

MINUTES
BERWYN CITY COUNCIL
February 14, 2017

1. The regular meeting of the Berwyn City Council was called to order by Mayor Lovero at 8:00 p.m. Upon the call of the roll, the following responded present: Chapman, Boyajian, Paul, Fejt, Santoy, Polashek and Avila. Absent: Laureto. Thereafter, Avila made a motion, seconded by Santoy, to excuse Alderman Laureto. The motion carried by a voice vote.
2. The Pledge of Allegiance was recited and a moment of silence was given for the family of Frank Zebran, beloved grandfather of Tele-communicator, Lisa Coleman; family of Barbara Ritz, beloved mother of Police Chief James Ritz and for the men and women protecting our safety on the streets of Berwyn, in the Armed Forces, all Veterans.
3. The open forum portion of the meeting was announced. There being no speakers, the open forum portion of the meeting was declared closed.
4. The minutes of the regular Berwyn City Council and of the Committee of the Whole meetings held on January 24, 2017 were submitted. Thereafter, Avila made a motion, seconded by Boyajian, to concur, approve as submitted and place same on file for audit. The motion carried by a voice vote.
5. The Mayor submitted a communication regarding the appointments of Cary Martin Shelby, Robert Reyes and Andy Kirchoff to the City of Berwyn Ethics Commission. Paul made a motion, seconded by Polashek, to divide the motion and vote individually for each appointment. The motion was denied by the following call of the roll: Yeas: Paul, Fejt and Polashek. Nays: Chapman, Boyajian, Santoy and Avila. Chapman made a motion, seconded by Avila, to concur and approve the appointments as submitted. The motion carried by the following call of the roll: Yeas: Chapman, Boyajian, Santoy and Avila. Nays: Paul, Fejt and Polashek. Thereafter, Clerk Pavlik administered the Oath of Office to the new members of the Ethics Commission.
6. The Mayor submitted a communication regarding the City of Berwyn being recognized for Excellence in Financial Reporting by the Government Finance Officers Association (GFOA). The Mayor then thanked and congratulated Finance Director Rasheed Jones, Assistant Ben Daish and the entire staff of the Finance Department for their diligent work throughout the year. Thereafter Chapman made a motion, seconded by Avila, to accept as informational. The motion carried by a voice vote.
7. The City Clerk submitted a communication requesting the Approval of Closed COW Minutes of January 10, 2017. Thereafter, Avila made a motion, seconded by Chapman, to concur and approve as submitted. The motion carried by a voice vote.
8. The Berwyn Historic Preservation Commission submitted a communication nominating 3441-3437 Home Avenue, the Charles W. Smith house, as a Berwyn Historic Landmark and an attached ordinance entitled:

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AN ORDINANCE DESIGNATING THE VICTORIAN HOME AND ADJACENT LOT AT 3441-37 HOME AVENUE, AS A HISTORIC LANDMARK, PURSUANT TO THE REQUIREMENTS OF CHAPTER 1820 OF THE BERWYN CITY CODE

Thereafter, Chapman made a motion, seconded by Boyajian, to concur, **adopt** the ordinance and authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote.

9. The Assistant City Administrator submitted a communication regarding the Seasonal Planting Installation – Contract Extension. Thereafter, Chapman made a motion, seconded by Boyajian, to concur, approve as submitted and authorize the corporate authorities to affix their signature thereto. The motion carried by a unanimous roll call vote.
10. The Assistant City Administrator submitted a communication for authorization to Request Proposals for the 2017 Watering of Seasonal Plantings and Maintenance of Planters. Thereafter, Chapman made a motion, seconded by Boyajian, to concur and grant permission. The motion carried by a voice vote.
11. The Assistant City Administrator submitted a communication for authorization to Request Proposals for the 2017 Seasonal Plantings for Permanent Planters on Roosevelt Road and Cermak Road. The Mayor recognized Assistant City Administrator, Ruth Volbre who reviewed same. Thereafter, Chapman made a motion, seconded by Boyajian, to concur and grant permission. The motion carried by a voice vote.
12. The Assistant City Administrator submitted a communication regarding the recommendation to award the sealed bid and enter into a contract for the Floor Mat Cleaning/Rental at the Police Department to the lowest qualified bidder, Specialty Mat Services. Thereafter, Chapman made a motion, seconded by Boyajian, to concur and approve for payment in the amount not to exceed \$174.37 every other week for a period of three years. The motion carried by a unanimous roll call vote.
13. The Library Director submitted a communication requesting to advertise and hire library staff to fill the vacancy of Reference Department Head (40 hours). Thereafter, Chapman made a motion, seconded by Boyajian, to concur and approve as submitted. The motion carried by a unanimous roll call vote.
14. The Public Works Director submitted a communication for authorization to Request Proposals for the 2017 Mowing and Landscaping Maintenance for the commercial corridors. Thereafter, Boyajian made a motion, seconded by Paul, to concur and grant permission. The motion carried by a voice vote.
15. The consent agenda, items K-1 through K-11 were submitted:
 1. Payroll: 1/25/2017 \$1,202,148.30 and 2/8/2017 \$1,201,615.27 – Approved
 2. Payables: 2/14/2017 \$1,639,029.62 – Approved
 3. School District: Pershing School Olympic Fun Day 6/2/17 Rain Date 6/5/17
 4. Salvation Army: Donut Days 6/2/17 & 6/3/17 & Red Kettle 11/1/17 – 12/23/17
 5. Handicap Parking Space Application #1132: 1531 S. Grove – Approved

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6. Handicap Parking Space Application #1133 – 2403 S. Cuyler – Approved
7. Handicap Parking Space Application #1135 – 1418 S. Elmwood – Approved
8. Handicap Parking Space Application #1137 – 1319 S. Home – Approved
9. Handicap Parking Space Application #1141 – 3632 S. Highland – Denied
10. Collection and Licensing Department for the of January, 2017
11. Building and Local Improvement Permits issued in the month of January, 2017

Thereafter, Avila made a motion, seconded by Chapman, to concur, approve as submitted by omnibus vote designation. The motion carried by a voice vote.

16. There being no further business to come before the meeting, same was after a motion by Avila, seconded by Chapman, to adjourn at the hour of 8:20 p.m. The motion carried by a voice vote.

Respectfully submitted,

Thomas J. Pavlik, MMC
City Clerk