn's neighborhoods are diverse. Berwyn's large Hispanic/Latinx community (just over 60 percent of total population) lives throughout the city. African American residents (6% of total population), primarily live in North Berwyn. The highest concentration of African American residents (15 percent of total population) is just north of 22nd Street.

What are the characteristics of the market in these areas/neighborhoods?

Generally, neighborhoods with higher concentrations of Hispanic or African American residents do not exhibit market characteristics that dissimilar from other nearby neighborhoods. In some cases, there are a higher number of rental housing units in these neighborhoods, especially north of 22nd Street.

Are there any community assets in these areas/neighborhoods?

Berwyn has a vibrant mix of historic, mixed-use, and transit-oriented areas. Low- and moderate-income residents live in and enjoy all of these areas. The primary corridors have a large number of businesses. Several properties on Cermak Road are registered on national and state registries of historic places. Harlem Ave and other major streets host large-scale retail developments. Taking advantage of MacNeal Hospital and related medical services located in the Depot District, new business can continue to build and thrive.

Are there other strategic opportunities in any of these areas?

Given Berwyn's relatively small geographic area and population, these areas exhibit market characteristics and contain community assets similar to those in other areas of the city.

MA-60 Broadband Needs of Housing occupied by Low- and Moderate-Income Households - 91.210(a)(4), 91.310(a)(2)

Describe the need for broadband wiring and connections for households, including low- and moderate-income households and neighborhoods.

High speed internet access has become essential to education, many jobs, training, financial and healthcare services. The need has been accentuated during the COVID-19 pandemic. Internet service, including Broadband, is available throughout Berwyn. Every residence in Berwyn can receive DSL and nearly all can receive Cable Broadband. The 12.5% of residents with access to Fiber Optics is half of the national average, however.

Most residents receive Internet access. The 2018 American Community Survey (ACS) found that 94% of Berwyn residents have a computer and that 84% of residents have a broadband internet connection. In addition to broadband subscribers, 7% of residents have a cellular data plan and/or dial-up connection. However, about 3200 residents (6 percent) are without a computer and 5,033 residents, about 9%, lack any form of internet connection.

Cost is typically the greatest hurdle that low- and moderate-income households face in accessing internet services. Households without an internet subscription are far more likely to have incomes under \$75,000; there were almost 3,000 of such households. Of households earning between \$20,000 and \$75,000 per year, almost a quarter (23%) do not have an internet subscription. Moreover, 42% of households earning less than \$20,000 each year do not have an internet subscription. Through Comcast, qualified low-income families who live in Berwyn can sign up for 60 days of free Internet Essentials service, and then pay \$9.95 per month. Comcast also provides qualified families an option to purchase an Internet ready computer for less than \$150. Qualified families include those that have one or more children participating in the National School Lunch Program. In addition, School District 98 and School District 100 provided a total of 150 hotspots to families who were unable to afford service.

Describe the need for increased competition by having more than one broadband Internet service provider serve the jurisdiction.

Berwyn has eight competing residential internet service providers offering complete DSL and nearly universal broadband internet coverage to its residents. In general, consumers have choices and prices are competitive with other jurisdictions. However, within a category of internet access – such as DSL, Broadband and Fiber – there are typically only a few services providers. The City has continued to look for opportunities to improve broadband access. For instance, The Depot project includes a fund for placing fiber-ready conduits under the railroad tracks to allow the City to run its own fiber cable more easily in the future. The City also

anticipates the \$350,000 in DECO grant dollars from the Governor's capital bill earmarked for Berwyn for fiber optic network upgrades to be released over the coming years.

MA-65 Hazard Mitigation - 91.210(a)(5), 91.310(a)(3)

Describe the jurisdiction's increased natural hazard risks associated with climate change.

The Primary Impacts of Climate Change in the Chicago Region (CMAP, 2013) reviewed scientific findings on projected climate change in the region. Although the report noted that not all findings were unanimous, the majority of climate models projected a regional increase in:

- Annual temperature, including an increase in the number of very hot and extremely hot days
- Annual precipitation will seasonal differences expected
- Heavy precipitation events are likely to increase in the future

The region has experienced dramatically higher levels of flooding in the past several decades, but particularly since 2010.

While Berwyn lies outside of any 100-year flood maps and FEMA designates the city as an area of minimal flood hazard, the city experiences urban flooding during severe storm cycles. Berwyn has a dual sewage and stormwater runoff system, which can cause backup and basement flooding after periods of heavy rain. The limited stormwater capacity is exacerbated by dense development and impermeable surfaces like pavement, which forces more runoff into storm drains rather than allow it to filter naturally into the soil. Additionally, Berwyn's flat geography can cause ponding in some streets and alleys.

In response to flooding, the Berwyn Stormwater Management Plan was created with the help of Chicago Metropolitan Agency for Planning (CMAP) and adopted in July of 2018. This plan requires Berwyn to use 10- and 50-year flood events as the baseline for conveyance improvements and water detention, respectively. However, it noted that "in light of climate change, experts project an increase in the number and frequency of short and intense rain events in the future, which would strain the City's combined sewer system."

Describe the vulnerability to these risks of housing occupied by low- and moderate-income households based on an analysis of data, findings, and methods.

Berwyn Encompasses a small geographic area with relatively even risks of flooding and other hazards. Berwyn's low- and moderate- income households are also dispersed throughout most of the city. Therefore, the City has not identified a significantly greater risk to low-and moderate- income households due to their geographic location. However, these lower income households may be more vulnerable to the flooding and other hazards because they may lack the savings and/or insurance required to weather significant economic challenges. Further, economic shocks due to natural hazards, unexpected health expenses, or national economic conditions can very quickly translate into housing instability and foreclosure. Lower income households are also more likely to lack rental insurance to recover from a disaster. Anticipated hotter temperatures may also create problems for households who cannot readily afford the cost of installing and operating cooling systems.

Strategic Plan

SP-05 Overview

Strategic Plan Overview

The strategic plan describes strategic the City will undertake over the next five years to address its priority community development needs, based upon community input, the needs assessment, and analysis of forecasted conditions for the housing market and the economy. The strategy identifies resources that are projected to be available to address these priority needs and the institutional structure to deliver these resources. Strategies to address homelessness, lead-based paint hazards, and poverty included.

SP-10 Geographic Priorities - 91.415, 91.215(a)(1)

Geographic Area

Table 12 - Geographic Priority Areas

General Allocation Priorities

Describe the basis for allocating investments geographically within the state

The City's CDBG allocation is devoted entirely to serving Berwyn's low-to-moderate income population. Census tracts have been identified where the majority of residents are low-to-moderate income. Berwyn is a small city of less than four square miles, and these low-and moderate census tracts are dispersed throughout the city with the exception of the southwest quadrant (roughly). CDBG Public Improvements and Facilities activities will be targeted exclusively in these low- and moderate- income areas.

American Community Survey data (2011-2015) identified the following block groups as having at least 51% low- and moderate-income residents: blocks 8146.00 (BG 1,3,4, & 5); 8147.00 (BG 2, 4, & 5); 8148.00 (BG 4 & 5); 8149.00 (BG 1, 2, 3, & 4); 8150.00 (BG 1, 2, & 3); 8151.00 (BG 1, 2 & 3); 8152.00 (BG 1 & 5); 8155.00 (BG 3 & 7)

City of Berwyn
March 2019

CDBG Map (2019)



SP-25 Priority Needs - 91.415, 91.215(a)(2)

Priority Needs

Table 13 – Priority Needs Summary

1	Priority Need Name	Affordable Housing
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Persons with Physical Disabilities Persons with Developmental Disabilities
	Geographic Areas Affected	
	Associated Goals	Affordable Housing Rehabilitation
	Description	Rehabilitation and emergency repair of single family homes for low- and moderate- income households and persons with disabilities.

	Basis for Relative Priority	The City's aging housing stock can fall under disrepair for low- and moderate-income households, leading to growing health and safety risks and reducing the viability of neighborhoods. Deferred maintenance and replacement of outmoded appliances and systems are costly and detracts from the marketability and value of surrounding property. Timely rehabilitation helps avoid future more expensive repairs and can help reduce energy costs. The City's Seniors and persons with physical or developmental disabilities may need additional accessibility improvements. Many dwelling units also have lead pipes that increase lead poisoning risks. Additionally, households may not be able to afford emergency repairs for other life-threatening conditions or health and safety hazards, and emergency repairs may be necessary to alleviate these conditions.
2	Priority Need Name	Public Facilities and Improvements
	Priority Level	High
	Population	Extremely Low Low Moderate Middle Large Families Families with Children Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Victims of Domestic Violence Non-housing Community Development
	Geographic Areas Affected	

	Associated Goals	Public Improvements and Facilities
	Description	Infrastructure High priority needs including replacement and repair of streets and alleys, sidewalks, and water mains and Sewers. Public facilities include senior centers, youth centers, recreational facilities and parkland, and public safety facilities. Improving accessibility to sidewalks and public facilities to persons with limited mobility is also prioritized.
	Basis for Relative Priority	<p>Over 100 years old, the City of Berwyn retains a significant portion of the original infrastructure. The City's aging infrastructure causes flooding of streets and alley, unsafe sidewalks, and inefficient and potentially dangerous levels of street lighting. Berwyn's combined sewerage is increasingly overwhelmed by storms, resulting in flooding. A deteriorating infrastructure reduces the viability of both residential neighborhoods and nearby commercial corridors. The 2020 Community Plan identified the maintenance of streets and alleys as a high priority. Without a sound infrastructure it is difficult to increase the diversity of businesses and reduce vacancies, which were identified as high priorities in the 2020 BDC Community Strategic Plan and survey.</p> <p>Public facilities serve a wide range of interests and populations. The City's youth population – a quarter of the city's population in 2018 – need safe settings to provide educational, cultural, and recreational opportunities. setting. Expanding youth engagement was identified as a priority in the 2020 BCS community survey. Similarly, many seniors need additional assistance and accommodations for community gatherings and to receive services. Although progress has been made over the past decade, the City still has facilities serving Berwyn's seniors and individuals with mobility challenges that need ADA improvements.</p>
3	Priority Need Name	Public Services
	Priority Level	High

Population	<p>Extremely Low Low Moderate Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Victims of Domestic Violence Non-housing Community Development</p>
Geographic Areas Affected	
Associated Goals	Public Services
Description	CDBG funds allocated to City agencies and subrecipients that provide a broad range of services to youth, elderly, persons with disabilities, persons experiencing domestic violence, and other low- and moderate-income residents of Berwyn.
Basis for Relative Priority	<p>Significant barriers restrict the ability of special needs populations to enjoy a good quality of life and become productive, valued members of their communities. The percentage of students with special education needs in both the North and South School Districts approximates their total percentage in these districts. Language remains a barrier as English has become a second language to many in need, including from Berwyn’s Hispanic community (63 percent of total population). The CDC’s 2020 Community Strategic Plan also identified the need to support and expand existing youth programs. Families with children that earn just over state limits to receive subsidies are still low-income and cannot afford child care or participate in recreational opportunities. Many Berwyn seniors, which comprise 19 percent of the city’s population, rely on the city for transportation to access shopping, health care and other services.</p> <p>Nonprofit and public agencies will have to learn how to share resources and collaborate, to a greater degree than ever before, on the planning, funding, and execution of their programs and activities in the community.</p>

5	Priority Need Name	Homelessness and Housing Stability
	Priority Level	High
	Population	Extremely Low Large Families Families with Children Elderly Public Housing Residents Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse Veterans Persons with HIV/AIDS Victims of Domestic Violence
	Geographic Areas Affected	
	Associated Goals	Homelessness Services and Housing Stability
	Description	Support of emergency and transitional homeless services and homelessness prevention
	Basis for Relative Priority	Homelessness and threat of becoming homeless is debilitating. Without shelter, vulnerable populations often fall prey to further illness, poverty, and exposure to criminal elements. The provision of shelter, as well supportive services for persons experiencing homelessness or at risk of becoming homeless, are critical. Homeless stabilization may be increasingly important when the impact of the COVID-10 pandemic is realized. The City and its social service subrecipient partners and the Continuum of Care are committed to addressing these needs. CDBG funding for this priority is limited because of other dedicated resources, including CARES Act funding received by the City.

6	Priority Need Name	Economic Development
	Priority Level	Low
	Population	Non-housing Community Development
	Geographic Areas Affected	
	Associated Goals	
	Description	Economic development includes job training and creation, and assistance to revitalize commercial areas and aid businesses. While many of the activities will not be funded directly by CDBG, especially in the early years of this plan, they serve many of the same low- and moderate-income individuals and households.
	Basis for Relative Priority	Economic development is the key to eliminating poverty and providing opportunities for meaningful and productive employment for all. The city's retail and commercial sectors are gaining market share, and it is critical to capitalize on this momentum through use of the TIF Districts, transit and sustainable mixed use developments, and support for both the city's largest employers and its many small business owners and entrepreneurs.

Narrative (Optional)

The City's high priority needs identified reflect those areas identified during the consolidated planning needs assessment, which in turn incorporated other recent planning initiatives. Priorities identified for the Consolidated Plan also consider the availability of alternative resources and programs to address needs, the potential impact of investing scarce CDBG resources, and the program's capacity to effectively carry out activities to address these needs.

Priority needs focus on providing decent, affordable housing and creating a suitable living environment for low- and moderate-income persons.

Affordable Housing

Rehabilitation assistance and emergency repairs for low- and very-low income single-family homeowners.

Non-housing Community Development

infrastructure improvements that enhances the viability and sustainability of low-and moderate-income neighborhoods.

Public Facilities improvements that provide additional opportunities for youth and seniors, as well as improved accessibility for persons with mobility challenges.

Provision of funding to public service providers serving special need populations.

Homelessness and Homeless Prevention

Preventing persons from becoming homeless and provision of shelter and services to persons requiring shelter. Note that homeless prevention activities are also funded through the City's CARES act funding that is not included in this plan.

SP-35 Anticipated Resources - 91.420(b), 91.215(a)(4), 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,284,998	150,000	105,000	1,539,998	5,439,992	CDBG allocation is assumed to remain stable for all five years. After PY 2020, the budget anticipates \$75,000 of program income per year.

Table 14 - Anticipated Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Berwyn leverages its CDBG allocation by partnering with city and regional social service agencies and strategically aligning with other public funding on infrastructure improvements that reduces the risks and costs for both homeowners and rental residents. Our social service partners often bring substantial resources of their own to benefit Berwyn Residents. Together with the City’s single-family housing rehabilitation program, public infrastructure investments also improve the viability of its residential neighborhoods, which in turn attracts private investment into housing and businesses in the community. Leveraging is an important component of the City’s CDBG program even though the program does not have a match requirement.

If appropriate, describe publicly owned land or property located within the state that may be used to address the needs identified in the plan

Berwyn is a mature community with little vacant and undeveloped land that could be used for community development purposes.

Discussion

With limited community development resources, the City must thoughtfully allocate its resources to address priority needs and objectives. The City also rigorously seeks additional Federal, state and local resources and works with public and private partners to address priority needs, as the city's limited CDBG allocation is not sufficient to address many of the needs identified during the planning process. It will continue its close relationships with Cook County and the State of Illinois to seek and obtain additional resources from every available source.

SP-40 Institutional Delivery Structure - 91.415, 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
Berwyn Community Development Department	City Agency	Affordable Housing Non-housing Community Development Needs Homelessness Planning	Jurisdiction
Alliance to End Homelessness in Suburban Cook County	CoC	Homelessness Planning	Suburban Cook County
City of Berwyn Community Development Department	Government	Non-homeless special needs Ownership Planning Rental Neighborhood Improvements Public Facilities Public Services	Jurisdiction

Table 15 - Institutional Delivery Structure

Assess of Strengths and Gaps in the Institutional Delivery System

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X	X	X
Legal Assistance	X	X	X
Mortgage Assistance	X		X
Rental Assistance	X	X	X
Utilities Assistance	X		
Street Outreach Services			
Law Enforcement	X	X	
Mobile Clinics	X	X	
Other Street Outreach Services			

Supportive Services			
Alcohol & Drug Abuse	X	X	X
Child Care	X	X	X
Education	X	X	X
Employment and Employment Training	X	X	X
Healthcare	X	X	X
HIV/AIDS	X	X	X
Life Skills	X	X	X
Mental Health Counseling	X	X	X
Transportation	X	X	X

Table 16 - Homeless Prevention Services Summary

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

The greatest strength of the City’s institutional delivery system is its ability to draw upon all available resources to plan and execute a comprehensive approach to community revitalization and economic development. The gaps in that system result in the inability of these organizations and individuals to obtain enough funding and resources to achieve the City’s goals and objectives.

Although funding has been more stable in recent years, federal funding for community development still lags behind historical levels. With limited local resources, Berwyn and other cities will continue to struggle to address the needs of many of its most vulnerable residents.

The City continues to target high impact projects that can produce immediate and direct results, with a focus on higher productivity and attention to detail. CDD is undergoing additional training in IDIS and other areas such as environmental reviews to ensure that all federal requirements and HUD regulations are met.

Although CDD coordinates with neighborhood leaders and government agencies charged with community relations in these communities, further progress is necessary to increase participation of Berwyn’s diverse community, particularly non-English speaking residents, in discussions and community meetings that shape policy. In 2019, The City has formed a Diversity Commission to help achieve greater inclusion. The Commission’s mission is advises City Council members on issues of equity and

inclusion in all scopes of the city including but not limited to representation, communication, housing, recreation, and employment

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

The City relies on a combination of private, nonprofit, and public institutions to implement its CDBG program. The same structure employed to complete this consolidated plan will execute the city's goals through each of its action plans. The overall administration of the CDBG Program is the responsibility of the City's Community Development Department (CDD). The CDD monitors each project, activity, and sub-recipient based upon its administrative procedures and Sub-recipient Monitoring Plan. Disbursement of funds is authorized only after a thorough accounting of each request on a reimbursable basis. The City's Finance Department oversees the expenditure and accounting for each grant-funded activity.

The CDD continues to seek new partnerships to help deliver services. One example is a new partnership formed is with the City of Berwyn's Engineering Department to create a Lead Service Line Pipe Replacement Program for low-income households with children under the age of 6 years old.

SP-45 Goals - 91.415, 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing Rehabilitation	2020	2024	Affordable Housing		Affordable Housing	CDBG: \$592,114	Homeowner Housing Rehabilitated: 30 Household Housing Unit
2	Public Improvements and Facilities	2020	2024	Non-Housing Community Development		Public Facilities and Improvements	CDBG: 4,281,300	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 40,000 Persons Assisted
3	Public Services	2020	2024	Non-Homeless Special Needs Non-Housing Community Development		Public Services	CDBG: 797,718	Public service activities other than Low/Moderate Income Housing Benefit: 6,000 Persons Assisted
4	Homelessness Services and Prevention	2020	2024	Homeless Reduce Homelessness		Reduce Homelessness	CDBG: 43,860	Homeless Person Overnight Shelter: 80 Persons Assisted

Table 16 – Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing Rehabilitation
	Goal Description	Provide rehabilitation assistance, including emergency repairs, for housing owned or occupied by low- and moderate-income households and for persons with developmental or physical disabilities.
2	Goal Name	Public Improvements and Facilities
	Goal Description	Replacement of City’s aging infrastructure, including streets, lights, sidewalks, and water/sewerage systems, and rehabilitate and improve non-profit and neighborhood facilities, with an emphasis on providing improved access for youth, seniors and disabled residents (ADA accessibility).
3	Goal Name	Public Services
	Goal Description	Provide seniors, youth and special needs populations with greater access to health and social services, educational, social and cultural activities, and transportation services.
4	Goal Name	Homelessness Services and Prevention
	Goal Description	Support for the continuum of care and its partner organizations that promote emergency, transitional, and permanent supportive housing and reduce chronic homelessness. Provide short-term emergency assistance and other services if local resources are insufficient to address housing instability due to COVID-19 pandemic or other crisis.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

Berwyn anticipates providing CDBG affordable housing assistance to 4 extremely low-income, 10 low-income, and 16 moderate-income families during the consolidated plan period. Extremely low-income and low-income residents will also be served through the Cook County Public Housing Authority and Cook County HOME Consortium.

SP-65 Lead-based Paint Hazards - 91.415, 91.215(i)

Actions to address LBP hazards and increase access to housing without LBP hazards

In late 2017, the Berwyn Ad Hoc Lead Poisoning Prevention Committee was convened, bringing together community leaders and stakeholders to respond to the lead poisoning risks faced by Berwyn children. Together with representatives from the Cook County Department of Public Health and medical providers, the Committee developed a plan in 2018 that recommended Action Steps around three Focus group areas; Education and Primary Prevention; Blood Testing and Secondary Prevention, and; Housing Improvement and Code Enforcement.

How are the actions listed above integrated into housing policies and procedures?

The Berwyn Ad Hoc Lead Poisoning Prevention Committee Housing Improvement and Code Enforcement focus area had a goal of protecting children from lead exposure resulting from deteriorated lead-based paint and lead pipes by promoting housing improvements and enforcing housing and renovation codes and laws. The following are some of the recommended activities from the committee's report along with a status update:

- Promote window replacement through the Community Development Block Grant program; in process
- Explore implementation of a prospective rental inspection (PRI) program for multi-unit housing to identify lead hazards and require their correction; implementing
- Provide lead-safe work information to all residents and contractors applying for building permits where paint and pipes will be disturbed; implementing
- Conduct analysis of building permit and contractor registration and documentation requirements to identify ways to strengthen compliance with the federal Renovation, Repair and Painting rule (RRP). Implemented - Licensed contractors are required to provide proof of LEAD Certification when pulling permits.
- Identify activities the building department can implement to ensure that lead safe work practices are being developed; in process

- Add safe correction of chipping paint to building code issues that must be addressed before real estate transfer can take place; Implemented - before transfers are allowed there is a compliance process that consists of inspecting for code violations, which includes obvious signs of LEAD present. Contractors must abide by EPA and IDPH rules.
- Explore feasibility and value of implementing a Berwyn healthy homes or lead safe ordinance; continuing to explore feasibility.
- Fund Single Family Rehabilitation zero interest loans for low- income homeowners and landlords to remediate potential hazards; implemented.
- Promote lead hazard remediation grant programs administered by the Cook County Department of Public Health; implemented

The City distributes information on lead-based paint risks and resources in both English and Spanish. Berwyn is identified as a Remediation Priority Area in the Cook County Lead Hazard Reduction Demonstration Grant, a \$2 million three year grant awarded by HUD that extends through July 2021. These grants can be used to correct lead paint hazards in homes for income qualified residents.

SP-70 Anti-Poverty Strategy - 91.415, 91.215(j)

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan

Joining a minority of municipalities, the City of Berwyn opted into Cook County ordinances raise minimum wage to \$13 per hour and to mandate up to 5 days' sick leave. From July 1, 2021 and beyond, the inflation-adjusted minimum wage will be calculated by the Commission and announced on its website by June 1 of each year. By 2025 the minimum wage in Berwyn and Cook County will be \$15.00 per hour. This action demonstrates the City's commitment to reducing some of the hardships of residents with lower incomes, including those living in poverty.

However, to be successful, an anti-poverty strategy must incorporate affordable housing and community development initiatives with education, job training, business development, and social services. These components must be inter-related, targeted, and coordinated with the overall strategy to revitalize Berwyn's neighborhoods and economy. Together, they create a global environment that promotes self-sufficiency and economic independence. By forging partnerships, limited resources can be used more efficiently by eliminating duplications of service and filling gaps in the delivery system.

Youth Development

The goal is to provide every young person with the opportunity to participate in quality in-school and out-of-school programs that build career awareness and provide the training required to become productive students, workers, and citizens. Agencies have developed programs to use the summer month and after-school hours to explore career options. Many households do not speak English as a first language, and as a result, the number of children who do not speak English in kindergarten is also growing. Agencies are adding staff who speak Spanish, and increasingly, Polish and Arabic, to address these language barriers.

Employment Training

For youth and other job seekers, increasing marketable skills is a first step to gainful employment. Job placement, retention, and advancement are critical goals of workforce development and wage attainment.

Cultivation of relationships with employers, in collaboration with public agencies and service providers, can lead to a pipeline of qualified workers and filled job positions. They are a vehicle for economic self-sufficiency.

SP-80 Monitoring - 91.230

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Berwyn's Community Development Department is the lead agency responsible for administering Community Development Block Grant funds (CDBG) provided by the U.S. Department of Housing and Urban Development (HUD). In addition to its own use of CDBG funds, Berwyn grants CDBG funds to Subrecipients (usually not for profit agencies serving the community) who administer public services and/or projects serving Berwyn's low-moderate income population.

Subrecipients are required to sign an agreement with Berwyn detailing the regulations, certifications, project and performance requirements and other requirements the Subrecipient must follow. Subrecipients are required to adhere to the same rules and regulations imposed on Berwyn by HUD.

Monitoring is a vital process in determining that Community Development Block Grant (CDBG) funds are being used in a manner that complies with the rules and regulations of the CDBG program and all other applicable federal law. The purpose of monitoring CDBG-funded projects is two-fold:

- To ensure subrecipient compliance with all regulations governing administrative, financial, and programmatic operations
- To ensure realization of subrecipient performance in terms of accomplishments and timeliness

The City's CDBG project monitoring process will begin with the approval of the annual budget and continue until final closeout of each project. The process can be divided into the following four tasks:

- Risk Analysis
- Subrecipient Mandatory Meeting
- Desk Review of Pay Requests and Periodic Reports
- Annual Onsite Monitoring

The City is reviewing options for conducting more monitoring remotely when site visits are unadvised during the COVID-19 pandemic.

Infrastructure and Housing Rehabilitation

On-site monitoring inspections are also conducted during and after any infrastructure construction projects, and/or rehabilitation of residential units. These inspections are carried out to ensure the quality of construction, and that the work is performed and completed on time. Berwyn has a delegated person to monitor all public facility construction projects to ensure compliance with all federal regulations including the Davis Bacon Act and Section 3.

Berwyn's monitoring goal is to ensure HUD rules and regulations are being met and Subrecipients are meeting their contractual obligations to the People of Berwyn. Berwyn also uses the monitoring process to determine if the goals stated in its Action Plan and Consolidated Plan (Con Plan) are being met.

First Year Action Plan

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City of Berwyn receives annual grants from the U.S. Department of Housing and Urban Development (HUD) formula grant program Community Development Block Grant Program (CDBG). The City is a participating grantee in the Cook County HOME consortium under the HOME Investment Partnerships Program, but does not receive these funds directly.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,284,998	150,000	105,000	1,539,998	5,439,992	CDBG allocation is assumed to remain stable for all five years. After PY 2020, the budget anticipates \$75,000 of program income per year.

Table 17 - Expected Resources – Priority Table

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing Rehabilitation	2020	2024	Affordable Housing		Affordable Housing	CDBG: \$135,000	Homeowner Housing Rehabilitated: 6 Household Housing Unit
2	Public Improvements and Facilities	2020	2024	Non-Housing Community Development		Public Facilities and Improvements	CDBG: \$1,176,122	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 12000 Persons Assisted
3	Public Services	2020	2024	Non-Homeless Special Needs Non-Housing Community Development		Public Services	CDBG: \$181,877	Public service activities other than Low/Moderate Income Housing Benefit: 600 Persons Assisted
4	Homelessness Services	2020	2024	Homeless		Reduce Homelessness	CDBG: \$10,000	Homeless Person Overnight Shelter: 25 Persons Assisted

Table 18 – Goals Summary

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Berwyn leverages its CDBG allocation by partnering with city and regional social service agencies and strategically aligning with other public funding on infrastructure improvements that reduces the risks and costs for both homeowners and rental residents. Our social service partners often bring substantial resources of their own to benefit Berwyn Residents. Together with the City's single-family housing rehabilitation program, public infrastructure investments also improve the viability of its residential neighborhoods, which in turn attracts private investment into housing and businesses in the community. Leveraging is an important component of the City's CDBG program even though the program does not have a match requirement.

If appropriate, describe publicly owned land or property located within the state that may be used to address the needs identified in the plan

Berwyn is a mature community with little vacant and undeveloped land that could be used for community development purposes.

Discussion

With limited community development resources, the City must thoughtfully allocate its resources to address priority needs and objectives. The City also rigorously seeks additional Federal, state and local resources and works with public and private partners to address priority needs, as the city's limited CDBG allocation is not sufficient to address many of the needs identified during the planning process. It will continue its close relationships with Cook County and the State of Illinois to seek and obtain additional resources from every available source.

Goal Descriptions

1	Goal Name	Affordable Housing Rehabilitation
	Goal Description	Provide rehabilitation assistance, including emergency repairs, for housing owned or occupied by low- and moderate-income households and for persons with developmental or physical disabilities.
2	Goal Name	Public Improvements and Facilities
	Goal Description	Replacement of City's aging infrastructure, including streets, lights, sidewalks, and water/sewerage systems, and rehabilitate and improve non-profit and neighborhood facilities, with an emphasis on providing improved access for youth, seniors and disabled residents (ADA accessibility).
3	Goal Name	Public Services
	Goal Description	Provide seniors, youth and special needs populations with greater access to health and social services, educational, social and cultural activities, and transportation services.
4	Goal Name	Homelessness Services
	Goal Description	Support for the continuum of care and its partner organizations that promote emergency, transitional, and permanent supportive housing and reduce chronic homelessness.

AP-35 Projects - 91.420, 91.220(d)

Introduction

Following the priorities and goals laid out in the 2020-2024 Consolidated Plan, Berwyn 2020 Action Plan prioritizes Infrastructure and public facility projects, housing rehabilitation followed by a range of public service projects that primarily serve youth, seniors, and persons with special needs or experiencing homelessness.

#	Project Name
1	Administration
2	Single Family Rehabilitation
3	Sewer Replacement
4	Water Main Replacement
5	Sidewalk Replacement
6	Street Replacement
7	Senior Bus Program
8	Sarah's Inn Domestic Violence Services
9	Youth Crossroads Family Support Services Teen Trauma Program
10	Youth Crossroads Youth Intern Program Leadership Program
11	West Suburban Special Recreation Assoc. Seasonal Scholarships
12	West Suburban Special Recreation Assoc. Day Camp
13	Children's Clinic
14	Housing Forward- Emergency Shelter

Table 19 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City's consolidated plan identified public infrastructure and improvements as the greatest need in Berwyn given the aging infrastructure that results in flooding and other damage in the city's low- and moderate- income neighborhoods. As a result, Berwyn is allocating about two-thirds of its FY 2020 annual budget to these projects. The City is also providing up to the statutory 15% limit of its annual CDBG entitlement to meet

public service needs. The remaining funds, other than those allocated to program administration and planning, will be devoted housing rehabilitation and homeless services. Note that during this period the City will also be allocating funds from its CDBG CARES Act grant to emergency housing and related costs. These funds were included in the FY 2019 Action Plan.

In addition to the compelling need, funds allocated to public services are highly leveraged by the social service agencies and providers that access other public and private resources to deliver their service and operate their facilities.

AP-38 Project Summary

Project Summary Information

1	Project Name	Administration
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$256,999
	Description	Program administration and planning for CDBG Program
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	
	Planned Activities	

2	Project Name	Single Family Rehabilitation
	Target Area	
	Goals Supported	Affordable Housing Rehabilitation
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$135,000
	Description	Provides zero interest no monthly payment loans to qualified low/moderate income homeowners for substantial rehab of owner occupied one to four family residences.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	6 Low and moderate-income households
	Location Description	Scattered Site.
	Planned Activities	Provides zero interest no monthly payment loans to 6 qualified low/moderate income homeowners for substantial rehab of owner occupied one to four family residences.
3	Project Name	Sewer Replacement
	Target Area	
	Goals Supported	Public Improvements and Facilities
	Needs Addressed	Public Facilities and Improvements
	Funding	CDBG: \$125,000
	Description	Electronic surveillance and replacement/rebuilding of sewer basins within flood-prone areas in low-and moderate income areas; replace sewerage where necessary.
	Target Date	9/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Infrastructure programs will take place exclusively in low/mod income block groups in Berwyn (target area). Low- and- moderate- income tract areas identified by the 2011-2015 American Survey as having 51% low-and-moderate income residents are Census, blocks 8146.00 (BG 1,3,4, & 5); 8147.00 (BG 2, 4, & 5); 8148.00 (BG 4 & 5); 8149.00 (BG 1, 2, 3, & 4); 8150.00 (BG 1, 2, & 3); 8151.00 (BG 1, 2 & 3); 8152.00 (BG 2 & 5) and; 8155.00 (BG 3 & 7).
	Planned Activities	Sewer Replacement.
4	Project Name	Water Main Replacement
	Target Area	
	Goals Supported	Public Improvements and Facilities
	Needs Addressed	Public Facilities and Improvements
	Funding	CDBG: \$260,000
	Description	Remove and replace water main in low-and moderate income areas
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Infrastructure programs will take place exclusively in low/mod income block groups in Berwyn (target area). Low- and- moderate- income tract areas identified by the 2011-2015 American Survey as having 51% low-and-moderate income residents are Census, blocks 8146.00 (BG 1,3,4, & 5); 8147.00 (BG 2, 4, & 5); 8148.00 (BG 4 & 5); 8149.00 (BG 1, 2, 3, & 4); 8150.00 (BG 1, 2, & 3); 8151.00 (BG 1, 2 & 3); 8152.00 (BG 2 & 5) and; 8155.00 (BG 3 & 7).

	Planned Activities	Water Main Replacement
5	Project Name	Sidewalk Replacement
	Target Area	
	Goals Supported	Public Improvements and Facilities
	Needs Addressed	Public Facilities and Improvements
	Funding	CDBG: \$125,000
	Description	Replace city sidewalks that are not up city standards and install ADA curb cuts in low-mod areas.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Infrastructure programs will take place exclusively in low/mod income block groups in Berwyn (target area). Low- and- moderate- income tract areas identified by the 2011-2015 American Survey as having 51% low-and-moderate income residents are Census, blocks 8146.00 (BG 1,3,4, & 5); 8147.00 (BG 2, 4, & 5); 8148.00 (BG 4 & 5); 8149.00 (BG 1, 2, 3, & 4); 8150.00 (BG 1, 2, & 3); 8151.00 (BG 1, 2 & 3); 8152.00 (BG 2 & 5) and; 8155.00 (BG 3 & 7).
	Planned Activities	Sidewalk Replacement
6	Project Name	Street Replacement
	Target Area	
	Goals Supported	Public Improvements and Facilities
	Needs Addressed	Public Facilities and Improvements
	Funding	CDBG: \$466,122
	Description	Remove and replace streets in low-and moderate income areas.

	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Infrastructure programs will take place exclusively in low/mod income block groups in Berwyn (target area). Low- and- moderate- income tract areas identified by the 2011-2015 American Survey as having 51% low-and-moderate income residents are Census, blocks 8146.00 (BG 1,3,4, & 5); 8147.00 (BG 2, 4, & 5); 8148.00 (BG 4 & 5); 8149.00 (BG 1, 2, 3, & 4); 8150.00 (BG 1, 2, & 3); 8151.00 (BG 1, 2 & 3); 81522.00 (BG 2 & 5) and; 8155.00 (BG 3 & 7).
	Planned Activities	Street Replacement.
7	Project Name	Sarah's Inn Domestic Violence
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$12,000
	Description	Provide Domestic violence counseling and advocacy services for Berwyn residents experiencing domestic violence
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Provide counseling and advocacy for those experiencing domestic violence

8		
	Project Name	Senior Bus Program
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$110,000
	Description	Support of bus transportation program for Berwyn Seniors, including door-to-door service to doctor appointments and community activities.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	City-wide.
		Planned Activities
9	Project Name	Youth Crossroads Family Support Services Teen Trauma Program
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$15,000
	Description	Fund staff to provide up to 300 at-risk Berwyn youth with school based trauma counseling services to reduce or eliminate school truancy and suspensions, street-gang association, fighting, bullying, illicit drugs and alcohol use, and depression.

	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	300 low-and moderate- income youth.
	Location Description	
	Planned Activities	
10	Project Name	Youth Crossroads Youth Intern Program Leadership Program
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$15,000
	Description	Engage 80 at-risk, low income Berwyn teens in the Youth Leadership Program that will include leadership development training, local community organizing and volunteer service, and social/recreational activities that enhance physical, social and mental well-being.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Youth Crossroads Youth Intern Program
11	Project Name	West Suburban Special Recreation Assoc. Seasonal Scholarships
	Target Area	

	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$5,000
	Description	Provide scholarship assistance for approximately 45 Berwyn children with disabilities form low-income families to participate in WSSRA seasonal programs.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	West Suburban Special Recreation Assoc. Seasonal Scholarships
12	Project Name	West Suburban Special Recreation Assoc. Day Camp
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$8,000
	Description	Provide Scholarship assistance for approximately 20 Berwyn children with disabilities from low-income families to participate in WSSRA Summer Day Camp.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	
	Planned Activities	West Suburban Special Recreation Assoc. Day Camp Scholarships
13	Project Name	Children's Clinic
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$16,877
	Description	Provide preventative and restorative dental care for up to 500 children from low-income Berwyn families.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Children's Clinic preventative dental care.
14	Project Name	Housing Forward- Emergency Shelter
	Target Area	
	Goals Supported	Homelessness Services
	Needs Addressed	Reduce Homelessness
	Funding	CDBG: \$10,000
	Description	Provide partial salary for homeless shelter manager at 9 rotating houses of worship.
	Target Date	9/30/2021

Estimate the number and type of families that will benefit from the proposed activities	
Location Description	
Planned Activities	Housing Forward- Emergency Shelter

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City's CDBG allocation is devoted entirely to serving Berwyn's low-to-moderate income population. Census tracts have been identified where the majority of residents are low-to-moderate income. Berwyn is a small city of less than four square miles, and these low-and moderate census tracts are dispersed throughout the city with the exception of the southwest quadrant (roughly). CDBG Blight reduction and Public Improvements and Facilities activities will be targeted exclusively in these low- and moderate- income areas.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	

Table 20 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Discussion

The Community Development Program takes place exclusively in low/mod income block groups in Berwyn (target area).). Low- and- moderate- income tract areas identified by the 2011-2015 American Survey as having 51% low-and-moderate income residents are Census, blocks 8146.00 (BG 1,3,4, & 5); 8147.00 (BG 2, 4, & 5); 8148.00 (BG 4 & 5); 8149.00 (BG 1, 2, 3, & 4); 8150.00 (BG 1, 2, & 3); 8151.00 (BG 1, 2 & 3); 8152.00 (BG 2 & 5) and; 8155.00 (BG 3 & 7).

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Most underserved needs involve special needs populations and the provision of appropriate shelter and supportive services.

The City's underserved needs relate primarily to its aging housing stock and public infrastructure. Realizing that CDBG funds are severely limited, the City's program has made every effort to encourage owners to maintain their properties. It has worked with the federal, state, and county governments to apply for and implement an array of programs, ranging from foreclosures to homeless, and provide affordable housing opportunities to all those in need.

This plan provides insight into the interdependence of physical, social, and economic conditions in Berwyn. Underserved needs are primarily a function of the city's aging housing stock and infrastructure, and dependent populations are the mostly likely to bear the burden of these needs. Strategies to address such concerns as poverty, lead-based paint hazards, affordable housing and homelessness, and the physical environment are highly dependent on federal funding that appears to be on the wane. However, much can be achieved locally by working together cooperatively. The City has reached out to the County, the State, and nearby jurisdictions and they have all responded with a strong commitment to enhance coordination, develop institutional structures, and support community development. This plan, along with the City's comprehensive plan and other local initiatives, provides a roadmap for that engagement.

Actions planned to address obstacles to meeting underserved needs

The City will continue to work with these parties and with nearby jurisdictions to ensure that the public, private, and nonprofit sectors are doing everything possible to meet the needs of the underserved. In addition, the City will continue its support for fair housing activities that target many of the City's underserved residents, providing equal access to housing and assisting those facing unfair treatment in the housing market.

Underserved populations in Berwyn include the elderly and disabled, and those seeking work that cannot find employment. The City will rely on its network of public and nonprofit service agencies, along with its ties to the private sector and economic development agencies, to provide an array of supportive services and limited financing. CDBG funds will also be used to fund ADA improvements at public facilities, benefitting persons with disabilities that are often underserved.

Actions planned to foster and maintain affordable housing

To foster and maintain affordable housing, Berwyn will continue to take such actions as support efforts to:

- Educate the public, lenders, and housing providers about rights and responsibilities under the Fair Housing Act. The city will join outreach campaigns to employ radio and print public service announcements, in English and Spanish, to let the public know what to do if they experience housing discrimination and to engage in enforcement actions if discrimination does occur.
- Allocate CDBG-CV funding to emergency housing payments to stabilize housing for persons impacted by the COVID-19 Pandemic (included in a PY 2019 Annual Action Plan amendment).
- The City of Berwyn is assisting and encouraging residents to replace their lead water service by waiving the tap connection fees and road restoration for owner occupied residential homes of three units or less. In addition, the City will restore the street after all inspections have passed and the street is properly backfilled.

Actions planned to reduce lead-based paint hazards

The City will continue to implement recommended actions developed by the Berwyn Ad Hoc Lead Poisoning Prevention Committee and provided in a 2018 report. The following are some of the recommended activities from the committee's report along with a status update:

- Promote window replacement through the Community Development Block Grant program; in process
- Explore implementation of a prospective rental inspection (PRI) program for multi-unit housing to identify lead hazards and require their correction; implementing.
- Provide lead-safe work information to all residents and contractors applying for building permits where paint and pipes will be disturbed; implementing.
- Conduct analysis of building permit and contractor registration and documentation requirements to identify ways to strengthen compliance with the federal Renovation, Repair and Painting rule (RRP): Implemented - Licensed contractors are required to provide proof of LEAD Certification when pulling permits.
- Identify activities the building department can implement to ensure that lead-safe work practices are being developed; in process.
- Add safe correction of chipping paint to building code issues that must be addressed before real estate transfer can take place; Implemented - before transfers are allowed there is a compliance process that consists of inspecting for code violations, which includes obvious signs of LEAD present. Contractors must abide by EPA and IDPH rules
- Explore feasibility and value of implementing a Berwyn healthy homes or lead safe ordinance; continuing to explore feasibility.

- Fund Single Family Rehabilitation zero interest loans for low- income homeowners and landlords to remediate potential hazards; implemented.
- Promote lead hazard remediation grant programs administered by the Cook County Department of Public Health; implemented.

Berwyn will continue to work with the Cook County Health Department and other agencies to increase public awareness of lead paint hazards. The Health Department will work with McNeal Hospital to test pre-school children for lead poisoning and coordinate these efforts with other hospitals such as Loyola serving the area. The City's Licensing Department will work with licensed day care providers and the school systems to distribute information to all parents and guardians of young children.

The City will follow its procedures for incorporating lead requirements into its housing rehabilitation programs and to the extent funds are available, remediate lead paint hazards through its Emergency Assistance Single Family Rehabilitation Program for low- and very-low income homeowners.

Actions planned to reduce the number of poverty-level families

Actions planned to reduce the number of poverty-level families include those funded directly and indirectly by the CDBG Program. Regardless of the source of funding, Berwyn's approach to reducing poverty includes comprehensive measures to promote self-reliance, create new opportunities, and ensure affirmative participation. It also includes reducing housing and transportation cost burdens and providing direct assistance to those at-risk of poverty and those presently confronting severe needs caused by poverty.

Berwyn will continue its efforts to reduce poverty among those able to work by assisting low-skilled residents to obtain skills training and employment. The City will join with adjacent municipalities in seeking job training and placement funding for low-income residents and encouraging employment opportunities in areas needing commercial revitalization and redevelopment. It will support the efforts of school systems, social service agencies, and economic development programs to assist job seekers in accessing job postings and referrals and in obtaining help with job applications and interviews. To the greatest extent feasible the City will follow the mandates of Section 3 of the Housing and Urban Development Act of 1968, as amended in providing opportunities for training and employment in connection with the projects awarded under its CDBG contracts. In addition, the City will encourage new and expanding businesses to hire Berwyn residents for jobs created through TIF and other development incentives. It will encourage groups supporting women and minority-owned businesses to do the same.

For those in poverty or on the brink of poverty, Berwyn will continue its partnerships with its sub-recipients and others in providing direct services, referrals, and mentoring. A major focus will continue to be the physical safety and improved health of all those threatened with isolation and exclusion, including those with disabilities, Veterans, the homeless and those at risk of homelessness, and victims

of domestic violence and HIV/AIDS. A major effort to reduce the impact of service cutbacks and increased living costs, especially for seniors, will provide assistance with transportation, general home maintenance programs, and police protection and community facilities. While this may not reduce the level of poverty for some, it will ensure that resources are used to their maximum benefit, and may provide assistance to change their circumstances permanently for the better.

Actions planned to develop institutional structure

The City has developed an effective team, both inside and outside local government, to implement the CDBG Program and leverage its limited resources. It will facilitate communication between City department and their staffs and continue to reach out to the public and community-serving agencies and stakeholders to discuss community development, housing, and related issues and opportunities. The CDD is encouraging all of its staff, sub-recipients and community partners to maintain the highest professional standards and ethical conduct. All CDD staff will undergo training and recertification on a continuous basis through HUD and other vendors.

To the greatest extent feasible the City will follow the mandates of Section 3 of the Housing and Urban Development Act of 1968, as amended in providing opportunities for training and employment in connection with the projects awarded under its CDBG contracts.

As part of its annual action plan submissions, the City will certify that it is in conformance with CDBG and other federal regulations related to the expenditure of its entitlement funds and related housing and community development activities. It will continue to meet its obligations for timely expenditure of these funds and utilize its own Finance Department and accounting systems to disburse funds that will also be tracked through HUD's Integrated Disbursement and Information System (IDIS).

Actions planned to enhance coordination between public and private housing and social service agencies

The City will provide input during the year to other City agencies, nonprofit organizations, and adjacent jurisdictions regarding consistency of their plans and proposals with the City's Consolidated Plan, as required under CFR Section 91.510.

The City's Community Relations Commission will continue as the focal point for those experiencing or reporting discrimination. Counsel and intermediary services will be available from such groups as the John Marshall Fair Housing Legal Support Center, the Heartland Alliance, the Sergeant Shriver Center, the Chicago Community Trust and the Chicago Coalition for the Homeless.

The City's sub-recipients will continue to support the City's homeless and non-homeless special needs populations. These agencies will continue to leverage and extend the limiting funding available through the CDBG Program. The City will encourage coordination and leverage of scarce resources to fill service

gaps and eliminate duplications of service.

Discussion

This plan provides insight into the interdependence of physical, social, and economic conditions in Berwyn. Underserved needs are primarily a function of the city's aging housing stock and infrastructure, and dependent populations are the mostly likely to bear the burden of these needs. Strategies to address such concerns as poverty, lead-based paint hazards, affordable housing and homelessness, and the physical environment are highly dependent on federal funding that appears to be on the wane. However, much can be achieved locally by working together cooperatively. The City has reached out to the County, the State, and nearby jurisdictions and they have all responded with a strong commitment to enhance coordination, develop institutional structures, and support community development. This plan, along with the City's new comprehensive plan and other local initiatives, provides a roadmap for that engagement.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	125,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	125,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion:

The City uses a single year (PY 2015) in determining the amount of CDBG funds that benefit persons of low- and moderate- income.

Appendices

Consultation and Citizen Participation Comments

The City of Berwyn



Robert P. Schiller
Director of Public Works

A Century of Progress with Pride

May 5, 2020

To: Regina Mendicino
CDBG Director

Re: Consolidated Plan Comments

The Public Works Department focuses heavily on maintaining, improving and replacing infrastructure elements, as needed, citywide. Roadways, sewer, lighting, water main and sidewalks require replacement yearly based on condition. Recently, state and federal governments have begun developing policies and bills to reduce exposure to lead. Public Works is recommending funding allocations towards the removal of lead water services, to be replaced per the current standard, with the necessary restoration to areas disturbed as part of the work, for consideration into the plan in addition to the necessary infrastructure items already mentioned.

Respectfully,

Robert Schiller
Director of Public Works



To: Robert J. Lovero, Mayor, City of Berwyn
CC: City Council, City of Berwyn
From: David Hulseberg, Executive Director, Berwyn Development Corporation
Date: 5/5/2020
Re: Consolidated Plan Recommendations

Overview On April 9, 2020, the City of Berwyn asked Berwyn Development Corporation (BDC) staff for input and recommendations regarding the Consolidated Plan (CON Plan) for the use of Community Development Block Grant Funding for the next 5 years. BDC staff were asked for thoughts on priority needs for funds, specifically in economic development.

Recommendation BDC staff provided recommendation on the creation of a Commercial Rehabilitation Program to operate in conjunction with other City of Berwyn and BDC economic development programs. The BDC has programs such as the Finish Line Grant and the Pay As You Go Program in our Tax Increment Finance (TIF) Districts to assist commercial property owners with rehabilitation. However, outside of the TIF Districts we're limited to loan funds for projects.

The BDC recommends creating the Commercial Rehabilitation Program for properties outside of our TIF District boundaries. The program could focus on properties that have sat vacant for an extended period of time. This can be evidenced through the BDC's Vacant Properties Map, published quarterly on our website. Ideally any funds awarded would be tied to a vacant property registry to hold the owner accountable to a specific redevelopment plan and timeline. Any award would be evidenced through an established "but for" test.

April 9, 2020

To whom it may concern:

Far too many young people in our service area are “walking wounded”, having great difficulty navigating daily life, failing school, and often incapable of forming healthy relationships with caring adults and positive peer groups.

A 2018 Trauma Screening (Trauma Exposure Checklist and PTSD Symptom Scale) of 1,420 students conducted by Morton High School District 201 found that 97.5% have experienced significant trauma compared with 67% of high school students nationwide. On average, students experienced 15-16 traumatic events (a score of 14 or above indicates moderate to severe PTSD). Most common symptoms reported by students included difficulty sleeping, nightmares, feeling angry/irritable, not feeling close to people, feeling on-edge and always watching their back, and feeling as if future plans/hopes will not come true.

A similar screening conducted by Youth Crossroads between July-December 2018 for students referred to our school-based counseling services showed that of 113 students screened, 111 experienced at least one traumatic event within the past two weeks, and 61 experienced symptoms equivalent to moderate to high PTSD. 50% of students reported being slapped, punched or hit by someone else, 66% reported seeing someone else being punched, and 78% reported someone close to them has been very sick or injured. Police and school districts have requested staff training from YC related to trauma-informed education and prevention.

There continues to be a local need for safe, supervised and affordable social/emotional enrichment programs for youth after-school and during non-school hours.

David Terrazino, Executive Director
Youth Crossroads, Inc.

Regina M. Mendicino

From: Thomas A. Hayes
Sent: Thursday, April 9, 2020 1:17 PM
To: Regina M. Mendicino
Subject: RE: CON Plan Letter To Community Leaders

Hi Reg,

- 1) We have been dealing with an issue for many years that affects many seniors in the community. Occasionally, we receive a call for a hoarding house. Once we investigate, we find the house in complete squalor of a dilapidated condition. If the person is otherwise healthy and has running water, we have no way to help them and are forced to leave without any resolution. It is difficult to leave without being able to help people.
- 2) The City has very old and small water mains in many areas. This can affect our operations greatly and also affects the City's ISO rating.
- 3) Replacement of the firehouse on Windsor should be a goal.

Hope this helps. If you need more input at a later time, I am more than happy to help.

Thank you,

Thomas A. Hayes
Thomas A. Hayes
Fire Chief
Berwyn Fire Department
(708) 749-6474
thayes@ci.berwyn.il.us



OAK PARK RIVER FOREST

Infant Welfare Society

Children's Clinic • Portable Dentistry • Health Education

April 13, 2020

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RE: Consolidated Plan

Regina Mendicino

Director of Community Development, City of Berwyn

6700 26th St

Berwyn, IL 60402

Ms. Mendicino:

Thanks for reaching out regarding input for the Consolidated Plan. I have a few comments to share on behalf of the IWS Children's Clinic.

First of all, as has been the story for many years, there are many barriers for low-income uninsured or underinsured people to access quality health care (medical, dental and behavioral health care). The cost of health care is very high, and many providers simply cannot afford to accept public insurance plans. Therefore, there are not enough health providers that accept public insurance to provide affordable and quality care to a large percentage of our population – leaving people with massive barriers and limited access. We think it is important to continue to support local health clinics that do provide this service to our community. As a safety net health clinic, we fill a very large need. And, with the current public health crisis, this need is only going to grow. After the economic fallout of this pandemic, more people are going to be turning to public insurance. The demand for the services we provide is going to grow exponentially – the safety net is going to need to catch a lot more people.

In addition, we believe in the importance of behavioral health care. Our social workers are busy assisting families with a myriad of needs. Our community needs to focus on all aspects of health – which includes mental, social and behavioral health. This is especially true as we experience the Covid-19 crisis and all the stress it is creating for people. And, as it is with many public health issues, low income individuals and families will feel the greatest impact.

Thanks for allowing us to send in some notes – we greatly appreciate your partnership!

Lynda Murphy

Grants & Communications Director

Oak Park River Forest Infant Welfare Society

320 Lake Street Oak Park Illinois 60302

TEL 708.848.0528 FAX 708.848.5855

EMAIL info@oprfiws.org WEB www.oprifiws.org

Regina M. Mendicino

From: Andrea M. Dressel
Sent: Monday, April 13, 2020 10:23 AM
To: Regina M. Mendicino
Subject: RE: CON Plan Letter To Community Leaders

Community and Special Needs Services

The majority of calls to the BPD are for domestic violence. DV can affect people from all walks of life, men and women, kids, the elderly, LGBTQ pop. I see an opportunity to more as a community around awareness and more local support. As of today, I believe we rely heavily on Sarah's Inn in Oak Park, which is a wonderful organization but can we do more here in Berwyn considering the need?

Economic Development

ESL classes

Infrastructure & Public Improvements

Cars are bad for roads. Encouraging bike path use and development improves the environment, and helps prevent wear and tear on roads, which is a large expense to the City and leads to a healthier population. Bike racks at local businesses!

Housing Needs and Issues

Lead paint is the number 1 cause of lead poisoning in children. A program for paint abatement or window replacement would be highly beneficial. 100 year old lead water lines also contribute to our "high-risk" for lead poisoning in Berwyn. Anything to help educate the population that this is 1. their property 2. Help them replace (in addition to the waived fees already in place)

Andrea Dressel
Staff Accountant
City of Berwyn
6700 26th Street
Berwyn, IL 60402
708.749.6468
ADressel@ci.berwyn.il.us



A Century of Progress with Pride

April 23, 2020

Re: Comments to CON Plan Letter

Dear Regina,

I am in receipt of your request to comment on CDBG's CON Plan. From the City's standpoint, I find that the areas that have been brought forth in our recent community survey and spoken about at City Hall are as follows:

Community & Special Needs Services:

- Providing more programs for teens and young adults
- Providing shelters for the homeless and resources to address homelessness
- Having more blight inspectors

Economic Development

- Now more than ever, (after COVID-19) small businesses are going to need monetary resources to get back on their feet after either having to close their doors and/or reducing their services.
- Partner with local community colleges in developing their law enforcement and fire/paramedic programs
- Please check with David Hulseberg from the BDC.

Infrastructure & Public Improvements

- Please check with Bob Schiller, Public Works Director.

Housing Needs & Issue

- A senior residential facility is a large need in our community.

Thank you.

City Administrator



Community Development Department

Regina Mendicino, Director
6700 W. 26th Street * Berwyn, Illinois 60402
Office: 708-795-6850 FAX: 708-749-9457

Dear Marianne,

Every 5 years the City produces a Consolidated Plan (CON Plan) for the use of Community Development Block Grant (CDBG) Funds for the next 5 years. As part of the CON Plan process we ask leaders of our Community, like yourself, to let us know your thoughts on priority needs for how these funds should be spent. The CDBG Program supports community development and improvement projects in Berwyn to meet the needs of low – moderate income people.

We focus in on 4 distinct areas of need. You may only be familiar with only one of these areas of need, so it is up to you what you comment on. Your comments and suggestions will be included in the CON Plan, and will help guide the City's use of CDBG funds over the next 5 years. The areas of focus are:

Community and Special Needs Services

Identify community services for: seniors, youths, child care, transportation, code enforcement, health, mental health; and for special needs populations: disabled, domestic violence, substance abuse, homeless, HIV/AIDS, and neglected/abused children.

WSSRA provides year-round recreational opportunities for children through adults with special needs including persons with developmental delays, physical disabilities and mental health issues. WSSRA has found the greatest need for this population is scholarship funding to access WSSRA services. These low-income families need the support of recreational services to provide normal life recreational experiences for their children through adults with disabilities so their family member can develop their social skills, improve their overall health and fitness goals and provide the families with much needed respite support. Without this financial support many would not be able to take advantage of these most important services and as a result you will see an increase in mental health issues that can result often in substance abuse and domestic violence. Thank you for asking for input.

Economic Development

Identify economic development needs (business assistance, employment training, and commercial/industrial rehab) to create or retain jobs for low-moderate income residents. Include job training opportunities for persons with disabilities. Consider giving companies incentives to hire persons with disabilities to do their office cleaning, sort mail etc.

Infrastructure & Public Improvements

Identify infrastructure needs (streets, sidewalks, alleys, sewers, lighting) and public facilities (parks, fire stations, and libraries) within low – moderate income areas.

Make sure all public walkways are accessible to all including curb cuts for those in wheelchairs.

Housing Needs and Issues

Identify market conditions and housing needs (residential, rental, senior, lead paint, rehab, homeownership, fair housing, and historic preservation) for low-moderate income residents.

Community Development Department
6700 W. 26th Street * Berwyn, Illinois 60402 Office: 708-795-6850 FAX: 708-749-9457

Making sure there are sufficient low-income housing opportunities that are accessible for persons in wheelchairs. Including accessible entry's, countertop heights, accessible shower stalls and toilet height and grab bars.

Please take a few minutes to return an email to me with some notes on projects, programs or areas of need that you see are needed in our Community. Anything you send back is useful to us. If you don't speak now, the funding you think is needed in one area may not become part of the CON Plan. **So now is the time to speak up for funding over the next 5 years!**

Please take just 5 minutes to reply!

Regina Mendicino
Director, Community Development

Thanks again for the opportunity to share our thoughts and always for the City of Berwyn always making persons with disabilities a priority. Happy to answer any questions about my comments. Be Safe, Healthy and Strong.

Regards, Marianne
WSSRA Executive Director

Regina M. Mendicino

From: Brett Michaelson <brettm@berwyn.net>
Sent: Thursday, April 9, 2020 4:20 PM
To: Regina M. Mendicino
Subject: Re: CON Plan Letter To Community Leaders
Attachments: Community Plan Final Version (3-6-2020).pdf

Hi Regina,

Thanks for reaching out for some input. Here's what I think could be beneficial in the economic development section:

We have several TIF programs for assistance with commercial rehabilitation, but outside of the TIFs we're limited to loan funds. I think it would be valuable to provide funds for commercial property rehabilitation for buildings outside of the TIFs. We could focus on properties that have sat vacant for extended periods of time (which we are tracking via our vacant properties map: <https://www.berwyn.net/vacancy-tracking>). Ideally this would be coupled with a vacant property ordinance of some sort, and need would be evidenced through a "but for" standard of some sort. Thoughts?

Outside of this area, we're also working on the Community Strategic Plan for Berwyn (attached). This identifies several priority areas and recommendations, if you'd like to take a look for some ideas. Please keep in mind that this is a draft, and not the final version.

Thanks,
Brett

From: Regina M. Mendicino <RMendicino@ci.berwyn.il.us>
Sent: Thursday, April 9, 2020 12:58 PM
To: Brett Michaelson <brettm@berwyn.net>
Subject: CON Plan Letter To Community Leaders

Hi Brett,

I know you are very busy but would appreciate your input.

Best,
Regina

NOTICE: EXTERNAL EMAIL

This email was sent to you from outside the City of Berwyn network.

- * Do not rely on the sender's name to verify this message's legitimacy.
- * Please verify the sender's email address is legitimate before opening attachments or links.
- * Use caution when opening attachments or links from unknown senders.

SOLUTIONS for care.

7222 W. Cermak Road
Suite 200
North Riverside, IL
60546
(708) 447-2448
www.solutionsforcare.org

April 27, 2020

Regina Mendicino, Director
Community Development Department
6700 W. 26th St
Berwyn, IL 60402

Dear Regina,

Thank you for reaching out to Solutions for Care (SFC). During this awkward and uncertain time the staff at SFC continues to service the Berwyn senior and disabled population remotely from our homes. It has been challenging but rewarding as well.

SFC has always felt the need for Berwyn to invest in some type of Senior Housing project or rental assistance program. I know this is a huge undertaking but most seniors don't want to leave Berwyn. The hoarding issue that sometimes occurs with seniors is a direct result of being cut off from people, neighbors or not having family members who are willing to assist. These seniors don't want to move to a more affordable apartment and homeowners don't want to leave Berwyn. So they close themselves off and by the time we get a call it's to the point where we're looking for an assisted living facility for the senior. We've worked with the Berwyn Health Department on these cases and it's rare where we can help a senior stay in their homes. Other costs that are unaffordable and often are neglected are dealing with infestations such as, mice, roaches and bedbugs etc. this neglect because of unaffordable costs has an effect on the entire community.

In the same vein as housing, Berwyn as a whole would benefit from a housing/rental program for those who have a steady income and are not eligible for Medicaid, food stamps or other state program because they are slightly over the federal poverty levels. Those are the ones who struggle the most and are at risk. Most of their income will go to housing and food and yet they are not eligible to receive any help. Could Berwyn consider developing a rental/housing program perhaps a building designed for families who with moderate incomes could qualify for affordable rentals if they meet certain income guidelines? This would create a neighborhood stability for families and schools as well as for seniors.

Looking forward to the May 6th call. Be safe and healthy!!

Sarah Saenz
Executive Director

FOCUS GROUP: Housing Needs and Issues

Resident Mary Capistran joined the meeting and wanted an overview of the funding the City of Berwyn receives from HUD.

Ms. Capistran was interested in more information regarding the City of Berwyn's Single Family Rehabilitation program

Cook County Department of Public Health comments:

Prioritize community testing for LEAD

The City of Berwyn can refer any family under the age of 6 with high LEAD levels

Can address LEAD in homes of Grandparents whose grandchildren visit often

Explore creating a Housing Committee

Contractors should be given LEAD information during the permitting process

Set aside affordable housing for any new development in the City of Berwyn

One agency and one Berwyn resident participated in the CON/PLAN discussion.

West Suburban Special Rec comments:

Currently doing virtual programming

Once they roll back into face to face programs, they foresee needing more scholarships funds due to the added anticipated need of their clientele.

They may add respite for families of special needs clientele

Berwyn is a higher risk area (Cook County) and roll out may take longer

Lack of electronics/hotspots have left some clients unable to participate in virtual programming

Solutions for Care comments:

Rental/ Mortgage and utility assistance needs to be a priority, especially for seniors

Hard to budget for the water bill. The bill is received every three months and if seniors have been hospitalized they forget about it for several months and it skyrockets

Partner with CEDA for utilities

Hierarchy to prioritize greatest need-- homelessness is top priority

Cook County Department of Public Health comments:

Prioritize community testing

Fill the Gap for residents where needed

Child Care subsidies for when people get back to work. Cook Co anticipates there will be a lack of good quality child care services

Hot Spot issues

Address LEAD

Three agencies participated in the CON/PLAN discussion.

All agreed with assessment that homelessness and preventing homelessness is top priority.

Agencies might be looking for assistance with PPE purchases

Emerging needs.. too many unknowns right now without timelines

No Capital improvements... none of the agencies that participated own the real estate

Public Hearing and Focus Group Notices



Community Development Department

Regina Mendicino, Director
6700 W 26th Street * Berwyn, Illinois 60402
Office: 708-795-6850 FAX: 708-749-9457

**Receipt and Confirmation
Of Posting**

This will confirm the City of Berwyn Community Development Department delivered the following notice for posting with this office, and the notice was posted as noted below.

Office: Berwyn Public Library
2700 So. Harlem Avenue
Berwyn, Illinois 60604

Posted: March 12, 2020

Notice: PY 2020 Legal Notice for Needs Assessment Meeting/Announcement and Application

Signature:



Title:

Library Assistant



Community Development Department

Regina Mendicino, Director
6700 W 26th Street * Berwyn, Illinois 60402
Office: 708-795-6850 FAX: 708-749-9457

**Receipt and Confirmation
Of Posting**

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Office: City Clerk's Office
Berwyn City Hall
6700 W. 26th Street
Berwyn, Illinois 60604

Posted: March 12, 2020

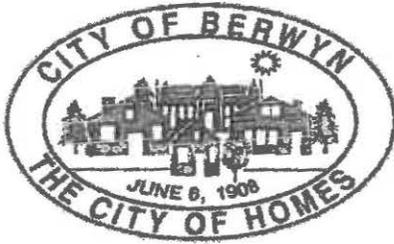
Notice: PY 2020 Legal Notice for Needs Assessment Meeting/Announcement and Application

Signature:

Sandra Anderson

Title:

DEPUTY CITY CLERK



Community Development Department

Regina Mendicino, Director
6700 W 26th Street * Berwyn, Illinois 60402
Office: 708-795-8850 FAX: 708-749-9457

**Receipt and Confirmation
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Office: City of Berwyn
IT Department - City Web Site
6700 W 26th Street
Berwyn, Illinois 60604

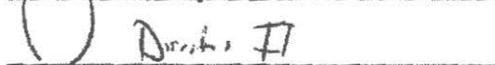
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Signature:



Title:





Community Development Department

Regina Mendicino, Director
6700 W 26th Street * Berwyn, Illinois 60402
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Community Development Department
6700 W 26th Street
Berwyn, Illinois 60604

Posted: March 12, 2020

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Signature:

Title:

City Nominates New CEO of the Chicago Housing Authority

Mayor Lori E. Lightfoot announced the nomination of Tracey Scott to serve as CEO of the Chicago Housing Authority (CHA). As CEO, Scott will leverage her more than two decades of experience to lead the CHA into its next chapter as a principal developer and provider of affordable housing for communities across Chicago. Scott currently serves as the Interim Executive Director and CEO for the Minneapolis Public Housing Authority and has held prior senior roles with the Atlanta



Tracey Scott

Housing Authority. At a team of 300 to ensure the delivery of housing programs and services for more than 26,000

seniors and families. Under her leadership, the MPHA developed a new public housing community for homeless families, combined with services from the county. Scott also initiated MPHA's first project utilizing tax credits in a \$26 million rehab of a 184-unit property under HUD's RAD program. Scott's nomination as CEO is pending approval by the CHA Board of Commissioners, which is expected to consider her nomination at its meeting on March 17th.

La Ciudad Nomina Nuevo CEO de la Autoridad de la Vivienda de Chicago

La Alcaldesa Lori E. Lightfoot anunció la nominación de Tracey Scott para fungir como CEO de Chicago Housing Authority (CHA). Como CEO, Scott aprovechará sus más de dos décadas de experiencia para liderar a CHA en su próximo capítulo como principal desarrolladora y proveedora de viviendas asequibles para comunidades en Chicago. Scott actualmente es Directora Ejecutiva Interina y CEO de Minneapolis Public Housing Authority y ha tenido puestos senior en Atlanta Housing Authority. En Minneapolis Public Housing Authority (MPHA), Scott supervisa un equipo de 300 para garantizar la entrega de programas y servicios de vivienda a más de 26,000 ciudadanos mayores y familias. Bajo su liderazgo, MPHA desarrolló nueva comunidad de vivienda pública para familias desamparadas, combinado con servicios del condado. Scott inició también el primer proyecto de MPHA utilizando créditos de impuestos en una rehabilitación de \$26 millones de 184 unidades, bajo el programa RAD de HUD. La nominación de Scott como CEO está pendiente de aprobación de la Junta de Comisionados de CHA, que se espera considere su nominación en su junta del 17 de marzo.

Aviso legal / Aviso público Ciudad de Berwyn, Condado de Cook, Illinois

(1) Reunión pública sobre evaluación de necesidades CDBG PY 2020

La ciudad de Berwyn tiene derecho a recibir \$1,284,998 en Fondos de subvención de desarrollo comunitario (CDBG) de HUD. Todos los ciudadanos y grupos interesados están invitados a asistir a una reunión pública para discutir las evaluaciones de necesidades de la ciudad de Berwyn para el:

- Plan de acción CDBG 2020, 01/10/2020 - 30/09/2021

El propósito del programa de la subvención en bloque de desarrollo comunitario es para ayudar a apoyar el desarrollo comunitario y proyectos de mejora dentro de la ciudad y para satisfacer las necesidades de personas de ingresos bajos y moderados.

Las reuniones se llevarán a cabo el:

Miércoles 25 de marzo del 2020 a las 10AM, 1PM y 5PM en el Ayuntamiento de Berwyn, sala de conferencias del segundo piso 6700 W. 26th Street, Berwyn, IL 60402

Se solicita la opinión pública para sugerencias sobre proyectos que podrían ser considerados elegibles. Todos los ciudadanos recibirán una oportunidad de ser escuchados. El acceso es, y los alojamientos son, disponibles para personas con discapacidad. La reunión será en tanto inglés como español según sea necesario.

(3) Aviso de RFP para subvenciones de sub-destinatario CDBG

Además, todos los grupos interesados están invitados a enviar una solicitud de una subvención de servicio público o instalaciones públicas de CDBG a través de la ciudad de Berwyn. La ciudad puede usar hasta 15% de su asignación de CDBG para satisfacer las necesidades del Servicio Social, y 65% para necesidades de instalaciones públicas, para el programa del año 2020, 1/10/2020 - 30/09/2021. Para obtener una Solicitud comuníquese al Departamento de Desarrollo Comunitario al 708-795-6850. Todas las solicitudes deben recibirse antes del 16 de abril del 2020 a las 5 p.m. En el departamento de desarrollo comunitario 6700 W. 26th Street, Berwyn, IL 60402

+++++
Para obtener más información sobre este aviso, comuníquese con:
Regina Mendicino al 708-795-6850

Legal Notice / Public Notice City of Berwyn, Cook County, Illinois

(1) Public Meeting on CDBG PY 2020 Needs Assessment

The City of Berwyn is entitled to receive \$1,284,998 in Community Development Block Grant (CDBG) Funds from HUD. All citizens and interested groups are invited to attend a Public Meeting to discuss the City of Berwyn's Needs Assessments for:

- 2020 CDBG Action Plan, 10/1/2020 - 9/30/2021

The purpose of the Community Development Block Grant Program is to help support Community Development and Improvement Projects within the City and to meet the needs of low and moderate income people.

The meetings will be held on:

Wednesday March 25, 2020 at 10AM, 1PM and 5PM in the Berwyn City Hall, second floor conference room 6700 W. 26th Street, Berwyn, IL 60402

Public input is being requested for suggestions on projects that might be considered eligible. All citizens will be given an opportunity to be heard. Access is, and accommodations are, available for persons with disabilities. The meeting will be in both English and Spanish as required.

(3) Notice of RFP's for CDBG Sub-Recipient Grants

In addition, all interested groups are invited to submit an application for a CDBG Public Service or Public Facilities grant through the City of Berwyn. The City is allowed to use up to 15% of its CDBG allocation to meet Social Service needs, and 65% for Public Facilities needs, for Program Year 2020, 10/1/2020 - 9/30/2021. To obtain an Application contact the Community Development Department at 708-795-6850. All applications must be received by April 16, 2020, at 5PM at: The Community Development Department 6700 W. 26th Street, Berwyn, IL 60402

+++++
For more information on the above notices contact:
Regina Mendicino at 708-795-6850

MWRD Publica Hoja Informativa...

Viene de la página 7

Gestión de aguas residuales

MWRD transforma un promedio de 1.47 mil millones de galones de agua cada día y la regresa al ambiente como agua pura. En cualquier momento, MWRD encuentra situaciones impredecibles y únicas. El riesgo de la transmisión del COVID-19 a través del sistema de alcantarillado es bajo y los datos de brotes previos muestran un bajo riesgo de transmisión en desechos humanos, de acuerdo a Water Environment Federation (WEF)

Manejo de aguas residuales regionales

La Administración de Salud y Seguridad Ocupacional (OSHA) ha expresado muchas de las mismas guías sobre el manejo de desperdicio sólido y aguas residuales que MWRD ya implementa para brindar una vigilancia indispensable en el agua residual de la región durante estos precarios tiempos. Las operaciones de MWRD siguen las guías de OSHA obedeciendo prácticas rutinarias para evitar la exposición a aguas residuales, incluyendo

el uso de la ingeniería y controles administrativos, prácticas de trabajo seguras y utilizando el personal equipo protector (PPE) normalmente requerido para el trabajo cuando se maneja el agua residual sin haber sido tratada.

Control de Aguas Residuales y Desechos

Bajo la Ordenanza de Control de Aguas Residuales y Desechos de MWRD y las Reglas de Procedimiento y Ambientales del Título 35 de la Junta de Control de la Contaminación de Illinois, MWRD lucha por proteger



la salud y seguridad pública combatiendo y previniendo la contaminación por medio de la regulación y el control de la cantidad y calidad del sistema de alcantarillado, desperdicios industriales y otros desperdicios admitidos

o desechados en los sistemas de alcantarillado, instalaciones de tratamiento de alcantarillado y aguas, bajo la jurisdicción de MWRD. Las ordenanzas de desperdicio industrial que gobiernan los límites de descarga industrial

continuarán siendo igual. Las descargas de desechos médicos potencialmente infecciosos al sistema de alcantarillado sanitario del Distrito están expresamente prohibidas, a menos que cumplan con el Código Administrativo No. 35 de Illinois, Subtítulo C.

Aviso legal / Aviso público Ciudad de Berwyn, Condado de Cook, Illinois

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Regina Mendicino al 708-795-6850

Legal Notice / Public Notice City of Berwyn, Cook County, Illinois

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The meetings will be held on:

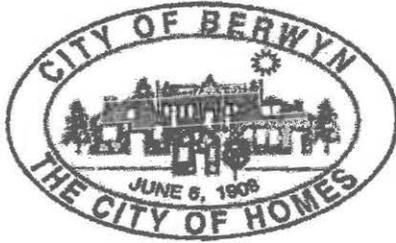
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For more information on the above notices contact:
Regina Mendicino at 708-795-6850



Community Development Department

Regina Mendicino, Director
6700 W. 26th Street * Berwyn, Illinois 60402
Office: 708-795-6850 FAX: 708-749-9457

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Office: City of Berwyn
IT Department - City Web Site
6700 W. 26th Street
Berwyn, Illinois 60604

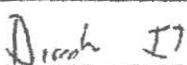
Posted: April 22, 2020

Notice: 2020 Legal Notice
Focus Group/Needs Assessment
2020-2024 Con Plan and PY 20 Action Plan

Signature:



Title:





Community Development Department

Regina Mendicino, Director
6700 W 26th Street * Berwyn, Illinois 60402
Office: 708-795-6850 FAX: 708-749-9457

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Office: City Clerk's Office
Berwyn City Hall
6700 W. 26th Street
Berwyn, Illinois 60604

Posted: April 22, 2020

Notice: 2020 Legal Notice
Focus Group/Needs Assessment
2020-2024 Con Plan and PY 20 Action Plan

Signature:

Margaret Paul

Title:

City Clerk

4/22/2020



Community Development Department

Regina Mendicino, Director
6700 W. 26th Street * Berwyn, Illinois 60402
Office: 708-795-6850 FAX: 708-749-9457

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Title:



Community Development Department

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Posted: April 22, 2020

Notice: 2020 Legal Notice
Focus Group/Needs Assessment
2020-2024 Con Plan and PY 20 Action Plan

*Closed →
COVID-19*

Signature: _____

Title: _____

Caucus Latino Pide Apoyo en Hipotecas y Rentas

Por: Ashmar Mandou

El Caucus de Reforma Progresiva del Consejo de la Ciudad de Chicago junto con el Caucus Latino del Consejo de la Ciudad de Chicago reforzaron mutuamente el lunes su apoyo a dos medidas diseñadas para proporcionar alivio a los propietarios e inquilinos afectados por la pandemia de COVID-19 y la orden de "refugio en

el lugar" que comenzó a mediados de Marzo.

"Las propuestas que hemos presentado crearán más estabilidad de vivienda y apoyo para nuestros residentes. En este tiempo sin precedentes, corresponde al gobierno de la ciudad encontrar soluciones justas y equitativas para propietarios e inquilinos por igual. Esperamos con interés trabajar con nuestros colegas en el Ayuntamiento y en

Springfield para levantar las cargas imposibles que enfrentan las familias trabajadoras de Chicago" dijo el concejal Felix Cardona.

Según el Caucus Latino, estas medidas legislativas reflejan el paquete de estímulo federal más reciente en el que el Congreso ordenó a Fannie Mae y Freddie Mac que otorguen hasta 12 meses de tolerancia hipotecaria, un cese temporal de los pagos

de la hipoteca. "Mis colegas y yo hemos escuchado de docenas de inquilinos y propietarios de viviendas que han perdido trabajo, ingresos por alquiler y la capacidad de ganarse la vida durante la pandemia de COVID-19. Necesitamos un plan para asegurar que nadie

pierda su hogar debido a esta crisis sin precedentes", dijo el principal patrocinador, el concejal Matt Martin (47). La resolución insta al gobernador JB Pritzker a ayudar a asegurar un compromiso de los prestamistas y administradores hipotecarios

no federales para ofrecer al menos 90 días de indulgencia hipotecaria a los prestatarios que han perdido ingresos debido a COVID-19. La resolución hace un llamado adicional a estos prestamistas y administradores para que

Pase a la página 4

Legal Notice / Public Notice

**Notice of Needs Assessment and Focus Group Public Meetings
City of Berwyn, IL, 2020 – 2024 Consolidated Plan ("CON Plan")**

Citizens and interested groups are invited to attend public meetings to discuss community development priority needs to help develop Berwyn's next CON Plan, and guide the expenditure of Community Development Block Grant (CDBG) and other funds under the City's CDBG Program. The CDBG Program supports community development and improvement projects in Berwyn to meet the needs of low – moderate income people. **All meetings will be held at the Berwyn City Hall: 6700 West 26th Street, Berwyn, Illinois. Contact Person: Regina Mendicino @ 708-795-6552 or May 6 Focus Group 1 & 2 Virtual Mtg. Dial In 1+857-444-6500 Conference ID 882-007-971 #**
May 7 Focus Group 1 & 2 Virtual Mtg. Dial In 1+857-444-6500 Conference ID 909-930-364 #

Focus Group 1 – Wednesday May 6, 2020 at 10am – RE: Community and Special Needs Services

Objective: Identify priority community services for: seniors, youths, child care, transportation, health, mental health, and identify priority needs for special needs populations: disabled, domestic violence, substance abuse, homeless, HIV/AIDS, and neglected/abused children.

Participants: Community Groups and organizations, social service agencies.

Focus Group 2 – Wednesday May 6, 2020 at 2pm – RE: Economic Development

Objective: Identify priority economic development needs (business assistance, employment training, and commercial/industrial rehab) to create or retain jobs for low-moderate income residents of Berwyn.

Participants: Berwyn business community, business organizations, business owners and tenants.

Focus Group 1 – Thursday May 7, 2020 at 10am – RE: Infrastructure & Public Improvements

Objective: Identify infrastructure needs (streets, sidewalks, alleys, sewers, lighting) and public facilities (parks, fire stations, and libraries) within low – moderate income areas.

Participants: Municipal departments, local elected officials.

Focus Group 1 – Thursday May 7, 2020 at 2pm – RE: Housing Needs and Issues

Objective: Identify market conditions and housing needs (residential, rental, senior, lead paint, rehab, homeownership, fair housing, and historic preservation) for low-moderate income residents of Berwyn.

Participants: Realtors, loan officers, lenders, landlords, renters.

Public input is requested for suggestions on projects that would be eligible. Citizens will be given an opportunity to be heard. Access is, and accommodations are, available for persons with disabilities. The meetings will be in both English and Spanish. Written comments will also be accepted.

Aviso legal / Aviso público

**Aviso de evaluación de necesidades y reuniones
públicas de grupos focales**

Plan Consolidado de la Ciudad de Berwyn, IL, 2020 - 2024 ("Plan CON")

Se invita a los ciudadanos y grupos interesados a asistir a reuniones públicas para discutir las necesidades prioritarias de desarrollo comunitario para ayudar a desarrollar el próximo Plan CON de Berwyn y guiar el gasto de la Subvención Global de Desarrollo Comunitario (CDBG) y otros fondos del Programa CDBG de la Ciudad. El programa CDBG apoya proyectos de desarrollo y mejoras de la comunidad en Berwyn para satisfacer las necesidades de personas de ingresos bajos a moderados. Todas las reuniones se llevarán a cabo en el Ayuntamiento de Berwyn: 6700 West 26th Street, Berwyn, Illinois. Persona de contacto: Regina Mendicino @ 708-795-6552 ó **6 de mayo Grupo focal 1 y 2 Mtg virtual. Marque 1 + 857-444-6500 ID de conferencia 882-007-971 #**

7 de mayo Grupo focal 1 y 2 Mtg virtual. Marque 1 + 857-444-6500 ID de conferencia 909-930-364 #

Grupo de enfoque 1 - Miércoles 6 de mayo de 2020 a las 10 a.m. - RE: Servicios comunitarios y de necesidades especiales

Objetivo: Identificar servicios comunitarios prioritarios para: personas mayores, jóvenes, cuidado infantil, transporte, salud, salud mental e identificar necesidades prioritarias para la población con necesidades especiales: discapacitados, violencia doméstica, abuso de sustancias, personas sin hogar, VIH / SIDA y niños abandonados / maltratados.

Participantes: Grupos y organizaciones comunitarias, agencias de servicios sociales.

Grupo de enfoque 2 - Miércoles 6 de mayo de 2020 a las 2pm - RE: Desarrollo Económico

Objetivo: Identificar las necesidades prioritarias de desarrollo económico (asistencia comercial, capacitación laboral y rehabilitación comercial / industrial) para crear o retener empleos para los residentes de Berwyn de ingresos bajos a moderados.

Participantes: Comunidad empresarial de Berwyn, organizaciones empresariales, propietarios de negocios e inquilinos.

Grupo de enfoque 1 - Jueves 7 de mayo de 2020 a las 10 a.m. - RE: Infraestructura y mejoras públicas

Objetivo: Identificar las necesidades de infraestructura (calles, aceras, callejones, alcantarillas, iluminación) e instalaciones públicas (parques, estaciones de bomberos y bibliotecas) dentro de áreas de ingresos bajos a moderados.

Participantes: Departamentos municipales, funcionarios locales electos.

Grupo de enfoque 1 - Jueves 7 de mayo de 2020 a las 2pm - RE: Necesidades y problemas de vivienda

Objetivo: Identificar las condiciones del mercado y las necesidades de vivienda (residencial, alquiler, personas mayores, pintura con plomo, rehabilitación, propiedad de vivienda, vivienda justa y preservación histórica) para residentes de Berwyn de ingresos bajos a moderados.

Participantes: Agentes de bienes raíces, oficiales de crédito, prestamistas, arrendadores, inquilinos.

Se solicita la opinión pública para sugerencias sobre proyectos que serían elegibles. Los ciudadanos tendrán la oportunidad de ser escuchados. El acceso y los alojamientos, están disponibles para personas con discapacidades. Las reuniones serán en inglés y español. Los comentarios escritos también serán aceptados.

Cicero Se Une Para Ayudar a Celebrar los Cumpleaños de los Niños

Voluntarios, residentes y funcionarios de la ciudad se reunieron el lunes en un desfile de "distancia social" para celebrar el cumpleaños de dos niños pequeños de Cicero, Angel Herrera de 6 años y Cara Cundari de 15 años. Los padres de Angel, Efraim y Araceli Herrera, y los padres de Cara, Emilio y Melissa Cundari, dijeron que estaban abrumados por la efusión de apoyo para sus hijos cuyas celebraciones de cumpleaños

fueron interrumpidas por las restricciones de Coronavirus. Ambos desfiles se llevaron a cabo el lunes por la tarde. "Cuando me enteré de estos cumpleaños, me sentí muy mal y me alegré de ayudar cuando los padres se pusieron en contacto con varios representantes de la ciudad", dijo el presidente de la ciudad, Larry Dominick, quien celebró su propio cumpleaños la semana pasada en su casa con su familia inmediata.

"Como adultos, podemos celebrar nuestros cumpleaños en cualquier momento y de cualquier manera. Pero para los jóvenes como Angel Herrera y Cara Cundari, una celebración de cumpleaños es muy importante". Dominick dijo que se han organizado desfiles similares para otros niños en la ciudad. Miembros de la familia y funcionarios dejaron regalos de cumpleaños frente a las casas cuando pasaban por la casa.

Los bomberos con máscaras faciales y protecciones de coronavirus tomaron los obsequios de los transeúntes y se los presentaron a la familia.



Aviso legal / Aviso público Aviso de evaluación de necesidades y reuniones públicas de grupos focales

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Legal Notice / Public Notice

Notice of Needs Assessment and Focus Group Public Meetings
City of Berwyn, IL, 2020 - 2024 Consolidated Plan ("CON Plan")

Citizens and interested groups are invited to attend public meetings to discuss community development priority needs to help develop Berwyn's next CON Plan, and guide the expenditure of Community Development Block Grant (CDBG) and other funds under the City's CDBG Program. The CDBG Program supports community development and improvement projects in Berwyn to meet the needs of low - moderate income people. All meetings will be held at the Berwyn City Hall: 6700 West 26th Street, Berwyn, Illinois. Contact Person: Regina Mendicino @ 708-795-6552 or May 6 Focus Group 1 & 2 Virtual Mtg. Dial in 1+857-444-6500 Conference ID 882-007-971 #
May 7 Focus Group 1 & 2 Virtual Mtg. Dial in 1+857-444-6500 Conference ID 909-930-364 #

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Community Development Department

Regina Mendicino, Grants Administrator
6700 W. 26th Street * Berwyn, Illinois 60402
Office: 708-795-6850 FAX: 708-749-9457

**Receipt and Confirmation
Of Posting**

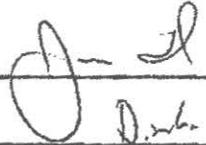
This will confirm the City of Berwyn Community Development Department delivered the following notice for posting with this office, and the notice was posted as noted below.

Office: City of Berwyn
IT Department
6700 W. 26th Street
Berwyn, Illinois 60604

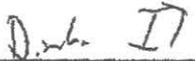
Posted: July 10, 2020 to August 11, 2020

Notice: Copy of Draft:
2020-2024 Consolidated Plan
2020 Annual Action Plan

Signature:



Title:





Community Development Department

Regina Mendicino, Grants Administrator
6700 W. 26th Street * Berwyn, Illinois 60402
Office: 708-795-6850 FAX: 708-749-9457

**Receipt and Confirmation
Of Posting**

This will confirm the City of Berwyn Community Development Department delivered the following notice for posting with this office, and the notice was posted as noted below.

Office: Berwyn Public Library
2700 So. Harlem Avenue
Berwyn, Illinois 60604

Posted: July 10, 2020 to August 11, 2020

Notice: Copy of Draft:
2020-2024 Consolidated Plan
2020 Annual Action Plan

Signature: *Nona N. Chapman*

Title: *Administrative Assistant*



Community Development Department

Regina Mendicino, Grants Administrator
6700 W. 26th Street * Berwyn, Illinois 60402
Office: 708-795-6850 FAX: 708-749-9457

**Receipt and Confirmation
Of Posting**

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Office: City of Berwyn
Community Development Department
6700 W. 26th Street
Berwyn, Illinois 60604

Posted: July 10, 2020 to August 11, 2020

Notice: Copy of Draft:
2020-2024 Consolidated Plan
2020 Annual Action Plan

Signature:

Title:

**Legal / Public Notice
City of Berwyn, Cook County, Illinois**

**30 Day Comment Period for
Berwyn's Consolidated and Action Plans**

All interested parties are hereby notified the City of Berwyn has prepared a Community Development Block Grant Consolidated Plan effective October 1, 2020 through September 30, 2024, and Action Plan for Program Year 2020 (collectively the "Plans"). Berwyn expects to receive approximately \$1,284,998 for Program Year 2020 from the Department of Housing and Urban Development. These funds will benefit persons of low/moderate income, and all Citizens of Berwyn. The Plans list priority needs for development of a viable community, decent housing, a suitable living environment and expanded economic opportunity. The Plans also address economic development, housing, rehabilitation, public services and public facilities.

Copies of the Plans, in draft form, will be available for a thirty (30) day review and comment period beginning July 10, 2020, at the Berwyn City Hall, 6700 W. 26th Street, and the Berwyn Public Library, 2701 Harlem Ave., all in Berwyn, IL 60402, and on line at www.berwyn-il.gov.

On August 11, 2020, the Plans will be presented at Berwyn City Hall, 6700 W 26th St., for public hearing at the City Council Committee of the Whole at 7pm. All citizens will be given an opportunity to be heard. Final approval by the City Council will follow at 8pm at the City Council Meeting. Access is, and accommodations are, available for persons with disabilities. The meetings will be available in both English and Spanish.

At this time, in an effort to adhere to Governor Pritzker's Executive Order in Response to COVID-19 (COVID-19 Executive Order No. 5, Section 6), the Public Hearing will be streaming live via the City of Berwyn Facebook Page at <https://www.facebook.com/BerwynIL>.

How Viewers Can Watch A Facebook Livestream:

• Live streams are available to viewers with or without a Facebook account. Viewers without a Facebook account can access the stream directly using the livestream URL, or they can watch the live stream embed on the City's website at <https://www.berwyn-il.gov/>, or by copying hyperlink above.

• Viewers can also watch the livestream on their TV by downloading the Facebook Watch TV App or casting the stream to their TV.

Anyone may comment, make recommendations and question any aspect of the Plans, now or at the public hearing, including by written comment submitted by August 10, 2020 to:

City of Berwyn
Regina Mendicino, Director
Community Development Department
6700 W. 26th Street, Berwyn, IL 60402
708-795-6850 or via email to: RMendicino@ci.berwyn.il.us.

++++
For more information contact
Regina Mendicino at 708-795-6850.

**Aviso legal / público
Ciudad de Berwyn, Condado de Cook, Illinois**

**Periodo de comentarios de 30 días para
Los planes de acción y consolidados de Berwyn**

Se notifica a todas las partes interesadas que la Ciudad de Berwyn ha preparado un Plan consolidado de subvención para el desarrollo comunitario a partir del 1 de octubre de 2020 hasta el 30 de septiembre de 2024, y un Plan de acción para el Programa del Año del 2020 (colectivamente, los "Planes"). Berwyn espera recibir aproximadamente \$1,284,998 para el Programa del Año 2020 del Departamento de Vivienda y Desarrollo Urbano. Estos fondos beneficiarán a personas de ingresos bajos / moderados y a todos los ciudadanos de Berwyn. Los Planes enumeran las necesidades prioritarias para el desarrollo de una comunidad viable, una vivienda digna, un entorno de vida adecuado y una mayor oportunidad económica. Los Planes también abordan el desarrollo económico, la vivienda, la rehabilitación, los servicios públicos y las instalaciones públicas.

Las copias de los Planes, en forma de borrador, estarán disponibles para una revisión de treinta (30) días y un período de comentarios a partir del 10 de julio de 2020, en el Ayuntamiento de Berwyn, 6700 W. 26th Street, y la Biblioteca Pública de Berwyn, 2701 Harlem Ave., todo en Berwyn, IL 60402, y en línea en www.berwyn-il.gov.

El 11 de agosto del 2020, los Planes se presentarán en el Ayuntamiento de Berwyn, 6700 W 26th St., para una audiencia pública en el Comité Plenario del Consejo de la Ciudad a las 7pm. Todos los ciudadanos tendrán la oportunidad de ser escuchados. La aprobación final por parte del Concejo Municipal será a las 8pm en la Reunión del Concejo Municipal. El acceso y los alojamientos, están disponibles para personas con discapacidades. Las reuniones estarán disponibles en inglés y español.

En este momento, en un esfuerzo por cumplir con la Orden Ejecutiva del Gobernador Pritzker en respuesta a COVID-19 (Orden Ejecutiva COVID-19 No. 5, Sección 6), la Audiencia Pública se transmitirá en vivo a través de la página de Facebook de la Ciudad de Berwyn en <https://www.facebook.com/BerwynIL>.

Cómo los espectadores pueden ver una transmisión en vivo de Facebook:

• Las transmisiones en vivo están disponibles para los espectadores con o sin una cuenta de Facebook. Los espectadores sin una cuenta de Facebook pueden acceder a la transmisión directamente usando la URL de transmisión en vivo, o pueden ver la transmisión en vivo incrustada en el sitio web de la Ciudad en <https://www.berwyn-il.gov/>, o copiando el hipervínculo arriba.

• Los espectadores también pueden ver la transmisión en vivo en su TV descargando la aplicación Facebook Watch TV o transmitiendo la transmisión a su TV.

Cualquiera puede comentar, hacer recomendaciones y cuestionar cualquier aspecto de los Planes, ahora o en la audiencia pública, incluso mediante un comentario escrito presentado antes del 10 de agosto de 2020 a:

Ciudad de berwyn
Regina Mendicino, Directora del Departamento de desarrollo comunitario
6700 W. 26th Street, Berwyn, IL 60402
708-795-6850 o por correo electrónico a: RMendicino@ci.berwyn.il.us.

++++
Para mas información comuníquese con
Regina Mendicino al 708-795-6850.

Grantee SF-424's and Certification(s)

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

*** 2. Type of Application:**

- New
- Continuation
- Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

*** 3. Date Received:**

08/11/2020

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

B. APPLICANT INFORMATION:

*** a. Legal Name:**

City of Berwyn, Illinois 60402

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

36-9005796

*** c. Organizational DUNS:**

1383307530000

d. Address:

*** Street1:**

6700 W 26th Street

Street2:

*** City:**

Berwyn

County/Parish:

*** State:**

IL: Illinois

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

60402-2500

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

*** First Name:**

Robert

Middle Name:

*** Last Name:**

Lovero

Suffix:

Title:

Mayor

Organizational Affiliation:

*** Telephone Number:**

708-788-2660

Fax Number:

*** Email:**

rlovero@ci.berwyn.il.us

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

US Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-218

CFDA Title:

Community Development Block Grants (CDBG)

*** 12. Funding Opportunity Number:**

B-20-MC-17-0003

* Title:

Community Development Block Grants (CDBG)

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

PY 2020 funds will be used for housing rehabilitation assistance for low/moderate income residents, social service and community development programs and infrastructure projects in LMA areas

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="1,284,998.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="125,000.00"/>
* g. TOTAL	<input type="text" value="1,409,998.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

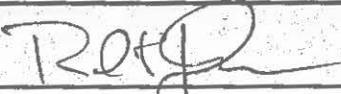
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Berwyn, Illinois 60402	07/13/2020

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

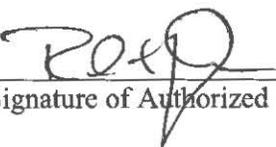
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official

7/13/2020

Date

Mayor

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2020 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

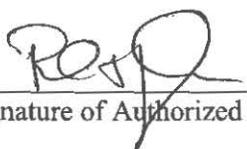
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

7/13/2020

Date

Mayor

Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature of Authorized Official

7/13/2020

Date

Mayer

Title

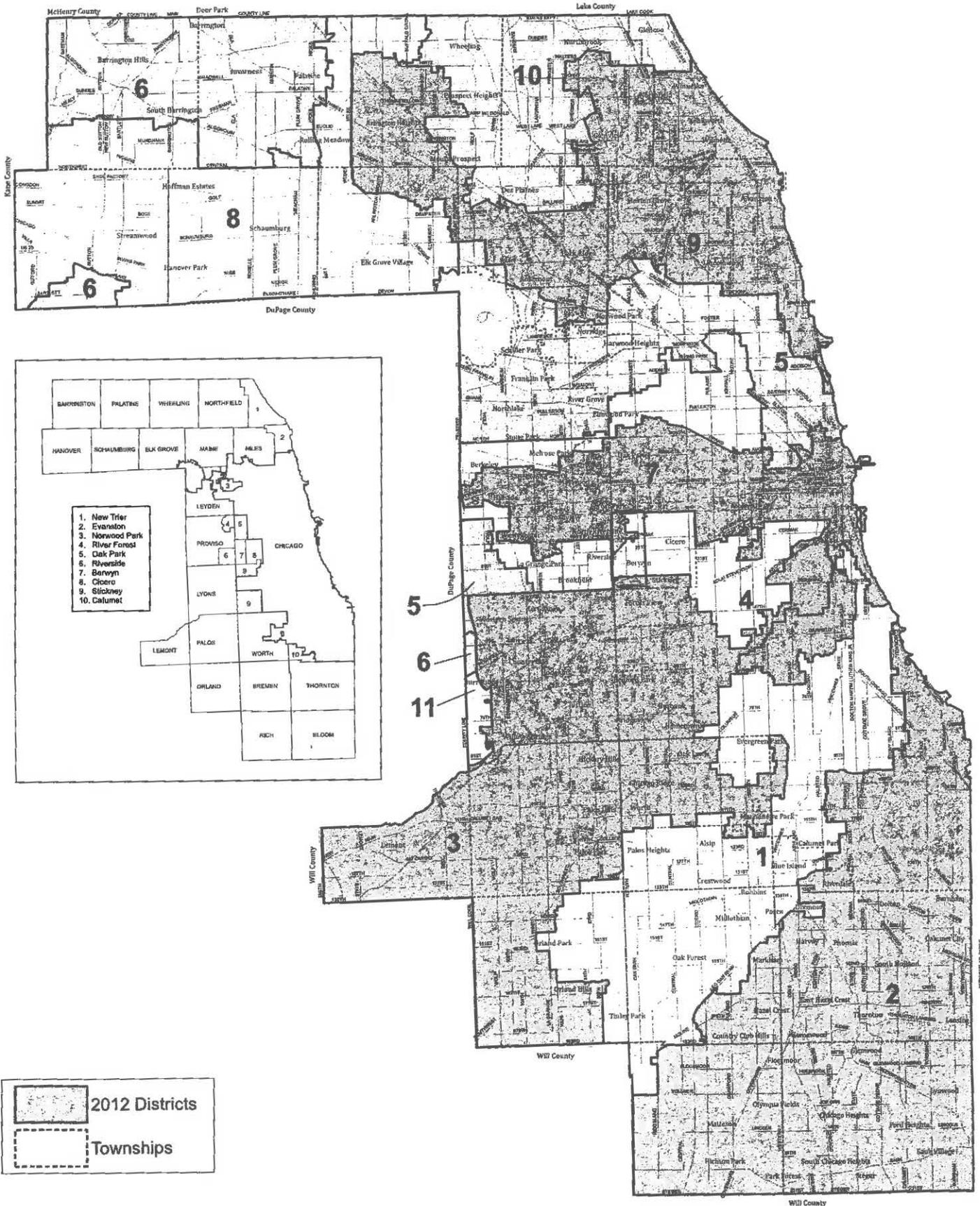
APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Congressional Districts 2012

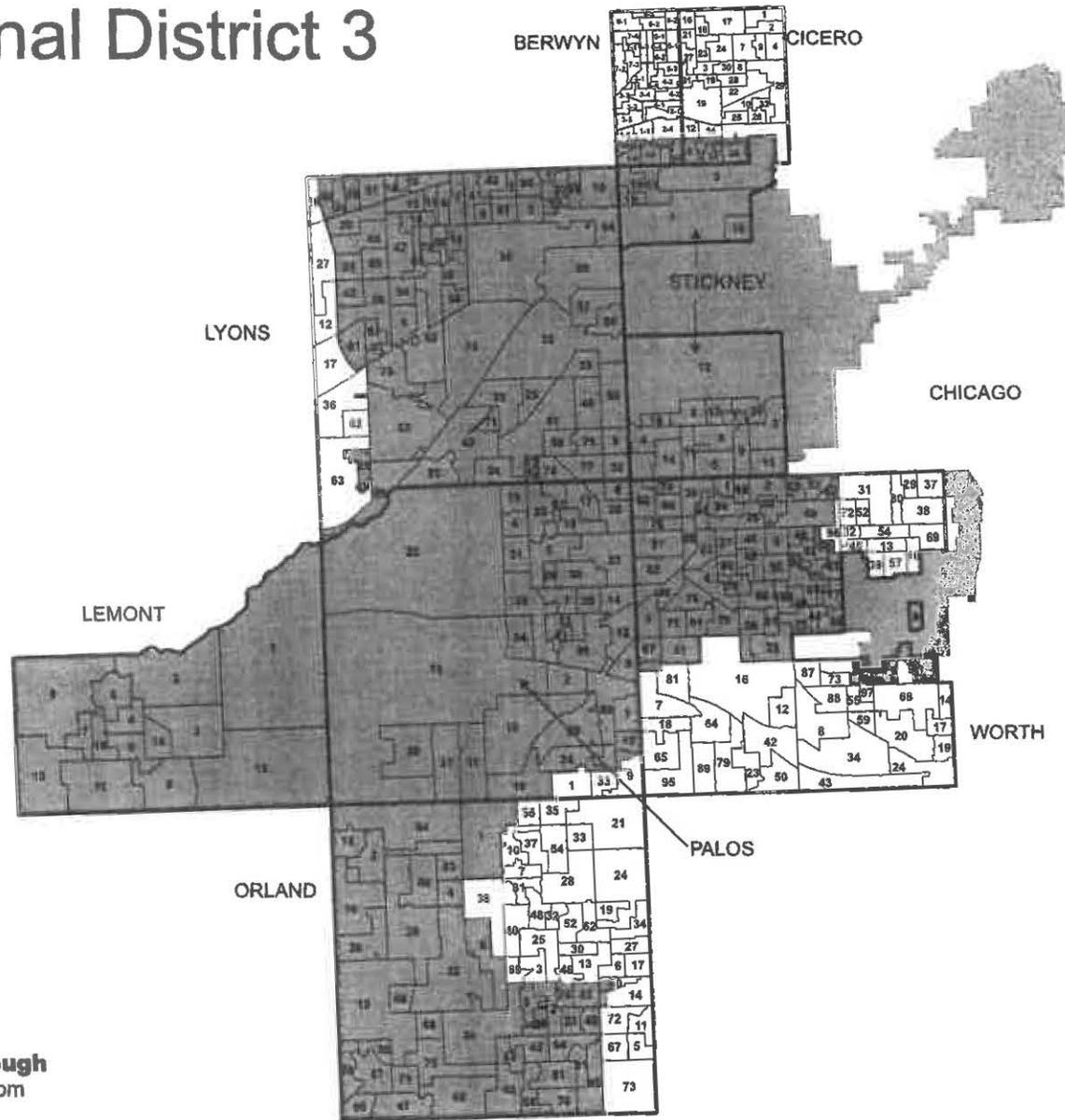


1. New Trier
2. Evanston
3. Norwood Park
4. River Forest
5. Oak Park
6. Riverside
7. Berwyn
8. Cicero
9. Stickney
10. Calumet



Karen A. Yarbrough
 cookcountyclerk.com

Congressional District 3



	Township Boundary
	Precinct Boundary
	Congressional # 3



Karen A. Yarbrough
cookcountyclerk.com

Disclaimer: Based on 2015 Precincts

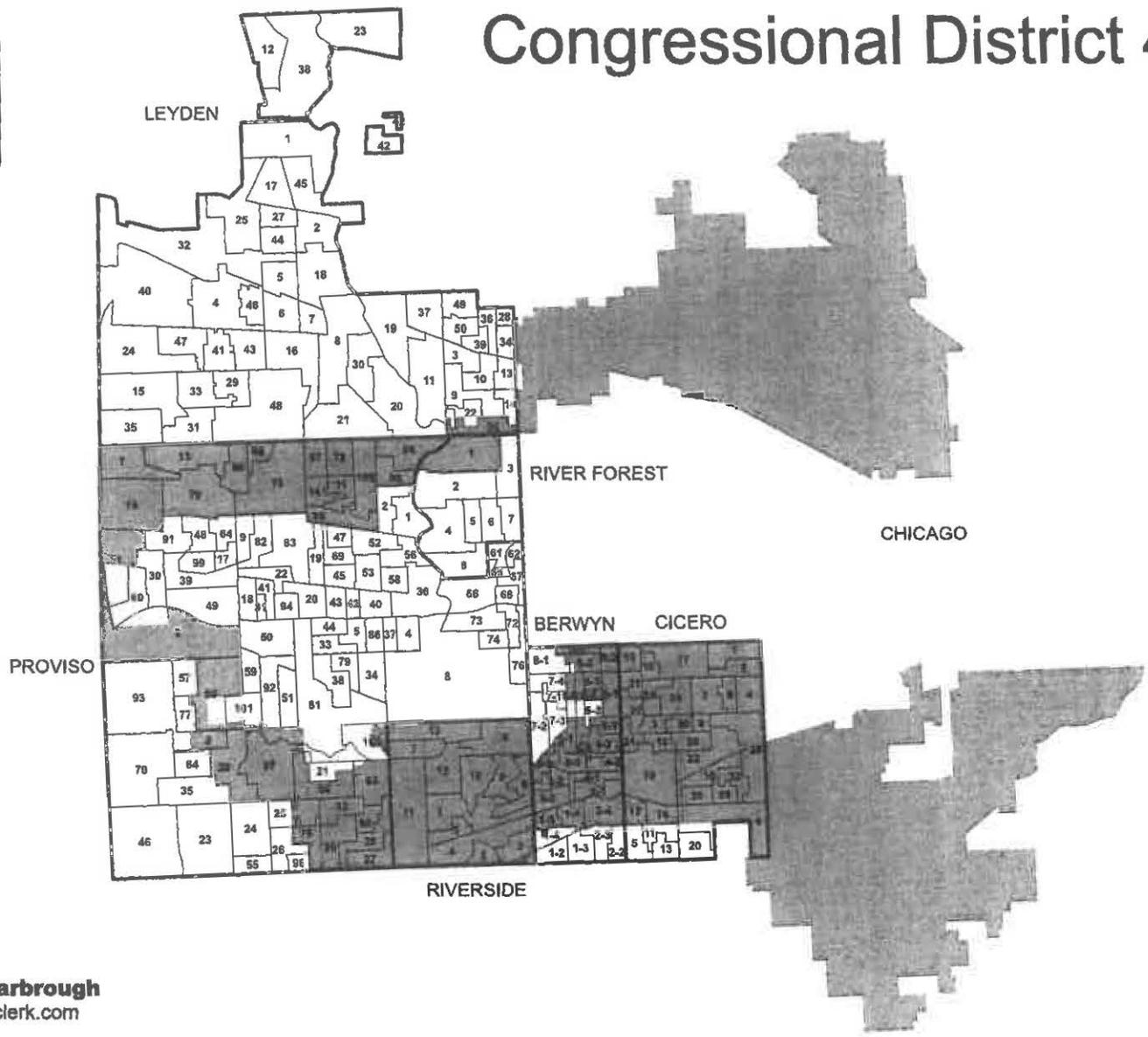
September 2015

Congressional District 4



Legend:

- Township Boundary
- Precinct Boundary
- Congressional # 4

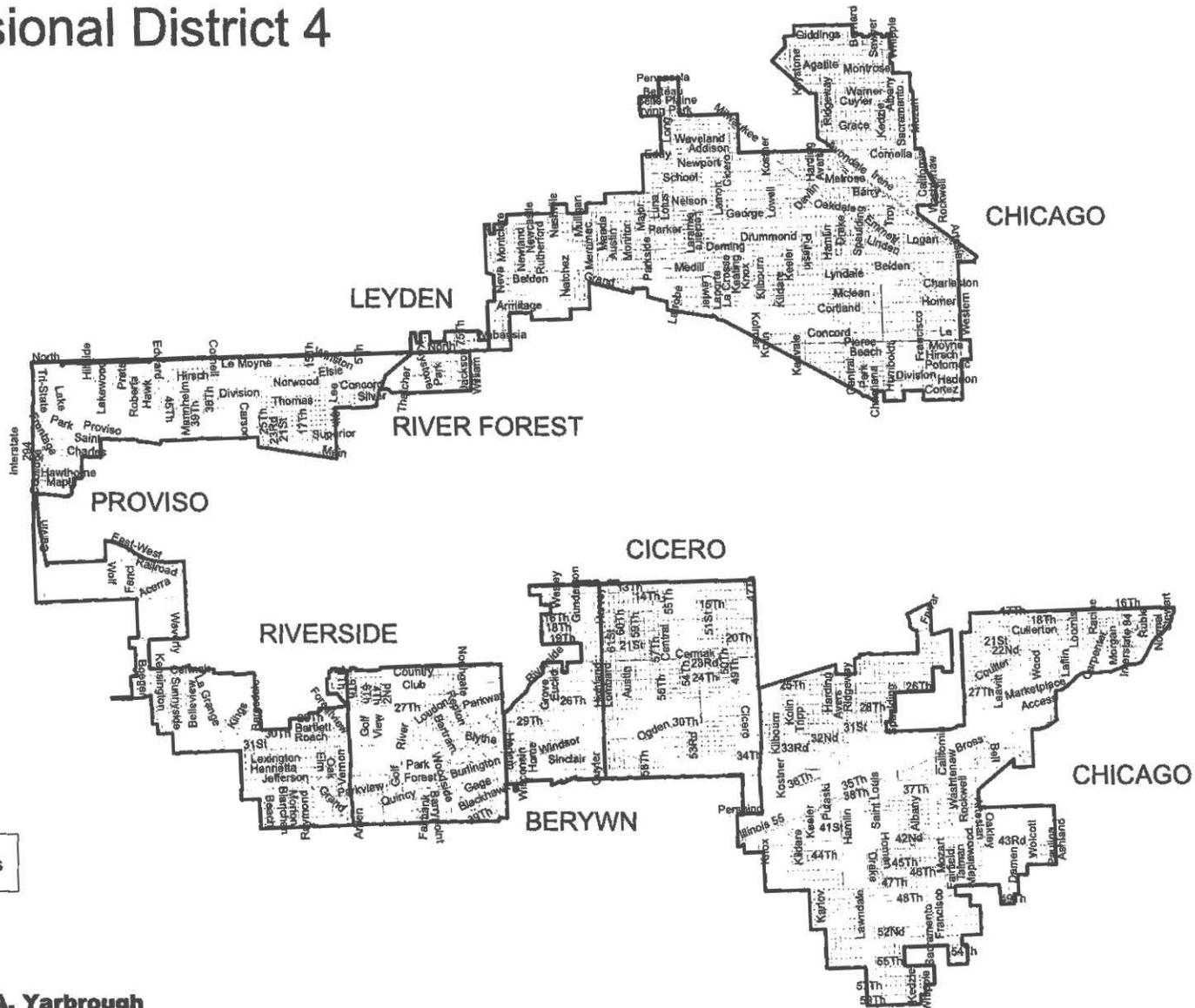


 **Karen A. Yarbrough**
cookcountyclerk.com

Disclaimer: Based on 2015 Precincts

September 2015

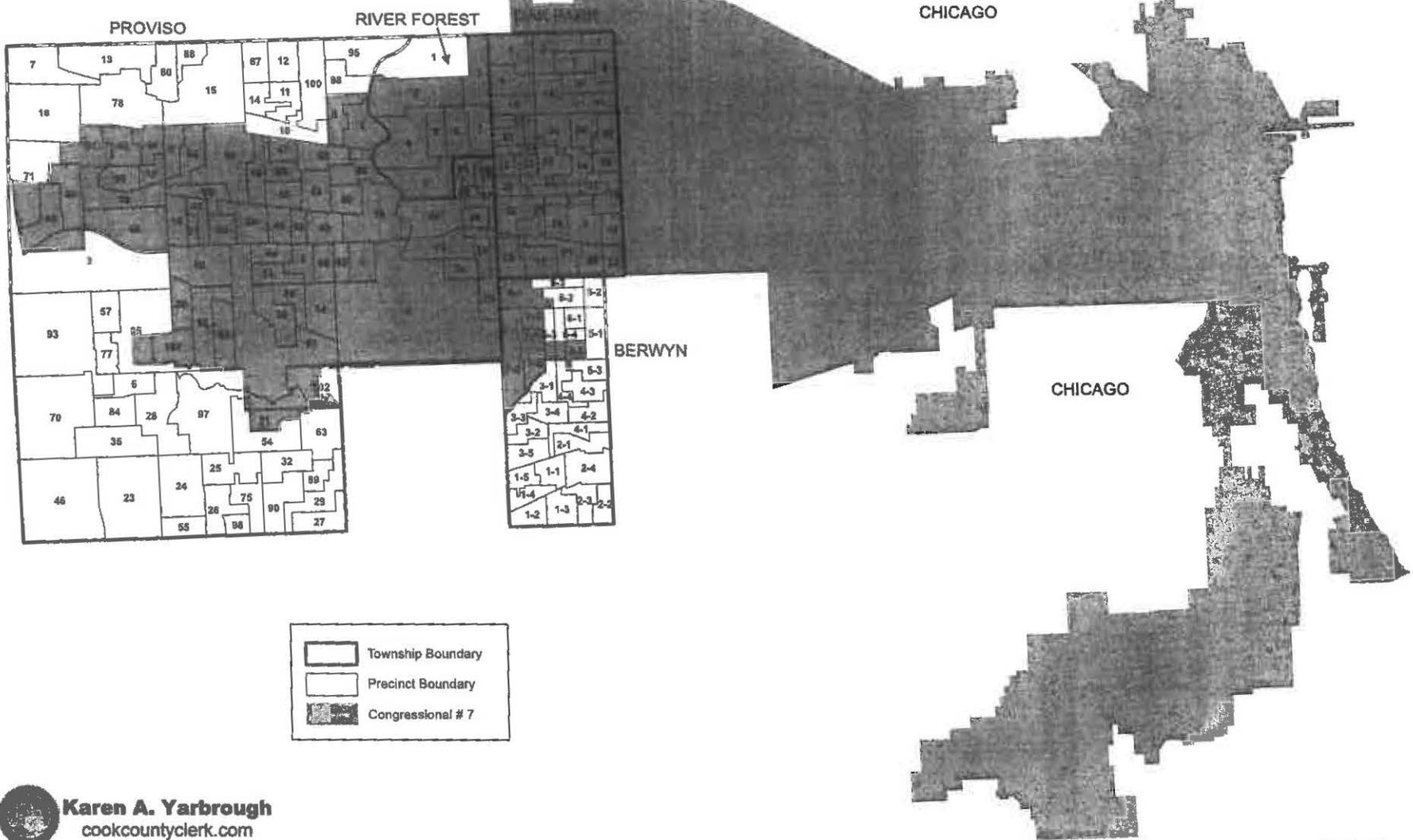
Congressional District 4



Karen A. Yarbrough
cookcountyclerk.com

September 2015

Congressional District 7

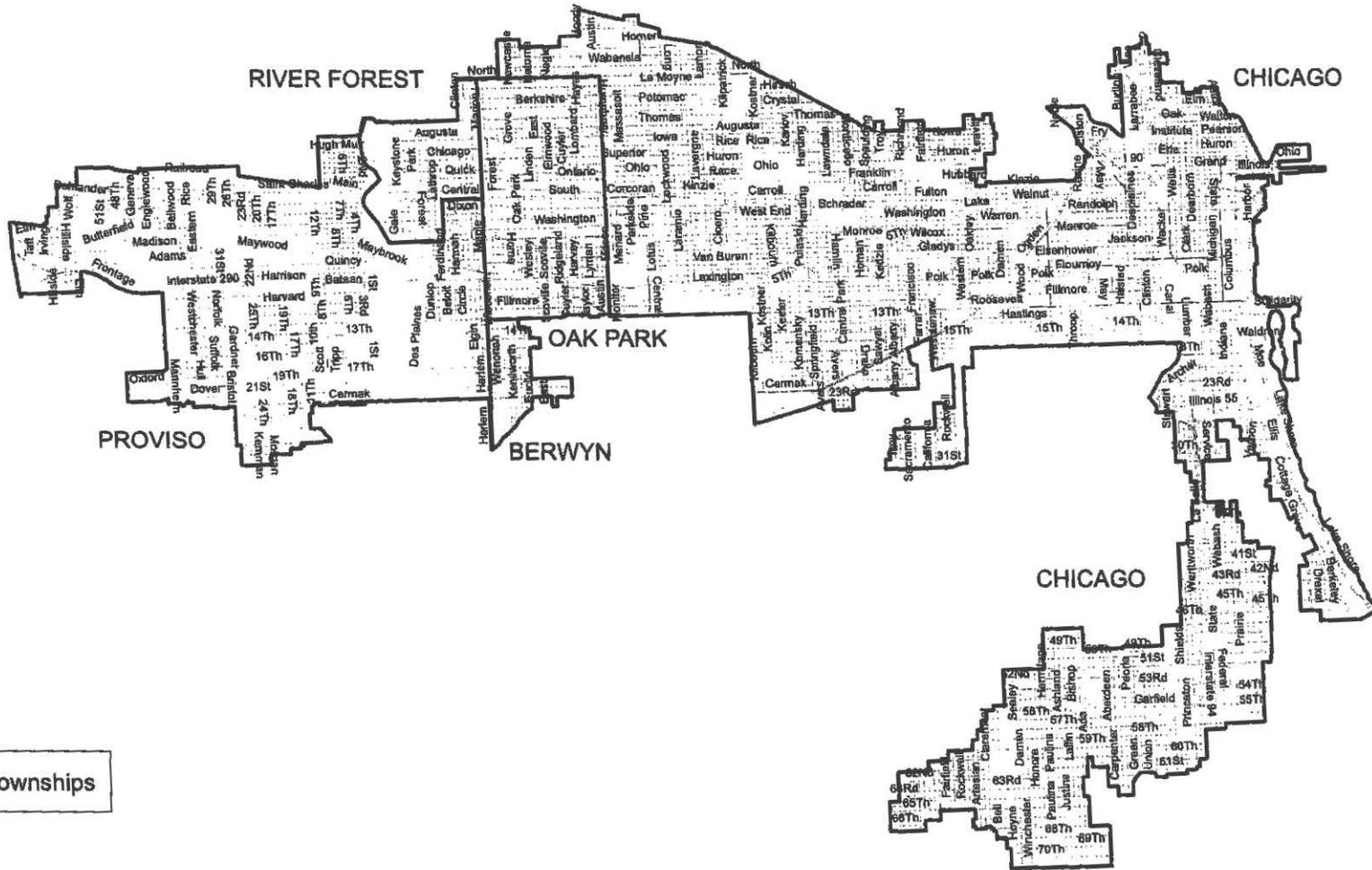


	Township Boundary
	Precinct Boundary
	Congressional # 7

 **Karen A. Yarbrough**
cookcountyclerk.com
Disclaimer: Based on 2015 Precincts

September 2015

Congressional District 7



□ Townships



Karen A. Yarbrough
cookcountyclerk.com

Appendix - Alternate/Local Data Sources

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Discussion



Mayor
Robert J. Lovero

BERWYN POLICE DEPARTMENT

"Serving with Pride"



Chief of Police
Michael D. Cimaglia

J-2

To: Mayor Robert J. Lovero and
Members of the Berwyn City Council
From: Deputy Chief of Police Michael G. Cirolia
Subject: Fire Pump Controller Replacement Project
Date: 06 Aug 2020

Dear City Officials,

This request is seeking the permission to request bids from different companies to replace the Fire Pump Controller at the Berwyn Police Department. The replacement work includes the removal and replacement of the existing fire pump controller as indicated on the Project Plans, (see attached specification as well as all supporting documents to accomplish this work). The demolition, removal and disposal of the existing fire pump controller, conduit and conductors; and the installation of a new fire pump controller, conduit and conductors, the disconnection and reconnection of pressure sensing and drain lines, and the repair, and restoration of all architectural finishes, including but not limited to mechanical, electrical, communication utilities and finish painting.

This is an important project to ensure that the sprinkler system and the sprinklers are providing enough water pressure in throughout the entire building including all remote locations.

This was an expected and budgeted expense due to the aging infrastructure of the Fire Pump Controller.

Best Regards,

Michael Cirolia
Deputy Chief of Police
Berwyn Police Department
6401 W. 31st Street
Berwyn, IL 60402
Phone: 708-795-2101
Fax: 708-795-0718
E-mail: Mcirolia@ci.berwyn.il.us

CITY OF BERWYNN, IL

POLICE STATION FIRE PUMP CONTROLLER REPLACEMENT

INDEX OF DRAWINGS

ELECTRICAL

DATE	DESCRIPTION
05/11/20	ELECTRICAL SYMBOLS AND ASSURANCES
05/11/20	BASEMENT FLOOR PLAN AND PHOTOS
05/11/20	BASEMENT FLOOR PLAN DETAILS AND SCHEDULES



FIRE PROTECTION

DATE	DESCRIPTION
05/11/20	PARTIAL BASEMENT FLOOR PLAN AND PHOTOS - FIRE PROTECTION

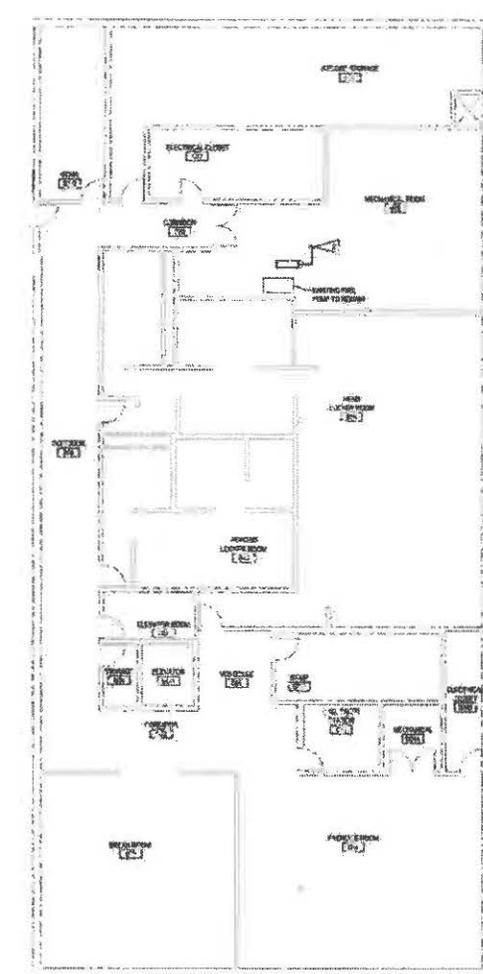
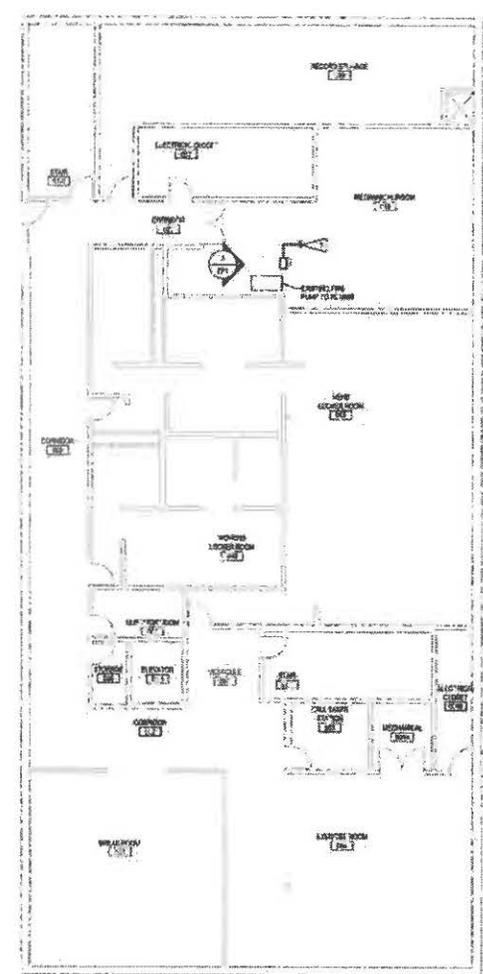


RELEASED FOR BID
FEBRUARY 6, 2020
2:00PM



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FLAG NOTES

- ▽ DEMONSTRATE AND IDENTIFY FLAG FOR THE FIRE PROTECTION LINE DEMOLITION AND/OR UP.
- ▽ VERIFY, FOR SYSTEMS, TO BE DEMOLISHED AND OVER THE MAXIMUM VOLTAGE IN THE SYSTEM, AND/OR TO BE DEMOLISHED, TO BE DEMOLISHED, TO BE DEMOLISHED, TO BE DEMOLISHED.

No.	Revision	Date

DO NOT SCALE DIMENSIONS. VERIFY ALL DIMENSIONS AND DIMENSIONS FROM ARCHITECTURAL, STRUCTURAL, MECHANICAL, AND OTHER APPLICABLE DRAWINGS OF THIS PROJECT AND COORDINATE ALL WORK WITH THE ARCHITECT TO VERIFY DIMENSIONS AND DIMENSIONS. VERIFY DIMENSIONS AND DIMENSIONS WITH ARCHITECT. DO NOT ASSUME THE DIMENSIONS OF DIMENSIONS FROM THE ARCHITECT'S DIMENSIONS AND DIMENSIONS.

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**PARTIAL BASEMENT FLOOR PLANS AND PHOTOS -
FIRE PROTECTION**

**CITY OF BERWYN IL
POLICE STATION FIRE PUMP
CONTROLLER REPLACEMENT**

BERWYN IL

**ALVINE
Engineering**

1000 N. WILSON AVENUE, SUITE 100
BERWYN, ILLINOIS 60404
TEL: 708.463.1100
WWW.ALVINEENGINEERING.COM

DATE	10/15/2018	PROJECT	100	DRWING NO.	FP1
DESIGNED BY		CHECKED BY			
DRAWN BY					

ALVINE ENGINEERING

1 2 3 4 5 6 7 8 9 10 11 12 13 14

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SEALS AND SIGNATURES



expires 11/30/2021
Briana Hadfield
signature
02/06/2020
date



expires 11/30/2021
Douglas R. Alvine
signature
02/06/2020
date

SECTION 21 05 00

COMMON WORK RESULTS FOR FIRE SUPPRESSION

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Pipe, Fittings, Hangers, and connections for sprinkler systems.

1.2 REFERENCE STANDARDS

- A. NFPA 20 - Standard for the Installation of Stationary Pumps for Fire Protection; 2019
- B. ASME B16.18 - Cast Copper Alloy Solder Joint Pressure Fittings.
- C. ASTM B43 - Standard Specification for Seamless Red Brass Pipe, Standard Sizes.
- D. ASTM B75/B75M - Standard Specification for Seamless Copper Tube.
- E. ASTM B88 - Standard Specification for Seamless Copper Water Tube.
- F. ASTM B88M - Standard Specification for Seamless Copper Water Tube (Metric).
- G. AWS A5.8M/A5.8 - Specification for Filler Metals for Brazing and Braze Welding.
- H. UL (DIR) - Online Certifications Directory.

1.3 QUALITY ASSURANCE

- A. **Manufacturer Qualifications:** Company specializing in manufacturing the Products specified in this section with minimum three years documented experience.
- B. **Installer Qualifications:** Company specializing in performing work of the type specified in this section.
 - 1. Minimum three years experience.
- C. Conform to UL (DIR) requirements.
- D. **Valves:** Bear UL (DIR) product listing label or marking. Provide manufacturer's name and pressure rating marked on valve body.
- E. **Products Requiring Electrical Connection:** Listed and classified as suitable for the purpose specified and indicated.

1.4 DELIVERY, STORAGE, AND HANDLING

- A. Deliver and store valves in shipping containers, with labeling in place.
- B. Provide temporary protective coating on cast iron and steel valves.
- C. Provide temporary end caps and closures on piping and fittings. Maintain in place until installation.

PART 2 PRODUCTS

2.1 FIRE PROTECTION SYSTEMS

2.2 ABOVE GROUND PIPING

- A. Copper Tube: ASTM B75/B75M or ASTM B88 (ASTM B88M), H58 drawn temper.

1. Type: Type M (C).
 2. Fittings: ASME B16.18, cast copper alloy solder joint, pressure type.
 3. Joints: AWS A5.8M/A5.8 Classification BCuP-3 or BCuP-4 copper/silver braze.
- B. Copper Tube: ASTM B88 (ASTM B88M), Type K (A), H58 drawn.
1. Fittings: ASME B16.18, cast copper alloy, grooved.
 2. Mechanical Grooved Couplings: Ductile iron housing with alkyd enamel paint coating clamps to engage and lock, "C" shaped elastomeric sealing gasket, steel bolts, nuts, and washers.
- C. Copper Tube: ASTM B75/B75M or ASTM B88 (ASTM B88M), H58 drawn temper.
1. Type: Type L (B).
 2. Fittings: ASME B16.18, cast copper alloy solder joint, pressure type.
 3. Joints: AWS A5.8M/A5.8 Classification BCuP-3 or BCuP-4 copper/silver braze.
- D. Stainless-Steel Pipe and Fittings: Schedule 10, ASTM A 312/A 312M, Grade TP304L or TP316L, unless otherwise indicated; seamless pipe and ASTM A 403/A 403M, Class S, seamless fittings matching pipe thickness and grade, for welded joints.
- E. Brass Pipe: ASTM B43
1. Fittings: ASME B16.23, cast bronze.
 2. Joints: Mechanical compression.

2.3 PIPE HANGERS AND SUPPORTS

- A. Hangers for Pipe Sizes 1/2 to 1-1/2 inch (15 to 40 mm): Malleable iron, adjustable swivel, split ring or Carbon steel, adjustable steel band hanger.
- B. Wall Support for Pipe Sizes to 3 inches (80 mm): Cast iron hook.
- C. Floor Support: Cast iron adjustable pipe saddle, lock nut, nipple, floor flange, and concrete pier or steel support.
- D. Copper Pipe Support: Carbon steel ring, adjustable, copper plated.
- E. Hanger rods installed in conditioned spaces shall be black.
- F. Hanger rods and fasteners shall be sized, spaced, and installed as recommended by the manufacturer for the service intended and per NFPA 13 and 14 requirements.

PART 3 EXECUTION

3.1 PREPARATION

- A. Ream pipe and tube ends. Remove burrs. Bevel plain end ferrous pipe.
- B. Remove scale and foreign material, from inside and outside, before assembly.
- C. Prepare piping connections to equipment with flanges or unions.

3.2 INSTALLATION

- A. Install or reconnect pressure sensing line in accordance with NFPA 20.
- B. Exposed piping shall be installed as nearly as possible parallel to or at right angles to the column lines of the building. Run all pipe straight and true. Springing or forcing piping into place will not be permitted. Install piping in such a manner as to prevent strain on the equipment.

- C. Install piping to conserve building space, to not interfere with use of space and other work.
- D. Group piping whenever practical at common elevations.
- E. Install piping to allow for expansion and contraction without stressing pipe, joints, or connected equipment.
- F. Pipe Hangers and Supports:
 - 1. Install hangers to provide minimum 1/2 inch (15 mm) space between finished covering and adjacent work.
 - 2. Place hangers within 12 inches (300 mm) of each horizontal elbow.
 - 3. Use hangers with 1-1/2 inch (40 mm) minimum vertical adjustment. Design hangers for pipe movement without disengagement of supported pipe.
 - 4. Prime coat exposed steel hangers and supports. Hangers and supports located in crawl spaces, pipe shafts, and suspended ceiling spaces are not considered exposed.
- G. Prepare exposed pipe, fittings, supports, and accessories for finish painting. Where pipe support members are welded to structural building framing, scrape, brush clean, and apply one coat of zinc rich primer to welding.
- H. Do not penetrate building structural members unless indicated.
- I. Die cut threaded joints with full cut standard taper pipe threads with red lead and linseed oil or other non-toxic joint compound applied to male threads only.

3.3 CLEANING

- A. Upon completion of work, clean all parts of the installation.
- B. Clean equipment, pipes, valves, and fittings of grease, metal cuttings, and sludge that may have accumulated from the installation and testing of the system.

END OF SECTION 21 05 00

SECTION 21 30 00
FIRE PUMP CONTROLLER

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Fire pump, electric motor drive, controller, and accessories.
- B. Electric motor drive, controller, and accessories.

1.2 REFERENCE STANDARDS

- A. NEMA 250 - Enclosures for Electrical Equipment (1000 Volts Maximum).
- B. NFPA 13 - Standard for the Installation of Sprinkler Systems.
- C. NFPA 20 - Standard for the Installation of Stationary Pumps for Fire Protection.
- D. UL (DIR) - Online Certifications Directory.

1.3 SUBMITTALS

- A. See Section 01 30 00 - Administrative Requirements, for submittal procedures.
- B. Shop Drawings: Indicate layout, general assembly, components, dimensions, weights, clearances, and methods of assembly.
- C. Operation Data: Include manufacturers instructions, start-up data, trouble-shooting check lists, for pumps, drivers, and controllers.
- D. Maintenance Data: Include manufacturers literature, cleaning procedures, replacement parts lists, and repair data for pumps, drivers and controllers.

1.4 QUALITY ASSURANCE

- A. Comply with NFPA 13 and NFPA 20; where requirements differ comply with the most stringent.
- B. Products Requiring Electrical Connection: Listed and classified by Underwriters Laboratories Inc. as suitable for the purpose specified and indicated.

PART 2 PRODUCTS

2.1 ELECTRIC MOTOR DRIVE:

- A. Controller: Limited service type with across-the-line starter, in NEMA 250 enclosure, including the following:
 - 1. Disconnect Switch: Externally operable, quick break type.
 - 2. Circuit Breaker: Comply with NFPA 20; minimum 65,000 amperes interrupting capacity.
 - 3. Motor Starter: Energized automatically through pressure switch or manually by externally operable handle.
 - 4. Pilot Lamp: Indicates circuit breaker closed and power available.
 - 5. Test Accessories: Ammeter test link and voltmeter test studs.
 - 6. Automatic Transfer Switch: For the automatic transfer to emergency power in the event of power failure.
- B. Electrical Characteristics:

1. 25 hp.
2. 480 volts, three phase, 60 Hz.

PART 3 EXECUTION

3.1 INSTALLATION

- A. Install in accordance with NFPA 20.
- B. Provide access space around pumps for service; no less than minimum as recommended by manufacturer.
- C. Provide for connection to electrical service. Refer to Section 26 05 83.

3.2 FIELD QUALITY CONTROL

- A. Perform field inspection and testing in accordance with Section 01 40 00 - Quality Requirements.

3.3 CLOSEOUT ACTIVITIES

- A. Demonstration:
- B. Demonstrate automatic operation of system including verification of pressure switch set points to Owner.
- C. Use operation and maintenance data as reference during demonstration.
- D. Briefly describe function, operation, and maintenance of each component.
- E. Training: Train Owner's personnel on operation and maintenance of system.
 1. Use operation and maintenance manual as training reference, supplemented with additional training materials as required.

END OF SECTION 21 30 00

SECTION 26 04 00

COMMON REQUIREMENTS FOR ELECTRICAL

PART 1 GENERAL

1.1 SUMMARY

- A. This section describes the general requirements of these specifications and shall apply to all phases of the work specified, shown on the drawings, or required to provide for complete installation of all systems for this project.
- B. This Section includes basic materials and methods to complement other Division 26 Sections.
- C. This Section includes basic materials and methods to complement Section 28 3100 Fire Detection and Alarm.

1.2 WARRANTIES

- A. Warrant materials, workmanship and equipment against defects for a period of one year after the date of substantial completion.
- B. Certain equipment shall be warranted beginning at the time of final acceptance or for longer periods of time as specified in those divisions of the Project Manual.
- C. Repair or replace, at no additional cost to the Owner, any item which may become defective within the warrant period.
- D. Any manufacturers' warranties concerning any item installed will run to the benefit of the Owner.
- E. The Contractor agrees not to void or impair, or to allow Sub-Contractors to void or impair, any warranties regarding products or items installed as part of this project.
- F. The repair of faulty workmanship shall be considered to be included in the contract.

1.3 ALTERNATES

- A. Alternates, if required, shall be as described in the "Alternates" section of this Project Manual, as described on the proposal form, or as indicated on the drawings.

1.4 QUESTIONS OF INTERPRETATION DURING BIDDING PHASE

- A. If questions arise during the bidding process regarding the meaning of any portion of the contract documents, the prospective bidder shall submit the questions to the Engineer for clarification.
- B. Any definitive interpretation or clarification of the contract documents will be published by addenda, properly issued to each person holding documents, prior to the bid date.
- C. Verbal interpretation or explanation not issued in the form of an addendum shall not be considered part of the bidding documents.
- D. When submitting questions for clarification, adequate time for issuance and delivery of addenda must be allowed.
- E. The Engineer shall be the sole judge regarding interpretations of conflicts within contract documents.

1.5 CONTRACT DOCUMENT DISCREPANCIES

- A. If any ambiguities should appear in the contract documents, request clarification from the Engineer before proceeding with the work.
- B. If the Contractor fails to make such request, no excuse will thereafter be entertained for failure to carry out the work in a manner satisfactory to the Engineer.
- C. Should a conflict occur within the contract documents, the Contractor is deemed to have estimated the more expensive way of doing the work unless a written clarification from the Engineer was requested and obtained before submission of proposed methods or materials.
- D. The Engineer shall be the sole judge regarding interpretations of conflicts within contract documents.

1.6 DEFINITIONS

- A. The following definitions shall apply throughout the contract documents:
 - 1. Engineer: Engineer
 - 2. Code: Applicable national, state and local codes
 - 3. Mechanical: Plumbing, HVAC, & fire protection work required by the Contract Documents
 - 4. Electrical: Electrical and fire alarm work required by the Contract Documents
 - 5. Contractor: Any Contractor performing work required by the Contract Documents
 - 6. Indicated: Noted, scheduled or specified
 - 7. Selected: Selected by the Engineer.
 - 8. Provide: Furnish, install, connect and tested complete and ready for use
 - 9. Furnish: Supply and deliver to the site ready for installation
 - 10. Install: Install complete, per Contract Documents and manufacturer's requirements
 - 11. Finished Spaces: Spaces other than mechanical and electrical equipment rooms, finished spaces, pipe and duct shafts, unheated spaces immediately below roof, spaces above ceilings, unexcavated spaces, crawl spaces, and tunnels.
 - 12. Exposed, Interior Installations: Exposed to view indoors. Examples include finished occupied spaces and mechanical equipment rooms.
 - 13. Exposed, Exterior Installations: Exposed to view outdoors, or subject to outdoor ambient temperatures and weather conditions. Examples include rooftop locations.
 - 14. Concealed, Interior Installations: Concealed from view and protected from physical contact by building occupants. Examples include above ceilings and in duct shafts.
 - 15. Concealed, Exterior Installations: Concealed from view and protected from weather conditions and physical contact by building occupants, but subject to outdoor ambient temperatures. Examples include installations within unheated shelters.
 - 16. Dry Locations: A location not normally subject to dampness or wetness. A location classified as dry may be temporarily subject to dampness or wetness, as in the case of a building under construction.
 - 17. Damp Locations: Locations protected from weather and not subject to saturation with water or other liquids but subject to moderate degrees of moisture.
 - 18. Wet Locations: Installations underground or in concrete slabs or masonry in direct contact with the earth, in locations subject to saturation with water or other liquids, such as vehicle washing areas, and in unprotected locations exposed to weather.

1.7 SYMBOLS

- A. Items of equipment and materials are indicated on the drawings in accordance with the symbols on the plans.

1.8 ABBREVIATIONS

- A. Refer to abbreviations list on the Drawings.
- B. The following abbreviations apply throughout the Contract Documents:
1. ADA: Americans with Disabilities Act
 2. ANSI: American National Standards Institute
 3. ASHRAE: American Society of Heating, Refrigerating and Air Conditioning Engineers
 4. ASME: American Society of Mechanical Engineers
 5. ASTM Specification: Standard specifications of the American Society for Testing Materials
 6. FM: Factory Mutual Engineering Corporation
 7. IR: Industrial Risk Insurers
 8. NEC: National Electrical Code, latest edition
 9. NEMA: National Electrical Manufacturers Association
 10. NFPA: National Fire Protection Association
 11. UL or Underwriters: Underwriters Laboratories, Inc.

1.9 CODES

- A. The work shall be performed by persons skilled in the trade involved and shall be done in a manner consistent with normal industry standards.
- B. The work shall conform to all applicable sections of currently adopted editions of the following codes, standards, and specifications:
1. International Building Code (IBC)
 2. International Fire Code (IFC)
 3. International Energy Conservation Code (IECC)
 4. Safety and Health Regulations for Construction
 5. Occupational Safety and Health Standards (OSHA), National Consensus Standards and Established Federal Standards
 6. National Electrical Code (NEC)
 7. National Electrical Safety Code (NESC)
 8. National Fire Protection Association (NFPA)
 9. Life Safety Code (NFPA 101)
 10. Factory Mutual Global Engineering (FMG)
 11. Underwriters Laboratories, Inc. (UL)
 12. National Electrical Safety Code (NESC)
 13. National Electrical Manufacturers Association (NEMA)
 14. Institute of Electrical and Electronics Engineers (IEEE)
 15. Insulated Power Cable Engineers Association (IPCEA)
 16. Electronic Industries Association (EIA)
 17. Telecommunications Industry Association (TIA)
 18. Building Industry Consulting Service International (BICSI)
 19. Applicable national, state and local codes
- C. Where there is a conflict between the code and the Contract Documents, the code shall have precedence only when it is more stringent than the Contract Documents.
1. Items that are allowed by the code but are less stringent than those specified shall not be substituted.

1.10 PERMITS

- A. The Contractor shall familiarize themselves with requirements regarding permits, fees, etc., and shall comply with them.
- B. Permits, licenses, inspections and arrangements required for the work shall be obtained by the Contractor at his expense.
- C. Utilities shall be installed in accordance with the local rules and regulations. Charges shall be paid by the Contractor.

1.11 MATERIALS AND EQUIPMENT MANUFACTURERS

- A. Options in selecting materials and equipment are limited by requirements of the contract documents and governing regulations. They are not controlled by industry traditions or procedures experienced on previous construction projects.
- B. Materials and equipment shall be provided in accordance with the following:
 - 1. Primary Design Products: Primary design products are those products around which the project was designed in terms of capacity, performance, physical size and quality.
 - 2. Primary design products are indicated by use of a single manufacturer's name, model number or similar data on drawings or schedules or within the specifications.
 - 3. Provide primary design products unless substitutions are made in accordance with the following paragraphs.
 - 4. Acceptable Equivalent Substitutions: Acceptable equivalent substitutions are products of manufacturers other than those listed for the primary design products. Equivalent acceptable substitutions shall meet each of the following requirements:
 - a. The product shall be manufactured by one of the acceptable manufacturers listed in the Project Manual, drawings, or addenda.
 - b. The product shall meet or exceed the requirements of the contract documents in terms of quality, performance, suitability, appearance, and physical characteristics.
 - c. The Contractor providing the substitution shall bear the total cost of overruns due to substitutions. These costs may include additional compensation to the Engineer for redesign and evaluation services, increased cost of work by the Owner or other Contractors, and similar considerations.
 - 5. Performance Requirements: Where the contract documents list performance requirements or describe a product or assembly generically, provide products that comply with the specific requirements indicated and that are recommended by the manufacturer for the respective application.
 - 6. Compliance with Standards, Codes and Regulations: Where the specifications require only compliance with an imposed standard, code or regulation, the Contractor has the option of selecting a product that complies with specification requirements, including the standards, codes and regulations.
- C. Proposed substitutions will be judged on the basis of quality, performance, appearance and on the governing space limitations. The reputation of the manufacturer, delivery time requirements, and the availability of repair or replacement parts may also be considered.
- D. The Engineer shall be the sole and final judge as to the suitability of substitution items.

1.12 SUBMITTALS

A. Shop Drawings, Product Data and Samples:

1. Other sections in the Project Manual shall be adhered to if more stringent than the following paragraphs.
2. When required by other sections of this Project Manual, submit shop drawings, product data or samples to the Engineer for review.
3. Submittals deemed unnecessary by the Engineer shall be returned indicating "No Action Taken".
4. A completed copy of the transmittal form included with the Project Manual shall accompany each submittal.
5. Submittals shall be numbered consecutively.
6. Unless otherwise noted, submit one copy electronically of shop drawings and product data for review. Review comments will be returned electronically. A hard copy of the electronic submittal will be returned if requested.
7. Where samples are required, submit one (1) sample of each required item.
8. Shop drawings are drawings, diagrams, schedules and other data specifically prepared for this project by the Contractor, Manufacturer, Supplier, or Distributor to illustrate some portion of the work. Shop Drawings shall also detail fabrication and installation for metal and wood supports and anchorage for mechanical materials and equipment.
 - a. Shop drawings shall be drawn to accurate scale and of adequate size to illustrate required details.
 - b. Maximum sheet size shall be 30 inches by 42 inches. For each hard copy shop drawing sheet larger than 11 inches by 17 inches, submit one drawing on reproducible media.
 - c. The Engineer's action shall be indicated on the reproducible drawing and the drawing shall be returned to the Contractor.
9. Product data are illustrations, standard schedules, performance charts, installation procedures, diagrams and other information furnished by the Contractor, Manufacturer, Supplier, or Distributor to illustrate a material, product or system for some portion of the work.
10. Samples are physical examples furnished by the Contractor, Manufacturer, Supplier, or Distributor to illustrate materials, equipment or workmanship and to establish the standards by which the work will be performed.
11. Each submittal shall clearly indicate proposed items, capacities, characteristics and details in conformance with contract documents. Equipment items shall be marked with the catalog item number as used on drawings or schedules. Capacities, dimensions and special features required shall be certified by the manufacturer.
12. Submittals shall indicate manufacturer's delivery time for the item after review by the Engineer.
13. When required by other sections of this Project Manual, the Contractor shall submit a Specification Compliance Review consisting of a paragraph-by-paragraph review of the specifications and addenda with the following marked for each paragraph. Markings may be made in the margins of the original specification or addenda. Unless a deviation or exception is specifically noted in the Specification Compliance Review, it is assumed that the equipment, product, or material is in complete compliance with the contract requirements. Submit Specification Compliance Review with shop drawings and product data.
 - a. (C) Comply with no exceptions.
 - b. (M) Comply with minor deviations. For each deviation, provide the reasons for the deviation and how the intent of the specification can be satisfied.

- c. "E" Exception. Equipment, product, or material does not comply. For each exception, provide reasons for the exception, and suggest possible alternatives for the Owner's consideration.
 - d. "MMA". The paragraph does not apply to the proposed equipment, product, or material.
- 14. The Engineer shall review or take other appropriate action upon the Contractor's submittals such as shop drawings, product data and samples, but only to determine conformance with the design concept of the work and the information given in the contract documents.
- 15. Contractor shall not be relieved of responsibility for any deviation from the requirements of the contract documents by the Engineer's review of shop drawings, product data or samples.
- 16. Contractor shall not be relieved from responsibility for errors or omissions in the shop drawings, product data or samples by the Engineer's review of those drawings.
- 17. No portion of the work requiring submission of a shop drawing, product data or sample shall be commenced until the submittal has been reviewed by the Engineer. Such portions of the work shall be in accordance with reviewed submittals.
- 18. The successful Contractor's supplier may, at their option, obtain DXF or AutoCad DWG electronic drawing files on CD-ROM for use in preparation of shop drawings.
 - a. This information is available from Avine Engineering upon written request.
 - b. The use of these drawing files is intended solely for the preparation of drawings as required by these contract documents.
 - c. Any other use is strictly prohibited by copyright laws.
 - d. The user of these electronic drawing files assumes full responsibility for their security and costs.
- 19. If a shop drawing is marked as rejection, and/or resubmit, only one (1) additional submittal will be provided without cost to the Contractor. The time required for the Engineer to review any additional submittals for the corresponding item(s) will be invoiced at the standard hourly rate of the Engineer, and will be required to be paid by the Contractor.

B. Operation and Maintenance Manuals

1. Provide three (3) operation and maintenance manuals for the equipment specified. Manuals shall be submitted to the Engineer for review and distribution to the Owner not less than 30 days prior to substantial completion of the project. Manuals not meeting the following requirements may be rejected by the Engineer.
2. Each manual shall be assembled in a three-ring binder with hard cover and plastic front. Binders shall not exceed a 3-inch thickness. Where more than one binder is required, the manuals shall be separated into a logical grouping, i.e., "Mechanical", "Electrical", "Maintenance", "Operation", "Parts", "Shop Drawings", etc. Each binder shall have the following information clearly printed on its front cover:
 - a. Project name and address.
 - b. Portion of the work covered by each volume (if more than one volume in the set). Where more than one volume is required, label each volume as "Volume _____ of _____".
 - c. Postal address and telephone number of Contractor and Sub-Contractors including night or emergency number.
3. Manual shall include, but shall not be limited to, the following:
 - a. Complete Index. Contractor may submit the index to the Engineer for review prior to submittal of complete manuals if desired.

- e. **Stores, Addresses and Telephone Numbers.** This list shall include the manufacturer and local representative who stocks or furnishes repair parts for all items of equipment and shall be typed on a single page in front of the binder.
 - f. **Startup, Operation and Shutdown Procedures.** Provide a written description of procedures for startup, operation and shutdown of each electrical item or system. This description shall include switches to operate, buttons to push, etc., in proper sequence, and the location of switches, starters, and pushbuttons. Description shall include item references or labels used in the contract documents unless otherwise indicated in advance by the Owner.
 - g. **Equipment Accessory Schedule.** Upon completion of the work, furnish the Owner with a complete equipment accessory schedule listing each class of equipment and the related size, type, number required and the manufacturer of renewable items.
 - h. **Manufacturer's Operation and Maintenance Manuals and Parts Lists.**
 - i. **Emergency Procedures.** Provide a written description of emergency operating procedures or a list of service organizations (including addresses and telephone numbers) capable of rendering emergency services to the various parts of the system.
 - j. One copy of shop drawings and product data, clearly marked for each item furnished using the designation label specified or indicated on Drawings.
 - k. **Manufacturers' warranty information.**
 - l. **Normal Maintenance Schedule.** Include a listing of work to be performed at various time intervals: i.e., 30, 60, 180 days and yearly.
4. If an Operation and Maintenance Manual is marked as rejected, and/or resubmit, only one (1) additional submittal will be permitted without cost to the Contractor. The time needed for the Engineer to review any additional submittals for the corresponding item(s) will be included at the standard hourly rate of the Engineer, and will be required to be paid by the Contractor.

1.13 OPERATING TRAINING

- A. Complete operating instructions for each system and item of equipment shall be provided to the Owner's designated personnel.
- B. Operation and Maintenance Manuals must be reviewed and accepted by the Engineer and provided to the Owner prior to operating training.
- C. Training shall be provided at the convenience of the Owner. A minimum of 4 hours of training shall be provided.
- D. Training shall include instructions on the following:
 - 1. Startup and shutdown procedures
 - 2. Periodic maintenance
 - 3. Emergency operation
 - 4. Safety
- E. In addition to the instructions required above, wherever possible perform the operations being described in order to fully address system operation.
- F. At the completion of training, turn over to the Owner required keys and special tools for installed equipment. Each key or tool shall be labeled with its use.

1.14 QUALITY ASSURANCE

- A. Conform to the requirements of NFPA 70.

- B. Products listed and classified by Underwriters Laboratories Inc. or testing firm acceptable to the authority having jurisdiction as suitable for the purpose specified and indicated.

1.15 COORDINATION

- A. Coordinate arrangements, mounting, and support of electrical equipment.
 - 1. To allow maximum possible headroom unless specific mounting heights that reduce headroom are indicated.
 - 2. To provide for ease of disconnecting the equipment with minimum interference to other installations.
 - 3. To allow right of way for piping and conduit installed at required slope.
 - 4. So connecting raceways, cables, wireways, cable trays, and busways will be clear of obstructions and of the working and access space of other equipment.
- B. Coordinate chases, slots, inserts, sleeves, and openings with general construction work and arrange in building structure during progress of construction to facilitate the electrical installations that follow.
 - 1. Set use for any sleeves in poured-in-place concrete, masonry work, and other structural components as they are constructed.
- C. Sequence, coordinate, and integrate installing electrical materials and equipment for efficient flow of installation. Coordinate installing large equipment requiring positioning before closing in the building.
- D. Coordinate electrical service connections to components furnished by utility companies.
 - 1. Coordinate installation and connection of exterior underground and overhead utilities and services, including provision for electricity-metering components.
 - 2. Comply with requirements of authorities having jurisdiction and of utility company providing electrical power and other services.
- E. Coordinate location of access panels and doors for electrical items that are concealed by finished surfaces.
- F. Coordinate electrical testing of electrical, mechanical, and architectural items, so equipment and systems that are functionally interdependent are tested to demonstrate successful interoperability.
- G. Provide offsets and transition changes in conduit and cable tray as required to complete the Layout and Coordination Process.

1.16 STRUCTURAL CONFORMANCE

- A. In cases where the Contractor determines that superimposed loads such as suspended or floor mounted mechanical, electrical, plumbing system or equipment exist which exceed design loads indicated on structural contract documents, Contractor shall submit load data to Engineer for review prior to proceeding with work.
- B. Distribute the maximum load hung from any structural member for mechanical, electrical, plumbing, ductwork, piping, etc. over the member's tributary area in a way that the design superimposed dead loads listed in structural contract documents are not exceeded. The Contractor shall re-estimate the loads and provide additional support or distribution framing as required achieving the allowable load distribution.
- C. Connections of systems designed by Contractor's engineer such as, but not limited to mechanical, electrical, plumbing loads are assumed to impose vertical and/or horizontal loads on the supporting structural members without generating torsion in the supporting structural members. Contractor is responsible for furnishing and installing all

supplementary bracing members as required to prevent torsion on the base building structure.

PART 2 PRODUCTS

2.1 PERFORMANCE, CAPACITIES AND CHARACTERISTICS

- A. See Drawings for Equipment Schedules for Equipment Performance Requirements when capacities and characteristics are not indicated in the specifications.

2.2 MATERIALS

- A. Unless otherwise specified, all materials and equipment shall be new, unused and undamaged. Materials and equipment shall be the current and standard designs of manufacturers regularly engaged in their production.

2.3 MATERIALS AND EQUIPMENT FURNISHED BY OTHERS

- A. Where materials and equipment are indicated as furnished by others and installed or connected under this contract, it shall be the Contractor's responsibility to verify installation details and requirements.

2.4 QUANTITY OF SPECIFIED ITEMS REQUIRED

- A. Wherever in these specifications an article, device or piece of equipment is referred to in the singular number, such reference shall apply to as many such articles as are shown on the drawings or required to complete the installation.

2.5 SLEEVES

- A. Steel Pipe: ASTM A53, Type E, Grade B, Schedule 40, galvanized, plain ends.

PART 3 EXECUTION

3.1 GENERAL

- A. Fabrication, erection, and installation of the complete electrical system shall be done by qualified personnel experienced in such work and shall proceed in an orderly manner so as not to hold up the progress of the project.
- B. Check areas and surfaces where electrical equipment or materials are to be installed and report any unsatisfactory conditions before starting work.
- C. Commencement of work signifies the Contractor's acceptance of the conditions as fit and proper for the execution of the electrical work.
- D. Install equipment and systems in accordance with manufacturer's instructions, requirements, or recommendations.
- E. Comply with NECA 1.
- F. Unless otherwise noted, measure indicated mounting heights to bottom of unit for suspended items and to center of unit for wall-mounting items.
- G. Headroom Maintenance: If mounting heights or other location criteria are not indicated, arrange and install components and equipment to provide maximum possible headroom consistent with these requirements.
- H. Equipment: Install to facilitate service, maintenance, and repair or replacement of components of both electrical equipment and other nearby installations. Connect in such

a way as to facilitate future disconnecting with minimum interference with other items in the vicinity.

- I. **Right of Way:** Give to raceways and piping systems installed at a required slope.
- J. **Materials and Components:** Install level, plumb, and parallel and perpendicular to other building systems and components, unless otherwise indicated.

3.2 DELIVERY AND STORAGE OF MATERIALS

- A. Make provisions for the delivery and safe storage of materials. Make the required arrangements with other contractors for the introduction into the building of equipment too large to pass through finished openings.
- B. Materials shall be delivered at such stages of the work as will expedite the work as a whole and shall be marked and stored in such a way as to be easily checked and inspected.
- C. Adequately protect equipment and equipment during cold weather.
- D. Protect items subject to cold weather damage by covering, insulating, or storing in a heated space.

3.3 COOPERATION WITH OTHER CONTRACTORS

- A. Perform the electrical work in conformance with the construction called for by other trades and afford other contractors reasonable opportunity for the execution of their work.
- B. Properly connect and coordinate the electrical work with the work of other contractors at such time and in such a manner as not to delay or interfere with their work.
- C. Examine the contract documents for the General, Mechanical, and Electrical work and the work of other trades. Coordinate work accordingly.
- D. Promptly report to the Engineer any delay or difficulties encountered in the installation of the electrical work which might prevent prompt and proper installation of work required from other trades.

3.4 COORDINATION OF WORK

- A. Plan work so it proceeds with a minimum of interference with other trades.
- B. Locate the location and Contractor of all openings required in the building construction for the installation of the electrical work.
- C. Cooperate with other contractors in furnishing material and information, in proper sequence, for the correct location of sleeves, inserts, foundations, wiring, etc.
- D. Make provisions for special frames, openings, and sleeves as required.
- E. The Electrical Contractor shall pay for extra cutting and patching made necessary by his failure to properly direct such work at the correct time.

3.5 LAYING OUT SECTIONS

- A. Carefully lay out work in advance of installation using data and measurements from the standards, specifications, architectural and structural drawings, and snop drawings.
- B. Confirm code required clearances.
- C. Do not infringe upon space required for operation, maintenance, or clearance for items installed by other contractors.

- D. Prior to installation of any work, make certain this location does not conflict with other items in or near the same location.
- E. If the layouts or prepared indicate that the required conditions cannot be met in the space provided, inform the Engineer prior to installation and request clarification.
- F. Failure to properly coordinate and lay out work will require correction by the Contractor at the Contractor's expense.

3.6 DATA AND MEASUREMENTS

- A. Mechanical and electrical drawings are diagrammatic or schematic. Do not scale drawings.
- B. The data given herein and on the drawings is as accurate as could be secured; absolute accuracy is not guaranteed.
- C. Obtain exact locations, measurements, levels, etc., at the site and adapt their work to actual conditions.
- D. Examine the general construction, mechanical, electrical, and other applicable drawings and the Specifications.
- E. Utilize only architectural drawings, structural drawings, and site measurements in calculations.
- F. Layout and coordinate work prior to installation to provide clearances for operation, maintenance and access. Verify non-interference with other work.
- G. Locate outlets and devices mounted on finished surfaces with regard to paneling, furring, trim, etc.
- H. Install outlets and devices with vertical edges of plates plumb.
- I. Install boxes or plaster nips such that the front edge extends to the finished surface of the wall, ceiling or floor without projecting beyond the surface.
- J. Install receptacles, switches, etc., on wood trim, cases, or other fixtures symmetrically and, where necessary, install with the long dimension of the plate horizontal.
- K. Coordinate locations of outlets and devices with other contractors so as not to destroy the aesthetic effect of the surface in which the outlets and devices are mounted. Coordinate the locations of electrical floors with work furnished by other trades to avoid interference.
- L. Heights of outlets are measured from finished floor to centerline of device.
- M. Adjust heights as necessary to clear wall-mounted cabinets, fin tube convectors, unit heaters, etc.
- N. Mounting heights shall be in compliance with ADA requirements.
- O. Install outlets at the heights indicated below unless otherwise noted.
 1. Wall switches: 48 inches.
 2. Receptacle outlets (general): 16 inches.
 3. Receptacle outlets (kitchen, utility room, workbenches, etc.): 46 inches.
 4. Communications outlets: 16 inches.
 5. TV outlets: 16 inches.
 6. Fire alarms: 46 inches.

- 7. Bell alarm chimes: 8 inches below ceiling (field verify with Engineer unless noted otherwise).
 - 8. Fire alarm station: 48 inches.
 - 9. Fire alarm visual signals and audible/visual signals, wall-mounted: 80 inches to the bottom of the lens unless local code or ADA requirement mandates a lower mounting height.
 - 10. Fire alarm audible signals, wall-mounted: Match height of audible/visual signals.
 - 11. Exit lights: 4 inches between top of door frame and bottom of exit sign where possible.
- P. The mounting heights of disconnect switches, circuit breakers, motor controllers, pushbutton stations and other similar devices and equipment may vary depending upon location and whether individually or group mounted.
 - Q. For convenience and safety, mount equipment with the center of operating levers, handles or buttons no more than 72 inches above the finished floor.
 - R. Locate individual devices or pieces of equipment, unless otherwise specified, so the operating handle, lever or button is located approximately 5 feet above finished floor. Coordinate heights of electrical items with work furnished by other trades to avoid interferences.
 - S. Improperly located devices or outlets shall be relocated by the Contractor at the Contractor's expense including necessary patching.

3.7 PROTECTION OF APPARATUS

- A. Take necessary precautions to properly protect apparatus, fixtures, appliances, material, equipment, and installations from damage.
- B. Failure to provide such protection to the satisfaction of the Engineer shall be sufficient cause for the rejection of any particular piece(s) of material, apparatus, equipment, etc., concerned.

3.8 SLEEVE INSTALLATION

- A. Coordinate sleeve location and application with selection and application of firestopping.
- B. Concrete Slabs and Walls: Install sleeves during erection of slabs and walls. Space sleeves a minimum of three sleeve diameters on center, unless otherwise noted. Sleeves are not required for core-cooled penetrations.
- C. Use pipe sleeves unless penetration arrangement requires rectangular sleeved opening.
- D. Sleeves through walls: Install flush with both surfaces of wall.
- E. Sleeves through floors: Extend 2 inches above finished floor.
- F. Size pipe sleeves to provide 1/4-inch annular clearance between sleeve and raceways or cables, unless different detail is to be installed.
- G. Seal space annular clearance with grout for penetrations of concrete and masonry.
- H. Interior Penetrations of Non-Fire-Rated Walls and Floors: Seal annular space between sleeve and raceway or cables, using joint sealant appropriate for size, depth, and location of joint.

3.9 SLEEVE SEAL INSTALLATION

- A. Install sealant under octed edge for wall penetrations.

- B. Use type and number of sealing elements recommended by manufacturer for raceway material and size.
- C. Position raceway in center of sleeve.
- D. Assemble mechanical sleeve seals and install in annular space between raceway and sleeve.

3.10 FIRESTOPPING

- A. Apply fire stopping to electrical penetrations of fire-rated floor and wall assemblies to maintain fire-resistance rating of assembly.

3.11 WORK IN EXISTING BUILDINGS

- A. Execute work in the existing building indicated on the drawings or specified herein, with a minimum amount of interference with the normal activities of the occupants of the building.
- B. Schedule work in advance with the Owner and proceed only with the Owner's written approval.
- C. Utilities:
 1. Do not interrupt utilities without the Owner's prior written approval regarding the time and duration of such interruptions.
 2. Do not disconnect utilities to existing facilities until new or temporary facilities are installed except for short periods of interruption which are necessary for the performance of the new work and which are approved by the Owner.
- D. Fire Alarm System:
 1. As a minimum, maintain the existing degree of protection for all areas throughout construction.
 2. Coordinate required outages with the Owner and the Fire Marshal.
 3. After any additions or modifications to the fire alarm system, a re-acceptance test shall be performed by a licensed party in accordance with NFPA 72.
- E. Welding:
 1. Notify the Owner before starting welding or cutting.
 2. Fire extinguishers shall be immediately accessible when welding or cutting with an open flame or arc.
 3. Stop operations involving welding or cutting with an open flame or arc not less than one hour before leaving the premises.
- F. Noisy Operations:
 1. Coordinate noisy operations, such as those involving use of air hammers, etc., in accordance or cutting of openings, with the Owner.
- G. Occupancy:
 1. The Owner will continue to occupy the building and carry on normal activity.
 2. Protect the occupied areas from dust, smoke, etc., by a method reviewed by the Engineer.
- H. Owner's Right to Direct Work: The Owner shall have the right to direct the places of beginning work, its prosecution, and the manner in which all work under this contract is to be conducted, insofar as may be necessary to ensure the safe and proper progress and quality of the work.
- I. Existing Conditions on Electrical Equipment

1. Remove or relocate, as required, or as directed by the Engineer, existing conduit or electrical equipment which would interfere with the proper installation of new work.
2. Modify existing work in conformance with these specifications.
3. Use the same materials as for new work unless otherwise specified.

3.12 DEMOLITION AND REMODEL

- A. Protect existing electrical equipment and installations indicated to remain.
- B. If damaged or disturbed in the course of the Work, remove damaged portions and install new products of equal capacity, quality, and functionality.
- C. Accessible Work: Remove exposed electrical equipment and installations, indicated to be demolished, in their entirety.
- D. Abandoned Work: Cut and remove buried raceway and wiring, indicated to be abandoned in place, 2 inches below the surface of adjacent construction. Cap raceways and patch surface to match existing finish.
- E. Remove demolished material from Project site.
- F. Remove, store, clean, reinstall, reconnect, and make operational components indicated for re-use.
- G. Remove existing lights, receptacles, switches, etc., indicated on plans or which are not indicated but must be removed to accommodate demolition or new remodeling.
- H. Where existing walls are indicated to be removed, disconnect power to electrical devices and associated apparatuses relating to the walls.
- I. Maintain circuit continuity up and down stream from removed outlets.
- J. Extend cabling to up and downstream devices and reconnect as required.
- K. Where existing wall lighting fixtures are removed, verify the routing of existing circuits. Maintain circuit continuity between existing fixtures which remain.
- L. In areas which are remodeled, replace existing wire with new wire. No existing wire is permitted to remain unless noted.
- M. Existing approved conduit and/or race may be reused.
- N. Verify existing conditions in field prior to bid date.

3.13 CUTTING AND PATCHING

- A. Cut, chisel, chape, and drill floors, walls, partitions, ceilings, and other surfaces required to permit electrical installations.
- B. Fabricate opening in walls by mechanics of trades involved.
- C. Repair and refinish disturbed finish materials and other surfaces to match adjacent undisturbed surfaces.
- D. Install new fireproofing where existing firestopping has been disturbed.
- E. Repair and refinish materials and other surfaces by skilled mechanics of trades involved.

3.14 FIELD QUALITY CONTROL

- A. Inspect installed components for damage and faulty work. Repair as necessary.

3.15 CLEANING AND PROTECTION

- A. Remove burrs, dirt, paint spots, and construction debris from electrical items.
- B. Protect electrical items so that finishes are without damage or deterioration at time of Substantial Completion.

3.16 TEMPORARY POWER AND LIGHTING

- A. Provide temporary power and lighting throughout the construction period for the use by all trades, Contractors and Sub-Contractors.
- B. Temporary facilities shall be installed in compliance with applicable codes and in conformance with OSHA requirements.
- C. Cost of temporary power used during construction, including the cost of setting and removing temporary service, shall be paid by the Contractor.

END OF SECTION 26 04 00

SECTION 26 05 19

LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Single conductor building wire.
- B. Underground feeder and branch-circuit cable.
- C. Wiring connectors.
- D. Electrical tape.
- E. Heat shrink tubing.
- F. Oxide inhibiting compound.
- G. Wire pulling lubricant.

1.2 REFERENCE STANDARDS

- A. ASTM B9 - Standard Specification for Soft or Annealed Copper Wire.
- B. ASTM B8 - Standard Specification for Concentric-Lay-Stranded Copper Conductors, Hard, Medium-Hard, or Soft.
- C. ASTM B33 - Standard Specification for Tin-Coated Soft or Annealed Copper Wire for Electrical Purposes.
- D. ASTM B787/B787M - Standard Specification for 19 Wire Combination Unilay-Stranded Copper Conductors for Subsequent Insulation.
- E. ASTM D5005 - Standard Specification for Low-Temperature Resistant Vinyl Chloride Plastic Pressure-Sensitive Electrical Insulating Tape.
- F. NECA 1 - Standard for Good Workmanship in Electrical Construction.
- G. NECA 121 - Standards for Installing Nonmetallic-Sheathed Cable (Type NM-B) and Underground Feeder and Branch-Circuit Cable (Type UF).
- H. NEMA WC 70 - Power Cables Rated 2000 Volts or Less for the Distribution of Electrical Energy.
- I. NFPA 70 - National Electrical Code.
- J. UL 44 - Thermoset-Insulated Wires and Cables.
- K. UL 76 - Thermoplastic-Insulated Wires and Cables.
- L. UL 435A-435B - Wire Connectors.
- M. UL 435C - Splicing Wire Connectors.
- N. UL 436D - Sealed Wire Connector Systems.
- O. UL 433 - Thermoplastic-Insulated Underground Feeder and Branch-Circuit Cables.
- P. UL 510 - Polyvinyl Chloride, Polyethylene, and Rubber Insulating Tape.

1.3 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Coordinate sizes of raceways, boxes, and equipment enclosures installed under other sections with the actual conductors to be installed, including adjustments for conductor sizes increased for voltage drop.
 - 2. Coordinate with electrical equipment installed under other sections to provide terminations suitable for use with the conductors to be installed.
 - 3. Notify Engineer of any conflicts with or deviations from Contract Documents. Obtain direction before proceeding with work.

1.4 QUALITY ASSURANCE

- A. Comply with requirements of NFPA 70.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Receive, inspect, handle, and store conductors and cables in accordance with manufacturer's instructions.

1.6 FIELD CONDITIONS

- A. Do not install or otherwise handle thermoplastic-insulated conductors at temperatures lower than 14 degrees F (-10 degrees C), unless otherwise permitted by manufacturer's instructions. When installation below this temperature is unavoidable, notify Engineer and obtain direction before proceeding with work.

PART 2 PRODUCTS

2.1 CONDUCTOR AND CABLE GENERAL REQUIREMENTS

- A. Provide products that comply with requirements of NFPA 70.
- B. Provide products listed, classified, and labeled as suitable for the purpose intended.
- C. Unless specifically indicated to be excluded, provide all required conduit, boxes, wiring, connectors, etc. as required for a complete operating system.
- D. Comply with NFPA 70(70).
- E. Thermoplastic-Insulated Conductors and Cables: Listed and labeled as complying with UL 83.
- F. Thermoplastic-Insulated Conductors and Cables: Listed and labeled as complying with UL 44.
- G. Conductors for Splicing and Bundling: Also comply with Section 26 05 26.
- H. Conductor Material:
 - 1. Provide copper conductors only. Aluminum conductors are not acceptable for this project. Conductor sizes indicated are based on copper.
 - 2. Copper Conductors: Soft drawn annealed, 98 percent conductivity, uncoated copper conductors complying with ASTM B3, ASTM B8, or ASTM B787/B787M unless otherwise indicated.
 - 3. Tinned Copper Conductors: Comply with ASTM B33.
- I. Minimum Conductor Size:
 - 1. Branch Circuits: 12 AWG.
 - 2. Power Circuits: 14 AWG.

- J. Conductor Color Coding:**
1. Color code conductors as indicated unless otherwise required by the authority having jurisdiction. Maintain consistent color coding throughout project.
 2. Color Coding Method: Integrally colored insulation.
 - a. Conductors size 4 AWG and larger may have black insulation color coded using vinyl color coding electrical tape.
 3. Color Code:
 - a. 480Y/277 V, 3 Phase, 4 Wire System:
 - (1) Phase A: Brown.
 - (2) Phase B: Orange.
 - (3) Phase C: Yellow.
 - (4) Neutral/Grounded: Gray.
 - b. 208Y/120 V, 3 Phase, 4 Wire System:
 - (1) Phase A: Black.
 - (2) Phase B: Red.
 - (3) Phase C: Blue.
 - (4) Neutral/Grounded: White.
 - c. Equipment Ground, All Systems: Green.
 - d. For control circuits, comply with manufacturer's recommended color code.

2.2 SINGLE CONDUCTOR BUILDING WIRE

- A. Description:** Single conductor insulated wire.
- B. Conductor Stranding:**
1. Feeders and Branch Circuits:
 - a. Size 10 AWG and Smaller: Solid or Stranded.
 - b. Size 8 AWG and Larger: Stranded.
- C. Insulation Voltage Rating:** 600 V.
- D. Insulation:**
1. Copper Building Wire: Type THHN/THWN, THHN/THWN-2, or XHHW-2, except as indicated below:
 - a. Installed Underground: Type XHHW-2 or THHN/THWN-2.

2.3 UNDERGROUND FEEDERS AND BRANCH-CIRCUIT CABLE

- A. Description:** RFFHA 70, Type UF multiple-conductor cable listed and labeled as complying with UL 486, Type UF 2.
- B. Provide equipment grounding conductor unless otherwise indicated.**
- C. Conductor Stranding:**
1. Size 10 AWG and Smaller: Solid or Stranded.
 2. Size 8 AWG and Larger: Stranded.
- D. Insulation Voltage Rating:** 600 V.

2.4 WIRING CONNECTORS

- A. Description:** Wiring connectors appropriate for the application, suitable for use with the conductors to be connected, and listed as complying with UL 486A-486B or UL 486C as applicable.
- B. Wiring Connectors for Splices and Taps:**

1. Copper Conductors Size 8 AWG and Smaller: Use twist-on insulated spring connectors.
 2. Copper Conductors Size 5 AWG and Larger: Use mechanical connectors or compression connectors.
- C. **Wiring Connectors for Terminations:**
1. Provide terminal lugs for connecting conductors to equipment furnished with terminations designed for terminal lugs.
 2. Where conductors are larger than the equipment terminations can accommodate, provide connectors suitable for reducing to appropriate size, but not less than required for the rating of the overcurrent protective device.
- D. Do not use a crimping pliers or crimp-on-displacement connectors designed for use with conductors without stripping insulation.
- E. Do not use push-in wire connectors as a substitute for twist-on insulated spring connectors.
- F. **Twist-on Insulated Spring Connectors:** Rated 600 V, 221 degrees F (105 degrees C) for standard applications and 302 degrees F (150 degrees C) for high temperature applications (see Schedule Section) and listed as complying with UL 486D for damp and wet locations.
- G. **Mechanical Connectors:** Provide bolted type or set-screw type.
- H. **Compression Connectors:** Provide circumferential type or hex type crimp configuration.

2.5 ACCESSORIES

- A. **Electrical Tape:**
1. **Vinyl Color Coding Electrical Tape:** Integrally colored to match color code required, listed as complying with UL 510, minimum thickness of 7 mil (0.18 mm), resistant to abrasion, corrosion, and sunlight; suitable for continuous temperature environment up to 221 degrees F (105 degrees C).
 2. **Vinyl Insulating Electrical Tape:** Complying with ASTM D3005 and listed as complying with UL 510, minimum thickness of 7 mil (0.18 mm); resistant to abrasion, corrosion, and sunlight, conformable for application down to 0 degrees F (-18 degrees C) and suitable for continuous temperature environment up to 221 degrees F (105 degrees C).
- B. **Heat Shrink Tape:** Heavy-weight, self-adhesive, with factory-applied adhesive; rated 600 V, suitable for direct burial applications, listed as complying with UL 486D.
- C. **Wire Pulling Linchpin:** Flexible, suitable for use with the conductors or cables to be installed and suitable for use at the installation temperature.

PART 3 EXECUTION

3.1 EXAMINATION

- A. Verify that Site is free of obstructions that could prevent work from weather.
- B. Verify that work likely to damage wire and cable has been completed.
- C. Verify that conduits, boxes, and nonmetal enclosures are installed and are properly sized to accommodate wire and cables in accordance with NFPA 70.
- D. Verify that field measurements are as indicated.

E. Verify that conditions are satisfactory for installation prior to starting work.

3.2 PREPARATION

A. Clean raceways thoroughly to remove foreign materials before installing conductors and cables.

3.3 INSTALLATION

A. Circuiting Requirements:

1. When circuit destination is indicated without specific routing, determine exact routing required.
2. Install service and feeder conductors unspliced unless otherwise indicated.
3. Arrange branch circuiting to minimize splices.
4. Maintain separation of Class 1, Class 2, and Class 3 remote-control, signaling, and power-limited circuits in accordance with NFPA 70.
5. Maintain separation of wiring for emergency systems in accordance with NFPA 70.
6. **Wiring Requirements:** Unless otherwise indicated, when branch circuits are indicated as separate, combining them together in a single raceway is permitted, under the following conditions:
 - a. Provide no more than 6 #12 AWG current-carrying conductors in 1/2 inch conduit; 9 #12 AWG current-carrying conductors in 3/4 inch conduit.
 - b. Provide no more than 8 #10 AWG current-carrying conductors in 3/4 inch conduit; 8 #10 AWG current-carrying conductors in 1 inch conduit.
 - c. Provide no more than 4 #8 AWG current-carrying conductors in 3/4 inch conduit; 6 #8 AWG current-carrying conductors in 1 inch conduit; 9 #8 AWG current-carrying conductors in 1-1/4 inch conduit.
 - d. Increase size of conductors as required to account for ampacity derating.
7. **Neutral Conductors:** Unless otherwise indicated, sharing of neutral/grounded conductors among single phase branch circuits of different phases installed in the same raceway is not permitted. Provide dedicated neutral/grounded conductor for each individual branch circuit.

B. Install products in accordance with manufacturer's instructions.

C. Perform work in accordance with NECA 1 (general workmanship).

D. Install underground feeder and branch circuit cable (Type UF-B) in accordance with NECA 12.

E. Installation in Raceways:

1. Fit all conductors and cables together into raceway at same time.
2. Do not damage conductors and cables or exceed manufacturer's recommended maximum pulling tension and allowable pressure.
3. Use puller's wire pulling lubricant where necessary, except when lubricant is not recommended by the manufacturer.
4. Remove existing conductors from raceways before installing new conductors.

F. **Parallel Conductors:** Install conductors of the same length and terminate in the same manner.

G. **Installation in Vertical Raceways:** Provide supports where vertical rise exceeds permissible limits.

H. Terminate cables using suitable fittings.

I. Install conductors with a minimum of 6 inches (152 mm) of slack at each outlet.

- J. Neatly trim and bundle conductors inside boxes, wireways, panelboards and other equipment enclosures.
- K. Group or otherwise identify neutrals/grounded conductors with associated ungrounded conductors inside enclosures in accordance with NFPA 70.
- L. Make wiring connections using specified wiring connectors.
1. Make splices and taps only in accessible boxes. Do not pull splices into raceways or make splices in conduit bodies.
 2. Remove appropriate amount of conductor insulation for making connections without cutting, nicking or damaging conductors.
 3. Do not remove conductor strands to facilitate insertion into connector.
 4. Clean contact surfaces on conductors and connectors to suitable remove corrosion, oxides, and other contaminants. Do not use wire brush on plated connector surfaces.
 5. Mechanical Connectors: Secure connections according to manufacturer's recommended torque settings.
 6. Compression Connectors: Make connections using manufacturer's recommended tools and dies.
- M. Insulate splices and taps that are made with uninsulated connectors using methods suitable for the application, with insulation and mechanical strength at least equivalent to unspliced conductors.
1. Dry Locations: Use insulating covers specifically designed for the connectors or heat-shrink tubing.
 2. Damp Locations: Use insulating covers specifically designed for the connectors or heat-shrink tubing.
 - a. In conditions with insulating covers, apply outer covering of moisture-wicking electrical tape.
 3. Wet Locations: Use heat-shrink tubing.
- N. Insulate ends of spare conductors using vinyl insulating electrical tape.
- O. Field-Applied Color Coding: When wire color coding electrical tape is used in lieu of integrally colored insulation as permitted in Part 2 under "Color Coding", apply half overlapping bands of tape at each termination and at each location conductors are accessible.
- P. Identify conductors and cables in accordance with Section 26 05 53.
- Q. Install fire stopping to meet the fire resistance rating of partitions and other elements.
- R. Unless specifically identified to be excluded, provide final connections to all equipment and devices, including those furnished by others, as required for a complete operating system.

END OF SECTION 26 05 19

SECTION 26 05 26

GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Grounding and bonding requirements.
- B. Conductors for grounding and bonding.
- C. Connections for grounding and bonding.
- D. Ground rod electrodes.

1.2 REFERENCE STANDARDS

- A. NECA 1 - Standard for Good Workmanship in Electrical Construction.
- B. NEMA ER 1 - Grounding Rod Electrodes and Grounding Rod Electrode Couplings.
- C. NFPA 70 - National Electrical Code.
- D. UL 467 - Grounding and Bonding Equipment.

1.3 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Verify exact locations of underground metal water service pipe entrances to building.
 - 2. Notify Engineer of any conflicts with or deviations from Contract Documents. Obtain direction before proceeding with work.
- B. Sequencing:
 - 1. Do not install ground rod electrodes until final backfill and compaction is complete.

PART 2 PRODUCTS

2.1 GROUNDING AND BONDING REQUIREMENTS

- A. Do not use products for applications other than as permitted by NFPA 70 and product listing.
- B. Unless specifically mandated to be excluded, provide all required components, conductors, connectors, conduit, boxes, fittings, supports, accessories, etc. as necessary for a complete grounding and bonding system.
- C. Where conductor size is not indicated, size to comply with NFPA 70 but not less than applicable minimum size requirements specified.
- D. Grounding Electrode System:
 - 1. Provide connection to required and supplemental grounding electrodes indicated to form grounding electrode system.
 - a. Provide overcurrent grounding electrode conductors without splice or joints.
 - b. Install grounding electrode conductors in raceway where exposed to physical damage. Bond grounding electrode conductor to metallic raceways at each end with bonding jumper.

2. **Metal Underground Water Pipes:**
 - a. Provide connection to underground metal domestic and fire protection (where present) water service pipe(s) that are in direct contact with earth for at least 10 feet (3.0 m) at an accessible location not more than 5 feet (1.5 m) from the point of entrance to the building.
 - b. Provide bonding jumper(s) around insulating joints/pipes as required to make pipe electrically continuous.
 - c. Provide bonding jumper around water meter of sufficient length to permit removal of meter without disconnecting jumper.
 3. **Ground Rod Electrode(s):**
 - a. Provide three electrodes in an equilateral triangle configuration unless otherwise indicated or required.
 - b. Space electrodes not less than 10 feet (3.0 m) from each other and any other ground electrode.
 - c. Where location is not indicated, locate electrode(s) at least 5 feet (1.5 m) outside building perimeter foundation as near as possible to electrical service entrance; where possible, locate in softscape (uncovered) area.
- E. Service-Supplied System Grounding.**
1. If service is disconnected, provide grounding electrode conductor to connect neutral (grounded) service conductor to grounding electrode system. Unless otherwise indicated, make connection at neutral (grounded) bus in service disconnect enclosure.
 2. For each service disconnect, provide main bonding jumper to connect neutral (grounded) bus to equipment ground bus where not factory-installed. Do not make any other connections between neutral (grounded) conductors and ground or load side of service disconnect.

2.2 GROUNDING AND BONDING REQUIREMENTS

- A. General Requirements**
1. Provide conductors listed, classified, and labeled as suitable for the purpose intended.
 2. Provide conductors listed and labeled as complying with UL 487 where applicable.
- B. Conductors for Direct Contact Grounding. In addition to requirements of Section 26 05 26:**
1. Size and material apply to conductors unless otherwise indicated.
 - a. **Extruded:**
 - i. Use bare copper conductors where installed underground in direct contact with earth.
 - ii. Use bare copper conductors where directly encased in concrete (when necessary).
- C. Connectors, Straps, and Bonding**
1. Use listed connectors appropriate for the application and suitable for the conductor and listed in direct contact, listed and labeled as complying with UL 487.
 2. Where permitted, use exothermic welded connections for underground, concealed, and other inaccessible connections.
 3. Where permitted, use compression connectors or exothermic welded connections for accessible connections.
 - a. **Compressions:**
 - i. Use exothermic welded connections for connections to metal including frame.
- D. Ground Bus Requirements**
1. Comply with NEMA GR 1.

2. Material: galvanized (dopper-died) steel.
3. Size: 3/8 inch (9.5 mm) diameter by 10 feet (3.0 m) length, unless otherwise indicated.

PART 3 EXECUTION

3.1 EXAMINATION

- A. Verify that work likely to damage grounding and bonding system components has been completed.
- B. Verify that field service permits are as indicated.
- C. Verify that conditions are satisfactory for installation prior to starting work.

3.2 INSTALLATION

- A. Install products in accordance with manufacturer's instructions.
- B. Perform work in accordance with NFCA 1 (general workmanship).
- C. **Ground Rod Electrodes:** Unless otherwise indicated, install ground rod electrodes vertically. Where a code authority prohibits vertical installation, install at 45 degree angle or bury horizontally in trench at least 30 inches (750 mm) deep in accordance with NFPA 70 or provide ground plates.
- D. **Make grounding and bonding connections using specified connectors.**
 1. Remove appropriate amount of conductor insulation for making connections without cutting, nicking or damaging conductors. Do not remove conductor strands to facilitate insulation and bonding.
 2. Remove nonconductive paint, enamel, or similar coating at threads, contact points, and contact surfaces.
 3. Perform all fields. Make connections using molds and weld material suitable for the item to be connected in accordance with manufacturer's recommendations.
 4. **Mechanical Connectors:** Secure connections according to manufacturer's recommended torque settings.
 5. **Compression Connectors:** Secure connections using manufacturer's recommended tools and dies.
- E. Identify grounding and bonding system components in accordance with Section 26 05 53.

END OF SECTION 26 05 30

SECTION 26 05 29

HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Support and attachment requirements and components for equipment, conduit, cable, boxes, and other electrical work.

1.2 REFERENCE STANDARDS

- A. ASTM A123/A123M - Standard Specification for Zinc (Hot-Dip Galvanized) Coatings on Iron and Steel Products.
- B. ASTM A153/A153M - Standard Specification for Zinc Coating (Hot-Dip) on Iron and Steel Hardware.
- C. ASTM B833 - Standard Specification for Electrodeposited Coatings of Zinc on Iron and Steel.
- D. NFPA-4 - Metal Framing Standards Fabrication.
- E. NECA 1 - Standards for Good Workmanship in Electrical Construction.
- F. NFPA 70 - National Electrical Code.

1.3 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Coordinate sizes and arrangement of supports and bases with the actual equipment and components to be installed.
 - 2. Coordinate this work with other trades to provide additional framing and materials required for installation.
 - 3. Coordinate compatibility of support and attachment components with mounting surfaces at the installed locations.
 - 4. Coordinate the arrangement of supports with ductwork, piping, equipment and other potential conflicts installed under other sections or by others.
 - 5. Notify Engineer of any conflicts with or deviations from Contract Documents. Obtain direction before proceeding with work.
- B. Sequencing:
 - 1. Do not install products on or provide attachment to concrete surfaces until concrete has fully cured in accordance with Section 03 30 00.

1.4 QUALITY ASSURANCE

- A. Comply with NFPA 70E.
- B. Comply with applicable building code.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Receive, inspect, handle, and store products in accordance with manufacturer's instructions.

PART 2 PRODUCTS

2.1 SUPPORT AND ATTACHMENT COMPONENTS

- A. General Requirements:**
1. Provide as required hangers, supports, anchors, fasteners, fittings, accessories, and hardware as necessary for the complete installation of electrical work.
 2. Provide products listed, classified, and labeled as suitable for the purpose intended, where applicable.
 3. Where support and attachment component types and sizes are not indicated, select in accordance with manufacturer's application criteria as required for the load to be supported with a minimum safety factor of _____. Include stress analysis for vibration, equipment operation, and shock loads where applicable.
 4. Do not use products for applications other than as permitted by NFPA 70 and product listing.
 5. Steel Spans/Member: Use corrosion resistant materials suitable for the environment where installed.
 - a. Zinc-Plated Steel: Electroplated in accordance with ASTM B633.
 - b. Galvanized Steel: Hot-dip galvanized after fabrication in accordance with ASTM A123/A123M or ASTM A153/A153M.
- B. Conduit and Cable Supports, Straps, Clamps, etc. suitable for the conduit or cable to be supported:**
1. Conduit hangers: Conduit type or two hole type; steel.
 2. Strap/clamps: Galvanized unless otherwise indicated.
- C. Metal Channel (Main) Framing Systems: Factory-fabricated continuous-slot metal channel (shim) and associated fittings, accessories, and hardware required for field-assembly of supports.**
1. Comply with NEMA 4.
- D. Hanger Bolts: Unheated zinc-plated steel unless otherwise indicated.**
- E. Anchors and Fasteners:**
1. Unless otherwise indicated and where not otherwise restricted, use the anchor and fastener types indicated for the specified applications.
 2. Concrete: Use precast concrete inserts, expansion anchors, or screw anchors.
 3. Brick or Concrete and Masonry: Use expansion anchors or screw anchors.
 4. Block Masonry: Use toggle bolts.
 5. Hollow Brick Walls: Use toggle bolts.
 6. Steel: Use anchor straps, machine bolts, or welded threaded studs.
 7. Sheet Metal: Use sheet metal screws.
 8. Cast Iron: Cast anchors are not permitted.
 9. Cast Iron: Cast fasteners are not permitted.
 10. Cast Iron: Cast nuts and washers are not permitted.

PART 3 EXECUTION

3.1 EXAMINATION

- A.** Verify that all measurements are as indicated.
- B.** Verify that receiving surfaces are ready to receive support and attachment components.
- C.** Verify that conditions are suitable for start/finish prior to starting work.

3.2 INSTALLATION

- A. Install panels in accordance with manufacturer's instructions.
- B. Perform work in accordance with NECA 1 (general workmanship).
- C. Provide independent support from building structure. Do not provide support from piping, ductwork, or other systems.
- D. Unless specifically indicated or approved by Engineer, do not provide support from suspended ceiling support system or ceiling grid.
- E. Unless specifically indicated or approved by Engineer, do not provide support from roof deck.
- F. Do not penetrate or otherwise notch or cut structural members without approval of Structural Engineer.
- G. Equipment Support and Attachment:
 - 1. Use metal fabricated supports or supports assembled from metal channel (strut) in support applications required.
 - 2. Use metal channel (strut) secured to studs to support equipment sufficient to resist wind load when wall/ceiling wall strength is not sufficient to resist pullout.
 - 3. Use metal channel (strut) to support surface-mounted equipment in wet or damp locations to provide space between equipment and mounting surface.
 - 4. Securely attach floor-mounted equipment. Do not install equipment such that it relies on its base weight for support.
- H. Consult Subcontractor's subcontract. Also comply with Section 26 05 33.10.
- I. Box Support and Attachment. Also comply with Section 26 05 33.10.
- J. Secure fasteners according to manufacturer's recommended torque settings.
- K. Remove temporary bracing.

3.3 FIELD QUALITY CONTROL

- A. See Section 01 40 00 - Quality Requirements, for additional requirements.
- B. Inspect support and attachment components for damage and defects.
- C. Repair corrosion and abrasions to galvanized finishes using zinc-rich paint recommended by manufacturer. Replace components that exhibit signs of corrosion.
- D. Correct field errors and methods damaged or defective support and attachment components.

END OF SECTION 26 05 29

SECTION 26 05 33.18

CONDUIT

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Galvanized rigid metal conduit (RMC).
- B. Intermediate metal conduit (IMC)
- C. Flexible metal conduit (FMC)
- D. Liquidtight flexible metal conduit (LFMC).
- E. Electrical metallic tubing (EMT)
- F. Rigid poly(vinyl chloride) (PVC) conduit.
- G. Conduit fittings
- H. Accessories.

1.2 REFERENCE STANDARDS

- A. ANSI C82.1 - American National Standard for Electrical Rigid Steel Conduit (ERSC).
- B. ANSI C82.2 - American National Standard for Electrical Metallic Tubing -- Steel (EMT-S).
- C. NECA 1 - Standard for Good Workmanship in Electrical Construction.
- D. NECA 1C - Standard for installing Steel Conduits (Rigid, IMC, EMT).
- E. NECA 1F - Standard for installing Nonmetallic Raceways (RNC, ENT, LFNC).
- F. NEMA TB-1 - Fittings, Cast Metal Boxes, and Conduit Bodies for Conduit, Electrical Metallic Tubing, and Cable.
- G. NEMA 10C - Electrical Poly(vinyl Chloride) (PVC) Conduit.
- H. NEMA 10D - Poly(vinyl Chloride) (PVC) Fittings for use with Rigid PVC Conduit and Tubing.
- I. NFPA 70 - National Electrical Code.
- J. UL 1 - Flexible Metal Conduit
- K. UL 8 - Electrical Rigid Metal Conduit-Steel.
- L. UL 350 - Liquid-Tight Flexible Steel Conduit.
- M. UL 514B - Conduit, Tubing, and Cable Fittings.
- N. UL 651 - Schedule 40, 80, Type E3 and A Rigid PVC Conduit and Fittings.
- O. UL 737 - Electrical Metallic Tubing-Steel.

1.3 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Determine minimum size of conduits with the actual conductors to be installed, including adjustments for conductor sizes increased for voltage drop.

2. Coordinate the arrangement of conduits with structural members, ductwork, piping, equipment and other potential conflicts installed under other sections or by others.
3. Verify exact conduit termination locations required for boxes, enclosures, and equipment installed under other sections or by others.
4. Coordinate the work with other trades to provide roof penetrations that preserve the integrity of the roofing system and do not void the roof warranty.
5. Notify Engineer of any conflicts with or deviations from Contract Documents. Obtain direction before proceeding with work.

B. Sequencing:

1. Delay until installation of conductors and cables until installation of conduit is complete between outlet, junction and splicing points.

1.4 QUALITY ASSURANCE

- A.** Comply with requirements of NFPA 70.

1.5 DELIVERY, STORAGE, AND HANDLING

- A.** Receive, inspect, handle, and store conduit and fittings in accordance with manufacturer's instructions.

PART 2 PRODUCTS

2.1 CONDUIT APPLICATIONS

- A.** Do not use conduit and associated fittings for applications other than as permitted by NFPA 70 and product listing.
- B. Outdoor underground installations:**
1. Unless otherwise indicated, use rigid non-metallic conduit.
- C. Outdoor locations above ground: Use rigid steel conduit.**
- D. Dry Locations:**
1. Concealed: Use electrical metallic tubing.
 2. Exposed: Use electrical metallic tubing.
- E. Connection to fixtures: Use liquid-tight flexible metal conduit, except use flexible metal conduit in dry locations.**
- F. Connection to Moving Equipment (including transformers):**
1. Indoor: Use flexible metal conduit.
 2. Outdoor: Use liquid-tight flexible metal conduit.

2.2 CONDUIT REQUIREMENTS

- A. Existing Raceway: Where existing conduits are indicated to be reused, they may be reused only when they comply with specified requirements, are free from corrosion, and integrity is sufficient to allow running through them.**
- B. Provide all special fittings, supports, and accessories required for a complete raceway system.**
- C. Provide products listed, classified, and labeled as suitable for the purpose intended.**
- D. Minimum Conduit Size, Unless Otherwise Indicated:**
1. Branch Circuits: 1/2 inch (13 mm) trade size.

- E. Where conduit size is not indicated, size to comply with NFPA 70 but not less than applicable minimum size requirements specified.

2.3 GALVANIZED STEEL RIGID METAL CONDUIT (RMC)

- A. Description: NFPA 70, Type RMC galvanized steel rigid metal conduit complying with ANSI C80.1 and listed and labeled as complying with UL 6.
- B. Fittings:
 - 1. Non-ferrous Locations: Use fittings complying with NEMA FB 1 and listed and labeled as complying with UL 514B.
 - 2. Material: Use steel.
 - 3. Connectors and Couplings: Use threaded type fittings only. Threadless set screw and compression (gland) type fittings are not permitted.

2.4 FLEXIBLE METAL CONDUIT (FMC)

- A. Description: NFPA 70, Type FMC standard wall steel flexible metal conduit listed and labeled as complying with UL 1, and listed for use in classified firestop systems to be used.
- B. Fittings:
 - 1. Description: Fittings complying with NEMA FB 1 and listed and labeled as complying with UL 514B.
 - 2. Material: Use steel.

2.5 LIQUIDTIGHT FLEXIBLE METAL CONDUIT (LFMC)

- A. Description: NFPA 70, Type LFMC polyvinyl chloride (PVC) jacketed steel flexible metal conduit listed and labeled as complying with UL 500.
- B. Fittings:
 - 1. Description: Fittings complying with NEMA FB 1 and listed and labeled as complying with UL 514B.
 - 2. Material: Use steel.

2.6 ELECTRICAL METALLIC TUBING (EMT)

- A. Description: NFPA 70, Type EMT steel electrical metallic tubing complying with ANSI B20.3 and listed and labeled as complying with UL 757.
- B. Coated EMT:
 - 1. Description: AIAA Tubing and Conduit.
 - 2. Color:
 - a. Flat: Marine Red
- C. Fittings:
 - 1. Description: Fittings complying with NEMA FE 1 and listed and labeled as complying with UL 514B.
 - 2. Material: Use steel.
 - 3. Connectors and Couplings: Use compression (gland) or set-screw type. Do not use induction type connectors and couplings.
 - 4. Connectors and Couplings (where permitted): Use fittings listed for use in wet locations.

2.7 RIGID POLYVINYL CHLORIDE (PVC) CONDUIT

- A. Description: NEMA 70, Type PVC rigid polyvinyl chloride conduit complying with NEMA TC 2 and listed and labeled as complying with UL 651; Schedule 40 unless otherwise indicated, Schedule 60 where subjected physical damage; rated for use with conductors rated 90 degrees C.
- B. Fittings:
 - 1. Material: Same as manufacturer of conduit to be connected.
 - 2. Description: Fittings complying with NEMA TC 3 and listed and labeled as complying with UL 651; material to match conduit.

2.8 ACCESSORIES

- A. Conduit Joint Compound: Compound resistant electrically conductive; suitable for use with the conduit to be installed.
- B. Solvent: Same as for PVC Conduit and Fittings: As recommended by manufacturer of conduit and fittings to be installed.
- C. Pull String: One type cord with average breaking strength of not less than 200 pounds-force (90 kg).

PART 3 EXECUTION

3.1 EXAMINATION

- A. Verify that field measurements are as indicated.
- B. Verify that receiving surfaces are ready to receive conduits.
- C. Verify clearances are satisfactory for installation prior to starting work.

3.2 INSTALLATION

- A. Install products in accordance with manufacturer's instructions.
- B. Perform work in accordance with NECA 1 (general workmanship).
- C. Install galvanized steel rigid metal conduit (RMC) in accordance with NECA 101.
- D. Install rigid polyvinyl chloride (PVC) conduit in accordance with NECA 111.
- E. Conduit Routing:
 - 1. Unless otherwise noted, conduit routing indicated is diagrammatic.
 - 2. Where no routing description is indicated without specific routing, determine exact routing required.
 - 3. Conceal all conduits unless specifically indicated to be exposed.
 - 4. Conceal in the following areas may be exposed, unless otherwise indicated:
 - a. Electrical rooms.
 - b. Mechanical equipment rooms.
 - 5. Where concealed is provided, do not route conduits exposed:
 - a. Access floors.
 - b. Raised access.
 - c. Underlay of perimeter walls.
 - d. Under building exterior surfaces.
 - 6. Conduits installed underground or embedded in concrete may be routed in the shallowest possible manner unless otherwise indicated. Route all other conduits

- 7. Parallel or perpendicular to building structure and surfaces, following surface contours where practical.
- 8. Arrange conduit to maintain adequate headroom, clearances, and access.
- 9. Arrange conduit to provide no more than the equivalent of four 90 degree bends between run points.
- 10. Arrange conduit to prevent moisture traps. Provide drain fittings at low points and all sealing fittings where moisture may collect.
- 11. Maintain minimum clearance of 12 inches (300 mm) between conduits and hot surfaces.
- 12. Group related conduits in the same area together on a common rack.

F. Conduit Support:

- 1. Electric and support conduits in accordance with NFPA 70 and Section 26 05 29 using suitable supports and methods approved by the authority having jurisdiction.
- 2. Provide independent support from building structure. Do not provide support from piping, plumbing, or other systems.
- 3. Installation Above Suspended Ceilings. Do not provide support from ceiling support system. Do not provide support from ceiling grid or allow conduits to lay on ceiling grid.
- 4. Use conduit strap to support single surface-mounted conduit.
 - a. Use clamp both ends with conduit strap for damp and wet locations to provide space between conduit and mounting surface.
- 5. Use strand wire-rope (strut) with accessory conduit clamps to support multiple parallel and non-parallel conduits.
- 6. Use conduit clamp to support single conduit from beam clamp or threaded rod.
- 7. Use of steel angle conduit clips for support of conduits is permitted only as follows:
 - a. Use of steel angle conduit clips (EMT) 1-1/2 inch trade size permitted above accessible ceilings and within hollow stud walls.
 - b. Use of steel angle conduit clips for support of conduits is not permitted.

G. Connections and Terminations:

- 1. Use approved thread compound on field-cut threads of galvanized steel conduits when making connections.
- 2. Unless both threaded conduits must be joined and neither can be rotated, use pipe-coupling, couplings or split couplings. Do not use running threads.
- 3. Use suitable adapters where required to transition from one type of conduit to another.
- 4. Use steel breaker couplings in boxes and enclosures using threaded hubs or couplings and pipe for dry locations and stainless hubs for wet locations.
- 5. Provide suitable brackings on box connectors 1-inch and larger, on conduits mounted above accessible ceiling, and on conduits used for installation of ceiling pathways.
- 6. Conduit joints and connections to provide maximum mechanical strength and electrical integrity.

H. Penetration:

- 1. Do not penetrate or otherwise touch proud structural members, including footings and precast concrete, without approval of Structural Engineer.
- 2. Install penetrations perpendicular to surfaces unless otherwise indicated.
- 3. Seal exterior of conduits entering the building from underground at first accessible point of penetration of structure and gases.
- 4. Install gaskets and/or fire-resistant membranes, seal as required to maintain integrity of the structure.

- 5. Make provisions for telecommunications equipment within associated equipment enclosures and, where practicable, minimize roofing system penetrations. Where penetrations are necessary, seal as indicated or as required to preserve integrity of roofing system and maintain roof warranty.
 - 6. Seal if necessary to preserve fire resistance rating of partitions and other elements.
- I. **Conduit Movement Protection:** Where conduits are subject to movement, provide expansion and contraction fittings to prevent damage to enclosed conductors or connected equipment. This includes, but is not limited to:
 - 1. Where movable cross-sectional joints intended for expansion, contraction, or rotation.
 - 2. Where installed in accordance with NFPA 70 for rigid polyvinyl chloride (PVC) conduit installed above ground to compensate for thermal expansion and contraction.
 - 3. Where conduits are subject to earth movement by settlement or frost.
 - J. **Condensation Prevention:** Where conductors cross barriers between areas of potential substantial temperature difference, provide junction box or type C conduit with approved sealing or equivalent to possible joint near the penetration to prevent condensation. This includes, but is not limited to:
 - 1. Where air passes from outdoors into conditioned interior spaces.
 - 2. Where outside air from unconditioned interior spaces into conditioned interior spaces.
 - 3. Where conduits penetrate coolers or freezers.
 - K. Provide gaskets in all joints of all rigid and flexible conduits where conductors and cables are to be installed through exterior penetration holes of 1/2 inches (12.7 mm) at each end.
 - L. Provide ground-to-rod bonding in accordance with Section 25 05 23.
 - M. Identify conduits in accordance with Section 25 05 55.

3.3 FIELD QUALITY CONTROL

- A. Repair cuts and scratches in galvanized finishes using zinc-rich paint recommended by manufacturer. Replace components that exhibit signs of corrosion.
- B. Correct unacceptable work using Paragraphs on defective products.

3.4 CLEANING

- A. Clean interior of conduits to remove dirt, dust, and foreign matter.

3.5 PROTECTION

- A. Immediately after installation of conduit, use suitable caps to provide protection from entry of moisture and foreign material and do not remove until ready for installation of conductors.

END OF SECTION 25 05 55

SECTION 26 06 33 18

BOXES FOR ELECTRICAL SYSTEMS

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Outlet and device boxes up to 100 cubic inches (1,650 cu cm), including those used as junction and pull boxes.
- B. Cabinets and enclosures, including junction and pull boxes larger than 100 cubic inches (1,650 cu cm).

1.2 REFERENCE STANDARDS

- A. NECA 1 - Standard for Good Workmanship in Electrical Construction.
- B. NECA 120 - Standard for Installing and Maintaining Wiring Devices.
- C. NEMA FR 1 - Ratings, Cast Metal Boxes, and Conduit Bodies for Conduit, Electrical Metallic Tubing, and Cable.
- D. NEMA OS 1 - Sheet Metal Boxes, Device Boxes, Covers, and Box Supports.
- E. NEMA 250 - Enclosures for Electrical Equipment (1000 Volts Maximum).
- F. NFPA 70 - National Electrical Code.
- G. UL 50 - Enclosures for Electrical Equipment, Non-Environmental Considerations.
- H. UL 60E - Enclosures for Electrical Equipment, Environmental Considerations.
- I. UL 508A - Industrial Control Panels.
- J. UL 514A - Metallic Outlet Boxes.

1.3 ADMINISTRATIVE REQUIREMENTS

- A. Coordination
 - 1. Coordinate the work with other trades to allow placement of ductwork, piping, equipment, or other potential obstructions within the dedicated equipment spaces and working clearances for electrical equipment required by NFPA 70.
 - 2. Coordinate arrangement of electrical equipment with the dimensions and clearance requirements of the actual equipment to be installed.
 - 3. Coordinate minimum sizes of boxes with the actual installed arrangement of conductive raceway, support fittings, and devices, calculated according to NFPA 70.
 - 4. Coordinate minimum sizes of pull boxes with the actual installed arrangement of equipment or raceway, calculated according to NFPA 70.
 - 5. Coordinate the placement of boxes with millwork, furniture, devices, equipment, electrical raceway and other systems or by others.
 - 6. Coordinate clearance with other trades to preserve insulation integrity.
 - 7. Coordinate clearance with other trades to provide wells suitable for installation of bushings into boxes where indicated.
 - 8. Notify Engineer of any conflicts with or deviations from Contract Documents. Obtain direction before proceeding with work.

1.4 QUALITY ASSURANCE

- A. Comply with requirements of NFPA 70.

1.5 DELIVERY, STORAGE AND HANDLING

- A. Receive, inspect, store, and store materials in accordance with manufacturer's instructions.

PART 2 PRODUCTS

2.1 BOXES

A. General Requirements:

1. Do not use boxes and associated accessories for applications other than as permitted by NFPA 70 and product listing.
2. Provide boxes, hangers, supports, and accessories required for a complete raceway system and to accommodate devices and equipment to be installed.
3. Provide products listed, classified, and labeled as suitable for the purpose intended.
4. Where box size is not indicated, size to comply with NFPA 70 but not less than applicable minimum size requirements specified.
5. Provide grounding terminals within boxes where equipment grounding conductors to be used.

B. Outlet and Junction Boxes (100 cubic inches (1,650 cu cm), including Those Used as Junction or Terminal Boxes)

1. Use anti-rattle boxes for dry locations unless otherwise indicated or required.
2. Use drip-tight boxes or cast aluminum boxes for damp or wet locations unless otherwise indicated or required; furnish with compatible weatherproof gasketed covers.
3. Use solid type concrete type boxes where flush-mounted in concrete.
4. Use solid type masonry type boxes where flush-mounted in masonry walls.
5. Use recess covers suitable for the type of wall construction and device to be mounted. Flush-mounted.
6. Use surface covers where required by the type of wall construction.
7. Use doors "show as wall" boxes designed for access from both sides of wall.
8. Show as wall boxes: Comply with NFPA 70-5, and list and label as complying with NFPA 70-5.
9. Cast Outlet Boxes: Comply with NEMA TB 1, and list and label as complying with UL 514B or with threaded hubs.
10. Ceiling Supporting Luminaires or Ceiling Panels: Listed as suitable for the type and application of fixture to be supported; furnished with fixture stud to accommodate mounting of luminaire where required.
11. Power Pole Mount, Wet-Location: Use cast-aluminum boxes of single-piece construction. Do not use bolted-together gaskets boxes unless specifically indicated or otherwise shown.

C. Cabinets and Enclosures, Including Junction and Pull Boxes Larger Than 100 cubic inches (1,650 cu cm)

1. Comply with NFPA 70-5, and list and label as complying with UL 50 and UL 50E, or UL 508.
2. Ventilated: Minimum 1 year, unless otherwise indicated.
3. Maximum Size: 100 cubic inches (1,650 cu cm) unless otherwise specifically indicated or otherwise shown.
4. Maximum Voltage: 600 volts or otherwise indicated unless otherwise shown.

PART 3 EXECUTION

3.1 EXAMINATION

- A.** Verify that MTS measurements are as indicated.
- B.** Verify that masonry surfaces are ready to receive boxes.
- C.** Verify that raceways are satisfactory for installation prior to starting work.

3.2 INSTALLATION

- A.** Install products in accordance with manufacturer's instructions.
- B.** Install boxes in accordance with NFPA 70 (general workmanship) and, where applicable, NFPA 107, including mounting heights specified in those standards where mounting heights are not indicated.
- C.** Arrange raceways to provide minimum clearances in accordance with manufacturer's instructions and NFPA 70.
- D.** **Box Locations**
 - 1.** Locate boxes as indicated. Provide access panels in accordance with Section 08 01 00 as required where approved by the Architect.
 - 2.** Locate boxes so that wall plates do not span different building finishes.
 - 3.** Locate boxes so that wall plates do not cross masonry joints.
 - 4.** Use flush-mounted boxes. Install flush-mounted boxes such that the required clearances will not be reduced.
 - 5.** Provide other mounting boxes as indicated, as required to facilitate installation of conduits, and adjust conduit length and/or number of bends between pulling points in accordance with Section 08 05 30.13.
 - 6.** Mount junction and pull boxes in the following areas, unless otherwise indicated:
 - a.** Unfinished areas adjacent suspended ceilings.
 - b.** Pulling joints in areas with no ceiling.
 - c.** Above doors.
 - d.** At terminal equipment rooms.
- E.** **Box Supports**
 - 1.** Mount support boxes in accordance with NFPA 70 and Section 26 05 29 using suitable supports and methods approved by the authority having jurisdiction.
 - 2.** Provide independent support from building structure, except for cast metal boxes (other than boxes used for future support), supported by threaded conduit connections in accordance with NFPA 70. Do not provide support from piping, radiators, or other systems.
- F.** Install boxes straight and level.
- G.** Install boxes and supports in openings that retain integrity.
- H.** Install personnel barrier between grounded wiring devices when voltage between adjacent devices is 480V or more.
- I.** Install fire-pigging or a similarly fire-resistant sealing of partitions and other elements, using materials and methods as called in Section 07 64 00.
- J.** Close up raceway coverings.

K. Install blank end panels on junction boxes and on outlet boxes with no devices or equipment installed in accordance with Section 26 05 26.

L. Provide protection and bonding in accordance with Section 26 05 26.

3.3 CLEANING

A. Clean inside of boxes. Remove dirt, debris, oil, grease and other foreign material.

3.4 PROTECTION

A. Immediately after installation, protect boxes from entry of moisture and foreign material and repair any damage to concrete.

RYAN ELECTRICAL 2019 02 12 15

SECTION 26 05 53

IDENTIFICATION FOR ELECTRICAL SYSTEMS

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Electrical identification requirements.
- B. Identification nameplates and labels.
- C. Wire and cable markers.
- D. Warning signs and labels.

1.2 REFERENCE STANDARDS

- A. ANSI Z535.2 - American National Standard for Environmental and Facility Safety Signs.
- B. ANSI Z535.4 - American National Standard for Product Safety Signs and Labels.
- C. NFPA 70 - National Electrical Code.
- D. NFPA 70E - Standard for Electrical Safety in the Workplace.
- E. UL 969 - Marking and Labeling Systems.

1.3 ADMINISTRATIVE REQUIREMENTS

- A. Coordinator
 - 1. Verify final designations for equipment, systems, and components to be identified prior to fabrication of identification products.
- B. Sequencing:
 - 1. Do not install items to be identified, in locations such as above suspended ceilings, until identification products have been installed.
 - 2. Do not install identification products until final surface finishes and painting are complete.

1.4 FIELD CONDITIONS

- A. Do not install adhesive products when ambient temperature is lower than recommended by manufacturer.

PART 2 PRODUCTS

2.1 IDENTIFICATION REQUIREMENTS

- A. Identification for Equipment:
 - 1. Use identification nameplate to identify each piece of electrical distribution and control equipment and associated sections, compartments, and components.
 - a. Transfer Switches:
 - 1. Identify voltage and phase.
 - 2. Identify power source and circuit number for both normal power source and standby power source. Include location when not within sight of equipment.

- D. Text: Use factory pre-printed or machine-printed text, all capitalized unless otherwise indicated.
- E. Minimum Text Height: 1/8 inch (3 mm).
- F. Color: Black for on white background unless otherwise indicated.

2.4 WARNING SIGNS AND LABELS

- A. Comply with OSHA 29 CFR 1910.105 and ANSI Z39.5 as applicable.
- B. Warning signs:
 - 1. Materials:
 - 2. Minimum Size: 7 by 10 inches (178 by 254 mm) unless otherwise indicated.
- C. Warning labels:
 - 1. Materials: Use factory pre-printed or machine-printed self-adhesive polyester or self-laminating vinyl labels; UV, chemical, water, heat, and abrasion resistant; produced using materials recognized to UL 969.
 - 2. Characterized Labels: Use thermal transfer process printing machines and accessories recommended by label manufacturer.
 - 3. Minimum Size: 3 by 4 inches (81 mm by 102 mm) unless otherwise indicated.

PART 3 EXECUTION

3.1 PREPARATION

- A. Clean surfaces to be used for adhesive products according to manufacturer's instructions.

3.2 INSTALLATION

- A. Install products in accordance with manufacturer's instructions.
- B. Install sign/labeling devices to be easily visible for examination, adjustment, servicing, and maintenance. Unless otherwise indicated, locate products as follows:
 - 1. Control-Access Equipment: Enclosure front.
 - 2. Field-Accessed Equipment: Inside of equipment door.
 - 3. Non-Accessed Equipment: Enclosure front, also enclosure rear for equipment with top access.
 - 4. Elevated Equipment: Legible from the floor or working platform.
 - 5. Integral Components: Legible from the point of access.
 - 6. Components and Cables: Legible from the point of access.
- C. Install identification products centered, level, and parallel with lines of item being identified.
- D. Secure non-plastic, or both, surfaces of enclosures using stainless steel screws and to location of access. Apply self-adhesive bonding compound to edges.
- E. Install self-adhesive labels and materials to achieve maximum adhesion, with no bubbles or wrinkles within 24 or repair cycles.
- F. Secure rigid signs using stainless steel screws.

END OF SECTION 33 04 50

SECTION 26 06 03
WIRING CONNECTIONS

PART 1 GENERAL

1.1 SECTION INCLUDES

- A.** Electrical connections for equipment.

1.2 ADMINISTRATIVE REQUIREMENTS

A. Coordination:

1. Provide and install shop drawings, product data, manufacturer's wiring diagrams, and manufacturer's instructions for equipment furnished under other sections.
2. Determine connection locations and requirements.

B. Requirements:

1. Final location of electrical connections before installation of equipment is required.
2. Verify wiring connections before required start-up of equipment.

PART 2 PRODUCTS

2.1 MATERIALS

- A.** Flexible conduit, as specified in Section 26 06 13.13.
- B.** Wire and cable, as specified in Section 26 05 19.

2.2 EQUIPMENT CONNECTIONS

PART 3 EXECUTION

3.1 EXAMINATION

- A.** Verify that equipment is ready for electrical connection, wiring, and energization.

3.2 ELECTRICAL CONNECTIONS

- A.** Make electrical connections in accordance with equipment manufacturer's instructions.
- B.** Make conduit connections to equipment using flexible conduit. Use liquidtight flexible conduit with integral connections in damp or wet locations.
- C.** Install disconnect switches, controllers, control stations, and control devices to complete equipment wiring requirements.
- D.** Install terminal block hangers to complete equipment wiring requirements.
- E.** Install interconnecting conduit and wires between devices and equipment to complete equipment wiring requirements.

END OF SECTION 26 06 03

SECTION 28 45 00

FIRE DETECTION AND ALARM

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Fire alarm system design and installation, including all components, wiring, and conduit.
- B. Circuits from protected premises to supervising station, including conduit.

1.2 REFERENCE STANDARDS

- A. 36 CFR 1191 - Americans with Disabilities Act (ADA) Accessibility Guidelines for Buildings and Facilities; Architectural Barriers Act (ABA) Accessibility Guidelines.
- B. ADA Standards - Americans with Disabilities Act (ADA) Standards for Accessible Design.
- C. NFPA 70 - National Electrical Code.
- D. NFPA 72 - National Fire Alarm and Signaling Code.

1.3 QUALITY ASSURANCE

- A. Designer Qualifications: NFDOT Level III or IV (3 or 4) certified fire alarm technician or registered in application engineer, employed by fire alarm control panel manufacturer, Contractor or installer with experience designing fire alarm systems in the jurisdictional area of the authority having jurisdiction.
- B. Installer Qualifications: Firm with minimum 3 years documented experience installing fire alarm systems, or firm established for a minimum 30 day contract maintenance service as a regular part of their business.
 - 1. Provide representative of control unit manufacturer; submit manufacturer's notification that installer is authorized; include name and title of manufacturer's representative making contribution.
 - 2. Installer Personnel: At least 2 years of experience installing fire alarm systems.
 - 3. Supervisor: NFDOT level III or IV (3 or 4) certified fire alarm technician; furnish relevant licenses.

PART 2 PRODUCTS

2.1 FIRE ALARM SYSTEM

- A. Fire Alarm System: Provide modifications and extensions to the existing automatic fire detection and alarm system.
 - 1. Provide all components necessary, regardless of whether shown in Contract Documents or not.
 - 2. Comply with the following; where requirements conflict, order of precedence of requirements is as listed:
 - a. AIA Standards.
 - b. The requirements of the local authority having jurisdiction, which is:
 - 1. Applicable local codes.
 - 2. Contract Documents (drawings and specifications).
 - 3. NFPA 72; where the word "shall" is used consider that provision mandatory; where conflicts between requirements require deviation from NFPA 72, identify deviations clearly on design documents.

- B. Supervising Station: Meet the Departmental Requirements:
 - 1. Public Fire Department Notification: By on-premises supervising station.
 - 2. On-Premises Supervising Station: Existing proprietary station operated by Owner, located at _____.
 - 3. Means of Transmission to On-Premises Supervising Station: Directly connected hardwired system.
- C. Circuits:
 - 1. Initiating Device Circuits (IDC): Class B, Style A.
 - 2. Signaling Line Circuits (SLC) Within Single Building: Class B, Style 0.5.
- D. Power Source:
 - 1. Primary: Deducted branch circuits of the facility power distribution system.
 - 2. Secondary: Storage batteries.
 - 3. Capacity: Sufficient to operate entire system for period specified by NFPA 72.
 - 4. Transfer Control System: Provide uninterruptible power supply (UPS).

2.2 EXISTING COMPONENTS

- A. On-Premises Supervising Station: Includes all modifications necessary to existing equipment and wiring to accommodate new fire alarm work.
- B. Clearly label components that are part of the fire alarm.
- C. Remove and dispose of existing components and materials from site and dispose of properly.

2.3 FIRE SAFETY SYSTEM INTERFACES

- A. Supervision: Provide notification signals in accordance with NFPA 72 for the following:
 - 1. Alarm

2.4 COMPONENTS

- A. General:
 - 1. Mounting height (max. 60 in) above where installed in finish areas; in unfinished areas, height mount above and acceptable.
 - 2. Provide legible, permanent labels for each control device, using identification used in operation and maintenance data.
- B. Fire Alarm Control Unit: Analog, addressable type, listed, classified, and labeled as suitable for the purpose intended.
- C. Circuit Conductors: Copper, provide 300 feet (90 m) extra; color code and label.
- D. Locks and Keys: Deliver keys to Owner.
- E. Instruction Cards: Provide instruction sheet for operators, showing steps to be taken when a signal is received (normal, alarm, supervisory, and trouble); easily readable from normal operating position:
 - 1. The card shall be made of aluminum, with not polycarbonate or glass cover.
 - 2. The card shall be for clear normal and trouble operations are to be performed.
 - 3. Mount card at least 4 inches (100 mm) above mounting; mount in location acceptable to Owner.
 - 4. Provide extra copy with operation and maintenance data submittal.

<u>BATCH</u>	<u>CK DATE</u>	<u>GROSS</u>	<u>FED</u>	<u>EMPLOYEE FICA</u>	<u>EMPLOYEE MEDICARE</u>	<u>EMPLOYER FICA</u>	<u>EMPLOYER MEDICARE</u>	<u>STATE</u>
2202016	8/5/2020	1,154,636.21	119,222.18	25,244.10	15,575.33	25,244.10	15,575.33	46,883.78
FEDERAL	Federal	200,861.04						
STATE	State	46,883.78						
	BATCH	2202016						
457	Deferred Contrib.	47,418.44						
705	union dues	1,222.24						
AFSCME	union dues	1,814.64						
FIPAC		1,221.48						
Fire Pension		26,871.01						
Firefighters	union dues	4,937.40						
IMPA 1		405.00						
SEIU		399.60						
Police	union dues	5,500.00						
Police Pension		40,051.05						
VEMA		10,626.92						
TOTALS		140,467.78						

K-1



Accounts Payable by G/L Distribution Report

Payment Date Range 07/30/20 - 08/12/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 02 - Mayor's Office										
Account 5200 - Administrative Expenses										
78 - Berwyn Development Corporation	19739	Berwyn Community Resource Guide 2020	Paid by Check # 54988		08/06/2020	08/06/2020	08/06/2020		08/12/2020	595.00
							Account 5200 - Administrative Expenses Totals		Invoice Transactions 1	<u>595.00</u>
Account 5225-01 - Supplies Office										
5669 - Garvey's Office Products	PINV1918807	Mayor Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	34.05
5669 - Garvey's Office Products	PINV1923669	Mayors Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	16.85
5669 - Garvey's Office Products	PINV1924960	Mayors Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	38.74
5669 - Garvey's Office Products	PINV1938113	Mayors Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	398.98
							Account 5225-01 - Supplies Office Totals		Invoice Transactions 4	<u>488.62</u>
							Department 02 - Mayor's Office Totals		Invoice Transactions 5	<u>1,083.62</u>
Department 04 - City Clerk's Office										
Account 5290 - Other General Expenses										
6016 - Pixel Visual Studios LLC	6202	Census 2020 Outreach	Paid by Check # 54959		07/29/2020	07/29/2020	07/29/2020		07/30/2020	1,800.00
							Account 5290 - Other General Expenses Totals		Invoice Transactions 1	<u>1,800.00</u>
							Department 04 - City Clerk's Office Totals		Invoice Transactions 1	<u>1,800.00</u>
Department 06 - Treasurer's Office										
Account 5235 - Postage & Printing										
465 - Diamond Graphics, Inc.	0102830188	Business Cards	Paid by Check # 55009		08/06/2020	08/06/2020	08/06/2020		08/12/2020	80.00
							Account 5235 - Postage & Printing Totals		Invoice Transactions 1	<u>80.00</u>
							Department 06 - Treasurer's Office Totals		Invoice Transactions 1	<u>80.00</u>
Department 05 - City Council										
Account 5200-01 - Administrative Expenses Ward 1										
78 - Berwyn Development Corporation	19637	2 Banners	Paid by Check # 54951		07/27/2020	07/27/2020	07/27/2020		07/30/2020	300.00
							Account 5200-01 - Administrative Expenses Ward 1 Totals		Invoice Transactions 1	<u>300.00</u>
Account 5200-08 - Administrative Expenses Ward 8										
78 - Berwyn Development Corporation	19987	8th Ward Alderman Donation/ Anthony Nowak	Paid by Check # 54988		08/04/2020	08/04/2020	08/04/2020		08/12/2020	150.00
							Account 5200-08 - Administrative Expenses Ward 8 Totals		Invoice Transactions 1	<u>150.00</u>
							Department 05 - City Council Totals		Invoice Transactions 2	<u>450.00</u>

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Payment Date Range 07/30/20 - 08/12/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Department 10 - Legal											
Account 5110 - Adjudication Program											
2077 - Patrick N. Murray	JULY2020	Administrative Hearing Officer	Paid by Check # 55055		07/30/2020	07/30/2020	07/30/2020		08/12/2020	1,925.00	
									Account 5110 - Adjudication Program Totals	Invoice Transactions 1	<u>\$1,925.00</u>
Account 5225-01 - Supplies Office											
5669 - Garvey's Office Products	PINV1937141	Legal Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	799.90	
									Account 5225-01 - Supplies Office Totals	Invoice Transactions 1	<u>\$799.90</u>
Account 5300 - Professional Services											
5083 - Gary T. Copp	JULY2020	Adjudication Hearings	Paid by Check # 55021		07/30/2020	07/30/2020	07/30/2020		08/12/2020	990.00	
5724 - Saul Ewing Arnstein & Lehr	2564452	Legal Services Through May 2020	Paid by Check # 55066		07/30/2020	07/30/2020	07/30/2020		08/12/2020	19,705.00	
5724 - Saul Ewing Arnstein & Lehr	2559111	Legal Services Through Apr. 2020	Paid by Check # 55066		07/30/2020	07/30/2020	07/30/2020		08/12/2020	1,210.00	
2231 - Storino, Ramello & Durkin	80856	Legal Services June 2020	Paid by Check # 55072		07/30/2020	07/30/2020	07/30/2020		08/12/2020	343.20	
2231 - Storino, Ramello & Durkin	80857	Legal Services June 2020	Paid by Check # 55072		07/30/2020	07/30/2020	07/30/2020		08/12/2020	858.40	
2231 - Storino, Ramello & Durkin	80858	Legal Services June 2020	Paid by Check # 55072		07/30/2020	07/30/2020	07/30/2020		08/12/2020	5,581.95	
2231 - Storino, Ramello & Durkin	80859	Legal Services June 2020	Paid by Check # 55072		07/30/2020	07/30/2020	07/30/2020		08/12/2020	412.50	
									Account 5300 - Professional Services Totals	Invoice Transactions 7	<u>\$29,101.05</u>
									Department 10 - Legal Totals	Invoice Transactions 9	<u>\$31,825.95</u>
Department 12 - Finance											
Account 5225-01 - Supplies Office											
5669 - Garvey's Office Products	PINV1921621	Finance Dept Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	106.33	
5669 - Garvey's Office Products	PINV1932672	Finance Dept Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	49.78	
5669 - Garvey's Office Products	PINV1937991	Finance Dept Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	19.68	
									Account 5225-01 - Supplies Office Totals	Invoice Transactions 3	<u>\$175.79</u>
Sub Department 11 - Collector's Office											
Account 5225-01 - Supplies Office											
5669 - Garvey's Office Products	PINV1913188	Collectors Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	354.33	
5669 - Garvey's Office Products	PINV1916233	Collectors Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	68.04	
5669 - Garvey's Office Products	PINV1925020	Collectors Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	151.18	



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 12 - Finance										
Sub Department 11 - Collector's Office										
Account 5225-01 - Supplies Office										
5669 - Garvey's Office Products	PINV1933278	Collectors Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	262.87
5669 - Garvey's Office Products	PINV1933608	Collectors Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	21.96
5705 - Josie Mora	2020-00000766	Collectors Office Supplies	Paid by Check # 55033		07/30/2020	07/30/2020	07/30/2020		08/12/2020	14.93
							Account 5225-01 - Supplies Office Totals		Invoice Transactions 6	<u>\$873.31</u>
Account 5300-03 - Professional Services Service Fees										
390 - Citadel	163111	Document Destruction	Paid by Check # 55000		07/30/2020	07/30/2020	07/30/2020		08/12/2020	65.00
1447 - MRA	JULY2020	Parking Tickets / Collection Fee /Local Ordinance Hearings	Paid by Check # 55048		08/03/2020	08/03/2020	08/03/2020		08/12/2020	19,305.18
							Account 5300-03 - Professional Services Service Fees Totals		Invoice Transactions 2	<u>\$19,370.18</u>
							Sub Department 11 - Collector's Office Totals		Invoice Transactions 8	<u>\$20,243.49</u>
							Department 12 - Finance Totals		Invoice Transactions 11	<u>\$20,419.28</u>
Department 16 - Information Technology										
Account 5225-01 - Supplies Office										
5669 - Garvey's Office Products	PINV1921627	I.T. Dept Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	137.38
5669 - Garvey's Office Products	PINV1929343	I.T. Dept Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	566.64
							Account 5225-01 - Supplies Office Totals		Invoice Transactions 2	<u>\$704.02</u>
Account 5290 - Other General Expenses										
6109 - Medius	DR6252644	Cisco training course/Ben IT	Paid by Check # 55041		07/30/2020	07/30/2020	07/30/2020		08/12/2020	1,000.00
31245 - Verizon Wireless - LeHigh	9859507582	June 26- July 25 2020	Paid by Check # 55091		07/30/2020	07/30/2020	07/30/2020		08/12/2020	577.44
							Account 5290 - Other General Expenses Totals		Invoice Transactions 2	<u>\$1,577.44</u>
Account 5300 - Professional Services										
5489 - Peters & Associates, Inc.	CW42568	Monthly Service /Aug. 2020	Paid by Check # 55057		07/30/2020	07/30/2020	07/30/2020		08/12/2020	500.00
							Account 5300 - Professional Services Totals		Invoice Transactions 1	<u>\$500.00</u>
Account 5415 - Software Maintenance										
5809 - ESO Solutions Inc	ESO-36996	BFD Firehouse Annual Maintenance	Paid by Check # 54958		07/06/2020	07/06/2020	07/06/2020		07/30/2020	3,782.16
							Account 5415 - Software Maintenance Totals		Invoice Transactions 1	<u>\$3,782.16</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Department 16 - Information Technology											
Account 5510 - Hardware Purchase											
1800 - CDW Government, Inc.	ZLK3712	Miscellaneous CDW purchases- headset, UPS battery, replacement p	Paid by Check # 54996		07/30/2020	07/30/2020	07/30/2020		08/12/2020	68.43	
1800 - CDW Government, Inc.	ZNB2616	Miscellaneous CDW purchases- headset, UPS battery, replacement p	Paid by Check # 54996		07/30/2020	07/30/2020	07/30/2020		08/12/2020	43.66	
									Account 5510 - Hardware Purchase Totals	Invoice Transactions 2	<u>\$112.09</u>
Account 5530 - Network Infrastructure											
4024 - AT & T	708788324807-3	June 17- July 16 2020	Paid by Check # 54980		07/30/2020	07/30/2020	07/30/2020		08/12/2020	94.42	
4024 - AT & T	708788414807-3	June 17- July 16 2020	Paid by Check # 54980		07/30/2020	07/30/2020	07/30/2020		08/12/2020	94.42	
4024 - AT & T	708202001707-3	ATT service invoices/2 months	Paid by Check # 54980		07/30/2020	07/30/2020	07/30/2020		08/12/2020	5,216.91	
4024 - AT & T	708R07082807-5	June 29 - July 28 2020	Paid by Check # 54980		07/30/2020	07/30/2020	07/30/2020		08/12/2020	929.50	
4028 - AT & T Long Distance	834894336-17	Att Long Distance	Paid by Check # 54981		07/30/2020	07/30/2020	07/30/2020		08/12/2020	202.73	
4025 - AT& T	S667040040-20203	Monthly ASE connectivity fees/6 city locations	Paid by Check # 54982		07/30/2020	07/30/2020	07/30/2020		08/12/2020	6,825.31	
4024 - AT & T	708R07082807-4	June 29 - July 28 2020	Paid by Check # 54980		08/03/2020	08/03/2020	08/03/2020		08/12/2020	929.50	
									Account 5530 - Network Infrastructure Totals	Invoice Transactions 7	<u>\$14,292.79</u>
									Department 16 - Information Technology Totals	Invoice Transactions 15	<u>\$20,968.50</u>
Department 17 - Administrative											
Account 5035-01 - Benefits Health Insurance											
16 - Dearborn National Life Insurance Company	2020-00000824	08/20 insurance premiums	Paid by Check # 55005		08/01/2020	08/01/2020	08/01/2020		08/12/2020	6,078.97	
15 - Health Care Service Corporation	2020-00000822	08/20 insurance premiums	Paid by Check # 55025		08/01/2020	08/01/2020	08/01/2020		08/12/2020	957,413.75	
									Account 5035-01 - Benefits Health Insurance Totals	Invoice Transactions 2	<u>\$963,492.72</u>
Account 5035-02 - Benefits Dental Insurance											
504 - AETNA	2020-00000821	08/20 insurance premiums	Paid by Check # 54972		08/01/2020	08/01/2020	08/01/2020		08/12/2020	20,319.98	
									Account 5035-02 - Benefits Dental Insurance Totals	Invoice Transactions 1	<u>\$20,319.98</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 17 - Administrative										
Account 5035-03 - Benefits Life Insurance										
16 - Dearborn National Life Insurance Company	2020-00000823	08/20 insurance premiums	Paid by Check # 55005		08/01/2020	08/01/2020	08/01/2020		08/12/2020	9,369.41
							Account 5035-03 - Benefits Life Insurance Totals		Invoice Transactions 1	<u>\$9,369.41</u>
							Department 17 - Administrative Totals		Invoice Transactions 4	<u>\$993,182.11</u>
Department 18 - Fire Department										
Account 5205 - Utilities										
4095 - Symmetry Energy Solutions, LLC	8024014	natural gas deliveries	Paid by Check # 55074		07/31/2020	07/31/2020	07/31/2020		08/12/2020	435.82
							Account 5205 - Utilities Totals		Invoice Transactions 1	<u>\$435.82</u>
Account 5215 - Telephone										
302 - Sprint	511855222-206	June 22- July 21 2020	Paid by Check # 55070		08/04/2020	08/04/2020	08/04/2020		08/12/2020	585.25
							Account 5215 - Telephone Totals		Invoice Transactions 1	<u>\$585.25</u>
Account 5225-01 - Supplies Office										
5669 - Garvey's Office Products	PINV1940875	Fire Dept Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	91.14
							Account 5225-01 - Supplies Office Totals		Invoice Transactions 1	<u>\$91.14</u>
Account 5290 - Other General Expenses										
5809 - ESO Solutions Inc	ESO-36996	BFD Firehouse Annual Maintenance	Paid by Check # 54958		07/06/2020	07/06/2020	07/06/2020		07/30/2020	3,782.16
6010 - Occupational Health Center at River Forest	5463	77 F.D. Personnel Spirometry Testing Inv. # 5463	Paid by Check # 55051		08/04/2020	08/04/2020	08/04/2020		08/12/2020	11,420.00
							Account 5290 - Other General Expenses Totals		Invoice Transactions 2	<u>\$15,202.16</u>
Account 5400-30 - Repairs & Maintenance Building										
1244 - Berwyn Ace Hardware	33415	Fire Dept Supplies	Paid by Check # 54987		08/04/2020	08/04/2020	08/04/2020		08/12/2020	21.98
1559 - Scout Electric Supply	168203	Electrical Supplies	Paid by Check # 55068		08/04/2020	08/04/2020	08/04/2020		08/12/2020	49.50
391 - Tele-Tron Ace Hardware	89641	Building Supplies	Paid by Check # 55078		08/04/2020	08/04/2020	08/04/2020		08/12/2020	27.42
391 - Tele-Tron Ace Hardware	89952	Building Supplies	Paid by Check # 55078		08/04/2020	08/04/2020	08/04/2020		08/12/2020	199.99
							Account 5400-30 - Repairs & Maintenance Building Totals		Invoice Transactions 4	<u>\$298.89</u>
Account 5400-31 - Repairs & Maintenance Fleet										
1244 - Berwyn Ace Hardware	33415	Fire Dept Supplies	Paid by Check # 54987		08/04/2020	08/04/2020	08/04/2020		08/12/2020	279.03
32052 - Just Tires	23187	Tire Installation Package for 910,906,& shop Inv#23187	Paid by Check # 55034		08/04/2020	08/04/2020	08/04/2020		08/12/2020	1,187.64



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 18 - Fire Department										
Account 5400-31 - Repairs & Maintenance Fleet										
6110 - Kussmaul Electronics	0000173068	Vehicle Repairs	Paid by Check # 55035		08/04/2020	08/04/2020	08/04/2020		08/12/2020	387.57
6054 - MacQueen Emergency Group	P03588	Brake Caliper, Pads (axle set) for Eng. 902 Inv.# P03588	Paid by Check # 55039		08/04/2020	08/04/2020	08/04/2020		08/12/2020	1,478.13
821 - Metro Collision Service / Metro Garage, Inc.	47040	Safety Inspections	Paid by Check # 55044		08/04/2020	08/04/2020	08/04/2020		08/12/2020	25.00
Account 5400-31 - Repairs & Maintenance Fleet Totals							Invoice Transactions	5		<u>\$3,357.37</u>
Account 5500 - Equipment										
6106 - Integris Equipment	78963	Equipment	Paid by Check # 54953		07/27/2020	07/27/2020	07/27/2020		07/30/2020	4,849.99
162 - Jack's Rental, Inc.	82457	Fire Dept Equipment	Paid by Check # 55030		08/04/2020	08/04/2020	08/04/2020		08/12/2020	12.50
Account 5500 - Equipment Totals							Invoice Transactions	2		<u>\$4,862.49</u>
Account 5500-01 - Equipment Turnout Gear										
1330 - Air One Equipment, Inc.	158379	Turn Out Gear	Paid by Check # 54974		08/04/2020	08/04/2020	08/04/2020		08/12/2020	224.25
Account 5500-01 - Equipment Turnout Gear Totals							Invoice Transactions	1		<u>\$224.25</u>
Department 18 - Fire Department Totals							Invoice Transactions	17		<u>\$25,057.37</u>
Department 20 - Police Department										
Account 5040 - Tuition Reimbursement										
6104 - Katie Perez	2020-1109	Tuition Reimbursement	Paid by Check # 54955		07/27/2020	07/27/2020	07/27/2020		07/30/2020	2,392.86
6029 - William Massuci	2020-1066	Tuition Reimbursement	Paid by Check # 54957		07/27/2020	07/27/2020	07/27/2020		07/30/2020	3,594.35
5843 - Nicholas Mantucca	2020-1159	Tuition Reimbursement	Paid by Check # 55050		08/03/2020	08/03/2020	08/03/2020		08/12/2020	1,920.00
Account 5040 - Tuition Reimbursement Totals							Invoice Transactions	3		<u>\$7,907.21</u>
Account 5205 - Utilities										
4095 - Symmetry Energy Solutions, LLC	8024014	natural gas deliveries	Paid by Check # 55074		07/31/2020	07/31/2020	07/31/2020		08/12/2020	815.28
Account 5205 - Utilities Totals							Invoice Transactions	1		<u>\$815.28</u>
Account 5210 - Vehicle Gas & Oil										
5805 - Wex Bank	66824309	Fuel Purchase	Paid by Check # 55093		08/03/2020	08/03/2020	08/03/2020		08/12/2020	131.51
Account 5210 - Vehicle Gas & Oil Totals							Invoice Transactions	1		<u>\$131.51</u>
Account 5215-01 - Telephone In-House										
4024 - AT & T	708795560107- 3	June 14- July 13 2020	Paid by Check # 54980		08/03/2020	08/03/2020	08/03/2020		08/12/2020	266.72
4024 - AT & T	708788401907- 4	June 17- July 16 2020	Paid by Check # 54980		08/03/2020	08/03/2020	08/03/2020		08/12/2020	3,118.63



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date
Fund 100 - General Fund									
Department 20 - Police Department									
Account 5215-01 - Telephone In-House									
302 - Sprint	713752663-061	June 22- July 21 2020	Paid by Check # 55070		08/03/2020	08/03/2020	08/03/2020		08/12/2020
5703 - Technology Management Revolving Fund	T2033577	L.e.a.d.s. Lines	Paid by Check # 55077		08/03/2020	08/03/2020	08/03/2020		08/12/2020
5703 - Technology Management Revolving Fund	T2033578	L.e.a.d.s. Lines	Paid by Check # 55077		08/03/2020	08/03/2020	08/03/2020		08/12/2020
31245 - Verizon Wireless - LeHigh	9859443584	June 26- July 25 2020	Paid by Check # 55091		08/03/2020	08/03/2020	08/03/2020		08/12/2020
Account 5215-01 - Telephone In-House Totals							Invoice Transactions 6		
Account 5220 - Training, Dues & Publications									
1931 - College of DuPage	1249842	Training / Nicole Tomasello	Paid by Check # 55001		08/03/2020	08/03/2020	08/03/2020		08/12/2020
4870 - Mid-States Organized Crime Information Center	13128-1532	Annual Membership Dues	Paid by Check # 55045		08/03/2020	08/03/2020	08/03/2020		08/12/2020
Account 5220 - Training, Dues & Publications Totals							Invoice Transactions 2		
Account 5225 - Supplies									
5517 - Dariusz Czajka	2020-001D	Expense Reimbursement	Paid by Check # 54963		08/03/2020	08/03/2020	08/03/2020		08/04/2020
5261 - Edward M. Tovar	000095163	Expense Reimbursement	Paid by Check # 54964		08/03/2020	08/03/2020	08/03/2020		08/04/2020
2578 - Aqua Chill of Chicago LLC	2261409	Water Cooler Rentals	Paid by Check # 54978		08/03/2020	08/03/2020	08/03/2020		08/12/2020
2578 - Aqua Chill of Chicago LLC	2261609	Water Cooler Rentals	Paid by Check # 54978		08/03/2020	08/03/2020	08/03/2020		08/12/2020
5669 - Garvey's Office Products	PINV1947948	P.D. Office Supplies	Paid by Check # 55020		08/03/2020	08/03/2020	08/03/2020		08/12/2020
5669 - Garvey's Office Products	PINV1949363	P.D. Office Supplies	Paid by Check # 55020		08/03/2020	08/03/2020	08/03/2020		08/12/2020
5482 - JG Uniforms	73759	Law Enforcement Supplies	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020
391 - Tele-Tron Ace Hardware	089697	P.D. Building Supplies	Paid by Check # 55078		08/03/2020	08/03/2020	08/03/2020		08/12/2020
37680 - Uline	122279707	Law Enforcement Expense	Paid by Check # 55087		08/03/2020	08/03/2020	08/03/2020		08/12/2020
Account 5225 - Supplies Totals							Invoice Transactions 9		
Account 5235 - Postage & Printing									
390 - Citadel	164281	Document Destruction	Paid by Check # 55000		08/03/2020	08/03/2020	08/03/2020		08/12/2020
1447 - MRA	JULY2020-1	Postage	Paid by Check # 55048		08/03/2020	08/03/2020	08/03/2020		08/12/2020
Account 5235 - Postage & Printing Totals							Invoice Transactions 2		



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 20 - Police Department										
Account 5290 - Other General Expenses										
5262 - VisionMetric Ltd.	0520016	Facial Identification Software	Paid by Check # 54960		05/05/2020	05/05/2020	05/05/2020		07/30/2020	2,599.00
4086 - A & W Auto Truck & Trailer	2922	Trailer	Paid by Check # 54962		08/03/2020	08/03/2020	08/03/2020		08/04/2020	3,219.00
478 - Comcast Cable	2020-00000796	Cable TV	Paid by Check # 55002		08/03/2020	08/03/2020	08/03/2020		08/12/2020	121.94
3263 - Heritage Funeral Home	20H153	Morgue Transport	Paid by Check # 55026		08/03/2020	08/03/2020	08/03/2020		08/12/2020	265.00
5482 - JG Uniforms	73757	P.D. Uniforms	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	251.80
5482 - JG Uniforms	73758	P.D. Uniforms	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	308.70
5482 - JG Uniforms	73771	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73773	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73791	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73794	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73796	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73798	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73789	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73764	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73766	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73768	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73770	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73769	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
1143 - Johnson, Roberts & Associates	142599	Law Enforcement Expense	Paid by Check # 55032		08/03/2020	08/03/2020	08/03/2020		08/12/2020	75.00
556 - Kustom Signals, Inc.	575907	Law Enforcement Expense	Paid by Check # 55036		08/03/2020	08/03/2020	08/03/2020		08/12/2020	232.74
6061 - Tribute Funeral Services	1367D	Morgue Transport & Removal	Paid by Check # 55084		08/03/2020	08/03/2020	08/03/2020		08/12/2020	340.00
6061 - Tribute Funeral Services	1367B	Removal & Morgue Transport	Paid by Check # 55084		08/03/2020	08/03/2020	08/03/2020		08/12/2020	310.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Department 20 - Police Department											
Account 5290 - Other General Expenses											
6061 - Tribute Funeral Services	1367A	Removal & Morgue Transport	Paid by Check # 55084		08/03/2020	08/03/2020	08/03/2020		08/12/2020	340.00	
6061 - Tribute Funeral Services	1367C	Removal & Morgue Transport	Paid by Check # 55084		08/03/2020	08/03/2020	08/03/2020		08/12/2020	340.00	
6061 - Tribute Funeral Services	1381A	Removal & Morgue Transport	Paid by Check # 55084		08/03/2020	08/03/2020	08/03/2020		08/12/2020	250.00	
6061 - Tribute Funeral Services	1381B	Removal & Morgue Transport	Paid by Check # 55084		08/03/2020	08/03/2020	08/03/2020		08/12/2020	410.00	
37680 - Uline	122498677	Law Enforcement Supplies	Paid by Check # 55087		08/03/2020	08/03/2020	08/03/2020		08/12/2020	639.05	
								Account 5290 - Other General Expenses Totals		Invoice Transactions 27	\$13,872.23
Account 5400 - Repairs & Maintenance											
574 - Law Enforcement Targets, Inc.	0468847-IN	GUN RANGE FILTERS	Paid by Check # 55037		08/03/2020	08/03/2020	08/03/2020		08/12/2020	7,402.54	
								Account 5400 - Repairs & Maintenance Totals		Invoice Transactions 1	\$7,402.54
Account 5400-30 - Repairs & Maintenance Building											
492 - Fullmer Locksmith Service, Inc.	N24724	Locksmith Services	Paid by Check # 55019		08/03/2020	08/03/2020	08/03/2020		08/12/2020	215.00	
1825 - Halloran & Yauch, Inc.	20010	P.D. Building Repairs	Paid by Check # 55024		08/03/2020	08/03/2020	08/03/2020		08/12/2020	734.06	
929 - McDonough Mechanical Services, Inc.	112503	HVAC Repairs	Paid by Check # 55040		08/03/2020	08/03/2020	08/03/2020		08/12/2020	2,425.00	
1241 - Sirchie Finger Print Laboratories	0451775-IN	Replacement filters - Evidence Drying Cabinet	Paid by Check # 55069		08/03/2020	08/03/2020	08/03/2020		08/12/2020	1,905.95	
								Account 5400-30 - Repairs & Maintenance Building Totals		Invoice Transactions 4	\$5,280.01
Account 5400-31 - Repairs & Maintenance Fleet											
2693 - ABC Automotive Electronics	C231497	Vehicle Repairs	Paid by Check # 54971		08/03/2020	08/03/2020	08/03/2020		08/12/2020	170.00	
2693 - ABC Automotive Electronics	C231216	Vehicle Repairs	Paid by Check # 54971		08/03/2020	08/03/2020	08/03/2020		08/12/2020	174.00	
2673 - Deece Automotive	36779	Vehicle Maintenance	Paid by Check # 55006		08/03/2020	08/03/2020	08/03/2020		08/12/2020	2,998.00	
1678 - Mike & Sons	42217	Vehicle Maintenance	Paid by Check # 55047		08/03/2020	08/03/2020	08/03/2020		08/12/2020	1,715.00	
5831 - Zeigler Ford North Riverside	660953	Vehicle Repairs	Paid by Check # 55094		08/03/2020	08/03/2020	08/03/2020		08/12/2020	100.00	
								Account 5400-31 - Repairs & Maintenance Fleet Totals		Invoice Transactions 5	\$5,157.00
								Department 20 - Police Department Totals		Invoice Transactions 61	\$48,414.61



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Fund 100 - General Fund											
Department 24 - Building/Neighborhood Affairs											
Account 5205 - Utilities											
4095 - Symmetry Energy Solutions, LLC	8024014	natural gas deliveries	Paid by Check # 55074		07/31/2020	07/31/2020	07/31/2020		08/12/2020	183.26	
									Account 5205 - Utilities Totals	Invoice Transactions 1	\$183.26
Account 5210 - Vehicle Gas & Oil											
5631 - Buddy Bear Car Wash	108	CAR MAINTAINENCE	Paid by Check # 54992		07/30/2020	07/30/2020	07/30/2020		08/12/2020	165.00	
									Account 5210 - Vehicle Gas & Oil Totals	Invoice Transactions 1	\$165.00
Account 5225-01 - Supplies Office											
5669 - Garvey's Office Products	PINV1915685	Building Dept Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	695.10	
5669 - Garvey's Office Products	PINV1918387	Building Dept Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	242.22	
5669 - Garvey's Office Products	PINV1923663	Building Dept Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	28.20	
5669 - Garvey's Office Products	PINV1929355	Building Dept Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	417.78	
5669 - Garvey's Office Products	PINV1930593	Building Dept Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	18.71	
5669 - Garvey's Office Products	PINV1932637	Building Dept Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	615.18	
5669 - Garvey's Office Products	PINV1933664	Building Dept Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	362.06	
5669 - Garvey's Office Products	PINV1935780	Building Dept Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	53.40	
5669 - Garvey's Office Products	PINV1936409	Building Dept Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	189.99	
5669 - Garvey's Office Products	CM186753	Credit	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	(18.71)	
5669 - Garvey's Office Products	PINV1942351	Building Dept Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	135.92	
5669 - Garvey's Office Products	PINV1943827	Building Dept Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	157.59	
									Account 5225-01 - Supplies Office Totals	Invoice Transactions 12	\$2,897.44
Account 5235 - Postage & Printing											
465 - Diamond Graphics, Inc.	0102830386	printing services	Paid by Check # 55009		07/30/2020	07/30/2020	07/30/2020		08/12/2020	3,664.00	
465 - Diamond Graphics, Inc.	0102830401	printing services	Paid by Check # 55009		07/30/2020	07/30/2020	07/30/2020		08/12/2020	512.00	
459 - Federal Express Corporation	7-053-82272	SHIPPING/MAIL	Paid by Check # 55013		07/30/2020	07/30/2020	07/30/2020		08/12/2020	343.04	
459 - Federal Express Corporation	7-047-33182	SHIPPING/MAIL	Paid by Check # 55013		07/30/2020	07/30/2020	07/30/2020		08/12/2020	30.93	



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Fund 100 - General Fund										
Department 24 - Building/Neighborhood Affairs										
Account 5235 - Postage & Printing										
459 - Federal Express Corporation	7-009-75280-1	SHIPPING/MAIL	Paid by Check # 55013		07/30/2020	07/30/2020	07/30/2020		08/12/2020	9.40
5526 - UPS Delivery Service	132502-135-1167	SHIPPING/MAIL	Paid by Check # 55089		07/30/2020	07/30/2020	07/30/2020		08/12/2020	118.03
							Account 5235 - Postage & Printing Totals		Invoice Transactions 6	\$4,677.40
Account 5290 - Other General Expenses										
49 - AWESOME Pest Service	2403	PEST SERVICES	Paid by Check # 54984		07/30/2020	07/30/2020	07/30/2020		08/12/2020	3,000.00
							Account 5290 - Other General Expenses Totals		Invoice Transactions 1	\$3,000.00
Account 5300 - Professional Services										
3014 - JNC Consulting, Inc.	1281	Permit Inspections July 2020	Paid by Check # 54954		07/27/2020	07/27/2020	07/27/2020		07/30/2020	2,950.00
1014 - John Tarullo	JUNE2020	INSPECTIONS	Paid by Check # 54965		07/30/2020	07/30/2020	07/30/2020		08/04/2020	5,940.00
1074 - K's Quality Construction, Inc.	20-209	Board Up & Misc Services	Paid by Check # 54966		07/30/2020	07/30/2020	07/30/2020		08/04/2020	367.00
1074 - K's Quality Construction, Inc.	20-210	Board Up & Misc Services	Paid by Check # 54966		07/30/2020	07/30/2020	07/30/2020		08/04/2020	1,396.00
1074 - K's Quality Construction, Inc.	20-211	Board Up & Misc Services	Paid by Check # 54966		07/30/2020	07/30/2020	07/30/2020		08/04/2020	315.00
5743 - Rick Dandan	JUNE2020	INSPECTIONS	Paid by Check # 54967		07/30/2020	07/30/2020	07/30/2020		08/04/2020	6,640.00
5203 - AMS Electric, Inc.	2238	INSPECTIONS	Paid by Check # 54976		07/30/2020	07/30/2020	07/30/2020		08/12/2020	900.00
5425 - Blades of Glory, Inc.	62	Lawncare & Misc. Services	Paid by Check # 54990		07/30/2020	07/30/2020	07/30/2020		08/12/2020	230.00
1076 - FSCI	2020-699	PLAN REVIEW SERVICES	Paid by Check # 55017		07/30/2020	07/30/2020	07/30/2020		08/12/2020	1,085.00
1076 - FSCI	2020-698	PLAN REVIEW SERVICES	Paid by Check # 55017		07/30/2020	07/30/2020	07/30/2020		08/12/2020	700.00
1076 - FSCI	2020-753	PLAN REVIEW SERVICES	Paid by Check # 55017		07/30/2020	07/30/2020	07/30/2020		08/12/2020	850.00
1076 - FSCI	2020-456	PLAN REVIEW SERVICES	Paid by Check # 55017		07/30/2020	07/30/2020	07/30/2020		08/12/2020	795.00
1076 - FSCI	2020-457	FIRE ALARM reviews	Paid by Check # 55017		07/30/2020	07/30/2020	07/30/2020		08/12/2020	420.00
1076 - FSCI	2020-478	PLAN REVIEW SERVICES/ inspections	Paid by Check # 55017		07/30/2020	07/30/2020	07/30/2020		08/12/2020	895.00
1076 - FSCI	2020-451	PLAN REVIEW SERVICES/ inspections	Paid by Check # 55017		07/30/2020	07/30/2020	07/30/2020		08/12/2020	1,370.00
1076 - FSCI	2020-457AF	PLAN REVIEW SERVICES	Paid by Check # 55017		07/30/2020	07/30/2020	07/30/2020		08/12/2020	235.00



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Fund 100 - General Fund											
Department 24 - Building/Neighborhood Affairs											
Account 5300 - Professional Services											
1076 - FSCI	2020-944	FIRE ALARM reviews	Paid by Check # 55017		07/30/2020	07/30/2020	07/30/2020		08/12/2020	420.00	
5050 - FSCI	2020-697	PLAN REVIEW SERVICES	Paid by Check # 55018		07/30/2020	07/30/2020	07/30/2020		08/12/2020	795.00	
5050 - FSCI	20192403AF	PLAN REVIEW SERVICES/ inspections	Paid by Check # 55018		07/30/2020	07/30/2020	07/30/2020		08/12/2020	352.80	
								Account 5300 - Professional Services Totals		Invoice Transactions 19	<u>\$26,655.80</u>
Account 5400 - Repairs & Maintenance											
5165 - All Door Check & Lock Service	29284	lock services	Paid by Check # 54975		07/30/2020	07/30/2020	07/30/2020		08/12/2020	435.85	
2578 - Aqua Chill of Chicago LLC	2261101	WATER COOLER RENTAL	Paid by Check # 54978		07/30/2020	07/30/2020	07/30/2020		08/12/2020	168.00	
198 - Art Flo Shirt and Lettering	6207	SUPPLIES	Paid by Check # 54979		07/30/2020	07/30/2020	07/30/2020		08/12/2020	122.85	
2696 - Chicago Metropolitan Fire Prevention Company	IN00337704	FIRE ALARM MONITORING SERVICES	Paid by Check # 54998		07/30/2020	07/30/2020	07/30/2020		08/12/2020	108.75	
2696 - Chicago Metropolitan Fire Prevention Company	IN00337705	FIRE ALARM MONITORING SERVICES	Paid by Check # 54998		07/30/2020	07/30/2020	07/30/2020		08/12/2020	108.75	
5418 - Cintas Corporation	5021415350	SUPPLIES	Paid by Check # 54999		07/30/2020	07/30/2020	07/30/2020		08/12/2020	555.59	
5418 - Cintas Corporation	4047209402	SUPPLIES	Paid by Check # 54999		07/30/2020	07/30/2020	07/30/2020		08/12/2020	445.39	
5418 - Cintas Corporation	4056880155	SUPPLIES	Paid by Check # 54999		07/30/2020	07/30/2020	07/30/2020		08/12/2020	445.39	
2504 - Felco Vending, Inc.	0613	SUPPLIES	Paid by Check # 55014		07/30/2020	07/30/2020	07/30/2020		08/12/2020	49.00	
391 - Tele-Tron Ace Hardware	89144	SUPPLIES	Paid by Check # 55078		07/30/2020	07/30/2020	07/30/2020		08/12/2020	331.16	
								Account 5400 - Repairs & Maintenance Totals		Invoice Transactions 10	<u>\$2,770.73</u>
								Department 24 - Building/Neighborhood Affairs Totals		Invoice Transactions 50	<u>\$40,349.63</u>
Department 26 - Public Works											
Sub Department 35 - Streets											
Account 5015 - Stipends - Uniform											
280 - Roscoe Company	1658942	uniforms	Paid by Check # 55062		07/30/2020	07/30/2020	07/30/2020		08/12/2020	103.91	
								Account 5015 - Stipends - Uniform Totals		Invoice Transactions 1	<u>\$103.91</u>
Account 5205 - Utilities											
4095 - Symmetry Energy Solutions, LLC	8024014	natural gas deliveries	Paid by Check # 55074		07/31/2020	07/31/2020	07/31/2020		08/12/2020	517.02	
								Account 5205 - Utilities Totals		Invoice Transactions 1	<u>\$517.02</u>



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Fund 100 - General Fund										
Department 26 - Public Works										
Sub Department 35 - Streets										
Account 5225 - Supplies										
4986 - DuPage Topsoil, Inc.	050443	dirt	Paid by Check # 55012		07/30/2020	07/30/2020	07/30/2020		08/12/2020	175.00
162 - Jack's Rental, Inc.	82465	supplies	Paid by Check # 55030		07/30/2020	07/30/2020	07/30/2020		08/12/2020	23.99
2531 - Traffic Control & Protection, Inc.	104617	signs & materials	Paid by Check # 55082		07/30/2020	07/30/2020	07/30/2020		08/12/2020	400.70
5675 - Traffic Control Corporation	120035	signs & materials	Paid by Check # 55083		07/30/2020	07/30/2020	07/30/2020		08/12/2020	247.00
							Account 5225 - Supplies Totals	Invoice Transactions 4		<u>\$846.69</u>
Account 5225-01 - Supplies Office										
5669 - Garvey's Office Products	PINV1918412	Public Works Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	218.58
5669 - Garvey's Office Products	CM186493	Credit	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	(85.50)
5669 - Garvey's Office Products	PINV1932057	Public Works Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	46.38
5669 - Garvey's Office Products	PINV1941742	Traffic Engineer Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	62.64
							Account 5225-01 - Supplies Office Totals	Invoice Transactions 4		<u>\$242.10</u>
Account 5300 - Professional Services										
167 - Frank Novotny & Associates, Inc.	19103-3	2020 street resurfacing	Paid by Check # 55015		07/30/2020	07/30/2020	07/30/2020		08/12/2020	893.75
							Account 5300 - Professional Services Totals	Invoice Transactions 1		<u>\$893.75</u>
Account 5400-04 - Repairs & Maintenance Landscape										
5265 - Diaz Group, LLC	11859	landscaping	Paid by Check # 55010		07/30/2020	07/30/2020	07/30/2020		08/12/2020	3,000.00
5265 - Diaz Group, LLC	11860	landscaping	Paid by Check # 55010		07/30/2020	07/30/2020	07/30/2020		08/12/2020	2,800.00
5265 - Diaz Group, LLC	11861	landscaping	Paid by Check # 55010		07/30/2020	07/30/2020	07/30/2020		08/12/2020	1,250.00
							Account 5400-04 - Repairs & Maintenance Landscape Totals	Invoice Transactions 3		<u>\$7,050.00</u>
							Sub Department 35 - Streets Totals	Invoice Transactions 14		<u>\$9,653.47</u>
Sub Department 37 - Fleet										
Account 5225 - Supplies										
5104 - Bristol Hose & Fitting, Inc.	3434717	supplies	Paid by Check # 54991		07/30/2020	07/30/2020	07/30/2020		08/12/2020	17.10
84 - Cassidy Tire	9160003888	tire / repair	Paid by Check # 54995		07/30/2020	07/30/2020	07/30/2020		08/12/2020	396.88
182 - Freeway Ford Truck Sales, Inc.	538064	truck parts	Paid by Check # 55016		07/30/2020	07/30/2020	07/30/2020		08/12/2020	558.29



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Fund 100 - General Fund										
Department 26 - Public Works										
Sub Department 37 - Fleet										
Account 5225 - Supplies										
1000 - Standard Equipment Company	P23287	fleet supplies	Paid by Check # 55071		07/30/2020	07/30/2020	07/30/2020		08/12/2020	144.59
1000 - Standard Equipment Company	P23288	fleet supplies	Paid by Check # 55071		07/30/2020	07/30/2020	07/30/2020		08/12/2020	3,907.03
1000 - Standard Equipment Company	P23211	fleet supplies	Paid by Check # 55071		07/30/2020	07/30/2020	07/30/2020		08/12/2020	128.60
1000 - Standard Equipment Company	P23210	fleet supplies	Paid by Check # 55071		07/30/2020	07/30/2020	07/30/2020		08/12/2020	23.04
1364 - Tryad Automotive	006-210662	fleet supplies	Paid by Check # 55085		07/30/2020	07/30/2020	07/30/2020		08/12/2020	99.69
1364 - Tryad Automotive	006-210652	fleet supplies	Paid by Check # 55085		07/30/2020	07/30/2020	07/30/2020		08/12/2020	32.10
1364 - Tryad Automotive	006-210644	fleet supplies	Paid by Check # 55085		07/30/2020	07/30/2020	07/30/2020		08/12/2020	184.33
1364 - Tryad Automotive	006-210646	fleet supplies	Paid by Check # 55085		07/30/2020	07/30/2020	07/30/2020		08/12/2020	26.18
1364 - Tryad Automotive	006-210639	fleet supplies	Paid by Check # 55085		07/30/2020	07/30/2020	07/30/2020		08/12/2020	218.64
1364 - Tryad Automotive	006-210720	fleet supplies	Paid by Check # 55085		07/30/2020	07/30/2020	07/30/2020		08/12/2020	138.55
1364 - Tryad Automotive	006-210672	fleet supplies	Paid by Check # 55085		07/30/2020	07/30/2020	07/30/2020		08/12/2020	26.26
1364 - Tryad Automotive	006-210701	fleet supplies	Paid by Check # 55085		07/30/2020	07/30/2020	07/30/2020		08/12/2020	760.54
1364 - Tryad Automotive	006-211795	auto supplies	Paid by Check # 55085		07/30/2020	07/30/2020	07/30/2020		08/12/2020	84.10
1364 - Tryad Automotive	006-211806	auto supplies	Paid by Check # 55085		07/30/2020	07/30/2020	07/30/2020		08/12/2020	32.88
1364 - Tryad Automotive	006-211824	auto supplies	Paid by Check # 55085		07/30/2020	07/30/2020	07/30/2020		08/12/2020	15.84
1364 - Tryad Automotive	006-211830	auto supplies	Paid by Check # 55085		07/30/2020	07/30/2020	07/30/2020		08/12/2020	114.42
1364 - Tryad Automotive	006-211471	supplies	Paid by Check # 55085		07/30/2020	07/30/2020	07/30/2020		08/12/2020	471.71
1364 - Tryad Automotive	006-211475	supplies	Paid by Check # 55085		07/30/2020	07/30/2020	07/30/2020		08/12/2020	143.77
1364 - Tryad Automotive	006-211345	supplies	Paid by Check # 55085		07/30/2020	07/30/2020	07/30/2020		08/12/2020	54.78
1364 - Tryad Automotive	006-211403	supplies	Paid by Check # 55085		07/30/2020	07/30/2020	07/30/2020		08/12/2020	609.06



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Department 26 - Public Works											
Sub Department 37 - Fleet											
Account 5225 - Supplies											
1149 - Vermeer - Illinois, Inc.	PF1168	fleet supplies	Paid by Check # 55092		07/30/2020	07/30/2020	07/30/2020		08/12/2020	341.85	
									Account 5225 - Supplies Totals	Invoice Transactions 24	<u>\$8,530.23</u>
Account 5300 - Professional Services											
5645 - Stevenson Crane Services, Inc.	211966	service	Paid by Check # 54968		08/04/2020	08/04/2020	08/04/2020		08/04/2020	2,299.12	
									Account 5300 - Professional Services Totals	Invoice Transactions 1	<u>\$2,299.12</u>
									Sub Department 37 - Fleet Totals	Invoice Transactions 25	<u>\$10,829.35</u>
									Department 26 - Public Works Totals	Invoice Transactions 39	<u>\$20,482.82</u>
Department 32 - Recreation											
Account 5205 - Utilities											
4095 - Symmetry Energy Solutions, LLC	8024014	natural gas deliveries	Paid by Check # 55074		07/31/2020	07/31/2020	07/31/2020		08/12/2020	346.03	
									Account 5205 - Utilities Totals	Invoice Transactions 1	<u>\$346.03</u>
Account 5215 - Telephone											
4024 - AT & T	708788265707-3	June 17- July 16 2020	Paid by Check # 54980		07/31/2020	07/31/2020	07/31/2020		08/12/2020	12.63	
									Account 5215 - Telephone Totals	Invoice Transactions 1	<u>\$12.63</u>
Account 5225 - Supplies											
1013 - Horizon Screen Print	20-2170	Adult & Youth T-Shirts	Paid by Check # 55028		07/31/2020	07/31/2020	07/31/2020		08/12/2020	1,884.25	
1013 - Horizon Screen Print	20-2180	Adult & Youth T-Shirts	Paid by Check # 55028		07/31/2020	07/31/2020	07/31/2020		08/12/2020	1,055.75	
1013 - Horizon Screen Print	20-2181	Adult & Youth T-Shirts	Paid by Check # 55028		07/31/2020	07/31/2020	07/31/2020		08/12/2020	1,162.50	
415 - Santo Sport Store	101116	16 in Softballs	Paid by Check # 55064		07/31/2020	07/31/2020	07/31/2020		08/12/2020	387.00	
415 - Santo Sport Store	105347	16 in Softballs	Paid by Check # 55064		07/31/2020	07/31/2020	07/31/2020		08/12/2020	645.00	
									Account 5225 - Supplies Totals	Invoice Transactions 5	<u>\$5,134.50</u>
Account 5290 - Other General Expenses											
478 - Comcast Cable	2020-00000769	Basic Cable	Paid by Check # 55002		07/31/2020	07/31/2020	07/31/2020		08/12/2020	159.43	
1692 - M. K. Sports	2020-00000770	T-Ball Coordinator Fee	Paid by Check # 55038		07/31/2020	07/31/2020	07/31/2020		08/12/2020	3,000.00	
									Account 5290 - Other General Expenses Totals	Invoice Transactions 2	<u>\$3,159.43</u>
Account 5400 - Repairs & Maintenance											
514 - Berwyn Western Plumbing & Heating	61946	Pump Maintenance	Paid by Check # 54989		07/31/2020	07/31/2020	07/31/2020		08/12/2020	5,288.00	



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Fund 100 - General Fund										
Department 32 - Recreation										
Account 5400 - Repairs & Maintenance										
4161 - Carlos Ruiz	2020-00000767	Expense Reimbursement	Paid by Check # 54993		07/31/2020	07/31/2020	07/31/2020		08/12/2020	92.73
5426 - Menards	40220	Rec Building Supplies	Paid by Check # 55042		07/31/2020	07/31/2020	07/31/2020		08/12/2020	132.96
5123 - Nationwide Transmission & Complete Auto Service	673	Vehicle Repairs	Paid by Check # 55049		07/31/2020	07/31/2020	07/31/2020		08/12/2020	178.00
5123 - Nationwide Transmission & Complete Auto Service	24	Vehicle Repairs	Paid by Check # 55049		07/31/2020	07/31/2020	07/31/2020		08/12/2020	240.08
30617 - Sam's Club / Synchrony Bank	2020-00000768	Baby Wipes	Paid by Check # 55063		07/31/2020	07/31/2020	07/31/2020		08/12/2020	21.78
							Account 5400 - Repairs & Maintenance Totals		Invoice Transactions 6	<u>\$5,953.55</u>
							Department 32 - Recreation Totals		Invoice Transactions 15	<u>\$14,606.14</u>
Department 46 - Senior Citizen Program										
Account 5215 - Telephone										
4024 - AT & T	708484242007-3	June 05 - July 04 2020	Paid by Check # 54980		08/05/2020	08/05/2020	08/05/2020		08/12/2020	49.13
31245 - Verizon Wireless - LeHigh	9859507585	June 26- July 25 2020	Paid by Check # 55091		08/05/2020	08/05/2020	08/05/2020		08/12/2020	308.45
							Account 5215 - Telephone Totals		Invoice Transactions 2	<u>\$357.58</u>
Account 5300 - Professional Services										
6010 - Occupational Health Center at River Forest	6014	Drug Screens	Paid by Check # 55051		08/05/2020	08/05/2020	08/05/2020		08/12/2020	140.00
							Account 5300 - Professional Services Totals		Invoice Transactions 1	<u>\$140.00</u>
Account 5400-04 - Repairs & Maintenance Landscape										
294 - B. Davids Landscaping	AUGUST2020	Senior Lawn care	Paid by Check # 54985		08/05/2020	08/05/2020	08/05/2020		08/12/2020	1,350.00
294 - B. Davids Landscaping	JULY2020-2	Senior Lawn care	Paid by Check # 54985		08/05/2020	08/05/2020	08/05/2020		08/12/2020	1,475.00
2932 - Richard C. Dahms	JULY2020-1	Senior Lawn care	Paid by Check # 55061		08/05/2020	08/05/2020	08/05/2020		08/12/2020	1,200.00
							Account 5400-04 - Repairs & Maintenance Landscape Totals		Invoice Transactions 3	<u>\$4,025.00</u>
Account 5505 - Equipment Lease										
96 - PACE Suburban Bus	578951	1 Van @100 each	Paid by Check # 55053		08/05/2020	08/05/2020	08/05/2020		08/12/2020	100.00
96 - PACE Suburban Bus	578952	1 Van @100 each	Paid by Check # 55053		08/05/2020	08/05/2020	08/05/2020		08/12/2020	100.00
96 - PACE Suburban Bus	578953	1 Van @100 each	Paid by Check # 55053		08/05/2020	08/05/2020	08/05/2020		08/12/2020	100.00
96 - PACE Suburban Bus	578954	1 Van @100 each	Paid by Check # 55053		08/05/2020	08/05/2020	08/05/2020		08/12/2020	100.00
96 - PACE Suburban Bus	578955	1 Van @100 each	Paid by Check # 55053		08/05/2020	08/05/2020	08/05/2020		08/12/2020	100.00



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Fund 100 - General Fund										
Department 46 - Senior Citizen Program										
Account 5505 - Equipment Lease										
96 - PACE Suburban Bus	578956	1 Van @100 each	Paid by Check # 55053		08/05/2020	08/05/2020	08/05/2020		08/12/2020	100.00
							Account 5505 - Equipment Lease Totals	Invoice Transactions	6	<u>\$600.00</u>
							Department 46 - Senior Citizen Program Totals	Invoice Transactions	12	<u>\$5,122.58</u>
							Fund 100 - General Fund Totals	Invoice Transactions	242	<u>\$1,223,842.61</u>
Fund 205 - Library Fund										
Department 40 - Library										
Account 5105-07 - Community Programs Adult/Children Programs										
5868 - Ann Rinderer	8491	Community Programs Adult/Children Programs	Paid by Check # 54977		08/04/2020	08/04/2020	08/04/2020		08/12/2020	400.00
6108 - Cheryl Brown	2020-00000798	Community Programs Adult/Children Programs	Paid by Check # 54997		08/04/2020	08/04/2020	08/04/2020		08/12/2020	250.00
828 - SYNCB / AMAZON	2020-00000800	Contingency COVID-19	Paid by Check # 55075		08/04/2020	08/04/2020	08/04/2020		08/12/2020	165.29
							Account 5105-07 - Community Programs Adult/Children Programs Totals	Invoice Transactions	3	<u>\$815.29</u>
Account 5105-80 - Community Programs Per Capita										
78 - Berwyn Development Corporation	19737	Community Programs Per Capita	Paid by Check # 54988		08/04/2020	08/04/2020	08/04/2020		08/12/2020	595.00
							Account 5105-80 - Community Programs Per Capita Totals	Invoice Transactions	1	<u>\$595.00</u>
Account 5205 - Utilities										
4095 - Symmetry Energy Solutions, LLC	8024014	natural gas deliveries	Paid by Check # 55074		07/31/2020	07/31/2020	07/31/2020		08/12/2020	272.18
							Account 5205 - Utilities Totals	Invoice Transactions	1	<u>\$272.18</u>
Account 5215 - Telephone										
4024 - AT & T	708795579407-3	Telephone	Paid by Check # 54980		08/04/2020	08/04/2020	08/04/2020		08/12/2020	51.74
4024 - AT & T	708795808207-3	Telephone	Paid by Check # 54980		08/04/2020	08/04/2020	08/04/2020		08/12/2020	1,206.74
4026 - AT& T	4115155502	Telephone	Paid by Check # 54983		08/04/2020	08/04/2020	08/04/2020		08/12/2020	1,613.46
							Account 5215 - Telephone Totals	Invoice Transactions	3	<u>\$2,871.94</u>
Account 5225 - Supplies										
996 - Case Lots, Inc.	5824	Supplies	Paid by Check # 54994		08/04/2020	08/04/2020	08/04/2020		08/12/2020	117.75
1498 - Home Depot Credit Services	2020-00000799	Supplies	Paid by Check # 55027		08/04/2020	08/04/2020	08/04/2020		08/12/2020	256.09
5426 - Menards	39858	Supplies	Paid by Check # 55043		08/04/2020	08/04/2020	08/04/2020		08/12/2020	147.65



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Fund 205 - Library Fund										
Department 40 - Library										
Account 5225 - Supplies										
33183 - Office Depot	101265132001	Supplies	Paid by Check # 55052		08/04/2020	08/04/2020	08/04/2020		08/12/2020	335.09
828 - SYNCB / AMAZON	2020-00000800	Contingency COVID-19	Paid by Check # 55075		08/04/2020	08/04/2020	08/04/2020		08/12/2020	97.30
							Account 5225 - Supplies Totals	Invoice Transactions 5		\$953.88
Account 5245 - Books										
531 - Baker & Taylor Entertainment, Inc.	2035354472	Books	Paid by Check # 54986		08/04/2020	08/04/2020	08/04/2020		08/12/2020	82.32
531 - Baker & Taylor Entertainment, Inc.	2035340736	Books	Paid by Check # 54986		08/04/2020	08/04/2020	08/04/2020		08/12/2020	50.90
398 - Ingram Library Services LLC	47110325	Books	Paid by Check # 55029		08/04/2020	08/04/2020	08/04/2020		08/12/2020	5,645.15
30520 - Midwest Tape	99200305	Audio Visual Materials/Hoopla	Paid by Check # 55046		08/04/2020	08/04/2020	08/04/2020		08/12/2020	5,000.00
4682 - RAILS	6923	computer databases	Paid by Check # 55058		08/04/2020	08/04/2020	08/04/2020		08/12/2020	1,347.50
							Account 5245 - Books Totals	Invoice Transactions 5		\$12,125.87
Account 5250 - Audio Visual										
30520 - Midwest Tape	99168980	Audio Visual	Paid by Check # 55046		08/04/2020	08/04/2020	08/04/2020		08/12/2020	652.84
828 - SYNCB / AMAZON	2020-00000800	Contingency COVID-19	Paid by Check # 55075		08/04/2020	08/04/2020	08/04/2020		08/12/2020	139.93
							Account 5250 - Audio Visual Totals	Invoice Transactions 2		\$792.77
Account 5400 - Repairs & Maintenance										
1492 - Complete Temperature Systems, Inc.	MAA006929	Contract Maintenance	Paid by Check # 55004		08/04/2020	08/04/2020	08/04/2020		08/12/2020	2,147.00
							Account 5400 - Repairs & Maintenance Totals	Invoice Transactions 1		\$2,147.00
Account 5525 - Computer Support Databases										
828 - SYNCB / AMAZON	2020-00000800	Contingency COVID-19	Paid by Check # 55075		08/04/2020	08/04/2020	08/04/2020		08/12/2020	1,185.23
33491 - Today's Business Solutions	10790	Computer Support Databases	Paid by Check # 55081		08/04/2020	08/04/2020	08/04/2020		08/12/2020	2,091.00
							Account 5525 - Computer Support Databases Totals	Invoice Transactions 2		\$3,276.23
Account 5660 - Promotions										
78 - Berwyn Development Corporation	19989	Promotions	Paid by Check # 54988		08/04/2020	08/04/2020	08/04/2020		08/12/2020	150.00
828 - SYNCB / AMAZON	2020-00000800	Contingency COVID-19	Paid by Check # 55075		08/04/2020	08/04/2020	08/04/2020		08/12/2020	25.00
							Account 5660 - Promotions Totals	Invoice Transactions 2		\$175.00
							Department 40 - Library Totals	Invoice Transactions 25		\$24,025.16
							Fund 205 - Library Fund Totals	Invoice Transactions 25		\$24,025.16



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 210 - Community Development Fund											
Department 42 - CDBG											
Account 5105 - Community Programs											
6111 - DelFiacco Sewers	66135349	Plumbing & Sewer Repairs	Paid by Check # 55008		08/05/2020	08/05/2020	08/05/2020		08/12/2020	7,500.00	
1377 - Sarah's Inn	3	Partial Salary for Domestic Violence Services	Paid by Check # 55065		08/05/2020	08/05/2020	08/05/2020		08/12/2020	1,743.61	
5478 - The Heat Engineering Co.	206564	Heating / Cooling Repairs	Paid by Check # 55079		08/05/2020	08/05/2020	08/05/2020		08/12/2020	9,898.00	
									Account 5105 - Community Programs Totals	Invoice Transactions 3	\$19,141.61
Account 5205 - Utilities											
4095 - Symmetry Energy Solutions, LLC	8024014	natural gas deliveries	Paid by Check # 55074		07/31/2020	07/31/2020	07/31/2020		08/12/2020	153.35	
									Account 5205 - Utilities Totals	Invoice Transactions 1	\$153.35
									Department 42 - CDBG Totals	Invoice Transactions 4	\$19,294.96
									Fund 210 - Community Development Fund Totals	Invoice Transactions 4	\$19,294.96
Fund 215 - Motor Fuel Tax Fund											
Account 5205 - Utilities											
61 - ComEd	2020-00000829	july 2020 electric	Paid by Check # 55003		07/30/2020	07/30/2020	07/30/2020		08/12/2020	127.34	
61 - ComEd	2020-00000830	july 2020 electric	Paid by Check # 55003		07/30/2020	07/30/2020	07/30/2020		08/12/2020	27.07	
5801 - Direct Energy Business	2020600428044	july 2020 electric	Paid by Check # 55011		07/30/2020	07/30/2020	07/30/2020		08/12/2020	90.74	
5801 - Direct Energy Business	2020600428044	july 2020 electric	Paid by Check # 55011		07/30/2020	07/30/2020	07/30/2020		08/12/2020	341.23	
5801 - Direct Energy Business	2021000428374	july 2020 electric	Paid by Check # 55011		07/30/2020	07/30/2020	07/30/2020		08/12/2020	108.51	
5801 - Direct Energy Business	2021000428374	july 2020 electric	Paid by Check # 55011		07/30/2020	07/30/2020	07/30/2020		08/12/2020	1,325.70	
5801 - Direct Energy Business	2021000428374	july 2020 electric	Paid by Check # 55011		07/30/2020	07/30/2020	07/30/2020		08/12/2020	33.30	
									Account 5205 - Utilities Totals	Invoice Transactions 7	\$2,053.89
Account 5300 - Professional Services											
167 - Frank Novotny & Associates, Inc.	19434-3	2020 mft maintenance program	Paid by Check # 55015		07/30/2020	07/30/2020	07/30/2020		08/12/2020	2,525.10	
167 - Frank Novotny & Associates, Inc.	13217-8	riverside dr. resurfacing engineering	Paid by Check # 55015		07/30/2020	07/30/2020	07/30/2020		08/12/2020	4,328.05	
6011 - Schroeder Asphalt Services	2020-202	street patching mft	Paid by Check # 55067		07/30/2020	07/30/2020	07/30/2020		08/12/2020	185,127.79	
									Account 5300 - Professional Services Totals	Invoice Transactions 3	\$191,980.94



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Fund 215 - Motor Fuel Tax Fund											
Account 5400-03 - Repairs & Maintenance Traffic control											
3047 - H & H Electric Company	35195	non-routine maint.	Paid by Check # 55023		07/30/2020	07/30/2020	07/30/2020		08/12/2020	812.46	
								Account 5400-03 - Repairs & Maintenance Traffic control Totals		Invoice Transactions 1	<u>\$812.46</u>
								Fund 215 - Motor Fuel Tax Fund Totals		Invoice Transactions 11	<u>\$194,847.29</u>
Fund 220 - South Berwyn Corridor TIF Fund											
Account 5800 - Capital Outlay											
78 - Berwyn Development Corporation	2020-00000761	TIFS / S.Berwyn, Harlem, & Roosevelt Rd	Paid by Check # 54961		07/30/2020	07/30/2020	07/30/2020		07/30/2020	13,581.64	
2021 - Del Galdo Law Group, LLC	24670	TIFS / S.Berwyn & Roosevelt Rd	Paid by Check # 55007		08/04/2020	08/04/2020	08/04/2020		08/12/2020	2,818.80	
								Account 5800 - Capital Outlay Totals		Invoice Transactions 2	<u>\$16,400.44</u>
								Fund 220 - South Berwyn Corridor TIF Fund Totals		Invoice Transactions 2	<u>\$16,400.44</u>
Fund 223 - Harlem Avenue TIF Fund											
Account 5800 - Capital Outlay											
78 - Berwyn Development Corporation	2020-00000761	TIFS / S.Berwyn, Harlem, & Roosevelt Rd	Paid by Check # 54961		07/30/2020	07/30/2020	07/30/2020		07/30/2020	17,576.24	
								Account 5800 - Capital Outlay Totals		Invoice Transactions 1	<u>\$17,576.24</u>
								Fund 223 - Harlem Avenue TIF Fund Totals		Invoice Transactions 1	<u>\$17,576.24</u>
Fund 230 - Roosevelt Road TIF Fund											
Account 5705 - Interest Expense											
78 - Berwyn Development Corporation	6006-1	Interest	Paid by Check # 54951		07/27/2020	07/27/2020	07/27/2020		07/30/2020	1,250.00	
								Account 5705 - Interest Expense Totals		Invoice Transactions 1	<u>\$1,250.00</u>
Account 5800 - Capital Outlay											
78 - Berwyn Development Corporation	2020-00000761	TIFS / S.Berwyn, Harlem, & Roosevelt Rd	Paid by Check # 54961		07/30/2020	07/30/2020	07/30/2020		07/30/2020	8,788.12	
2021 - Del Galdo Law Group, LLC	24669	Roosevelt Road TIF	Paid by Check # 55007		08/04/2020	08/04/2020	08/04/2020		08/12/2020	206.23	
2021 - Del Galdo Law Group, LLC	24670	TIFS / S.Berwyn & Roosevelt Rd	Paid by Check # 55007		08/04/2020	08/04/2020	08/04/2020		08/12/2020	82.50	
								Account 5800 - Capital Outlay Totals		Invoice Transactions 3	<u>\$9,076.85</u>
								Fund 230 - Roosevelt Road TIF Fund Totals		Invoice Transactions 4	<u>\$10,326.85</u>



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Fund 240 - Grants Fund										
Department 20 - Police Department										
Account 5500 - Equipment										
5482 - JG Uniforms	73771	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73773	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73791	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73794	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73796	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73798	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73789	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73764	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73766	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73768	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73770	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
5482 - JG Uniforms	73769	Body Armor	Paid by Check # 55031		08/03/2020	08/03/2020	08/03/2020		08/12/2020	347.50
							Account 5500 - Equipment Totals	Invoice Transactions	12	<u>\$4,170.00</u>
							Department 20 - Police Department Totals	Invoice Transactions	12	<u>\$4,170.00</u>
							Fund 240 - Grants Fund Totals	Invoice Transactions	12	<u>\$4,170.00</u>
Fund 245 - Asset Forfeiture Fund										
Department 20 - Police Department										
Account 5191-15 - State Law Enforcement Expenses										
5256 - Partners & Paws Veterinary Services	77736	K-9 Medical	Paid by Check # 55054		08/03/2020	08/03/2020	08/03/2020		08/12/2020	266.97
							Account 5191-15 - State Law Enforcement Expenses Totals	Invoice Transactions	1	<u>\$266.97</u>
Account 5191-25 - State Communications / Comp										
302 - Sprint	484479818-151	June 04- July 03 2020	Paid by Check # 55070		08/03/2020	08/03/2020	08/03/2020		08/12/2020	236.06
							Account 5191-25 - State Communications / Comp Totals	Invoice Transactions	1	<u>\$236.06</u>
Account 5191-45 - State Firearms / Weapons										
30099 - Ray O'Herron Company, Inc.	2040700-IN	Pepperball Projectiles	Paid by Check # 55059		08/03/2020	08/03/2020	08/03/2020		08/12/2020	1,168.00
							Account 5191-45 - State Firearms / Weapons Totals	Invoice Transactions	1	<u>\$1,168.00</u>



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Fund 245 - Asset Forfeiture Fund											
Department 20 - Police Department											
Account 5192-35 - Federal LE Operations / Investigations											
3757 - Thomson Reuters - West	842569829	Research Data Base	Paid by Check # 55080		08/03/2020	08/03/2020	08/03/2020		08/12/2020	426.33	
									Account 5192-35 - Federal LE Operations / Investigations Totals	Invoice Transactions 1	<u>426.33</u>
Account 5192-55 - Federal LE Equipment											
31245 - Verizon Wireless - LeHigh	9859518549	June 26- July 25 2020	Paid by Check # 55091		08/03/2020	08/03/2020	08/03/2020		08/12/2020	228.06	
									Account 5192-55 - Federal LE Equipment Totals	Invoice Transactions 1	<u>228.06</u>
									Department 20 - Police Department Totals	Invoice Transactions 5	<u>\$2,325.42</u>
									Fund 245 - Asset Forfeiture Fund Totals	Invoice Transactions 5	<u>\$2,325.42</u>
Fund 500 - Utilities Fund											
Department 44 - Water & Sewer											
Account 5015 - Stipends - Uniform											
280 - Roscoe Company	1648569	uniforms	Paid by Check # 55062		07/30/2020	07/30/2020	07/30/2020		08/12/2020	103.91	
									Account 5015 - Stipends - Uniform Totals	Invoice Transactions 1	<u>103.91</u>
Account 5205 - Utilities											
5801 - Direct Energy Business	2021000428374 58	July 2020 electric	Paid by Check # 55011		07/30/2020	07/30/2020	07/30/2020		08/12/2020	30.07	
									Account 5205 - Utilities Totals	Invoice Transactions 1	<u>30.07</u>
Account 5225-01 - Supplies Office											
5669 - Garvey's Office Products	PINV1929341	Water Dept Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	129.88	
5669 - Garvey's Office Products	PINV1939450	Water Dept Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	274.09	
5669 - Garvey's Office Products	PINV1940778	Water Dept Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	6.65	
5669 - Garvey's Office Products	PINV1942390	Water Dept Office Supplies	Paid by Check # 54952		07/27/2020	07/27/2020	07/27/2020		07/30/2020	38.86	
465 - Diamond Graphics, Inc.	0102830340	Window Envelopes	Paid by Check # 55009		08/06/2020	08/06/2020	08/06/2020		08/12/2020	3,498.00	
465 - Diamond Graphics, Inc.	0102830339	Water Bill Paper	Paid by Check # 55009		08/06/2020	08/06/2020	08/06/2020		08/12/2020	1,765.00	
									Account 5225-01 - Supplies Office Totals	Invoice Transactions 6	<u>\$5,712.48</u>
Account 5300 - Professional Services											
5836 - Athletico PT	909934	EFT For Alexis Guzman	Paid by Check # 54950		07/27/2020	07/27/2020	07/27/2020		07/30/2020	540.00	
167 - Frank Novotny & Associates, Inc.	20127-1	ccr engineering services	Paid by Check # 55015		07/30/2020	07/30/2020	07/30/2020		08/12/2020	1,010.00	
5332 - Greg Hannah Plumbing	214344	2322 Ridgeland	Paid by Check # 55022		07/30/2020	07/30/2020	07/30/2020		08/12/2020	4,300.00	



Accounts Payable by G/L Distribution Report

Payment Date Range 07/30/20 - 08/12/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 500 - Utilities Fund											
Department 44 - Water & Sewer											
Account 5300 - Professional Services											
1751 - Suburban Laboratories, Inc.	178898	water testing	Paid by Check # 55073		07/30/2020	07/30/2020	07/30/2020		08/12/2020	1,130.00	
3372 - USIC Locating Services, Inc.	383367	May 2020 locating	Paid by Check # 55090		07/30/2020	07/30/2020	07/30/2020		08/12/2020	6,616.24	
3372 - USIC Locating Services, Inc.	391745	july 2020 locating	Paid by Check # 55090		07/30/2020	07/30/2020	07/30/2020		08/12/2020	9,510.52	
									Account 5300 - Professional Services Totals	Invoice Transactions 6	<u>\$23,106.76</u>
Account 5800 - Capital Outlay											
4127 - Reliable Materials-Lyons LLC	320088	debris dump	Paid by Check # 55060		07/30/2020	07/30/2020	07/30/2020		08/12/2020	935.00	
4127 - Reliable Materials-Lyons LLC	319826	debris dump	Paid by Check # 55060		07/30/2020	07/30/2020	07/30/2020		08/12/2020	3,740.00	
5597 - Unique Plumbing Company, Inc.	20200722	inv #20190722	Paid by Check # 55088		07/30/2020	07/30/2020	07/30/2020		08/12/2020	3,436.00	
5597 - Unique Plumbing Company, Inc.	20200723	inv #20200723	Paid by Check # 55088		07/30/2020	07/30/2020	07/30/2020		08/12/2020	6,814.32	
5597 - Unique Plumbing Company, Inc.	20200724	inv #20200724	Paid by Check # 55088		07/30/2020	07/30/2020	07/30/2020		08/12/2020	3,724.50	
5597 - Unique Plumbing Company, Inc.	20200726	inv #20200726	Paid by Check # 55088		07/30/2020	07/30/2020	07/30/2020		08/12/2020	6,280.66	
5597 - Unique Plumbing Company, Inc.	20200725	inv #20200725	Paid by Check # 55088		07/30/2020	07/30/2020	07/30/2020		08/12/2020	5,152.00	
5597 - Unique Plumbing Company, Inc.	20200766	inv #20200766	Paid by Check # 55088		07/30/2020	07/30/2020	07/30/2020		08/12/2020	3,706.50	
5597 - Unique Plumbing Company, Inc.	20200767	inv #20200767	Paid by Check # 55088		07/30/2020	07/30/2020	07/30/2020		08/12/2020	4,338.90	
5597 - Unique Plumbing Company, Inc.	20200768	inv #20200768	Paid by Check # 55088		07/30/2020	07/30/2020	07/30/2020		08/12/2020	6,613.05	
5597 - Unique Plumbing Company, Inc.	20200769	inv #20200769	Paid by Check # 55088		07/30/2020	07/30/2020	07/30/2020		08/12/2020	3,915.30	
									Account 5800 - Capital Outlay Totals	Invoice Transactions 11	<u>\$48,656.23</u>
Account 5800-41 - Capital Outlay Flood Mitigation Program											
GREG & KATHY HECK	472	FLOOD MITIGATION PROGRAM	Paid by Check # 55110		07/30/2020	07/30/2020	07/30/2020		08/12/2020	3,500.00	
JOHN RANGEL	474	FLOOD MITIGATION PROGRAM	Paid by Check # 55115		07/30/2020	07/30/2020	07/30/2020		08/12/2020	3,500.00	
									Account 5800-41 - Capital Outlay Flood Mitigation Program Totals	Invoice Transactions 2	<u>\$7,000.00</u>
									Department 44 - Water & Sewer Totals	Invoice Transactions 27	<u>\$84,609.45</u>
									Fund 500 - Utilities Fund Totals	Invoice Transactions 27	<u>\$84,609.45</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 07/30/20 - 08/12/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 600 - Internal Service Fund										
Account 5645 - Premiums - Workmans Comp										
3392 - Mesirow Insurance Services, Inc.	1404853	Audit Premium WC	Paid by Check # 54956		07/27/2020	07/27/2020	07/27/2020		07/30/2020	1,643.00
Account 5645 - Premiums - Workmans Comp Totals							Invoice Transactions		1	<u>\$1,643.00</u>
Fund 600 - Internal Service Fund Totals							Invoice Transactions		1	<u>\$1,643.00</u>
Grand Totals							Invoice Transactions		334	<u>\$1,599,061.42</u>

Margaret M. Paul

From: Rafael Avila <alderman7ward@sbcglobal.net>
Sent: Friday, July 31, 2020 2:03 PM
To: Margaret M. Paul
Subject: Application For Yard Sale
Attachments: Front yard sale 2200 block of Grove.pdf

K-3

Marg,

The attached PDF contains the complete application and list of participants for the front yard sale at the 2200 block of Grove Avenue. Please add it to the August 11, 2020 council meeting agenda for approval.

FYI, Amber Dawn, the coordinator will be out of town for the next 10 days. If you have any questions regarding this request, you can direct them to me.

Thank you and have a super week-end.

Sincerely,
Rafael Avila
Alderman 7th Ward

NOTICE: EXTERNAL EMAIL

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- * Use caution when opening attachments or links from unknown senders.
- * Contact the HelpDesk before clicking links or opening attachments if you need to confirm this message's legitimacy.



CITY OF BERWYN EVENT APPLICATION



Please provide information about your planned event:

Date of Event: 8/29 & 8/30, 2020 Time: Start 10 am End 4 pm

Allowed Event Times

Block Parties
8AM to 9PM

All Other Events
8AM to 11PM

Type: Block Party Parade Open Air Event Use of Public Way

Description of Event: Block Sale - Individual Yard Sales on Grove Ave

Location of Event: Between Cermak & 23rd
2200 Grove Ave

(Please print)

Name of Applicant: Amber Dawn

Address: _____ Daytime Phone: _____

E-mail Address: _____ Alt. Phone: _____

Do you plan to use: None

(Please mark all that apply)

Live or Recorded Music <input type="checkbox"/>	Sound Equip. / Amplifiers <input type="checkbox"/>	Bounce Houses or Inflatables <input type="checkbox"/>
Food Vendors <input type="checkbox"/>	Commercial Food Prep. Equipment <input type="checkbox"/>	
Crafter / Vendors <input type="checkbox"/>	Alcohol Sales <input type="checkbox"/>	Portable Toilets and Sanitation <input type="checkbox"/>

Will you require any of the following City services? Yes No

* Please contact the Police Dept. for fee schedule if requesting Police Detail or Security.

Street Closure <input type="checkbox"/>	Rolling Street Closure <input type="checkbox"/>	Alley Closure <input type="checkbox"/>	Parade Route Closure <input type="checkbox"/>
Barricades <input type="checkbox"/>	*Police Detail/ Security <input type="checkbox"/>	Traffic Control <input type="checkbox"/>	**Berwyn Public Library Book Peddler (Bike) <input type="checkbox"/>
**Fire Truck <input type="checkbox"/>	**McGruff <input type="checkbox"/>	**K-9 Unit <input type="checkbox"/>	**Police Explorers Unit <input type="checkbox"/>

** These City services supplied only if available on the day of the event and subject to personnel availability

City Council Approval IS REQUIRED for your event. (City Council meets the 2nd & 4th Tuesday of every month)

- Submit this application to the Clerk's Office **8 weeks** prior to the event date.
- A Certificate of Insurance is required for Parades, Outdoor Events, Use of Public Way, as well as for all food and beverage sales.
- A Food License is required from the Berwyn Public Health Department for ALL food sales.
- A City of Berwyn Temporary Liquor License is required for ALL alcoholic beverage sales.
- A route map must be submitted with this application for all parades / demonstrations.
- USE OF PUBLIC WAY: Provide a list of intersections/corner locations and all dates being requested for use of public way. Location and Date availability is subject to approval. Use of public way is limited to one group per day, one group per location, and on a First Come—First Serve basis.
- The City reserves the right to regulate, restrict and limit use of the public way at all times.

2200 Grove Neighborhood Poll

GROVE Block Sale

Name	address	Block Sale	Participation	50% donation
Archer	2221	yes	yes	yes
	2217	yes	maybe	yes
A	2212	yes	maybe	maybe
T	2239	yes	yes	yes
T	2228	yes	No	—
	2234	yes	yes	yes
	2226	yes	yes	maybe
F	2236	yes	yes	yes
	2242	yes	yes	yes
	2246	yes	maybe	yes
	2248	yes	No	—
	2227	yes	yes	yes
	2247	yes	maybe	yes
	2245	yes	No	—
	2235	yes	yes	yes
	2231	yes	yes	yes
	2219	yes	maybe	yes
	2216	yes	yes	yes
	2222	yes	maybe	yes
	2223	yes	maybe	yes